

OFFICIALS PRESENT: Dunagan, Hamrick, Figueras, Bruner, Wangemann, Couvillon
STAFF PRESENT: Padgett, Sheppard, Palmour, Jordan

Mayor Dunagan called the meeting to order at 9:00 AM and served as the presiding officer.

DEPARTMENT ISSUES

Community Development Department Goals and Accomplishments Presentation

City Manager Kip Padgett presented an update on the Fiscal Year 2015 goals and accomplishments. He also presented the Fiscal Year 2016 goals as noted below.

1. Promote systematic land use growth by implementing the Comprehensive Plan and the Downtown Master Plan as well as completing an update to the Unified Land Development Code.
2. Expand pedestrian connections throughout the city by working in conjunction with the Public Works Department to complete an update to the Sidewalk Master Plan.
3. Improve more affordable housing in the City by implementing the \$1 million HOME grant.

Mr. Padgett stated the performance measures were standard and noted the 2014 figures indicated the economy was improving.

Chattahoochee Golf Course Goals and Accomplishments Presentation

Director of Golf Rodger Hogan began by stating the mission statement was slightly modified. He presented an update on the Fiscal Year 2015 goals and accomplishments. He also presented the Fiscal year 2016 goals as noted below.

1. Improve customer service efficiencies by exploring the possibility of offering an online tee time reservation system.
2. Enhance the quality of life for local citizens by introducing local seniors to golf through free introductory clinics and by establishing a shorter set of tees to provide a more friendly experience for existing patrons.
3. Increase golf course awareness throughout the region by targeting prominent regional golf tours to host events at the golf course and by working with the Gainesville CVB to update signage and way finding to the course.

Mr. Hogan briefly discussed an upcoming event with 132 players.

City Manager Padgett commented on Mr. Hogan's efforts to include the next generation.

Police Department Goals and Accomplishments Presentation

Chief Carol Martin presented an update on the Fiscal Year 2015 goals and accomplishments then discussed the Fiscal Year 2016 goals as noted below.

1. Improve traffic congestion by deploying strategic traffic enforcement; by expanding the Traffic Services Unit; and by analyzing traffic crash/complaint data on a monthly basis to deploy resources to reduce violations through appropriate enforcement action.
2. Enhance the delivery of police services through training, use of technology and reaccreditation.
3. Ensure a close-knit family feel by utilizing "group think" to create innovative solutions to address property crimes.

The Chief briefly discussed the records software in regards to how well it was working and the improved efficiencies associated with entering reports.

Fire Department Goals and Accomplishments Presentation

Chief Jerome Yarbrough provided an update on the Fiscal Year 2015 goals and accomplishments then reviewed the Fiscal Year 2016 goals as noted below.

1. Ensure the highest quality fire services by maintaining the ISO Class I Rating and by providing professional, safe and efficient emergency response.
2. Expand coverage to areas affected by growth by developing an action plan and funding strategy for an additional fire station.
3. Expand in-house training and professional development by increasing training personnel and by expanding online training options.

Chief Yarbrough reviewed the performance measures noting changes in the ISO Rating and in-house training.

Council Member Hamrick requested the number of service calls to exempt properties.

Administrative Services Department Goals and Accomplishments Presentation

Chief Financial Officer Melody Marlowe provided an update regarding the Fiscal Year 2015 goals and accomplishments. She commented on the Popular Annual Financial Report for 2014 then reviewed the Fiscal Year 2016 goals as noted below.

1. Review and rewrite policy/procedure to improve administrative processes by addressing taxi businesses and purchasing requirements.
2. Utilize technology to improve efficiencies and decrease cost by investigating software improvements for the Finance and Municipal Court Divisions; and by expanding paperless processes.
3. Protect and improve the financial resources of the city through revenue enhancement efforts by working with Public Works to review solid waste billings and by working with management to develop as well as implement a funding plan for stormwater capital needs.

Mayor Dunagan commented on exempt properties being removed from the tax map.

City Manager Kip Padgett stated the Administrative Services Department received the Comprehensive Annual Financial Report (CAFR) award again.

Human Resources Department Goals and Accomplishments Presentation

City Manager Padgett reviewed the Fiscal Year 2015 goals then discussed the Fiscal Year 2016 goals as noted below.

1. Ensure compliance with state/federal laws governing personnel by reviewing and revising policies.
2. Attract and retain productive high quality employees by reviewing job posting procedures, compensation and benefits as well as investing in professional development programs to improve job skills, leadership capabilities and employee productivity.
3. Provide and maintain a safe work environment by providing injury avoidance information and expanding the Safety Initiative Program.

4. Accurately and efficiently maintain personnel processes and records by implementing software to streamline the application and hiring process and by implementing software that grants employee access to select portions of their personnel file.

Ordinance: Amendment to Chapter 1-8-1 Entitled Administrative Hearing Officer

City Marshal Debbie Jones stated the proposed ordinance will give the administrative hearing officer the ability to assess monetary administrative penalties. This change mirrors the abilities of the Municipal Court Judge.

Placed on the March 17, 2015 Council Meeting Agenda

MAYOR/COUNCIL ISSUES:

Council Member Figueras

1. Remembered the life of Deke Richards, a former Community Service Center employee.
2. Expressed a desire for the media to focus on positive articles.
3. Expressed a need for better camera equipment in the parking deck.
4. Commented on an email from Habitat for Humanity announcing a home dedication scheduled for 11 AM on Saturday, March 14, at 1166 Desota Drive.

Council Member Bruner

1. Provided an update from conference calls with Georgia Municipal Association regarding items heading to or in pending status with the General Assembly.
2. Extended an invitation to attend a bridge tournament over the weekend at the Civic Center.

Council Member Wangemann

1. Shared concerns from John Jones, Office Pro's, in regards to billing information.
2. Reported a comment that the City was spending too much money on signage.
3. Suggested going back to the old way of appointing Board/Committee members indicating he felt it was good to have input from all elected officials.

Council Member Couvillon

Reported receiving positive comments about the debris pickup.

Council Member Hamrick

1. Provided an ex-officio report regarding the Historic Preservation Committee.
2. Expressed a desire for discussion with the History Center about Engine 209, i.e., maintenance and possibly relocation.
3. Reported the archway entering Kenyon Plaza needed repair and asked staff to contact Hall County Government for action.

Appointment: Parks and Recreation Board

Mayor Dunagan asked the Council to consider appointing Kristin Daniel to serve on the Board.

Placed on the March 17, 2015 Council Meeting Agenda

EXECUTIVE SESSION

City Manager Padgett requested an Executive Session to discuss litigation, personnel and real estate matters.

Motion to close the meeting at 10:11 AM to enter an Executive Session to discuss litigation, personnel and real estate matters.

Motion made by Council Member Bruner

Motion seconded by Council Member Figueras

Votes favoring the motion: Hamrick, Figueras, Bruner Wangemann, Couvillon

OFFICIALS PRESENT: Dunagan, Hamrick, Figueras, Bruner, Wangemann, Couvillon
STAFF PRESENT: Padgett, Sheppard, Palmour, Breakfield, Jordan

Motion to close the Executive Session at 10:37 AM to continue the meeting.

Motion made by Council Member Bruner

Motion seconded by Council Member Figueras

Votes favoring the motion: Hamrick, Figueras, Bruner Wangemann, Couvillon

CITY CLERK ISSUES:

City Clerk Denise Jordan reminded the group of the Annual Transportation forum scheduled for 11:30 AM at the University of North Georgia Gainesville Campus.

CITY MANAGER ISSUES:

City Manager Padgett reminded the group of the Public Utilities Retreat scheduled for March 27.

ADJOURNMENT: 10:40 AM

/dj

C. Danny Dunagan, Jr., Mayor

Denise O. Jordan, City Clerk