

OFFICIALS PRESENT: Dunagan, Hamrick, Figueras, Bruner, Wangemann, Couvillon
STAFF PRESENT: Padgett, Sheppard, Palmour, Jordan

Mayor Dunagan called the meeting to order and served as the presiding officer.

DEPARTMENT ISSUES

Annual Mayors' Motorcade Presentation

Community Service Center Director Phillippa Lewis Moss described how the Mayors Motorcade donations are used. It was noted that cash donations (\$705) would be donated to Avita Community Partners.

FY2014 Retirement Plan A Actuarial Valuation

Malichi Waterman, Segal Company, discussed the findings from the valuation report. The following statements were noted:

- The Plan meets Georgia funding requirements as well as GASB standards.
- The recommended funding contributions increased.
- The credit balance can be used to offset the shortfall in contributions.
- The funding ratio improved and was expected to gradually increase over time due to the latest benefit changes.

FY14 Audit Presentation

Chris Hollifield, CPA, Rushton & Company, stated there were no findings to be mentioned. He used a PowerPoint presentation to supplement the conversation. The following statements were noted:

- The unassigned fund balance is slightly higher than the majority of the auditor's municipal clients.
- There continues to be a good level of diversity among revenue sources.
- There were no findings to report in the letters describing the scope of internal controls and compliance.
- GASB 68 will implement reporting changes that will decrease the city's net position. This is directly related to mandatory reporting of unfunded pension liability.

Alcoholic Beverage License Applications

- **City Market, 615 E.E. Butler Parkway**
- **Leggo's Package Store, 1230 Dawsonville Highway**
- **Senor Fiesta #2, 1943 Jesse Jewell Parkway**
- **Tony's Food Mart, 1785 Browns Bridge Road**
- **Wal-Mart Market #2699, 1435 Thompson Bridge Road**
- **Wal-Mart Market #2731, 2892 Browns Bridge Road**

Senior Finance Technician Tracie Morris presented the applications indicating all were in order.

Placed on December 16, 2014 Council Meeting Consent Agenda

Resolution: To Amend and Add to the City of Gainesville Personnel Policies and Procedures Manual

Director of Human Resources Janeann Allison stated the amendment in the agenda packet was not ready to move forward. The paperwork would be amended before the Council Meeting to specifically address short term disability benefits.

Placed on December 16, 2014 Council Meeting Agenda

NOTE: Council Member Couvillon left the meeting room.

Resolution: Selection of Property and Liability Insurance Broker and Consultant

Director of Human Resources Janeann Allison reported the City currently uses BB&T for broker services. After reviewing proposals, BB&T was selected to continue providing this service. The proposed resolution authorized staff to execute a contract.

Placed on December 16, 2014 Council Meeting Consent Agenda

Resolution: Selection of Workers' Compensation Excess Insurance Carrier

Director of Human Resources Janeann Allison reported a desire to change the workers compensation carriers after having reviewed proposals. The recommended change was from New York Marine to Midwest Employers Casualty Company. The proposed resolution authorized staff to execute a contract.

Placed on December 16, 2014 Council Meeting Consent Agenda

Resolution: Partnership Agreement with the U. S. Army Corps of Engineers

Environmental Services Administrator Horace Gee stated staff had been working on this project since 2008. Funding was available in the Corps of Engineers 2015 budget. The project will address 80% of the Flat Creek Watershed Aquatic Ecosystem Restoration Project and will cost approximately \$2 million. The proposed resolution authorized the initial payment of \$386,600 from the Public Utilities Department Capital Projects Fund and/or other sources. It also authorized payment of the remaining match upon completion of the project as well as the execution of an agreement with the Corps of Engineers.

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Update on Gainesville Mill Project

Upon inquiry from the City Manager, Environmental Services Administrator Horace Gee provided an update on the Gainesville Mill Project.

Metropolitan North Georgia Water Planning District (MNGWPD)

City Manager Padgett stated discussion was forthcoming about the MPNGWPD and the new program implemented by the Governor.

Ordinance: Amend Chapter 10-1 Entitled Price of Cemetery Lots, Burial Fees

Cemetery Manager Tommy Hunt stated the proposed ordinance was follow-up from discussions in May. Staff delayed bringing this item back to the Council to be sensitive to incomplete transactions. The ordinance increased burial fees. There were also plans to transition grave digging services to an in-house task through contractual services.

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Resolution: Installation of a Multi-Way Stop at the Intersection of Club Drive and East Lake/Capri Drive

Civil Engineer Rhonda Brady stated additional review and study of the area during the school year revealed increased volumes of traffic at the intersection of Club Drive and East Lake/Capri Drive. Staff recommended the installation of a multi-way stop.

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Improvements to Broad and Prior Street

Public Works Director David Dockery reported Frank Norton met with staff regarding improvements at Broad Street and Prior Street. Mr. Norton expressed a desire to provide funding for installation/maintenance expenses for new crosswalks, improvements to the existing speed table and installation of a new speed table. The Public Works Department supports the improvements.

No action was required by the governing body.

Traffic Signal Installation at Marketplace

Public Works Director David Dockery stated staff met with the Department of Transportation (DOT) to request a traffic signal at Virginia Circle. The paperwork arrived from DOT's Atlanta Office authorizing the signal to be placed at the entrance at Marketplace. It was noted that the installation must meet the requirements of the paperwork and would be completed at the developer's expense. The City will maintain the signal for perpetuity.

No action was required by the governing body.

Public Hearing Item for the January 6, 2015 Council Meeting
Rezone 0.85± acres at 1058 and 1064 Longview Drive

Planning Manager Matt Tate reviewed the application indicating staff recommended approval with one condition.

Placed on January 6, 2015 Council Meeting Agenda

Public Hearing Item for the January 6, 2015 Council Meeting
Amend Planned Unit Development (P-U-D) zoning on 5.376± acres at 3585 and 3589 Greystone Road, NW

Planning Manager Matt Tate reviewed the application indicating neighbors were unhappy with the request. The Planning and Appeals Board recommended denial. Staff recommended approval with three conditions.

Placed on January 6, 2015 Council Meeting Agenda

Tax Allocation District (TAD) Advisory Committee Meeting

Community Development Directory Rusty Ligon briefly reviewed the four applications discussed at the recent TAD Advisory Committee Meeting. One application was tabled and three will move forward to the governing body for formal action in the near future. The details of the applications will be presented at that time.

CITY MANAGER ISSUES

City Manager Padgett stated the Mayor/Council retreat was scheduled for January 16, 2015 at the Fair Street Neighborhood Center. He provided a brief overview of the topics to be discussed and asked the elected officials to share any other topics to be addressed.

MAYOR/COUNCIL ISSUES

Appointments

Mayor Dunagan presented candidates for appointment to the Chattahoochee Golf Course Advisory Committee; Friends of the Parks; Parks and Recreation; and the Planning and Appeals Board.

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Ex-Officio Reports

1. Council Member Bruner commented on Hall 96 meeting.
2. Council Member Figueras shared information from the Gainesville Non-Profit Development Foundation and the Main Street Advisory Committee meeting.
3. Council Member Couvillon commented on the Parks and Recreation Board meeting.
4. Council Member Wangemann commented on the Georgia Mountains Regional Commission meeting.

Citizen Comments/Requests

1. Council Member Figueras reported a request for Council participation at the Martin Luther King, Jr. Day celebration.
2. Council Member Hamrick reported receiving calls about houses to be built in the Newtown area through the Gainesville Non-Profit Development Foundation.
3. Council Member Wangemann reported receiving questions about workforce ethnicity in the Police Department.
4. City Manager Padgett reported a request for a comprehensive discussion about housing.

ASSISTANT CITY MANAGER

Assistant City Manager Sheppard reported gifts will be donated through Family Promise on December 16 and invited the elected officials to be in attendance.

CITY CLERK ISSUES

January 6, 2015 Organizational Meeting

City Clerk Denise Jordan reviewed the items to be addressed during the 2015 Organizational Meeting. It was noted that the Unified Development Land Code requires the Planning and Appeals Board meeting calendar to be adopted by the governing body.

Items were placed on the January 6, 2015 Council Meeting agenda with the addition of an appointment to the Hall 96 Board and adoption of the Planning and Appeals Board meeting calendar.

Mayor Dunagan stated public hearings will be handled by Mayor beginning January 2015.

Rules of the Council

City Clerk Denise Jordan reported the City Manager provided information to be incorporated into the Rules of the Council. A draft of the rules would be available for discussion at the retreat.

EXECUTIVE SESSION

City Manager Padgett requested an Executive Session to discuss litigation and personnel matters.

Motion to close the Work Session at 12:15 PM to enter an Executive Session to discuss personnel and litigation matters.

Motion made by Council Member Wangemann

Motion seconded by Council Member Hamrick

Votes favoring the motion: Hamrick, Figueras, Bruner, Wangemann, Couvillon

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Mayor Dunagan served as the presiding officer during the Executive Session.

The following individuals attended the session at various times: Aiken, Allison, Dockery, Maine, Martin, Rotalsky, Tomlin and Woodard.

RECESS: 1:16 PM

RECONVENE: 1:32 PM

Motion to close the Executive Session at 2:09 PM to continue the Work Session.

Motion made by Council Member Bruner

Motion seconded by Council Member Couvillon

Votes favoring the motion: Hamrick, Figueras, Bruner, Wangemann, Couvillon

OTHER BUSINESS

Roosevelt Square Memorial

Planner Jason Justice discussed the concept plan which provided more greenscape along with lighting and irrigation. He stated the total cost of the project was approximately \$600,000.

Chief Financial Services Officer Melody Marlowe reported the Rotary Club was planning to raise approximately \$80,000 to apply toward the expenses for this project.

There was discussion about partnerships with Brenau Hall County Government, the Parks and Recreation Agency and the City of Gainesville. Tax Allocation Districts might be another source for funding.

There was consensus to gather additional information regarding this project.

ADJOURNMENT: 2:23 PM