

GAINESVILLE PARKS AND RECREATION BOARD

Jerry Castleberry
Kristin Daniel
Susan J. Daniell
Cooper Embry
Jeffery Goss
Bruce Miller
Sam W. Richwine, Jr., M.D.
Chris Romberg
John Simpson

REGULAR BOARD MEETING AGENDA

Gainesville Civic Center Board Room
830 Green Street, Gainesville, GA 30501

September 10, 2018
5:30 p.m.

I. **CALL TO ORDER** – John Simpson, Chairman

II. **SPECIAL RECOGNITIONS/COMMENTS/PRESENTATIONS**

a. **Staff Anniversaries:**

- i. Janice Teems, Administrative Division; 10 Years, September 22
- ii. Ken Rovinelli, FMACC Division; 16 Years, September 23

PUBLIC COMMENTS

Members of the public are welcome to use this time to make comments about Agency matters that do not appear otherwise on the agenda. The Board reserves the right to limit the amount of time and/or the number of speakers making public comments.

III. **BOARD ACTION AGENDA**

a. **Minutes**

- i. Consider approval of minutes of Regular Board Meeting held August 13, 2018

b. **Finance Reports**

- i. Consider approval of Financial Summary Reports as of **July 31, 2018** 8.33% of the budget year collected/expended.

c. **Board Action Items**

- i. Consider recommendation for Award of Contract for Professional Services to provide a Comprehensive Parks Master Plan assessing the current and future recreational needs providing a roadmap to better plan, fund, develop and manage parks, facilities, trails and programs.

IV. MANAGEMENT REPORTS

a. Director, Melvin Cooper

i. Updates

1. Impact Fee Report for August 2018

ii. Partnership Updates

1. Friends of Gainesville Parks and Greenway's
2. Gainesville-Hall County Boys and Girls Club
3. Hall County Parks and Leisure Services
4. Gainesville City School System
5. Community Service Center
6. Lake Lanier Olympic Park/Gainesville-Hall '96 Board
7. Redbud Chapter of the Georgia Native Plant Society
8. Gainesville Convention & Visitors Bureau

iii. Other

b. Deputy Director, Michael Graham

i. Capital Projects Update

iii. Administrative Division, Brenda Martin

1. Operations Update
2. Rentals

iv. Frances Meadows Center Division, Zandrea Stephens, Interim

1. Operational Update
2. Programs Update

v. Marketing and Communications, Julie Butler

1. General Update
2. Sponsor Spotlight
3. Customer Service

vi. Parks Division, Eno Slaughter

1. Operations Update

vii. Recreation Division, Missy Bailey

1. Operations Update
2. Programs Update

V. BOARD MEMBERS COMMENTS, REPORTS, ISSUES

a. Executive Committee-*John Simpson*

b. Planning & Development Committee-*Chris Romberg*

c. Community Relations Committee-*Kristin Daniel*

d. City Council Liaison-*Sam Couvillon*

VI. OLD BUSINESS

VII. NEW BUSINESS

VIII. GENERAL INFORMATION OF INTEREST

a. News Articles for August 2018

SEPT.	11	Corn Hole Tournament - 6:30pm - 8:30pm @ Green Street Park
	12-16	ICF Dragon Boat World Championships @ Lake Lanier Olympic Park
	15	Cross Country Meet - 9:00am @ Lamar Murphy Park
	15	Fitness in the Park - 11am-12pm @ Desota Park
	15	NGYFA 9U Football Gainesville(Robinson) vs Barrow County - 1:30pm @ Old Russell Middle School
	15	NGYFA 10U Football Gainesville(Pollard) vs Winder-Barrow - 3:00pm @ Old Russell Middle School
	15	NGYFA 10U Football Gainesville(Williams) vs Habersham - 3:00pm @ Habersham Central HS
	15	NGYFA 11U Football Gainesville vs Winder-Barrow - 4:30pm @ Old Russell Middle School
	18	City Council Meeting @ 5:30pm @ Gainesville Justice Center
	9	Soggy Doggy Pool Party - 1:00pm - 5:30pm @ FMACC
	21	Pre-Game in the Park - 6:00pm - 7:30pm @ Green Street Park
	22	Cross Country Meet - 9:00am @ Athens Christian School
	22	NGYFA 9U Football Gainesville(Perry) vs Flowery Branch - 1:30pm @ Flowery Branch HS
	22	NGYFA 10U Football Gainesville(Pollard) vs North Oconee - 1:30pm @ North Oconee HS
	22	NGYFA 11U Football Gainesville vs Flowery Branch - 4:30pm @ Flowery Branch HS
	25	Corn Hole Tournament - 6:30pm - 8:30pm @ Green Street Park
	26	Healthy Aging Expo - 10:00am - 1:00pm @ FMACC
	28	Pre-Game in the Park - 6:00pm - 7:30pm @ Green Street Park
	29	Cross Country Championship Meet - 9:00am @ Bill Wood Park
	29	NGYFA 9U Football Gainesville(Robinson) vs Stephens County - 1:30pm @ Stephens County HS
	29	NGYFA 9U Football Gainesville(Perry) vs Oconee - 9:00am @ Oconee County HS
	29	NGYFA 10U Football Gainesville(Pollard) vs Oconee - 10:30am @ Oconee County HS
	29	NGYFA 10U Football Gainesville(Williams) vs Stephens County - 3:00pm @ Stephens County HS
	29	NGYFA 11U Football Gainesville vs Stephens County - 4:30pm @ Stephens County HS
OCT.	2	City Council Meeting @ 5:30pm @ Gainesville Justice Center
	6	March of Dimes Kickball for Babies - 10am - 1:00pm @ Candler and City Park
	6	NGYFA 9U Football Gainesville(Robinson) vs Oconee - 1:30pm @ City Park
	6	NGYFA 9U Football Gainesville(Perry) vs Barrow County @ City Park
	6	NGYFA 10U Football Gainesville(Pollard) vs Madison - 4:30pm @ City Park
	6	NGYFA 10U Football Gainesville(Williams) vs Oconee - 6:00pm @ City Park
	6	NGYFA 11U Football Gainesville vs Johnson - 4:30pm @ Cherokee Bluff HS
	8	GPRA Board Meeting @ 5:30pm - Civic Center Board Room

IX. EXECUTIVE SESSION (If Needed)

X. ADJOURNMENT



THE GAINESVILLE PARKS AND RECREATION AGENCY
BOARD MEETING MINUTES
August 13, 2018

The Gainesville Parks and Recreation Board conducted its regular monthly meeting on Monday, August 13, 2018 at 5:30 PM in the Board Room of the Gainesville Civic Center located at 830 Green Street, NE, Gainesville, GA with Chairman John Simpson presiding:

Members Present

Jerry Castleberry
Kristin Daniel
Cooper Embry
Jeffery Goss
Chris Romberg
John Simpson
Sam Couvillon, Ex-Officio Member

Staff & Guest Present

Melvin Cooper, Director
Michael Graham, Deputy Director
Judy Williams, Administrative Coordinator
Julie Butler, Marketing/Comm. Manager
Brenda Martin, Admin. Division Manager
Eno Slaughter, Parks Division Manager.
Missy Bailey, Recreation Division Manager
Zandrea Stephens, FMACC Division Manager
Samantha Ballinger, Recreation Coordinator
Aaron Barnett, Custodian II
Shelia Curry, Sr. Customer Service Rep.

Members Absent:

Susan Daniell
Bruce Miller
Sam W. Richwine, Jr., M.D.

CALL TO ORDER

Chairman John Simpson called the meeting to order at 5:30 PM and welcomed everyone.

SPECIAL RECOGNITION

Chairman Simpson recognized the following staff members for their years of service to the Agency: Samantha Ballinger – 1 year, July 29; Jim Young – 2 years, August 1; Shelia Curry – 5 years, August 5; Zandrea Stephens – 7 years, August 8; Michael Graham – 14 years, August 16; Aaron Barnett – 8 years, August 27, and Julie Butler – 14 years, August 30.

PUBLIC COMMENTS

None

MINUTES

Consider approval of minutes of Regular Board Meeting held June 11, 2018. **Motion made by Cooper Embry and seconded by Dr. Sam Richwine to approve minutes from June 11, 2018 board meeting. MOTION PASSED UNANIMOUSLY.**

FINANCIAL REPORT

Deputy Graham reviewed for the Board the Interim Financial Report for twelve months ending June 30, 2018 and concludes the FY18 Budget. The report showed monthly income of \$341,598.53

for a total yearly income of \$5,149,485.38 or 102.26%. The Agency should have received 100% of the yearly income at this time; therefore, income to date is above budget projections by 2.26%.

Expenses for June total \$510,419.31 for total yearly expenses of \$5,126,799.04 or 91.52%. Currently year-to-date expenditures (\$5,126,799.04) are below revenues (\$5,149,485.38) in the amount of \$22,686.34. Therefore, no budgeted fund balance is required this month to cover a deficiency in operations.

A Revenue Comparison and Income Statement was presented along with a Summary Financial Statement on each of the cost centers for review by the Board. **Motion made by Chris Romberg and seconded by Kristin Daniel to accept the June Financial Report as presented by Deputy Graham. MOTION PASSED UNANIMOUSLY.**

BOARD ACTION ITEMS

1. **Consider recommendation for Award of Contract for Architectural Design, Bidding & Construction Administration Services for Skate Park Complex.** The Board approved as part of the FY2019 Capital Budget, \$100,000 from impact fees to contract architectural design, engineering, bidding and construction administration services for the proposed Skate Park Complex (Project # 70060.PDD.8101).

Lose Design created the original concept plan for the skate park and submitted a proposal for the final design and engineering component.

Lose Design has experience with skate park complex design, but also understands our community's needs since completing our last Strategic Parks and Recreation Plan.

Lose Design's proposal to complete said service include:

Concept Design/Public Input meetings -	\$15,500.00
Construction Documents -	\$35,200.00
Permitting/Bidding/Construction Administration -	<u>\$22,500.00</u>
Costs Totaling	\$73,200.00

Other expenditures for this phase of the project but outside the contract with Lose & Associates includes:

Geotechnical Services -	\$ 5,800.00
Legal Services -	\$ 5,000.00
Survey -	\$ 5,000.00
Contingency/Other -	<u>\$11,000.00</u>
Costs Totaling	\$26,800.00

Total Phase I Costs \$100,000.00

Staff recommends awarding the contract for stated services as proposed to Lose Design in the amount of \$73,200 with an additional \$26,800 for contingency and other project expenditures that may be necessary to complete the project as referenced in Project Resolution PR-18-01 attached (see permanent Board File). **Motion was made by Jeffery Goss and seconded by Chris Romberg to accept staff recommendation and award the Architectural Design, Bidding & Construction Administration Services Contract for the proposed Skate Park Complex to Lose Design in the amount of \$73,200.00 with a contingency and other project expenditures of up to \$26,800.00 as necessary not to exceed total project costs of \$100,000.00. MOTION PASSED UNANIMOUSLY.**

MANAGEMENT REPORTS

Updates

Director Cooper reported that Impact Fees collected for the twelfth (12th) month of fiscal year 2018 (June) totals \$40,644.00 as compared to the same period of time last year of \$40,644.00. The impact fee fund currently (8/13/18) stands at \$2,155,703.12.

Impact Fees collected for the first (1st) month of fiscal year 2019 (July) totals \$30,483.00 as compared to the same period last year of \$25,967.00. The impact fee fund currently stands at \$1,536,186.00 and includes FY2019 projects totaling \$650,000.00.

Director Cooper reported that Longwood Park will serve as host site for the annual Shore Sweep on September 15, 2018 and extended invitation to Board Members.

Director Cooper announced that the Boys and Girls Clubs of Lanier would hold their Annual Future for Kids Gala, Tuesday, October 9th, 2018 at the Civic Center and Evander Holyfield would serve as the Keynote Speaker.

Director Cooper reported that staff met with Gainesville-Hall '96 and participated in a facilities update meeting at LLOP on Friday, August 10. The International Canoe Federation Dragon Boat World Championships will be held September 12-16, 2018.

Director Cooper stated other information regarding Gainesville Hall 96 and Gainesville CVB Board Meeting were in their Board packets.

Capital Projects Update

Deputy Graham provided a progress update on the FY 2018 Capital Projects, which is also shown on the Operating and Major Capital Expenditures spreadsheet in the Board packets. All operating projects except two (2) are complete: VSI upgrades, which has been held off until absolutely required, and the additional volleyball court at Green Street Park that has been deferred. Two (2) major capital projects were also rolled over to FY 2019: Youth Sports Complex, and Parks Master Plan. All completed projects were under budget.

Deputy Graham also provided a preview of the approved FY 2019 Capital Projects, which is also shown on the Operating and Major Capital Expenditures spreadsheet in the Board packets. FY19 Capital Projects include: Park Development – Youth Sports Complex was carried over from last fiscal year; Parks and Recreation's 10-year Master Plan is being researched and RFP will be developed; Playground Improvements at City Park - City Park Concessions/Restroom Replacement ; FMC Splash Pool Surfacing – replace PebbleFlex surfacing; Park Signage Phase II – to be rolled out at City Park; FMC Security Camera System – looking to replace/upgrade security camera system from stand alone to City network; Skate Park Planning – working on design, engineering, bidding and construction administration; Vehicles – looking to replace maintenance truck in Parks Division, and Equipment – replacing Skid-steer. FY19 Major Capital Projects total an estimated cost of \$1,460,000.00.

Deputy Graham presented the 2018 Winter Activity Summary and Evaluation Report to the Board. A full copy of the document was provided in the Board Digital Packets.

Staff Reports

Deputy Graham asked Division Managers to come forward and give their Division Reports. Divisional Highlights and other operational reports were provided in the Board Digital Packets.

BOARD MEMBER COMMENTS

Chairman Simpson expressed appreciation to Jerry Castleberry and the partnership the Agency has with the City School System for use of city school buses during summer camp trips and the professional drivers that Parks and Recreation hires.

OLD BUSINESS

NONE

NEW BUSINESS

NONE

GENERAL INFORMATION OF INTEREST

The Board was provided the following information to review at their leisure via their I-Pads and through the City's web site:

- In the News Articles from June and July
- Article from "Georgia On My Mind" and www.playfulparent.org website regarding Frances Meadows Aquatic Center

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business, a motion to adjourn was made by Cooper Embry and seconded by Jeffery Goss. **Motion approved unanimously.** The Board adjourned at 6:15 PM.

Respectfully Submitted,
Judy Williams
Administrative Coordinator

*All documentation referred to in the above minutes were provided to attendees by electronic means as well as for future reference at www.gainesville.org/board and the Agency's permanent Board File.

TO: PARKS AND RECREATION BOARD
FROM: MELVIN COOPER
SUBJECT: JULY 2018 (FY19) FINANCIAL STATEMENTS
DATE: SEPTEMBER 10, 2018
CC: FILE

The attached financial statements ending July 31, 2018 are for the first month of fiscal year 2019. As you review these statements, remember to use the **% of Year COLLECTED/EXPENDED = 8.33%** as your guide. The **% COLLECTED/EXPENDED** on each individual line item should be close to this target percentage; however, there may be items that do not conform to this generalization. This memo will attempt to explain any large variances.

Revenues

At \$240,781, overall operating revenues are 3.76% below the anticipated budget at this time.

Tax collections (66% of overall revenues budgeted) at \$13,599 is below the anticipated budget by 7.94% at this time. Collections are up by \$26,404 when compared to FY18 of the same period.

Budgeted charges for services revenues (34% of overall revenues budgeted) at \$223,519 are above projections, but \$28,229 less than last year of the same time.

Interest income (<1% of overall revenues budgeted) is above the anticipated budget by 36.13% and \$2,201 higher than last year.

Overall, operating revenues are up by \$156 from the FY18 numbers of the same period.

Expenses

Operating expenditures show 7.85% of the budgeted amount expended.

A comparison shows overall expenses above FY18 totals by \$7,593 of the same period due primarily to payroll and payments to other Agencies-Hall '96.

Currently year-to-date actual operating expenditures (\$413,626) are above revenues (\$240,781) in the amount of \$172,845. Budgeted fund balance was utilized this month to cover a deficiency in operations.

Capital Projects

Following the FY18 Capital Project Audit, the following projects have been reallocated to FY19: Parks Master Plan and New Youth Athletic Complex. FY19 Capital Projects include Playground Improvements at City Park, Pebbleflex in Splash Pool at FMC, Camera System at FMC, Skidsteer Loader, Parks Vehicles, and Park Signage. All are within budget.

Please let me know if you have any further questions, comments or concerns. Thank you.

J. Melvin Cooper, CPRP
Director

BOARD OF DIRECTORS

John Simpson **Cooper Embry**
Chair Vice Chair

Chris Romberg
Secretary/Treasurer

Susan Daniell
Jeffery Goss

Bruce Miller
Jerry Castleberry

Sam Richwine, Jr. MD
Kristin Daniel



**GAINESVILLE PARKS & RECREATION AGENCY
PARKS & RECREATION INCOME STATEMENT @ 7/31/18**

INCOME	BUDGETED	THIS MONTH		VARIANCE	YEAR TO DATE	Y-T-D		BALANCE
		THIS MONTH	LAST YEAR			LAST YEAR	VARIANCE	
City Taxes	\$ 3,476,933.00	\$ 13,599.02	\$ 3,251.36	\$ 10,347.66	\$ 13,599.02	\$ (12,805.04)	\$ 26,404.06	\$ 3,463,333.98
Interest Income	\$ 7,700.00	\$ 3,423.66	\$ 1,222.32	\$ 2,201.34	\$ 3,423.66	\$ 1,222.32	\$ 2,201.34	\$ 4,276.34
Park Development Fund - Interest	\$ -	\$ 80.24	\$ 41.07	\$ -	\$ 80.24	\$ 41.07	\$ 39.17	\$ (80.24)
Contributions - Private	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Income	\$ 1,000.00	\$ 159.55	\$ 155.24	\$ 4.31	\$ 159.55	\$ 185.24	\$ (25.69)	\$ 840.45
Sale of Assets	\$ 500.00	\$ -	\$ 234.00	\$ (234.00)	\$ -	\$ 234.00	\$ (234.00)	\$ 500.00
Recreation Services	\$ 183,550.00	\$ 16,559.75	\$ 14,793.31	\$ 1,766.44	\$ 16,559.75	\$ 14,793.31	\$ 1,766.44	\$ 166,990.25
ACSC	\$ 14,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,500.00
Civic Center	\$ 348,600.00	\$ 23,062.09	\$ 27,183.26	\$ (4,121.17)	\$ 23,062.09	\$ 27,183.26	\$ (4,121.17)	\$ 325,537.91
Frances Meadows Center	\$ 1,010,000.00	\$ 156,557.54	\$ 182,215.44	\$ (25,657.90)	\$ 156,557.54	\$ 181,832.80	\$ (25,275.26)	\$ 853,442.46
Youth Sports Booster Club	\$ 96,540.00	\$ 23,693.97	\$ 23,973.25	\$ (279.28)	\$ 23,693.97	\$ 23,973.25	\$ (279.28)	\$ 72,846.03
Lanier Point Athletic Complex	\$ 128,150.00	\$ 3,645.18	\$ 3,964.78	\$ (319.60)	\$ 3,645.18	\$ 3,964.78	\$ (319.60)	\$ 124,504.82
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sponsorships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from Hotel/Motel Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other financing sources/transfer in	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING FUND TOTALS	\$ 5,267,473.00	\$ 240,781.00	\$ 257,034.03	\$ (16,253.03)	\$ 240,781.00	\$ 240,624.99	\$ 156.01	\$ 5,026,692.00
BUDGETED FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 5,267,473.00	\$ 240,781.00	\$ 257,034.03	\$ (16,253.03)	\$ 240,781.00	\$ 240,624.99	\$ 156.01	\$ 5,026,692.00
EXPENDITURES								
Other Financing Uses/Transfers	\$ 50,000.00	\$ 4,166.67	\$ 4,166.67	\$ -	\$ 4,166.67	\$ 4,166.67	\$ -	\$ 45,833.33
Payments to Other Agencies-Hall '96	\$ 150,000.00	\$ 37,500.00	\$ 31,072.00	\$ 6,428.00	\$ 37,500.00	\$ 31,072.00	\$ 6,428.00	\$ 112,500.00
Available for Capital Improvements	\$ 210,000.00	\$ 17,500.00	\$ 35,416.66	\$ (17,916.66)	\$ 17,500.00	\$ 35,416.66	\$ (17,916.66)	\$ 192,500.00
Maintenance Shop	\$ 115,652.00	\$ 8,034.08	\$ 7,003.54	\$ 1,030.54	\$ 8,034.08	\$ 6,619.85	\$ 1,414.23	\$ 107,617.92
Recreation Services	\$ 393,880.00	\$ 40,460.62	\$ 53,155.00	\$ (12,694.38)	\$ 40,460.62	\$ 51,872.24	\$ (11,411.62)	\$ 353,419.38
ACSC	\$ 49,220.00	\$ 327.67	\$ 245.53	\$ 82.14	\$ 327.67	\$ 245.53	\$ 82.14	\$ 48,892.33
Civic Center	\$ 578,418.00	\$ 24,802.07	\$ 32,922.34	\$ (8,120.27)	\$ 24,802.07	\$ 25,666.24	\$ (864.17)	\$ 553,615.93
Frances Meadows Center	\$ 1,633,022.00	\$ 142,305.05	\$ 156,232.84	\$ (13,927.79)	\$ 142,305.05	\$ 136,986.09	\$ 5,318.96	\$ 1,490,716.95
Youth Sports Booster Club	\$ 158,256.00	\$ 10,240.61	\$ 1,346.00	\$ 8,894.61	\$ 10,240.61	\$ 500.00	\$ 9,740.61	\$ 148,015.39
Park Services	\$ 918,211.00	\$ 54,460.17	\$ 55,126.34	\$ (666.17)	\$ 54,460.17	\$ 51,018.17	\$ 3,442.00	\$ 863,750.83
Lanier Point Athletic Complex	\$ 219,759.00	\$ 23,007.79	\$ 13,614.60	\$ 9,393.19	\$ 23,007.79	\$ 11,140.43	\$ 11,867.36	\$ 196,751.21
Administrative Services	\$ 791,055.00	\$ 50,821.10	\$ 51,329.44	\$ (508.34)	\$ 50,821.10	\$ 51,329.44	\$ (508.34)	\$ 740,233.90
Clarks Bridge Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Development Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 5,267,473.00	\$ 413,625.83	\$ 441,630.96	\$ (28,005.13)	\$ 413,625.83	\$ 406,033.32	\$ 7,592.51	\$ 4,853,847.17
Excess Revenue Over Expenditures (Deficiency)					\$ (172,844.83)	\$ (165,408.33)		\$ 172,844.83

CITY OF GAINESVILLE
PARKS AND RECREATION FUND
SUMMARY FINANCIAL STATEMENT
For the month ended July 31, 2018
% of Year Collected/Expended = 8.33%

OPERATIONS -

	Revised Budget	MTD Actual	YTD Actual	Remaining Balance	% Collected/ Expended
Revenues					
Non-Departmental					
Taxes	3,476,933	13,599	13,599	3,463,334	0.39%
Interest Revenue	7,700	3,424	3,424	4,276	44.46%
Parks Development - Interest Revenue	0	80	80	-80	0.00%
Miscellaneous & Private Contributions	1,000	160	160	840	16.00%
Other Financing Sources: i.e. Sale of Assets	500	0	0	500	0.00%
Departmental					
Recreation Services	183,550	16,560	16,560	166,990	9.02%
Allen Creek Soccer Complex	14,500	0	0	14,500	0.00%
Civic Center	348,600	23,062	23,062	325,538	6.62%
Frances Meadows	1,010,000	156,558	156,558	853,442	15.50%
Youth Sports Booster Club	96,540	23,694	23,694	72,846	24.54%
Lanier Point Softball Complex	128,150	3,645	3,645	124,505	2.84%
Total Operating Revenues	5,267,473	240,781	240,781	5,026,692	4.57%
Expenditures					
Non-Departmental					
Indirect Cost Allocation	50,000	4,167	4,167	45,833	8.33%
Payments to Other Agencies-Hall '96	150,000	37,500	37,500	112,500	25.00%
Other Financial Uses/Capital Improvements	210,000	17,500	17,500	192,500	8.33%
Departmental					
Parks Maintenance Shop	115,652	8,034	8,034	107,618	6.95%
Recreation Services	393,880	40,461	40,461	353,419	10.27%
Allen Creek Soccer Complex	49,220	328	328	48,892	0.67%
Gainesville Civic Center	578,418	24,802	24,802	553,616	4.29%
Frances Meadows Center	1,633,022	142,305	142,305	1,490,717	8.71%
Youth Sports Booster Club	158,256	10,241	10,241	148,015	6.47%
Park Services	918,211	54,460	54,460	863,751	5.93%
Lanier Point Athletic Complex	219,759	23,008	23,008	196,751	10.47%
Administrative Services	791,055	50,821	50,821	740,234	6.42%
Clarks Bridge Park	0	0	0	0	0.00%
Total Operating Expenditures	5,267,473	413,626	413,626	4,853,847	7.85%
Capital Project Expenditures					
Available for Capital Outlay					
Total Capital Projects Expenditures	0	0	0	0	
Excess (Deficiency) Revenues Over Expenditures	0	(172,845)	(172,844)		
Budgeted Fund Balance 6/30/18	0	172,845	172,844		
	<u>0</u>	<u>0</u>	<u>0</u>		

CAPITAL PROJECTS FUND

Revenues					
Transfers from Impact Fees Fund	650,000	54,167	54,167	595,833	8.33%
Transfer from Parks and Recreation	210,000	17,500	17,500	192,500	8.33%
Total Revenues	860,000	71,667	71,667	788,333	8.33%
Expenditures					
Playground Improvements (City Park)	150,000	0	0	150,000	0.00%
Pebbleflex in Splash Pool at FMACC	80,000	0	0	80,000	0.00%
Camera System at FMACC	55,000	0	0	55,000	0.00%
Skidsteer Loader	50,000	0	0	50,000	0.00%
Parks Vehicles	25,000	0	0	25,000	0.00%
Parks Signage	150,000	0	0	150,000	0.00%
Skate Park	100,000	0	0	100,000	0.00%
Concessions/Restroom Building at City Park	250,000	0	0	250,000	0.00%
Other financing uses/transfers out	0	0	0	0	0.00%
Total Capital Projects Expend.	860,000	0	0	860,000	0.00%
Excess (Deficiency) Revenues over Expenditures	0		71,667		
Budgeted Fund Balance 6/30/18	<u>0</u>		<u>71,667</u>		
	<u>0</u>		<u>0</u>		

GAINESVILLE PARKS & RECREATION
FY2019 REVENUE COMPARISON

	FY2019 Revised Projected	FY2019 Actual	Over (Under) Collected	% Collected
TAXES				
Taxes (Generated by .75 mills)	\$ 3,476,933.00	\$ 13,599.02	\$ (3,463,333.98)	0.39%

ALLEN CREEK SOCCER COMPLEX

347300.001	Event Admission	\$ 6,600.00	\$ -	\$ (6,600.00)	0.00%
347500.009	Program Registration Fees	\$ 5,800.00	\$ -	\$ (5,800.00)	0.00%
347900.001	Concessions	\$ 500.00	\$ -	\$ (500.00)	0.00%
381000.022	Rentals	\$ 1,350.00	\$ -	\$ (1,350.00)	0.00%
371000.001	Sponsorships	\$ 250.00	\$ -	\$ (250.00)	0.00%
	Contributions	\$ -	\$ -	\$ -	0.00%
	Miscellaneous Revenue	\$ -	\$ -	\$ -	0.00%
	SUB-TOTAL	\$ 14,500.00	\$ -	\$ (14,500.00)	0.00%

RECREATION SERVICES

347300.001	Special Events - Taxable	\$ 11,000.00	\$ -	\$ (11,000.00)	0.00%
347300.002	Special Events - Non-Taxable	\$ 36,500.00	\$ -	\$ (36,500.00)	0.00%
347500.002	Program Registration Fees	\$ 100,400.00	\$ 13,124.75	\$ (87,275.25)	13.07%
347500.003	Tennis Registration Fees	\$ 9,500.00	\$ -	\$ (9,500.00)	0.00%
347900.001	C.O. Youth Athletics & Misc.	\$ 13,400.00	\$ -	\$ (13,400.00)	0.00%
381000.023	F.L. Fields & Courts	\$ 3,650.00	\$ 235.00	\$ (3,415.00)	6.44%
381000.024	F.L. Longwood Fields & Courts	\$ 2,100.00	\$ 200.00	\$ (1,900.00)	9.52%
371000.001	Sponsorships	\$ 7,000.00	\$ -	\$ (7,000.00)	0.00%
371000.002	Contributions - Private Sources	\$ -	\$ 3,000.00	\$ 3,000.00	0.00%
	Facility Leases	\$ -	\$ -	\$ -	0.00%
	Contributions	\$ -	\$ -	\$ -	0.00%
	Sub-Total	\$ 183,550.00	\$ 16,559.75	\$ (166,990.25)	9.02%

FRANCES MEADOWS CENTER

347300.002	Special Events - Non-Taxable	\$ 2,500.00	\$ -	\$ (2,500.00)	0.00%
347500.004	Instructional Classes	\$ 140,000.00	\$ 8,076.12	\$ (131,923.88)	5.77%
347500.005	Instructional Pool Rentals	\$ 70,000.00	\$ 2,427.50	\$ (67,572.50)	3.47%
347500.006	Competitive Swim Team	\$ 185,000.00	\$ 16,551.38	\$ (168,448.62)	8.95%
347900.001	Concessions	\$ 100,000.00	\$ 29,705.88	\$ (70,294.12)	29.71%
347900.003	Miscellaneous Charges	\$ 2,500.00	\$ 604.00	\$ (1,896.00)	24.16%
371000.011	Contributions - (LA Swim A Thon)	\$ -	\$ -	\$ -	0.00%
347200.001	General Admissions	\$ 305,000.00	\$ 82,792.62	\$ (222,207.38)	27.15%
347200.002	Fitness Center Fees	\$ 160,000.00	\$ 9,490.70	\$ (150,509.30)	5.93%
381000.020	Room Rentals	\$ 35,000.00	\$ 6,216.50	\$ (28,783.50)	17.76%
371000.001	Sponsorships	\$ 10,000.00	\$ -	\$ (10,000.00)	0.00%
389000.006	Personnel Reimbursements	\$ -	\$ 30.00	\$ 30.00	0.00%
389000.010	Misc. Revenue Payroll Deductions	\$ -	\$ 662.84	\$ 662.84	0.00%
	Food Service Fees	\$ -	\$ -	\$ -	0.00%
	Equipment Rental	\$ -	\$ -	\$ -	0.00%
	Grant Make-a-Splash	\$ -	\$ -	\$ -	0.00%
	Sub-Total	\$ 1,010,000.00	\$ 156,557.54	\$ (853,442.46)	15.50%

LANIER POINT ATHLETIC COMPLEX

347300.001	Event Admissions - Gate Fees	\$ -	\$ -	\$ -	0.00%
347500.007	League Fees	\$ 13,600.00	\$ 5.00	\$ (13,595.00)	0.04%
347500.008	Tournament Fees	\$ -	\$ -	\$ -	0.00%
347900.001	Concessions	\$ 64,550.00	\$ 2,540.18	\$ (62,009.82)	3.94%
347900.003	Other (Rentals) - Misc. Charges	\$ 44,000.00	\$ 1,100.00	\$ (42,900.00)	2.50%
371000.001	Sponsorships	\$ 6,000.00	\$ -	\$ (6,000.00)	0.00%
	Souvenirs	\$ -	\$ -	\$ -	0.00%
	Contributions	\$ -	\$ -	\$ -	0.00%
	Sub-Total	\$ 128,150.00	\$ 3,645.18	\$ (124,504.82)	2.84%

YSBC

347300.001	Event Admissions - Gate Fees	\$ 13,000.00	\$ -	\$ (13,000.00)	0.00%
347500.001	Program Registration Fees	\$ 76,540.00	\$ 23,352.25	\$ (53,187.75)	30.51%
361000.000	Interest Income	\$ 500.00	\$ 341.72	\$ (158.28)	0%
371000.001	Sponsorships	\$ 6,000.00	\$ -	\$ (6,000.00)	0.00%
371000.002	Contributions	\$ 500.00	\$ -	\$ (500.00)	0.00%
	Sub-Total	\$ 96,540.00	\$ 23,693.97	\$ (72,846.03)	24.54%

CIVIC CENTER - DIVISION

347300.002	Special Events	\$ 10,000.00	\$ -	\$ (10,000.00)	0.00%
347900.002	Catering Fees	\$ 40,000.00	\$ 1,044.99	\$ (38,955.01)	2.61%
347900.003	Misc. Charges	\$ -	\$ -	\$ -	0.00%
347900.004	Food Service Fees	\$ 1,900.00	\$ -	\$ (1,900.00)	0.00%
381000.004	Rent - Board Room	\$ 5,000.00	\$ 865.00	\$ (4,135.00)	17.30%
381000.005	Rent - Chattahoochee Room	\$ 29,000.00	\$ 1,830.50	\$ (27,169.50)	6.31%
381000.006	Rent - Chestatee Room	\$ 20,000.00	\$ 1,063.00	\$ (18,937.00)	5.32%
381000.007	Rent - Gaines Room	\$ 7,000.00	\$ 1,295.00	\$ (5,705.00)	18.50%
381000.008	Rent - Grand Ballroom	\$ 89,000.00	\$ 2,913.00	\$ (86,087.00)	3.27%
381000.009	Rent - Kitchen	\$ 400.00	\$ -	\$ (400.00)	0.00%
381000.010	Rent - Longstreet Room	\$ 300.00	\$ 53.60	\$ (246.40)	17.87%
381000.011	Rent-Longstreet/Lyman Hall	\$ 21,000.00	\$ 2,982.00	\$ (18,018.00)	14.20%
381000.012	Rent - Sidney Lanier	\$ 22,500.00	\$ 1,470.00	\$ (21,030.00)	6.53%
381000.021	Rent - Camp Fire Cabin	\$ 25,500.00	\$ 3,074.00	\$ (22,426.00)	12.05%
	Total CC Room Rentals	\$ 219,700.00	\$ 15,546.10	\$ (204,153.90)	7.08%
381000.014	Rent - FSNC Room A	\$ 8,000.00	\$ 640.00	\$ (7,360.00)	8.00%
381000.015	Rent - FSNC Room B	\$ 1,500.00	\$ 125.00	\$ (1,375.00)	8.33%
381000.016	Rent - FSNC Room AB	\$ 18,500.00	\$ 1,795.00	\$ (16,705.00)	9.70%
381000.017	Rent - FSNC Conf. Room	\$ 500.00	\$ -	\$ (500.00)	0.00%
	Rent - FSNC Kitchen	\$ -	\$ -	\$ -	0.00%
	Total FSNC Room Rental	\$ 28,500.00	\$ 2,560.00	\$ (25,940.00)	8.98%
381000.025	Rent - Longwood Pavilion	\$ 7,500.00	\$ 700.00	\$ (6,800.00)	9.33%
381000.026	Rent - Other Pavilions	\$ 9,000.00	\$ 1,165.00	\$ (7,835.00)	12.94%
381000.013	Service Rental	\$ 7,000.00	\$ 916.00	\$ (6,084.00)	13.09%
381000.019	Equipment Rental	\$ 25,000.00	\$ 1,130.00	\$ (23,870.00)	4.52%
371000.001	Sponsorships	\$ -	\$ -	\$ -	0.00%
	Personnel Reimbursements	\$ -	\$ -	\$ -	0.00%
	Facility Lease	\$ -	\$ -	\$ -	0.00%
	Contributions	\$ -	\$ -	\$ -	0.00%
	Sub-Total	\$ 348,600.00	\$ 23,062.09	\$ (325,537.91)	6.62%

MISCELLANEOUS REVENUE

389000.001	Other Revenue	\$ 1,000.00	\$ 159.55	\$ (840.45)	15.96%
392100.000	Surplus Sales	\$ 500.00	\$ -	\$ (500.00)	0.00%
399900.000	Budgeted Fund Balance	\$ -	\$ -	\$ -	0.00%
	Transfer from General Fund	\$ -	\$ -	\$ -	0.00%
	Transfer from Hotel Tax	\$ -	\$ -	\$ -	0.00%
	Transfer from Capital Projects	\$ -	\$ -	\$ -	0.00%
	Sub-Total	\$ 1,500.00	\$ 159.55	\$ (1,340.45)	10.64%

INTEREST

361000.000	Interest on Investments	\$ 7,700.00	\$ 3,423.66	\$ (4,276.34)	44.46%
361000.000	Interest - Development Fund	\$ -	\$ 80.24	\$ 80.24	0.00%
	Interest - YSBC	\$ -	\$ -	\$ -	0.00%
	Sub-Total	\$ 7,700.00	\$ 3,503.90	\$ (4,196.10)	45.51%

INTERGOVERNMENTAL

	Intergov't - Hall Co.	\$ -	\$ -	\$ -	0.00%
	Grant - AM Dermatology	\$ -	\$ -	\$ -	0.00%
	Sub-Total	\$ -	\$ -	\$ -	0.00%

SPONSORSHIPS

	Non-Departmental	\$ -	\$ -	\$ -	
	Sub-Total	\$ -	\$ -	\$ -	\$ -

CONTRIBUTIONS

	YSBC	\$ -	\$ -	\$ -	0.00%
	Contributions - P&R	\$ -	\$ -	\$ -	0.00%
	Contributions - FOTP	\$ -	\$ -	\$ -	0.00%
	Sub-Total	\$ -	\$ -	\$ -	0.00%

	TOTAL REVENUE	\$ 5,267,473.00	\$ 240,781.00	\$ (5,026,692.00)	4.57%
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CITY OF GAINESVILLE
RECREATION DIVISION
SUMMARY FINANCIAL STATEMENT
For the Month Ended July 31, 2018

% of Year Collected/Expended = 8.33%

	REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% COLLECTED/ EXPENDED	Y-T-D LAST YEAR
REVENUES						
Special Events-Taxable	\$ 11,000	\$ -	\$ -	\$ 11,000	0.00%	\$ 560
Special Events- Non Taxable	\$ 36,500	\$ -	\$ -	\$ 36,500	0.00%	\$ 50
Program Registration Fees	\$ 100,400	\$ 13,125	\$ 13,125	\$ 87,275	13.07%	\$ 10,453
Tennis Registration Fees	\$ 9,500	\$ -	\$ -	\$ 9,500	0.00%	\$ -
C.O. Youth Athletics & Misc.	\$ 13,400	\$ -	\$ -	\$ 13,400	0.00%	\$ -
Facility Leases - Fields & Courts	\$ 3,650	\$ 235	\$ 235	\$ 3,415	6.44%	\$ 175
Facility Leases - Longwood Courts	\$ 2,100	\$ 200	\$ 200	\$ 1,900	9.52%	\$ -
Sponsorships	\$ 7,000	\$ -	\$ -	\$ 7,000	0.00%	\$ -
Contributions-Private Sources	\$ -	\$ 3,000	\$ 3,000	\$ (3,000)	0.00%	\$ 3,555
Adult Athletics-Facility Leases	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Facility Leases - Longwood Pav.	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Facility Leases - Other Pavilions	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Total Revenues	\$ 183,550	\$ 16,560	\$ 16,560	\$ 166,990	9.02%	\$ 14,793

EXPENDITURES						
Salaries & Benefits	\$ 258,725	\$ 37,470	\$ 37,470	\$ 221,255	14.48%	\$ 35,702
Rent -Equipment	\$ 3,000	\$ -	\$ -	\$ 3,000	0.00%	\$ -
Other Purchased (Contractual) Services	\$ 59,450	\$ 2,052	\$ 2,052	\$ 57,398	3.45%	\$ 15,439
Liability Insurance	\$ 3,620	\$ 302	\$ 302	\$ 3,318	8.33%	\$ 208
Utilities (Telephone)	\$ 4,400	\$ -	\$ -	\$ 4,400	0.00%	\$ 14
Printing	\$ 2,800	\$ -	\$ -	\$ 2,800	0.00%	\$ -
Travel & Education/Training	\$ 7,100	\$ -	\$ -	\$ 7,100	0.00%	\$ -
Dues	\$ 330	\$ -	\$ -	\$ 330	0.00%	\$ -
Postage & Freight	\$ 500	\$ 186	\$ 186	\$ 314	37.26%	\$ 216
Other Supplies/ Concession Purchases	\$ 10,000	\$ -	\$ -	\$ 10,000	0.00%	\$ -
Small Equip. Non-Tagged & Tagged	\$ 42,355	\$ 451	\$ 451	\$ 41,904	1.06%	\$ 293
Other Purchased Operational Items	\$ 1,600	\$ -	\$ -	\$ 1,600	0.00%	\$ -
Advertising	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Maintenance Contracts	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Tournament Fees	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
New Equipment (Reserve)	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Total Expenditures	\$ 393,880	\$ 40,461	\$ 40,461	\$ 353,419	10.27%	\$ 51,872

Excess (Deficiency) Revenues Over Expenditures	\$ (210,330)	\$ (23,901)	\$ (23,901)
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NOTE: These financial statements are UNAUDITED and should be used for management purposes only.

CITY OF GAINESVILLE
ALLEN CREEK SOCCER COMPLEX
SUMMARY FINANCIAL STATEMENT
For the Month Ended July 31, 2018

% of Year Collected/Expended = 8.33%

	REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% COLLECTED/ EXPENDED	Y-T-D LAST YEAR
REVENUES						
Event Admissions	\$ 6,600	\$ -	\$ -	\$ 6,600	0.00%	\$ -
Program Registration Fees	\$ 5,800	\$ -	\$ -	\$ 5,800	0.00%	\$ -
Concessions	\$ 500	\$ -	\$ -	\$ 500	0.00%	\$ -
Rentals	\$ 1,350	\$ -	\$ -	\$ 1,350	0.00%	\$ -
Sponsorships	\$ 250	\$ -	\$ -	\$ 250	0.00%	\$ -
Contributions	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Total Revenues	\$ 14,500	\$ -	\$ -	\$ 14,500	0.00%	\$ -

EXPENDITURES						
Salaries & Benefits	\$ 16,985	\$ 271	\$ 271	\$ 16,714	1.59%	\$ 200
Repairs & Maintenance - Gasoline	\$ 6,500	\$ -	\$ -	\$ 6,500	0.00%	\$ -
Rent - Equipment	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Other Purchased (Contractual) Services	\$ 300	\$ -	\$ -	\$ 300	0.00%	\$ -
Liability Insurance	\$ 4,100	\$ 57	\$ 57	\$ 4,043	1.39%	\$ 47
Travel & Education /Training	\$ 50	\$ -	\$ -	\$ 50	0.00%	\$ -
Dues	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Utilities	\$ 15,255	\$ -	\$ -	\$ 15,255	0.00%	\$ -
General Office Supplies -Postage	\$ 50	\$ 0	\$ -	\$ 50	0.00%	\$ -
Small Equip. - Non-Tagged & Tagged	\$ 5,000	\$ -	\$ -	\$ 5,000	0.00%	\$ -
Other Purchased Operational Items	\$ 755	\$ -	\$ -	\$ 755	0.00%	\$ (2)
WC Claims	\$ 225	\$ -	\$ -	\$ 225	0.00%	\$ -
Professional Fees - Legal	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Printing	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
New Equipment (Reserve)	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Total Expenditures	\$ 49,220	\$ 328	\$ 328	\$ 48,892	0.67%	\$ 246

Excess (Deficiency) Revenues Over Expenditures	\$ (34,720)	\$ (328)	\$ (328)
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NOTE: These financial statements are UNAUDITED and should be used for management purposes only.

CITY OF GAINESVILLE
LANIER POINT ATHLETIC COMPLEX
SUMMARY FINANCIAL STATEMENT
For the Month Ended July 31, 2018

% of Year Collected/Expended = 8.33%

	REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% COLLECTED/ EXPENDED	Y-T-D LAST YEAR
REVENUES						
League Fees	\$ 13,600	\$ 5	\$ 5	\$ 13,595	0.04%	\$ 440
Concessions	\$ 64,550	\$ 2,540	\$ 2,540	\$ 62,010	3.94%	\$ 1,875
Other (Rentals) - Misc. Charges	\$ 44,000	\$ 1,100	\$ 1,100	\$ 42,900	2.50%	\$ 1,650
Sponsorships	\$ 6,000	\$ -	\$ -	\$ 6,000	0.00%	\$ -
Event Admissions - Gate Fees	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Tournament Fees	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Souvenirs	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Contributions	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Total Revenues	\$ 128,150	\$ 3,645	\$ 3,645	\$ 124,505	2.84%	\$ 3,965

EXPENDITURES						
Salaries & Benefits	\$ 106,547	\$ 15,992	\$ 15,992	\$ 90,555	15.01%	\$ 7,169
Pest Control	\$ 180	\$ -	\$ -	\$ 180	0.00%	\$ -
Annual Maintenance Contracts	\$ 516	\$ 43	\$ 43	\$ 473	8.33%	\$ 43
Repairs & Maintenance	\$ 1,500	\$ -	\$ -	\$ 1,500	0.00%	\$ -
Other Purchased (Contractual) Services	\$ 13,500	\$ 4,860	\$ 4,860	\$ 8,640	36.00%	\$ 2,728
Liability Insurance	\$ 746	\$ 62	\$ 62	\$ 684	8.33%	\$ 102
Utilities	\$ 46,000	\$ 624	\$ 624	\$ 45,376	1.36%	\$ 881
Printing	\$ 1,000	\$ -	\$ -	\$ 1,000	0.00%	\$ -
Travel & Education/Training	\$ 900	\$ -	\$ -	\$ 900	0.00%	\$ -
Dues	\$ 70	\$ -	\$ -	\$ 70	0.00%	\$ -
Tournament Fees	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
General/Other Supplies	\$ 600	\$ 304	\$ 304	\$ 296	50.67%	\$ -
Concession Purchases	\$ 35,000	\$ 1,057	\$ 1,057	\$ 33,943	3.02%	\$ 217
Small Equipment - Non-Tagged & Tagged	\$ 12,700	\$ 66	\$ 66	\$ 12,634	0.52%	\$ -
Other Purchased Operational Items	\$ 500	\$ -	\$ -	\$ 500	0.00%	\$ -
New Equipment	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Total Expenditures	\$ 219,759	\$ 23,008	\$ 23,008	\$ 196,751	10.47%	\$ 11,140

Excess (Deficiency) Revenues Over Expenditures	\$ (91,609)	\$ (19,363)	\$ (19,363)
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NOTE: These financial statements are UNAUDITED and should be used for management purposes only.

CITY OF GAINESVILLE
YOUTH SPORTS BOOSTER CLUB
SUMMARY FINANCIAL STATEMENT
For the Month Ended July 31, 2018

% of Year Collected/Expended = 8.33%

	REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% COLLECTED/ EXPENDED	Y-T-D LAST YEAR
REVENUES						
Event Admissions - Gate Fees	\$ 13,000	\$ -	\$ -	\$ 13,000	0.00%	\$ -
Program Registration Fees	\$ 76,540	\$ 23,352	\$ 23,352	\$ 53,188	30.51%	\$ 23,874
Interest Income	\$ 500	\$ 342	\$ 342	\$ 158	68.34%	\$ 100
Sponsorships	\$ 6,000	\$ -	\$ -	\$ 6,000	0.00%	\$ -
Contributions	\$ 500	\$ -	\$ -	\$ 500	0.00%	\$ -
Total Revenues	\$ 96,540	\$ 23,694	\$ 23,694	\$ 72,846	24.54%	\$ 23,973

EXPENDITURES						
Salaries & Benefits	\$ 49,042	\$ 2,336	\$ 2,336	\$ 46,706	4.76%	\$ -
Other Purchased (Contractual) Services	\$ 42,310	\$ -	\$ -	\$ 42,310	0.00%	\$ 500
Liability Insurance	\$ 448	\$ 37	\$ 37	\$ 411	8.33%	\$ -
Printing	\$ 800	\$ -	\$ -	\$ 800	0.00%	\$ -
Dues	\$ 4,850	\$ 200	\$ 200	\$ 4,650	4.12%	\$ -
League Fees	\$ 256	\$ -	\$ -	\$ 256	0.00%	\$ -
Small Equip. Non-Tagged & Tagged	\$ 60,550	\$ 7,667	\$ 7,667	\$ 52,883	12.66%	\$ -
Advertising	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Total Expenditures	\$ 158,256	\$ 10,241	\$ 10,241	\$ 148,015	6.47%	\$ 500

Excess (Deficiency) Revenues Over Expenditures	\$ (61,716)	\$ 13,453	\$ 13,453
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NOTE: These financial statements are UNAUDITED and should be used for management purposes only.

CITY OF GAINESVILLE
CIVIC CENTER
SUMMARY FINANCIAL STATEMENT
For the Month Ended June 30, 2018

% of Year Collected/Expended = 8.33%

	REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% COLLECTED/ EXPENDED
REVENUES					
Special Events	\$ 10,000	\$ -	\$ -	\$ 10,000	0.00%
Catering Fees & Food Services	\$ 41,900	\$ 1,045	\$ 1,045	\$ 40,855	2.49%
Room Rentals	\$ 248,200	\$ 18,106	\$ 18,106	\$ 230,094	7.29%
Facility Leases - Longwood Pav.	\$ 7,500	\$ 700	\$ 700	\$ 6,800	9.33%
Facility Leases - Other Pavilions	\$ 9,000	\$ 1,165	\$ 1,165	\$ 7,835	12.94%
Service Rentals	\$ 7,000	\$ 916	\$ 916	\$ 6,084	13.09%
Equipment Rental	\$ 25,000	\$ 1,130	\$ 1,130	\$ 23,870	4.52%
Sponsorships	\$ -	\$ -	\$ -	\$ -	0.00%
Miscellaneous Charges	\$ -	\$ -	\$ -	\$ -	0.00%
Personnel Reimbursements	\$ -	\$ -	\$ -	\$ -	0.00%
Facility Leases	\$ -	\$ -	\$ -	\$ -	0.00%
Contributions	\$ -	\$ -	\$ -	\$ -	0.00%
Total Revenues	\$ 348,600	\$ 23,062	\$ 23,062	\$ 325,538	6.62%

EXPENDITURES					
Salaries & Benefits	\$ 346,696	\$ 22,890	\$ 22,890	\$ 323,806	6.60%
Pest Control	\$ 900	\$ -	\$ -	\$ 900	0.00%
Annual Maintenance Contracts	\$ 3,220	\$ 70	\$ 70	\$ 3,150	2.17%
Repairs & Maintenance	\$ 16,500	\$ -	\$ -	\$ 16,500	0.00%
Rent - Equipment	\$ 300	\$ -	\$ -	\$ 300	0.00%
Laundry & Linen	\$ 17,200	\$ -	\$ -	\$ 17,200	0.00%
Other Purchased (Contractual) Services	\$ 31,799	\$ 144	\$ 144	\$ 31,655	0.45%
Liability Insurance	\$ 9,700	\$ 808	\$ 808	\$ 8,892	8.33%
Utilities	\$ 103,108	\$ 606	\$ 606	\$ 102,502	0.59%
Janitorial & Operational Supplies	\$ 7,500	\$ 196	\$ 196	\$ 7,304	2.62%
General Supplies	\$ 6,750	\$ 65	\$ 65	\$ 6,685	0.97%
Other Supplies/ Concession Purchases	\$ 3,500	\$ -	\$ -	\$ 3,500	0.00%
Small Equipment- Non-Tagged	\$ 12,700	\$ 23	\$ 23	\$ 12,677	0.18%
Small Equipment- Tagged	\$ -	\$ -	\$ -	\$ -	0.00%
Other Purchased Operational Items	\$ 250	\$ -	\$ -	\$ 250	0.00%
Machinery & Equipment (New)	\$ 18,295	\$ -	\$ -	\$ 18,295	0.00%
Travel & Education/Training	\$ -	\$ -	\$ -	\$ -	0.00%
Advertising	\$ -	\$ -	\$ -	\$ -	0.00%
Dues	\$ -	\$ -	\$ -	\$ -	0.00%
Total Expenditures	\$ 578,418	\$ 24,802	\$ 24,802	\$ 553,616	4.29%

Excess (Deficiency) Revenues Over Expenditures	\$ (229,818)	\$ (1,740)	\$ (1,740)
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NOTE: These financial statements are UNAUDITED and should be used for management purposes only.

**GAINESVILLE PARKS & RECREATION AGENCY
CIVIC CENTER INCOME STATEMENT @ 7/31/18**

INCOME	BUDGETED	THIS MONTH	THIS MONTH		Y-T-D		BALANCE
			LAST YEAR	YEAR TO DATE	LAST YEAR		
Special Events	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Catering Fees	\$ 40,000	\$ 1,045	\$ 1,075	\$ 1,045	\$ 1,075	\$ 1,075	\$ 38,955
Food Service Fees	\$ 1,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,900
Room Rentals	\$ 222,700	\$ 15,032	\$ 20,564	\$ 15,032	\$ 20,564	\$ 20,564	\$ 207,668
Camp Fire Cabin	\$ 25,500	\$ 3,074	\$ 2,080	\$ 3,074	\$ 2,080	\$ 2,080	\$ 22,426
Facility Leases-Longwood Pavilion	\$ 7,500	\$ 700	\$ 539	\$ 700	\$ 539	\$ 539	\$ 6,800
Facility Leases- Other Pavilions	\$ 9,000	\$ 1,165	\$ 620	\$ 1,165	\$ 620	\$ 620	\$ 7,835
Service Rentals	\$ 7,000	\$ 916	\$ 654	\$ 916	\$ 654	\$ 654	\$ 6,084
Equipment Rental	\$ 25,000	\$ 1,130	\$ 1,652	\$ 1,130	\$ 1,652	\$ 1,652	\$ 23,870
Sponsorships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Reimbursements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Facility Leases	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 348,600	\$ 23,062	\$ 27,184	\$ 23,062	\$ 27,183	\$ 27,183	\$ 325,538

EXPENDITURES							
Salaries & Benefits	\$ 346,696	\$ 22,890	\$ 20,944	\$ 22,890	\$ 20,944	\$ 20,944	\$ 323,806
Pest Control	\$ 900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900
Annual Maintenance Contracts	\$ 3,220	\$ 70	\$ 70	\$ 70	\$ 70	\$ 70	\$ 3,150
Repairs & Maintenance	\$ 16,500	\$ -	\$ 239	\$ -	\$ 239	\$ 239	\$ 16,500
Rent - Equipment	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300
Laundry & Linen	\$ 17,200	\$ -	\$ 636	\$ -	\$ 636	\$ 636	\$ 17,200
Other Purchased (Contractual) Services	\$ 31,799	\$ 144	\$ 144	\$ 144	\$ 144	\$ 144	\$ 31,655
Liability Insurance	\$ 9,700	\$ 808	\$ 831	\$ 808	\$ 831	\$ 831	\$ 8,892
Utilities	\$ 103,108	\$ 606	\$ 8,056	\$ 606	\$ 800	\$ 800	\$ 102,502
Janitorial & Operational Supplies	\$ 7,500	\$ 196	\$ 215	\$ 196	\$ 215	\$ 215	\$ 7,304
General Supplies	\$ 6,750	\$ 65	\$ 533	\$ 65	\$ 533	\$ 533	\$ 6,685
Other Supplies/Concession Purchases	\$ 3,500	\$ -	\$ 289	\$ -	\$ 289	\$ 289	\$ 3,500
Small Equipment- Non-Tagged	\$ 12,700	\$ 23	\$ 966	\$ 23	\$ 966	\$ 966	\$ 12,677
Small Equipment- Tagged	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Purchased Operational Items	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250
Machinery & Equipment (New)	\$ 18,295	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,295
Travel & Education/Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 578,418	\$ 24,802	\$ 32,923	\$ 24,802	\$ 25,666	\$ 25,666	\$ 553,616

GAINESVILLE CIVIC CENTER
FY2019 REVENUE COMPARISON

		FY2019 Revised Projected	FY2019 ACTUAL	Over (Under) Collected	% Collected
RENTAL FACILITY RECEIPTS					
381000.025	Rent - Longwood Pavilion	\$ 7,500.00	700.00	-6,800.00	9.33%
381000.026	Rent - Other Pavilions	\$ 9,000.00	1165.00	-7,835.00	12.94%
381000.004	Rent - Board Room	\$ 5,000.00	865.00	-4,135.00	17.30%
381000.005	Rent - Chattahoochee Room	\$ 29,000.00	1,830.50	-27,169.50	6.31%
381000.006	Rent - Chestatee Room	\$ 20,000.00	1,063.00	-18,937.00	5.32%
381000.007	Rent - Gaines Room	\$ 7,000.00	1,295.00	-5,705.00	18.50%
381000.008	Rent - Grand Ballroom	\$ 89,000.00	2,913.00	-86,087.00	3.27%
381000.009	Rent - Kitchen	\$ 400.00	0.00	-400.00	0.00%
381000.010	Rent - Longstreet Room	\$ 300.00	53.60	-246.40	17.87%
381000.011	Rent - Longstreet/Lyman Hall Combo	\$ 21,000.00	2,982.00	-18,018.00	14.20%
381000.012	Rent - Sidney Lanier Room	\$ 22,500.00	1,470.00	-21,030.00	6.53%
381000.014	FSNC - Room A	\$ 8,000.00	640.00	-7,360.00	8.00%
381000.015	FSNC - Room B	\$ 1,500.00	125.00	-1,375.00	8.33%
381000.016	FSNC - Room A/B	\$ 18,500.00	1,795.00	-16,705.00	9.70%
381000.017	FSNC - Conf. Room	\$ 500.00	0.00	-500.00	0.00%
381000.021	Rent - Camp Fire Cabin	\$ 25,500.00	3,074.00	-22,426.00	12.05%
	FSNC - Kitchen	\$ -	0.00	0.00	0.00%
	TOTAL ROOM RENTAL	\$ 248,200.00	\$ 18,106.10	\$ (230,093.90)	7.29%
	Facility Leases-3rd Floor Office Space	\$ -	0.00	0.00	0.00%
	Sub-Total	\$ 264,700.00	\$ 19,971.10	\$ (244,728.90)	7.54%
347300.002	Special Events	\$ 10,000.00	0.00	-10,000.00	-100.00%
347900.002	Catering Fees	\$ 40,000.00	1,044.99	-38,955.01	2.61%
347900.003	Other Miscellaneous Revenue	\$ -	0.00	0.00	0.00%
347900.004	Food Service Fees	\$ 1,900.00	0.00	-1,900.00	0.00%
	Sub-Total	\$ 41,900.00	1,044.99	-40,855.01	2.49%
381000.013	Service Rental	\$ 7,000.00	916.00	-6,084.00	13.09%
	*Cable TV Hookup; *Drinks				
	*Phone Hookup				
	*Linen				
	Sub-Total	\$ 7,000.00	916.00	-6,084.00	13.09%
381000.019	Equipment Rental	\$ 25,000.00	1,130.00	-23,870.00	4.52%
	*Tables/Chairs				
	*Exhibit Equipment				
	*Audio/Visual				
	*Piano/Tuning				
	Sub-Total	\$ 25,000.00	1,130.00	-23,870.00	4.52%
371000.001	Sponsorships	\$ -	0.00	0.00	0.00%

8.33% of Year Collected
as of 7/31/18

	Personnel Reimbursements	\$ -	0.00	0.00	0.00%
	*Security Officers				
	*Set-up Personnel				
	Sub-Total	\$ -	0.00	0.00	0.00%

	Contributions	\$ -	0.00	0.00	0.00%
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	Sub-Total	\$ -	0.00	0.00	0.00%
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	TOTAL REVENUE	\$ 348,600.00	\$ 23,062.09	-325,537.91	6.62%
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CITY OF GAINESVILLE
FRANCES MEADOWS AQUATIC AND COMMUNITY CENTER
SUMMARY FINANCIAL STATEMENT
For the Month Ended July 31, 2018

% of Year Collected/Expended = 8.33%

	REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% COLLECTED/ EXPENDED
REVENUES					
Special Events - Non Taxable	\$ 2,500	\$ -	\$ -	\$ 2,500	0.00%
Instructional Classes	\$ 140,000	\$ 8,076	\$ 8,076	\$ 131,924	5.77%
Instructional Pool Rentals	\$ 70,000	\$ 2,428	\$ 2,428	\$ 67,573	3.47%
Competitive Swim Team	\$ 185,000	\$ 16,551	\$ 16,551	\$ 168,449	8.95%
Concessions	\$ 100,000	\$ 29,706	\$ 29,706	\$ 70,294	29.71%
Miscellaneous Charges	\$ 2,500	\$ 604	\$ 604	\$ 1,896	24.16%
General Admissions	\$ 305,000	\$ 82,793	\$ 82,793	\$ 222,207	27.15%
Fitness Center Fees	\$ 160,000	\$ 9,491	\$ 9,491	\$ 150,509	5.93%
Room Rentals	\$ 35,000	\$ 6,217	\$ 6,217	\$ 28,784	17.76%
Sponsorships	\$ 10,000	\$ -	\$ -	\$ 10,000	0.00%
Personnel Reimbursements	\$ -	\$ 30	\$ 30	\$ (30)	0.00%
Misc. Revenue Payroll Deductions	\$ -	\$ 663	\$ 663	\$ (663)	0.00%
Service Rentals	\$ -	\$ -	\$ -	\$ -	0.00%
Food Service Fees	\$ -	\$ -	\$ -	\$ -	0.00%
Equipment Rental	\$ -	\$ -	\$ -	\$ -	0.00%
Contributions - (LA Swim A Thon)	\$ -	\$ -	\$ -	\$ -	0.00%
Grant: Make-a-Splash	\$ -	\$ -	\$ -	\$ -	0.00%
Total Revenues	\$ 1,010,000	\$ 156,558	\$ 156,558	\$ 853,442	15.50%

EXPENDITURES					
Salaries & Benefits	\$ 967,850	\$ 107,282	\$ 107,282	\$ 860,568	11.08%
Pest Control	\$ 500	\$ -	\$ -	\$ 500	0.00%
Annual Maintenance Contracts	\$ 13,000	\$ 1,372	\$ 1,372	\$ 11,628	10.55%
Repairs & Maintenance	\$ 53,050	\$ 1,667	\$ 1,667	\$ 51,383	3.14%
Rental - Equipment	\$ 5,000	\$ 487	\$ 487	\$ 4,513	9.74%
Other Purchased (Contractual) Services	\$ 147,355	\$ 4,981	\$ 4,981	\$ 142,374	3.38%
Liability Insurance	\$ 26,307	\$ 2,192	\$ 2,192	\$ 24,115	8.33%
Utilities	\$ 241,960	\$ 722	\$ 722	\$ 241,238	0.30%
Printing	\$ 625	\$ -	\$ -	\$ 625	0.00%
Travel & Education/Training	\$ 7,875	\$ 100	\$ 100	\$ 7,775	1.27%
Dues	\$ 11,950	\$ 152	\$ 152	\$ 11,798	1.27%
Chemicals	\$ 35,000	\$ 9,591	\$ 9,591	\$ 25,409	27.40%
Janitorial & Operational Supplies	\$ 17,000	\$ 1,609	\$ 1,609	\$ 15,391	9.47%
Other Supplies/ Concession Purchases	\$ 59,500	\$ 11,809	\$ 11,809	\$ 47,691	19.85%
Small Equipment- Non-Tagged	\$ 26,925	\$ 341	\$ 341	\$ 26,584	1.26%
Small Equipment- Tagged	\$ 15,000	\$ -	\$ -	\$ 15,000	0.00%
Other Purchased Operational Items	\$ 4,125	\$ -	\$ -	\$ 4,125	0.00%
Machinery Equipment (New)	\$ -	\$ -	\$ -	\$ -	0.00%
Laundry & Linen	\$ -	\$ -	\$ -	\$ -	0.00%
Advertising	\$ -	\$ -	\$ -	\$ -	0.00%
Total Expenditures	\$ 1,633,022	\$ 142,305	\$ 142,305	\$ 1,490,717	8.71%

Excess (Deficiency) Revenues Over Expenditures	\$ (623,022)	\$ 14,252	\$ 14,252
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NOTE: These financial statements are UNAUDITED and should be used for management purposes only.

**GAINESVILLE PARKS & RECREATION AGENCY
FRANCES MEADOWS CENTER INCOME STATEMENT @ 7/31/18**

INCOME	BUDGETED	THIS MONTH	THIS MONTH		Y-T-D		BALANCE
			THIS MONTH	LAST YEAR	YEAR TO DATE	LAST YEAR	
Special Events - Non Taxable	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500
Instructional Classes	\$ 140,000	\$ 8,076	\$ 5,708	\$ 8,076	\$ 5,708	\$ 131,924	\$ 131,924
Instructional Pool Rentals	\$ 70,000	\$ 2,428	\$ 3,231	\$ 2,428	\$ 2,098	\$ 67,573	\$ 67,573
Competitive Swim Team	\$ 185,000	\$ 16,551	\$ 12,755	\$ 16,551	\$ 12,755	\$ 168,449	\$ 168,449
Concessions	\$ 100,000	\$ 29,706	\$ 35,667	\$ 29,706	\$ 35,667	\$ 70,294	\$ 70,294
Miscellaneous Charges	\$ 2,500	\$ 604	\$ 763	\$ 604	\$ 763	\$ 1,896	\$ 1,896
General Admissions	\$ 305,000	\$ 82,793	\$ 104,412	\$ 82,793	\$ 103,124	\$ 222,207	\$ 222,207
Fitness Center Fees	\$ 160,000	\$ 9,491	\$ 11,587	\$ 9,491	\$ 9,613	\$ 150,509	\$ 150,509
Room Rentals	\$ 35,000	\$ 6,217	\$ 8,064	\$ 6,217	\$ 8,821	\$ 28,784	\$ 28,784
Sponsorships	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
Personnel Reimbursements	\$ -	\$ 30	\$ 30	\$ 30	\$ 30	\$ (30)	\$ (30)
Misc. Revenue Payroll Deductions	\$ -	\$ 663	\$ -	\$ 663	\$ -	\$ (663)	\$ (663)
Donations - (LA Swim A Thon)	\$ -	\$ -	\$ -	\$ -	\$ 3,255	\$ -	\$ -
Service Rentals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Food Service Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment Rental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant: Make-a-Splash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 1,010,000	\$ 156,558	\$ 182,217	\$ 156,558	\$ 181,833	\$ 853,442	\$ 853,442
EXPENDITURES							
Salaries & Benefits	\$ 967,850	\$ 107,282	\$ 101,896	\$ 107,282	\$ 101,896	\$ 860,568	\$ 860,568
Pest Control	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500
Annual Maintenance Contracts	\$ 13,000	\$ 1,372	\$ 457	\$ 1,372	\$ 457	\$ 11,628	\$ 11,628
Repairs & Maintenance	\$ 53,050	\$ 1,667	\$ 1,277	\$ 1,667	\$ 1,277	\$ 51,383	\$ 51,383
Rental - Equipment	\$ 5,000	\$ 487	\$ 199	\$ 487	\$ 199	\$ 4,513	\$ 4,513
Other Purchased (Contractual) Services	\$ 147,355	\$ 4,981	\$ 4,913	\$ 4,981	\$ 4,913	\$ 142,374	\$ 142,374
Liability Insurance	\$ 26,307	\$ 2,192	\$ 1,892	\$ 2,192	\$ 1,892	\$ 24,115	\$ 24,115
Utilities	\$ 241,960	\$ 722	\$ 23,404	\$ 722	\$ 4,768	\$ 241,238	\$ 241,238
Printing	\$ 625	\$ -	\$ -	\$ -	\$ -	\$ 625	\$ 625
Travel & Education/Training	\$ 7,875	\$ 100	\$ 369	\$ 100	\$ -	\$ 7,775	\$ 7,775
Dues	\$ 11,950	\$ 152	\$ 1,306	\$ 152	\$ 1,306	\$ 11,798	\$ 11,798
Chemicals	\$ 35,000	\$ 9,591	\$ 557	\$ 9,591	\$ 557	\$ 25,409	\$ 25,409
Janitorial & Operational Supplies	\$ 17,000	\$ 1,609	\$ 2,137	\$ 1,609	\$ 2,137	\$ 15,391	\$ 15,391
Other Supplies/ Concession Purchases	\$ 59,500	\$ 11,809	\$ 13,782	\$ 11,809	\$ 13,782	\$ 47,691	\$ 47,691
Small Equipment- Non-Tagged	\$ 26,925	\$ 341	\$ 4,044	\$ 341	\$ 3,801	\$ 26,584	\$ 26,584
Small Equipment- Tagged	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000
Other Purchased Operational Items	\$ 4,125	\$ -	\$ -	\$ -	\$ -	\$ 4,125	\$ 4,125
New Equipment (Reserve)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Laundry & Linen	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 1,633,022	\$ 142,305	\$ 156,233	\$ 142,305	\$ 136,986	\$ 1,490,717	\$ 1,490,717

8.33% of Year Collected
as of 7/31/18

FRANCES MEADOWS CENTER
FY2019 REVENUE COMPARISON

		FY2019 Revised Projected	FY2019 ACTUAL	Over (Under) Collected	% Collected
347300.002	Special Events - Non Taxable	\$ 2,500.00	\$ -	-2500.00	0.00%
347500.004	Instructional Classes	\$ 140,000.00	\$ 8,076.12	-131923.88	5.77%
347500.005	Pool Rentals	\$ 70,000.00	\$ 2,427.50	-67572.50	3.47%
347500.006	Competitive Swim Team	\$ 185,000.00	\$ 16,551.38	-168448.62	8.95%
347900.001	Concessions	\$ 100,000.00	\$ 29,705.88	-70294.12	29.71%
347900.003	Miscellaneous Charges	\$ 2,500.00	\$ 604.00	-1896.00	24.16%
347200.001	General Admissions	\$ 305,000.00	\$ 82,792.62	-222207.38	27.15%
347200.002	Fitness Center Fees	\$ 160,000.00	\$ 9,490.70	-150509.30	5.93%
381000.020	Room Rentals	\$ 35,000.00	\$ 6,216.50	-28783.50	17.76%
371000.001	Sponsorships	\$ 10,000.00	\$ -	-10000.00	0.00%
389000.006	Personnel Reimbursements	\$ -	\$ 30.00	30.00	0.00%
389000.010	Misc. Revenue Payroll Deductions	\$ -	\$ 662.84	662.84	0.00%
	Food Service Fees (Catering)	\$ -	\$ -	0.00	0.00%
	Equipment Rental	\$ -	\$ -	0.00	0.00%
371000.011	Contributions - (LA Swim A Thon)	\$ -	\$ -	0.00	0.00%
	Make a Splash Grant	\$ -	\$ -	0.00	0.00%
	TOTAL	\$ 1,010,000.00	\$ 156,557.54	-853442.46	15.50%

GAINESVILLE PARKS AND RECREATION AGENCY

BOARD AGENDA ACTION SUMMARY

BOARD INFORMATION ONLY

Date: **September 10, 2018**

BOARD ACTION REQUIRED
(Refer to Board Agenda)

SUBJECT: Award of Professional Service Agreement for Comprehensive Master Plan

- Business Action
- Project Action
- Budget Action
- Other

DESCRIPTION OF ISSUES:

The Board approved as part of the FY2018 and carried over to the FY2019 Capital Budget, \$150,000 from Fund Balance fees to contract for an updated Comprehensive Parks Master Plan (Project # 390.6200.03.541000.001.70051.PDD.8101).

The Foresite Group presented a proposal based on our RFP scope of work desired and has an excellent track record in conducting public workshops, surveys, research and assessing the current and future recreational needs as they relate to an Agency's mission in order to better plan, fund, develop and manage parks, facilities, trails and programs..

The Foresite Group was the consultant of record for our recent renovations of Desota and Riverside Parks.

The Foresite Group proposal to complete said services include:

Pre-Planning-Data Collection -	\$26,000.00
Planning Phase -	\$16,775.00
Master Plan -	<u>\$55,390.00</u>
Costs Totaling	\$98,145.00

Other expenditures for this project but outside the proposed contract to the Foresite Group includes:

Legal Services -	\$ 7,500.00
Surveys/Mapping -	\$20,000.00
Additional Concept Plans -	\$ 9,630.00
Contingency/Other -	<u>\$14,725.00</u>
Costs Totaling	\$51,855.00

Total Costs \$150,000.00

AGENCY RECOMMENDATION:

Staff recommends awarding the Professional Service Agreement contract for stated services as proposed to the Foresite Group in the amount of \$98,145.00 with an additional \$51,855.00 for contingency and other project expenditures that may be necessary to complete the project.

SAMPLE MOTION:

I move we accept staff recommendation to award the Professional Services Agreement Contract for the proposed Comprehensive Parks Master Plan to the Foresite Group in the amount of \$98,145.00 with a contingency and other project expenditures of up to \$51,855.00 as necessary not to exceed total project costs of \$150,000.00 as described in Resolution PR-18-01.

BOARD ACTION:

- Approved**
- Denied**
- Tabled**
- Referred to Committee**
- Other**

Funds Required: Yes X No

Amount: \$150,000.00

Funds Available: Yes X No

Source: Major Capital Budget

Acct. No.: 390.6200.03.541000.001.70051.PDD.8101

**RESOLUTION PR-18-02
GAINESVILLE PARKS AND RECREATION**

**PROFESSIONAL SERVICES AGREEMENT FOR THE DEVELOPMENT OF A
COMPREHENSIVE PARKS MASTER PLAN**

WHEREAS, the City of Gainesville, Parks and Recreation Board, desires to update their Comprehensive Parks Master Plan; and

WHEREAS, funding to include pre-planning, data collection, public input meetings, concept plans and cost estimates has been authorized through the FY2018 Capital Budget in the amount of \$150,000.00 through Parks and Recreation Fund Balance Fees (Project # 390.6200.03.541000.001.70051.PDD.8101) and carried over to the FY2019 Capital Budget; and

WHEREAS, staff has reviewed a proposal from the Foresite Group at a lump-sum cost totaling \$98,145.00.

NOW, THEREFORE, BE IT RESOLVED THAT the Gainesville Parks and Recreation Board hereby authorizes the Foresite Group and staff to proceed with a new 10-year Comprehensive Parks Master Plan.

BE IT FURTHER RESOLVED THAT the Gainesville Parks and Recreation Board authorizes the expenditure of \$98,145.00 for the work proposed by the Foresite Group and an additional \$51,855.00 for legal services and other project costs as may be necessary with total expenditures not to exceed the \$150,000.00, approved in the FY19 Parks and Recreation Capital Project Funds.

BE IT EVEN FURTHER RESOLVED THAT the Director or his designee are authorized to sign such documents that may be necessary to complete the project.

Adopted this _____ day of _____, 2018.

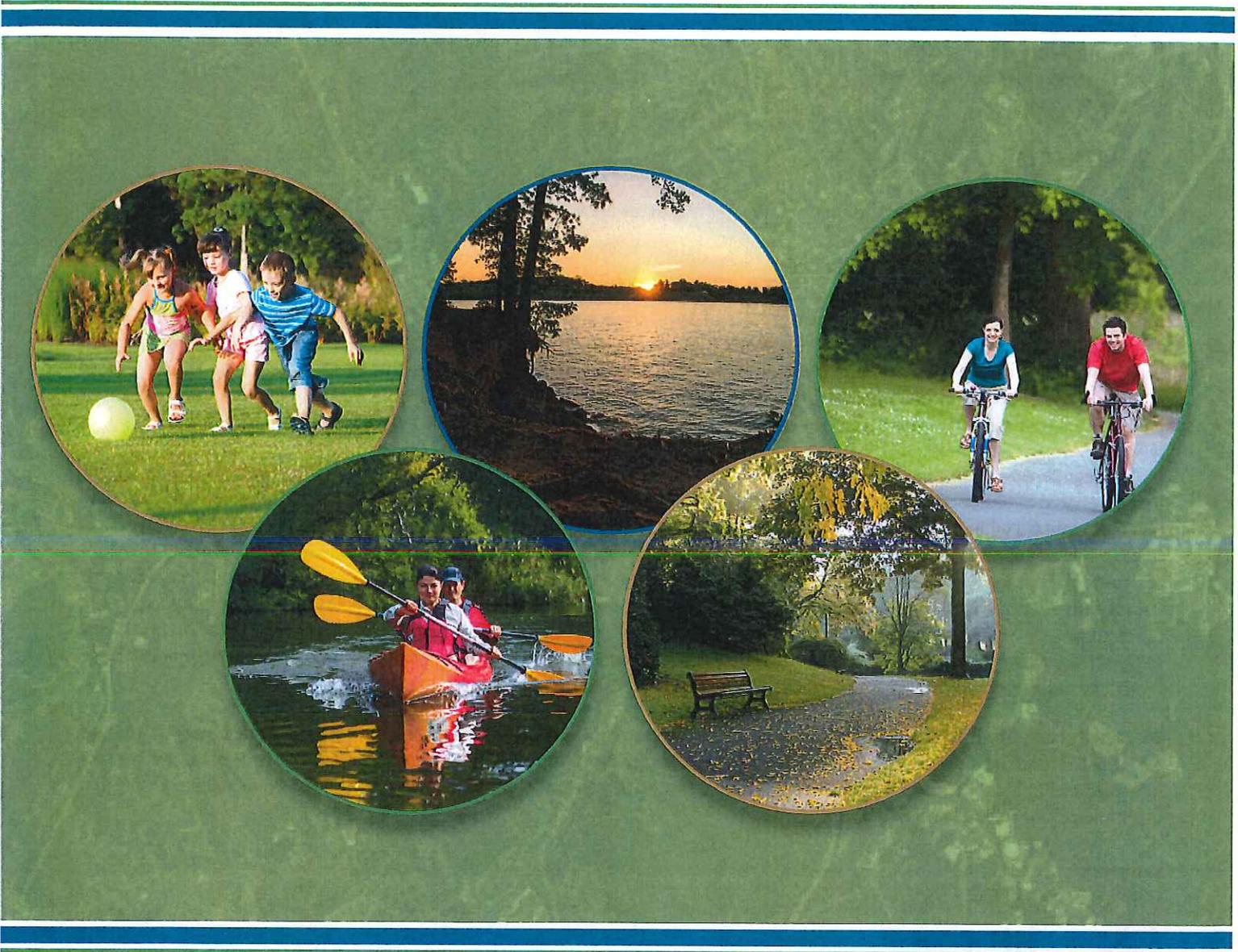
John Simpson, Board Chair

This is to certify that I am Secretary/Treasurer of the Gainesville Parks and Recreation Board. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

Chris Romberg, Secretary Treasurer

Gainesville Parks & Recreation



Request for Proposal Comprehensive Parks Master Plan

FORESITE
group

3740 Davinci Court, Suite 100
Peachtree Corners, GA 30092

Contact: Jason Weckerly

p | 770.368.1399 f | 770.368.1944 e | jweckerly@fg-inc.net

PROJECT APPROACH

PROJECT UNDERSTANDING

We understand that the Gainesville Parks and Recreation Agency is requesting services of our team to provide through public workshops, surveys, research, and design, a Comprehensive Parks Master Plan assessing the current and future recreational needs of the City, as they relate to the mission of the Agency, in order to better plan, fund, develop and manage parks, facilities, trails and programs.

Primary goals of the project are as follows:

- Through public input, identify unmet current and future needs in the parks system.
- Prioritize park improvements, development and potential future park acquisitions.
- Develop five (5) Concept Plans to include an opinion of probable costs for each.
- Evaluate staffing and funding needs along with strategies.
- Prepare final document organized such that it can be presented and adopted by the Parks and Recreation Board and Gainesville City Council.

Based on our understanding of this project, Foresite Group has made the following assumptions regarding the Scope of Services:

- Foresite Group and their team will conduct meetings per the scope and communicate with GPRA staff on a regular basis throughout all phases of the project, to review and comment upon work products, refine plan objectives, and develop recommendations.
- Meetings and presentations are limited to those presented in this scope.
- Foresite Group will take lead on public involvement for the planning process.
- The master plan will be in a reader-friendly document with an emphasis on maps, charts, photos, graphics and tables to convey information rather than using lengthy text. The plan will be formatted in such a way that is easy to update on a routine basis and will be constructed in a manner that allows for the relevant parts to be separated as necessary.
- Master plan outline will be approved by the Client prior to moving forward into the draft document.
- General recommendations and assessments will be reviewed with the Client prior to proceeding in developing the draft master plan.
- Master plan document is anticipated to be approximately 80 to 100 pages with the park concept plans and associated cost estimates.
- Meetings/presentations will be attended by at least two Foresite Group team members.

SCOPE OF WORK PROCESS

PHASE I: PRE-PLANNING - DATA COLLECTION

- **Kick-off Meeting - Work Plan Review**

Prior to embarking on the tasks to be performed under this Scope of Work, the consultant shall assemble aerials and other readily available data related to park property. Consultant will also assemble as much data as available before the meeting and prepare to meet with the City Parks Director and associated staff to accomplish the following tasks.

- ◊ Introduce the Client Team and Consultant Team.
- ◊ Discuss overview of process, approach, schedule, and goals of the project.
- ◊ Review existing parks and general components.
- ◊ Identify list of stakeholders and organizations to be included in the interview process.
- ◊ Discuss locations for the interview process, stakeholder meetings and public meetings.
- ◊ Discuss outline of final document and review process.

Meetings:

- Kick-off meeting

Deliverables:

- Meeting memorandum
- Schedule

- **Materials and Data Collection:**

- ◊ Documents Review: The Consultant shall assemble, acquire and review the following:
 - Review and assessment of the assembled parks and recreation and planning documents

- ◇ P&R Vision 2000 Master Plan
- ◇ Vision 2014 Strategic Parks & Recreation Master Plan
- ◇ Vision 2030 Citizen Plan
- ◇ Strategic Parks & Recreation Master Plan Update
- ◇ 2014 Hall County Trails Initiative
- ◇ 2015 Downtown Gainesville Master Plan
- ◇ Parks and Recreation Strategic Plan 2018-2022
- ◇ City of Gainesville 2040 Comprehensive Plan
- Demographic characteristics and projections of population growth.
- Analysis of the city zoning and development ordinances.
- Review the City's existing Capital Improvement Program.
- Review of the capital and operations budgets.
- ◇ Prepare the initial draft questions will be prepared and submitted to the Client for review. A conference call and/or on-site meeting will take place to review the potential questions.

Deliverables:

- Community Research and Analysis Report that includes: charts, tables, and reports reflecting community demographics and existing plan review recommendations related to this project.
- **Inventory Conditions Report:**
This report will provide a comparative analysis to communities of similar size regionally and to national standards (NRPA). The analysis should consider the capacity of each amenity found with the park system as well as its functionality, accessibility, general conditions and convenience. Other private and public parks and recreational facilities within the Gainesville/Hall County community should be researched and listed in the comparative analysis in meeting citizen service needs. The consultant will also produce maps and graphic representations of the parks and the park system for use both in the plan and outreach materials for the Agency.
 - ◇ Develop a comprehensive inventory of the existing parks and recreation facilities that will include the following:
 - Parks (All)
 - ◇ Park classification type and purpose.
 - ◇ Map location.
 - ◇ Acreage.
 - ◇ Inventory of facilities and amenities.
 - ◇ General assessment of physical conditions and functionality.
 - ◇ Improvement Recommendations.
 - Park classification system evaluation.
 - Natural and Cultural Resource Management Recommendations.
 - Schematic Park Drawing or Google Earth Labeled Pictures.

Deliverables:

- Inventory and Conditions Report that includes charts, maps, tables, and reports to provide the above listed items.

PHASE II: PLANNING

- **Outreach and Needs Assessment/GAP Analysis**
 - ◇ The consultant will produce a Needs Assessment that examines both needs in the existing parks as well as the need for additional parks and amenities. This should include recommendations for system-wide improvements, including acquiring/developing new park sites, improving existing parks and potential partnership opportunities to provide community service needs. The analysis will include:
 - Recreation participation trends.
 - National Level of Service (LOS) standards and criteria.
 - Park geographic distribution within the City.
 - Identify unmet service needs (parks, facilities, trails, open spaces, programs, etc.) of the residents.

- Identification of areas of significant recreational opportunities (not existing) to include Event and Open Spaces, Connectivity Networks, etc.
- ◇ Assemble list of questions for on-line survey to review and revise with meetings with the Parks and Recreation Board/Staff and Community Steering Committee.
- ◇ Conduct input meeting with Parks and Recreation board/staff based on needs assessment.
- ◇ Conduct input meeting with Community Steering Committee based on needs assessment.
- ◇ Conduct digital survey with the public with a programmable survey system such as Survey Monkey or Google Surveys.

Meetings:

- Meeting with Parks and Recreation Board/Staff.
- Meeting with Steering Committee.

Deliverables:

- Community Involvement Plan.
- Meeting Agendas.
- Handouts.
- Presentations and Minutes/Reports.
- Survey Instruments and Reports.
- Needs Assessment Report that includes charts, maps, tables, and reports to communicate the requested items.

- **Evaluate Staffing and Funding Need along with Strategies:**

The consultant will assess the Agency's organizational structure, staffing and funding levels in relation to national averages and comparative to cities of similar size. The consultant will provide a budget and staffing analysis needed for current level of service, an adequate level of service and a desirable level of service each of which includes capital funding for the CIP. The analysis will also include funding and staffing requirements for future growth and operation in line with the priority recommendations. The consultant will also provide suggested innovative funding strategies.

Deliverables:

- Charts, maps, tables, and details to present the final recommendations.

PHASE III: MASTER PLANNING

- **Develop Comprehensive Parks Master Plan**

- ◇ Based on recommendations, consultant will work with staff in choosing five (5) park areas to develop draft concept plans that will include an opinion of probable development costs for each.
- ◇ Develop draft report. Report will be written in draft form with no pictures and will include assessment and recommendations.
- ◇ Submit draft report to Client for review.
- ◇ Incorporate Client comments and develop a final draft plan with an executive summary.
- ◇ Conduct initial public meeting to review findings and draft plan.
- ◇ Make edits to plan based on final public, steering committee and the Gainesville Parks and Recreation Agency.
- ◇ Conduct final presentation meeting.

Meetings:

- Public Meeting.
- Final Presentation Meeting.

Deliverables:

- PDF of draft plan and three (3) hardcopies.
- Ten (10) spiral bound Executive Summaries of the final plan.
- Complete color version of final plan and ten (10) color printed copies in three-ring binders.
- 3 flash drives with the final plan and all project files.
- GIS Maps will be included.

COST PROPOSAL

The following is a lump sum price for the City of Gainesville Parks and Recreation Master Plan. This price is inclusive of all costs including travel, training, materials, supplies, salary, and other items necessary to complete the project.

Phase I Pre-Planning - Data Collection	\$23,900.00
Meeting	\$1,500.00
Expenses (mileage, printing, etc.)	\$600.00
Subtotal	\$26,000.00

Planning Phase	\$13,455.00
Meeting with Parks and Recreation Board/Staff	\$1,500.00
Meeting with Stakeholders	\$1,500.00
Expenses (mileage, printing, etc.)	\$300.00
Subtotal	\$16,755.00

Master Plan	\$27,890.00
Concept Plans and Cost Estimates (5)	\$22,500.00
Public Meeting	\$1,500.00
Final Presentation Meeting	\$1,500.00
Expenses (mileage, printing, etc.)	\$2,000.00
Subtotal	\$55,390.00

TOTAL	\$98,145.00
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CAPITAL IMPROVEMENTS PROJECT SUMMARY

PROJECT:	Comprehensive Parks Master Plan-Gainesville Parks and Recreation	
PROJECT NUMBER:	<u>390.6200.03.541000.001.70051.PDD.8101</u>	
RESOLUTION NUMBER:	_____	
CHECK ONE: NEW PROJECT	<input checked="" type="checkbox"/> X	ADDITIONAL FUNDING: _____
ACCOUNT NO.	ACCOUNT REQUEST	
PROJECT DEVELOPMENT & DESIGN		
8101	Project Development	\$9,630.00
8102	Facility Design/Bidding Service	\$98,145.00
8103	Geotechnical	
8104	Laboratory	
8105	Survey/Mapping	\$20,000.00
8106	Other/Contingency	\$14,725.00
8107	Legal Services	\$7,500.00
	SUBTOTAL	\$150,000.00
LAND/EASEMENT ACQUISITION		
8201	Survey	
8202	Legal Services	
8203	Land Agent Services	
8204	Land Purchase	
8205	Easement Acquisition	
	SUBTOTAL	\$0.00
CONSTRUCTION		
8301	Construction Admin. Services	
8302	Resident Inspection Services	
8303	Legal Services	
8304	Contracted Construction Cost	
8305	City-Furnished Materials	
8306	Other	
	SUBTOTAL	\$0.00
SALARIES		
1100	Salaries	
	SUBTOTAL	
	TOTAL	\$150,000.00

NOTE: The breakdown of the total project cost may change at the discretion of the Project Manager.