

OFFICIALS PRESENT: Danny Dunagan, Ruth Bruner, George Wangemann, Sam Couvillon,
Zack Thompson, Barbara Brooks
STAFF PRESENT: Bryan Lackey, Angela Sheppard, Abb Hayes, Denise Jordan

Mayor Dunagan called the meeting to order at 9:00 AM and served as the presiding officer.

DEPARTMENT ISSUES:

Community Trust Fund

Community Service Center Director Phillippa Lewis Moss announced City employees raised \$54,000 during the annual Community Trust Fund campaign. She named the organizations that received the most funding this year and thanked the departmental representatives along with the employees for their support and assistance with this project.

Mayor's Motorcade

Mayor Dunagan read a statement that shared the history of this Georgia Municipal Association initiative. He presented Avita Community Partners with donations (gifts and a \$450 check) from City employees.

Michelle Thompson, Avita Community Partners, shared information about the program and the patients receiving the gifts. She also commented on upcoming holiday activities. Ms. Thompson thanked the City for its support.

FY2016 Actuarial Valuation Report

Retirement Plan A Board Chairman David Frazier stated a valuation report is prepared each year. He introduced Malichi Waterman from the Segal Company to present the findings.

Mr. Waterman stated the actuarial results were presented to the Board on November 9. He reviewed the summary memorandum. Highlights from the presentation were noted as follows:

- The current rate of contribution (26.4%) coupled with using a portion of the accumulated credit balance allows the City's funding obligations to be met for the fiscal year.

Ordinance: Amendment to Chapter 2-4 Entitled Purchasing

Budget and Purchasing Manager Matt Hamby presented proposed changes to the purchasing ordinance and purchasing manual noting information was gathered from other municipalities and advice was sought from the auditors. He presented the major changes as follows:

- Removes procedural items from the purchasing ordinance and adds them to the purchasing manual/policy.
- Increases the local vendor preference threshold.
- Increases purchasing thresholds for competitive pricing and for purchase orders.
- Updates the purchases exempt from competitive pricing.
- Clarifies language regarding contracts.
- Defines who has the authority to sign contracts.

Mr. Hamby closed by stating purchasing procedures will be reviewed again in five years.

Placed on the December 6, 2016 Council Meeting Agenda

Resolution: Grelove, LLC – Athens Highway Sanitary Sewer Extension Cost Participation
Civil Engineer Nick Swafford stated permission was granted in 2012 to participate in the referenced extension project from Wilson Drive to Old County Dump Road. During the process, the developer discovered issues that increased the cost of the extension. The City has been asked to help fund the additional cost. The proposed resolution authorized the expenditure of an additional \$34,020 for this project.

Placed on the December 6, 2016 Council Meeting Agenda

Resolution: 2017 Planning and Appeals Board Meeting Calendar (January thru June)
Planning Manager Matt Tate presented the proposed calendar to establish meeting dates for the Planning and Appeals Board.

Placed on the December 6, 2016 Council Meeting Agenda

CITY MANAGER ISSUES:

Intersection of Bradford and North

Assistant Public Works Director Chris Rotalsky stated several request were presented by petition from residents of the Ridgewood/Bradford Street area. Staff evaluated the referenced intersection and recommends installing all-way stop signs to control traffic movements. As a side note, Mr. Rotalsky stated signage in this area will be evaluated.

Drought Update

Water Resources Director Linda MacGregor reported a Drought Response Level 2 Declaration had been issued. This means outdoor watering has more restrictions. Residents living at odd numbered addresses can water on Sunday and Thursday. Residents living at even numbered addresses can water on Wednesday and Saturday. On these days, outdoor watering is allowed before 10 AM and after 4 PM. Staff was in the process of updating the website with more information. Mrs. MacGregor stated other requirements include but was not limited to additional reporting to the Environmental Protection Division.

Holiday Donations

Assistant City Manager Angela Sheppard proposed partnering with the Gainesville Jaycees Empty Stocking Fund to help a family with holiday shopping. Funds/gifts must be available within the next week. She discussed the options for partnering with this organization.

There was consensus to present a monetary donation to representatives from the Gainesville Jaycees Empty Stocking Fund immediately preceding the December 6, 2016 Council Meeting.

Tabled Public Hearing Item

City Manager Bryan Lackey reported the Planning and Appeals Board tabled the amendment to the Unified Land Development Code until its December 13, 2016 Meeting. This item will appear on the December 6, 2016 Council Meeting Agenda as advertised. It will not require any action.

Public Safety Tribute

City Manager Lackey commented on the Monument Dedication Ceremony scheduled for December 8, 2016 at 2 PM in Roosevelt Square.

MAYOR/COUNCIL ISSUES:

Council Member Couvillon

Presented a Parks & Recreation ex-officio report.

Council Member Wangemann

1. Presented a Board of Health ex-officio report.
2. Extended invitations to the Festival of Nativity.

Council Member Bruner

1. Presented the Main Street Advisory Committee and the Hall '96 ex-officio reports.
2. Extended invitations to Christmas is One Language.

Council Member Brooks

1. Presented the Gainesville Non-Profit Development Foundation ex-officio report.
2. Commented on a senior citizen's request to pay taxes in installments.

Council Member Thompson

Extended invitations to Christmas on Green Street.

Mayor Dunagan

1. Submitted the following nominations for consideration at the December 6, 2016 Council Meeting:
 - a. Reappoint Dick Young, Montine Smith and Broughton Cochran to the Gainesville Non-Profit Development Foundation.
 - b. Appointment Matt Nix to replace Martha Randolph on the Gainesville Redevelopment Authority and reappoint Kris Nordholz.
 - c. Reappoint Susan Daniell and Cooper Embry to the Parks & Recreation Board.
2. Requested input from the Council regarding appointments to replace Kevin Meyer on the Historic Preservation Commission and to replace Ken Crenshaw on the Friends of the Parks Board.

CITY CLERK ISSUES:

December 15, 2016 Work Session

City Clerk Denise Jordan reported the referenced Work Session will begin at 10:00 AM due to the Eggs and Issues event hosted by Greater Hall Chamber of Commerce from 7:30 AM to 9:30 AM.

EXECUTIVE SESSION:

Mayor Dunagan requested an Executive Session to discuss personnel matters.

Motion to close the Work Session at 9:58 AM to enter an Executive Session to discuss personnel matters.

Motion made by Council Member Thompson
Motion seconded by Council Member Couvillon

Votes favoring the motion: Bruner, Wangemann, Couvillon, Thompson, Brooks

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Zack Thompson, Barbara Brooks

STAFF PRESENT: Janeann Allison, Denise Jordan

Motion to close the Executive Session at 10:36 AM.

Motion made by Council Member Bruner

Motion seconded by Council Member Couvillon

Votes favoring the motion: Bruner, Wangemann, Couvillon, Thompson, Brooks

ADJOURNMENT: 10:36 AM

/dj

C. Danny Dunagan, Jr., Mayor

Denise O. Jordan, City Clerk