



Code of Ordinances Chapter 1-5 Boards and Committees

Sec. 1-5-1. Guidelines for appointment of individuals—Appointment process.

- (a) *Post numbers.* All positions on any board, agency, commission or committee shall be designated by numbered posts.
- (b) *Nominations.* Each city council member shall nominate an individual for each numbered post corresponding with that council member's respective ward number for each position on all boards, agencies, commissions and committees of the city.
- (c) *Confirmation.* The confirmation of each individual appointment for each numbered post shall be by a majority vote of the city council members present in an open meeting of the council.
- (d) *Official appointment.* An appointment of an individual to any board, agency, commission or committee of the city shall be considered complete only upon the successful completion of the nomination and confirmation process.

Sec. 1-5-2. Same—Terms of office, vacancies.

- (a) The term of each member of a board, agency, commission or committee shall be for a period of three (3) years with the exception of the civil service board members as set out in section 3.50 of the charter and the Retirement System Board of Trustees as set out in section 6.3 of the charter.
- (b) Vacancies shall be filled for the remainder of a term in the same manner that the original appointment was made.

Sec. 1-5-3. Outstanding debt prohibited.

No individual shall be appointed or serve on a board, agency, commission or committee of the city if the individual has any outstanding debt with the city. Outstanding debt shall include licensing fees, permitting fees, property taxes, utility fees and any other debt of an individual due and unpaid to the city. The department director overseeing the board, agency, commission or committee shall, prior to recommending appointment of an individual, be responsible for determination if any outstanding debt exist by the individual. The department director shall notify the council if he or she becomes aware of an outstanding debt of an



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individual payable to the City of Gainesville during that individual's term of office and said individual shall be subject to removal from the board/committee by the council.

Sec. 1-5-4. Same—Appointment to successive terms.

- (a) Any member of a board, agency, commission or committee shall be eligible for reappointment to a second term.
- (b) Appointments to any unexpired term shall be considered as a full term if the balance of the unexpired term is over fifty (50) percent of the full term.
- (c) After an individual has served on the same board, agency, commission or committee for two (2) successive terms or one (1) full term and a partial term, that an individual shall not be eligible for reappointment to a board for a period of one (1) year.

Sec. 1-5-5. Same—Residence requirements.

- (a) Each individual appointed to or serving on a board, agency, commission or committee shall be a resident of the city.
- (b) Residency shall be evidenced by that individual's primary residence, receipt of mail, address listed on their driver's license, voter registration and other similar evidence.
- (c) If the board, agency, commission or committee rules call for a business relationship, such business relationship shall be evidenced by a significant portion of business sales or service being performed within the city limits.

Sec. 1-5-6. Same—Information required to be filed with city clerk.

The secretary of the board, agency, commission or committee shall file in a timely fashion at least the following information and reports:

- (1) Meeting agendas and minutes.
- (2) Written rules and regulations.
- (3) Budgets and financial reports.
- (4) Attendance records of members.

Secs. 1-5-7—1-5-20. Reserved.