

OFFICIALS PRESENT: Dunagan, Hamrick, Figueras, Bruner, Couvillon
OFFICIALS ABSENT: Wangemann
STAFF PRESENT: Padgett, Sheppard, Palmour, Jordan

BUDGET PRESENTATION(S)

Parks and Recreation Fiscal Year 2016 Budget Presentation

Director of Parks and Recreation Melvin Cooper read a statement which affirmed the Board's commitment to quality programs, parks and facilities. The following represents a summary of other statements:

- The balanced budget was approved by the Parks and Recreation Board with a decrease of \$4,365,774 (14.33%) from the approved/revised 2015 budget. All but 1% of the decrease was related to operating and major capital items.
- The actual ad-valorem tax receipts from Fiscal Years 2009 to 2014 reveal a \$237,122 (7.62%) decline believed to be attributed to the recession and lower property tax assessments.
- The Board will continue to streamline business processes and manage resources in an innovative and fiscally responsible manner.
- Parks and Recreation is the foundation of what builds community, defines culture and enhances the quality of life of our citizens.

Assistant Director of Parks and Recreation Michael Graham presented the budget using a power point presentation to display information. The following topics were discussed.

- Why the Parks and Recreation Agency is an investment to the future of the community.
- Agency facts in regards to park/facilities (usage, maintenance and staffing), budget and economic impact.
- The status of fiscal year 2015 objectives.
- The Fiscal Year 2016 financial considerations, goals, objectives and performance measures.
- Annual statistics regarding visitation, participation and spectators for recreation services, Lanier Point athletic complex, facility services and Frances Meadows Center.
- The revenue and expenditures were summarized by cost centers.
 - Property taxes and charges for services represent 98% of the agency's revenue.
 - The Frances Meadows Center generated the most revenue (52%).
 - The Frances Meadows Center incurred the most expenses (32%).
- The proposed budget did not include operating capital beyond the SPLOST projects. It was noted that some major capital projects were underway.

Chairman Susan Daniell confirmed the fund balance was used to fund some projects and indicated the board was pleased with the agency's management of funds.

Upon inquiry from Council Member Figueras, Mr. Cooper stated they were waiting for the Myrtle Terrace to be turned over to the City.

Council Member Hamrick stated the City still owes a considerable amount of money on the Frances Meadows Aquatic Center and the players have changed leaving the burden of payment on the city. He asked the City Manager and staff to determine if there was equity among the fee structure and the users.

DEPARTMENT ISSUES

Public Works Department Goals and Accomplishments Presentation

Public Works Director David Dockery commented on the structure of the department and the divisions within noting the department is financed through the general fund and enterprise funds. He reviewed the responsibilities of each division then presented the Fiscal Year 2015 accomplishments and the Fiscal Year 2016 goals. There was considerable conversation about a forensic study of Green Street requested by the Department of Transportation.

Council Member Hamrick expressed a concern about parking along North Bradford and Ridgewood Avenue.

Resolution: FY 2014 Road Paving Project Award of Contract

Senior Civil Engineer Stanley Aiken presented a proposed resolution to pave portions of Bradford Street, Chestatee Street, Hollow Drive, Holly Drive, Riverside Drive, Spring Haven Drive, Woodland Way and Adair Street. He stated the project was \$100,000 over budget. Discussions with Administrative Services identified funding options to cover the full cost of the project with a 4% contingency. The resolution awarded the contract to Allied Paving contractors and transferred funds with a total project cost not to exceed \$839,681.55.

Placed on the April 7, 2015 Mayor/Council Meeting Consent Agenda

Convention & Visitors Bureau Goals and Accomplishments Presentation

Communications and Tourism Director Catiel Felts reviewed the Fiscal Year 2015 accomplishments and the Fiscal Year 2016 goals. It was noted that Deb Gregson received her Marketing and Tourism Certificate.

TV 18 Goals and Accomplishments Presentation

TV Station Manager Ronny Childs reviewed the TV18 Fiscal Year 2015 accomplishments and the Fiscal Year 2016 goals. He called attention to the division's involvement with two governments.

RECESS: 10:38 AM

RECONVENE: 10:44 AM

Community Service Center Goals and Accomplishments Presentation

Community Service Center Director Phillippa Lewis Moss reviewed the Fiscal Year 2015 accomplishments and the Fiscal Year 2016 goals.

Upon inquiry from Council Member Bruner, Mrs. Moss commented on plans for designing the senior center.

Resolution: Request to Submit FY16 Section 5307 Grant Application

Community Service Center Director Phillippa Lewis Moss reviewed the proposed resolution indicating 50% of the operating budget comes from the Department of Transportation. The resolution granted permission to submit the application.

Placed on the April 7, 2015 Mayor/Council Meeting Consent Agenda

Resolution: Police Video Data Servers and Storage

Police Chief Carol Martin stated she had worked with the Administrative Services Department to identify \$90,000 from the Information Technology Fund to update the department's video data servers and storage capacity

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Police Cars

Upon request from City Manager Padgett, Police Chief Carol Martin commented on a study regarding police cars whereby information was submitted to the officers to determine the preferred vehicle. They chose SUV's because they provide more space, better mileage and all terrain tires. She also discussed cost saving options associated with purchasing this vehicle.

Resolution: Linwood Water Reclamation Facility – Influent Pump Station Bar Screen

Civil Engineer Matt Tarver reviewed the proposed resolution which allowed the department to enter into an agreement for professional services with Wiedemann and Singleton for engineering, design and bidding services. The department planned to bid the project by late summer.

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Resolution: Homeownership and Small Rental Housing Development Policies and Procedures

Housing Program Manager Chris Davis stated the proposed resolution authorized adoption of the referenced policies and procedures to receive grant funds from the Department of Community Affairs.

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Resolution: FY14 Transmittal of the Annual Update to the CIE

Special Project Manager Jessica Tullar stated the proposed resolution addresses the annual update noting the department has been actively distributing the funds. She requested adoption of the resolution after receiving public comments.

Placed on the April 7, 2015 Mayor/Council Meeting Agenda as a public hearing item.

Request from Nilanjan Datta for a special use on a 39.7± acres tract located on the northwest side of the intersection of Atlanta Highway and Chicopee Mill Road (a/k/a 2100 Atlanta Highway SW, Building 3, Suite A), having a zoning classification of Light Industrial (L-I). Ward Number: Four. Tax Parcel Number(s): 08-011-000-003 (Part). Request: Micro-brewery.

Planning Manager Matt Tate stated this was a request to allow a special use for the Left Nut Brewery. Their original location didn't work out. The existing zoning classification requires the approval of a special use resolution for this business. There was no opposition.

Placed on the April 7, 2015 Mayor/Council Meeting Agenda as a public hearing item.

CITY MANAGER ISSUES

Resolution: Lease Agreement with Kubota Manufacturing Corporation of America

City Manager Kip Padgett presented a resolution to execute a four year lease agreement with Kubota in exchange for an RTV worth \$21,495.

Placed on the April 7, 2015 Mayor/Council Meeting Consent Agenda

MAYOR/COUNCIL ISSUES

Council Member Bruner

Provided an update on legislative action by the General Assembly.

Council Member Figueras

1. Will be out of town April 14-15 attending a Georgia Municipal Association Meeting.
2. Will not be able to attend the Housing Authority Meeting.
3. Requested assistance with action ministries summer feeding program in regards to having a staff member oversee volunteer efforts by city staff.
4. Provided an overview of the agenda items for the April Second Saturday Meeting.
5. Reported Elachee received Sax accreditation for their Pre-School Program.

Mayor Dunagan

Commented on his desire to spread the appointments throughout the city and to have active/productive individuals. He requested input from the Council regarding pending appointments to the Planning and Appeals Board, Friends of the Parks, Parks & Recreation Agency, Convention and Visitors Bureau and Main Street Advisory Committee. He expressed a desire to keep Broughton Cochran on the Housing Authority and indicated the Development Authority nominated Cooper Embry.

Council Member Figueras requested consideration of appointees in the age range of 25 to 40.

EXECUTIVE SESSION:

City Manager Kip Padgett requested an Executive Session to discuss litigation matters.

Mayor Dunagan requested an Executive Session to discuss personnel matters.

Motion to close the Work Session at 11:35 AM to enter an Executive Session to discuss litigation and personnel matters.

Motion made by Council Member Couvillon

Motion seconded by Council Member Figueras

Votes favoring the motion: Hamrick, Figueras, Bruner, Couvillon

Officials Absent: Wangemann

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OFFICIALS ABSENT: Wangemann

STAFF PRESENT: Padgett, Sheppard, Palmour, Allison, Aiken, Jordan

OTHERS PRESENT: Dana Maine

Mayor Dunagan served as the presiding officer.

Motion to close the Executive Session at 12:52 PM and to continue the Work Session.

Motion made by Council Member Couvillon

Motion seconded by Council Member Figueras

Votes favoring the motion: Hamrick, Figueras, Bruner, Couvillon

Officials Absent: Wangemann

OTHER BUSINESS:

Property Tax Billing

Chief Financial Services Officer Melody Marlowe stated staff was reviewing the current billing process as part of the software implementation. Direction was needed from the governing body in regards to eliminating installment billing. She stated the Charter already allows for one billing and allows voluntary payments prior to the due date. She agreed to educate the community indicating there would be a TV18 segment addressing tax billing. She presented the advantages of eliminating installment billing and expressed her intentions of exploring an earlier due date.

Mrs. Marlowe reported one of the Board of Education (BOE) Members expressed a desire for multiple bills. She also reported the BOE was receiving a deal compared to other locations in regards to the charge for providing this service.

Council Member Hamrick commented on split billing be advantageous for the city.

Mayor Dunagan, Council Member Figueras, Council Member Bruner and Council Member Couvillon stated they were okay with the change with educating the community.

ADJOURNMENT: 1:05 PM

dj

C. Danny Dunagan, Jr., Mayor

Denise O. Jordan, City Clerk