

OFFICIALS PRESENT: Dunagan, Hamrick, Figueras, Bruner, Wangemann, Couvillon
STAFF PRESENT: Lackey, Sheppard, Marlowe, Palmour, Jordan

Mayor Dunagan called the meeting to order at 10:00 AM and served as the presiding officer.

DEPARTMENT ISSUES:

2015 Mayors' Motorcade Presentation

Community Service Center Senior Secretary Carol LaMonica stated all contributions and gifts to the Mayor's Motorcade go to AVITA. AVITA representative Cindy Levi received a \$575 check from the City. Ms. Levi expressed appreciation and commented on the service they provide for 3300 residents in Hall County.

FY2015 Retirement Plan Actuarial Valuation

Retirement Plan A Board Chairman David Frazier introduced Malachi Waterman from Segal Consulting.

Mr. Waterman stated the Plan was doing fine then shared the following information from the actuarial valuation:

- There was a slight increase in the recommended contributions due to demographics.
- The Plan's credit balance can be used to meet the recommended funding contribution.
- A five-year experience review was proposed to the Board.

Pool Room License Application: El Calabozo , 622 Shallowford Road

City Marshal Debbie Jones stated the application was in order noting this was the first application since the regulatory ordinance was adopted.

Placed on the December 15 Council Meeting Consent Agenda

FY2015 Audit and Comprehensive Annual Financial Report (CAFR)

Chris Hollifield, Rushton and Company, complimented the city on a smooth audit process noting a lot of time was devoted to the Governmental Accounting Standards Board (GASB) reporting requirements. Highlights from the Comprehensive Annual Financial Report (CAFR) were noted as follows:

- General Fund revenues and expenditures increased by 1.3% and 4.3% respectively.
- The Unassigned Fund Balance for FY2015 increased compared to FY2014.
- General Fund revenue sources continue to be diversified with property taxes representing 24% of the total revenue.
- General Fund expenditures didn't change much and public safety continues to be the largest spender.
- Operating expenses for the Department of Water Resources decreased primarily due to vacant positions.

Ordinance: Atlanta Gas Light Franchise

Financial Analyst Alisha Gamble stated the proposed ordinance allowed Atlanta Gas Light to use city streets to provide gas service. She discussed the annual payout and the one-time fee acknowledging use of city streets since 2004.

Placed on the December 15, 2015 Council Meeting Agenda

Resolution: Flat Creek Water Reclamation Facility Maintenance Funding

Engineering and Construction Services Division Manager Myron Bennett stated unforeseen maintenance items had been addressed and used a significant portion of the budget. The proposed resolution authorized the reappropriation of \$50,000 from the department's Capital Projects Fund.

Placed on the December 15, 2015 Council Meeting Consent Agenda

Resolution: Linwood Water Reclamation Facility Influent Pump Purchase

Engineering and Construction Services Division Manager Myron Bennett stated the proposed resolution allowed the purchase of a spare pump to ensure continuous operation. Funding was available in the department's five-year Capital Improvement Plan.

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Resolution: Accepting Textile Way as a City Street

Civil Engineer Matt Tarver stated the city had been petitioned to accept Textile Way as a public street. He confirmed it had been built to the city's standard requirements.

Placed on the December 15, 2015 Council Meeting Consent Agenda

Golden Tiger Way

Upon inquiry from the Mayor, Public Works Director David Dockery stated Golden Tiger Way was a private drive on the Brenau campus and confirmed their plans for this area did not impact the department.

Resolution: Selection of Airport Consultant

Airport Manager Terry Palmer commented on the five-year review and selection process for the airport consultant indicating a committee was formed of pertinent staff. The companies under consideration were on a preapproved list with the Department of Transportation. Mr. Palmer stated WK Dickson had been the consultant for a long time and had experienced some staffing changes. Lead Edge Design Group was recommended by the committee. The proposed resolution authorized the execution of the appropriate contract documents.

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Milliken Property

Upon inquiry from Council Member Hamrick, Mr. Palmer provided a brief update on negotiations with Milliken regarding tree removal. Assistant Public Works Director Chris Rotalsky stated there was a concerted effort to achieve the goals of the City and Milliken.

Koch Food

Mayor Danny Dunagan asked about the contract extension with Koch Food. Assistant City Manager Angela Sheppard confirmed there had been no discussion on this matter.

Resolution: Authorization to Apply for Georgia Recreational Trails Grant

Special Projects Manager Jessica Tullar stated the proposed resolution authorized the department to apply for \$100,000 to connect the Midtown Greenway with the Central Hall Multi-Use Trail currently under construction. This project would be funded by a grant (80%) and cash match (20%) included in the FY2017 capital projects budget.

Placed on the December 15, 2015 Council Meeting Consent Agenda

Mrs. Tullar addressed questions about streetscaping from the pedestrian bridge toward the greenway, work in the Newtown area and local historic preservation efforts.

MAYOR/COUNCIL ISSUES

Council Member Figueras

Thanked everyone for working with her the last 20 years.

Council Member Couvillon

1. Provided a Main Street Advisory Committee Meeting Report.
2. Asked staff to be mindful of new Council Members when using acronyms.

Council Member Wangemann

1. Provided a Georgia Mountains Regional Commission (Georgia Mountains Regional Commission) Meeting report.
2. Reported a request for a meeting to discuss homelessness issues. The City Manager agreed to coordinate the meeting.

Mayor Dunagan

1. Presented calendars from Greater Hall Chamber of Commerce.
2. Presented recommendations for the 2016 ex-officio appointments.
3. Recommended Doug Carter, Eddie Martin, Lemuel Betancourt and Connie Rucker for appointment to the Planning and Appeals Board with Mr. Carter serving as the Chairman.
4. Recommended Montine Whelchel Smith for appointment to the Gainesville Non-Profit Development Foundation.

CITY CLERK ISSUES

2016 Organizational Meeting Discussion

City Clerk Denise Jordan reviewed the business items to be addressed.

Placed the 2016 Mayor/Council Meeting Calendar on the December 15, 2015 Council Meeting Consent Agenda

All other business items were placed on the January 5, 2016 Council Meeting Agenda

There was a brief discussion about the Hall '96 appointments. Mrs. Jordan was asked to provide supplemental information.

Bill Williams Conference Room

Assistant City Manager Angela Sheppard commented on possibly renaming the Bill Williams Conference Room as part of the renovation project.

City Manager Lackey suggested removing Bill Williams Conference Room from the calendar to eliminate any confusion about the meeting location.

Resolution: 2016 Planning and Appeals Board Meeting Calendar

City Clerk Denise Jordan presented a resolution to set the 2016 Planning and Appeals Board meeting calendar noting the Board operates under the direction of the Community Development Department.

Placed on the December 15, 2015 Council Meeting Consent Agenda

Resolution: Elected Officials Credit Card Policy

City Clerk Denise Jordan stated House Bill 192 requires a policy to be in place before issuing government purchasing cards or government credit cards to elected officials on/after January 1, 2016. The proposed policy was drafted using recommended language from the Georgia Municipal Association addressing transaction limits, purchasing restrictions, accounting, auditing, violations and other relevant topics. The City Attorney reviewed the proposed policy to confirm it met the state's requirements.

Placed on the December 15, 2015 Council Meeting Consent Agenda

Oath of Office

City Clerk Denise Jordan was asked to determine if the Oath of Office should be administered to the incoming Council Members before the January 5, 2016 Council Meeting.

EXECUTIVE SESSION

City Manager Lackey requested Executive Session to discuss real estate matters.

Motion to close the meeting to enter an executive session to discuss real estate matters at 11:31 AM.

Motion made by Council Member Couvillon

Motion seconded by Council Member Figueras

Votes favoring the motion: Hamrick, Figueras, Bruner, Wangemann, Couvillon

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Motion to close the executive session at 11:49 AM.

Motion made by Council Member Couvillon

Motion seconded by Council Member Wangemann

Votes favoring the motion: Hamrick, Figueras, Bruner, Wangemann, Couvillon

ADJOURNMENT: 11:49 AM

dj

C. Danny Dunagan, Jr., Mayor

Denise O. Jordan, City Clerk