

**ACTION AGENDA
 GAINESVILLE NONPROFIT DEVELOPMENT FOUNDATION
 JANUARY 10, 2018
 Henry Ward Way Building / 1st Floor Conference Room
 3:30 p.m.**

1. CALL TO ORDER President Young at 3:30 p.m.

Members Present: Vice President Carlyle Cox and Directors Broughton Cochran, Audrey Simmons, and Maria Calkins

Members Absent: Director Joy Griffin

Staff Present: Neighborhood Development Manager Jessica Tullar

Others Present: Council Member Barbara Brooks; Paul Smart, City Attorney's Office

2. CITIZENS ISSUES: NONE

3. MINUTES OF AUGUST 23, 2017 & OCTOBER 11, 2017

August 23, 2017 Minutes	
Motion	Approval
Motion By	Vice President Carlyle Cox
Second	Director Broughton Cochran
Vote	5 favor (Absent – Griffin)

October 11, 2017 Minutes	
Motion	Approval
Motion By	Vice President Carlyle Cox
Second	Director Broughton Cochran
Vote	5 favor (Absent – Griffin)

4. SPECIAL ORDERS: ANNUAL MEETING & OFFICER ELECTIONS

A. President: Nomination of Audrey Simmons; no other nominations offered.

Motion	Approval
Motion By	Vice President Carlyle Cox
Second	President Dick Young
Vote	5 favor (Absent – Griffin)

B. Vice President: Nomination of Broughton Cochran; no other nominations offered.

Motion	Approval
Motion By	Vice President Carlyle Cox
Second	President Dick Young
Vote	5 favor (Absent – Griffin)

C. Secretary: Nomination of Carlyle Cox; no other nominations offered.

Motion	Approval
Motion By	Director Broughton Cochran
Second	President Dick Young
Vote	5 favor (Absent – Griffin)

5. OLD BUSINESS

A. Real Estate – 2307 Martin Luther King, Jr. Blvd & 793 Carlton Street:

- 1) Acquire from the City of Gainesville two lots which have been combined by plat into one lot for the purposes of developing a single-family home for homeownership to income-eligible persons.

Motion	Approval
Motion By	Vice President Carlyle Cox
Second	Director Audrey Simmons
Vote	5 favor (Absent – Griffin)

6. NEW BUSINESS

A. Real Estate:

- 1) Acquire 617, 635, 641 & 645 Davis Street (a/k/a HOME Grant – Phase 2) using a portion of the remaining 2014 HOME Grant funds for the purposes of housing rehabilitation and new home construction in order to create opportunities for homeownership to income-eligible persons.

Motion	Approval
Motion By	Director Broughton Cochran
Second	Vice President Carlyle Cox
Vote	5 favor (Absent – Griffin)

B. City-GNDF Master Developer Agreement for HOME Grant:

- 1) Request from Staff to amend the Master Developer Agreement between the City of Gainesville and the Gainesville Nonprofit Development Foundation to add the HOME Grant – Phase 2 project being referred to as “Enclave Cottages”.

Motion	Approval
Motion By	Director Broughton Cochran
Second	Vice President Carlyle Cox
Vote	5 favor (Absent – Griffin)

C. Professional Services Contract for Construction Management:

- 1) Request from Staff to execute contract for professional services for construction management services. Staff recommended that Davis White oversee the construction of the HOME Grant – Phase 2 project.

Motion	Approval
Motion By	Director Broughton Cochran
Second	Director Audrey Simmons
Vote	5 favor (Absent – Griffin)

7. OTHER: Walton Summit community meetings regarding online application process

8. ADJOURNMENT

Motion	Adjourned at 4:45 p.m.
Motion By	Vice President Carlyle Cox
Second	Director Maria Calkins
Vote	5 favor (Absent – Griffin)