

OFFICIALS PRESENT: Dunagan, Hamrick, Figueras, Bruner, Wangemann
OFFICIALS ABSENT: Couvillon
STAFF PRESENT: Padgett, Sheppard, Palmour, Jordan

Mayor Dunagan called the meeting to order at 9:00 AM and served as the presiding officer.

DEPARTMENT ISSUES

Presentation of 2014 Employees' Community Trust Fund Campaign Results

Community Service Center Director Phillippa Lewis Moss expressed gratitude for another year of support for this campaign. She reported over \$51,000 was collected from employees. Representatives from each department promoted the program and would receive a token of appreciation.

McDonald Transit Association Presentation

Community Service Center Director Phillippa Lewis Moss introduced Tim Lett, Senior Vice President of McDonald Transit Association, who evaluated the transit program. She also introduced Ashley Bell, Principal LaCrisia Larkin and Assistant Principal Adrian Cromwell as individuals hoping to partner with transit on behalf of the Gainesville City School System.

Mr. Bell represented the School Governance Council and commented on the need for afterschool services. Mr. Cromwell commented on a survey of 300 students indicating they would participate in afterschool programs if transportation was provided. It was noted that the school system tried to offer transportation independently and felt it was not cost efficient.

Mr. Lett presented the transit evaluation results along with recommendations noting the purpose of the study was to review services and fares to identify changes that would improve usage by the citizens. The power point presentation addressed the systems strengths and weaknesses as well as opportunities for improvement. There was discussion about rider demographics and the fares. A summary of recommended changes is as follows:

- Improve circulation between Brenau and the Health Sciences Center
- Renumber the routes
- Eliminate existing Route 2 and replace the productive portions of it with a redesigned route
- Maintain 20 minute frequency along Browns Bridge Road between downtown and Memorial Park Drive
- Provide service 12 hours per day on all routes
- Revise fares to (1) reinstate transfers at a minimal charge; (2) reduce the one way base fare for adult passengers, seniors and mobility challenged; and (3) reduce the cost of the day pass

Mayor Dunagan was pleased with the recommendations and felt they would make a difference toward increasing ridership.

The governing body received handouts regarding Gainesville Connection and route changes. It was noted that the recommendations would be implemented in late March to allow time for marketing.

Mayor Dunagan requested a three-month report after implementing the new routes. He suggested offering Saturday service six months after the new routes were underway.

Council Member Hamrick stated the largest employer had a 7 AM to 7 PM work shift and felt there was no consideration for the evening riders. He also mentioned Parks and Recreation needing assistance with transporting youth to their programs.

Mrs. Moss requested direction regarding the age requirement to be classified as a senior in regards to transit. After a brief discussion, there was consensus to continue using age 60 to identify senior riders.

Alcoholic Beverage License Applications

Senior Finance Technician Tracie Morris presented the following applications indicating all were in order:

- Chattahoochee Golf Grill, 301 Tommy Aaron Drive - changing an existing license for consumption on the premises of beer and wine
- Citgo Food Mart, 2127 Athens Highway – new application for package sales of beer
- Dos Gringos Mexican Restaurant, 1856 Thompson Bridge Road – new application for consumption on the premises of beer, wine and liquor

Placed on the October 7, 2014 Council Meeting Consent Agenda

Ordinance: Amend Chapter 6-4 Entitled Alcoholic Beverages

City Marshal Debbie Jones commented on the committee reviewing the alcoholic beverage ordinance for rewrite purposes. There was a need to address a few items prior to the rewrite. The proposed ordinance addressed the following:

- Defines and exempts an “art shop” from the brown bagging ordinance.
- Make amendments to allow for profit organizations to obtain special event permits to allow both consumption on premises and retail package stores.
- Amends the catering section of the ordinance to allow both consumption on premises and retail package stores to cater alcoholic beverages. It also deleted some language that referred to out of jurisdiction business and catered events.
- Defines a “brewery” and establishes regulations for their operations that mirror state law which included allowing educational tours and free tastings.

Assistant City Manager Angela Sheppard stated additional changes were forthcoming.

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Resolution: To Amend and Add to the City of Gainesville Personnel Policies and Procedures Manual

Director of Human Resources and Risk Management Janeann Allison commented on proposed changes to the personnel policies in regards to (1) nepotism which included amending the sexual harassment policy, (2) violence in the workplace and (3) dress code/grooming.

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Resolution: Authorization to Change Insurance Provider for Dental and Vision Insurance and Cancer, Accident, and Critical Illness

Brett Fowler stated the proposed resolution would change the provider for volunteer dental, vision, cancer, accident and critical illness insurance plans to Assurant Employee Benefits. He indicated employee savings and online enrollment will be available with this change.

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Resolution: Authorization to Change Insurance Provider for Basic Life/AD&D Insurance, Voluntary Life, Third Party Administration of Short Term Disability, and Voluntary Long Term Disability

Rob Fowler stated there were twenty responses to the ancillary services that are currently provided by four companies. Adoption of the proposed resolution would make Lincoln Financial Group the service provider. Rates would be locked for three years. Short term disability would change from 26 weeks to 13 weeks.

Mrs. Allison stated FMLA covers 12 weeks. Changing the short term disability plan to 13 weeks will eliminate delays associated with filling positions impacted by medical leave. It was noted that the city pays the short term disability premium.

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Mr. Fowler commented on an interactive modeling session to consider options for benefit changes that will help with budgeting.

Ordinance: Amend Chapter 1-7 Entitled Recreation and Parks

Director of Parks and Recreation Melvin Cooper stated the proposed ordinance provides an avenue for law enforcement to address situations of damaged and/or abused park property. Notices will be published after adoption of the ordinance.

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Resolution: Flat Creek Water Reclamation Facility (WRF) - DAF Unit Study

Construction and Project Manager Section Chief Jarrett Nash provided a brief overview of the project indicating two units need repairs. The proposed resolution authorized the execution of an agreement for professional services with Hazen and Sawyer at a total cost not to exceed \$94,750.

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Resolution: SR 284 Clarks Bridge Utility Relocation

Construction and Project Manager Section Chief Jarrett Nash provided a brief overview of the project. The proposed resolution awarded a construction contract to ACS Landscape Management, Inc. with a total cost not to exceed \$50,000.

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Resolution: Flat Creek Stream Restoration Cargill to Gainesville Mill - Phase I

Civil Engineer Barclay Fouts stated this is the third stream restoration project that has been proposed. It includes the Gainesville Mill pond. He provided a brief overview of the work to be completed indicating it will be a good asset for the community. Six bids were received. The

proposed resolution awarded the contract to SpecPro Environmental Services at an amount not to exceed \$1,188,000.

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Resolution: 319(h) Project Contract with Georgia Environmental Protection Division

Environmental Services Administrator Horace Gee stated the city has been lucky to receive its third 319 grant. He shared details regarding the application process and the notice of award. Mr. Gee stated expenditures before the paperwork was executed will not apply toward the grant. The proposed resolution authorized acceptance of the grant as well as the expenditure of funds from the Public Utilities Capital Projects Fund.

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MS4 Steering Committee

Mayor Dunagan requested nominations to the MS4 Steering Committee. Environmental Services Administrator Horace Gee stated he will talk with the City Clerk soon to address appointments before the November meeting.

RECESS: 10:42 AM

RECONVENE: 10:52 AM

Pavement Repair Update

Assistant Public Works Director Chris Rotalsky presented paving information pertaining to the following topics:

- Pavement Repair Programs, i.e., in-house, contract and LMIG
- The paving process flow chart
- Areas addressed over the last 12 months
- Current and pending projects
- Challenges including but not limited to funding, right-of-way and maintenance

Upon inquiry from Council Member Hamrick, there was discussion about other duties assigned to the Streets Department.

Mayor Dunagan asked if the work could be done by the private sector and asked staff to explore the possibility of doing less in-house paving. He asked about the cost to address all streets that are below the standard, i.e., \$30 million, and indicated he was not inclined to use fund balance for these projects.

There was discussion about Crestview, Holly Drive and Club Drive. There was a desire to remove the speed bump on Holly Drive.

Resolution: FY 2015 Local Maintenance and Improvement Grant (LMIG)

Senior Civil Engineer Stan Aiken commented on the approval of Project Resolution 2014-36 and indicated the City has been approved to receive additional LMIG funds. The proposed resolution authorized staff to prepare and execute the necessary documents.

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Resolution: Authorization to Fund Engineering on SR 60/SR 369 Intersection Improvement Project

Public Works Director David Dockery provided background information regarding this subject then indicated the city must bear all preliminary engineering cost to be eligible for funding. If all goes as planned, significant improvements will occur at the busiest intersection in the city. However, there were some concerns: (1) the preliminary engineering may not support acquiring the property for the improvement, (2) funding may not be available from the Department of Transportation (DOT) and (3) taking on this project could delay other pending projects. Mr. Dockery requested direction on to how to proceed.

Mayor Dunagan expressed a desire to receive funding confirmation from DOT. He also felt the property acquisition should be handled by the DOT.

City Manager Padgett felt the project should be managed by DOT.

No action to be taken at this time.

Public Hearing Item for the October 7, 2014 Council Meeting

Planning Manager Matt Tate reviewed a rezoning request from Pap Datta regarding a 1.04+ acre tract located at 510, 514 and 520 Maple Street, SW from General Business (G-B) to Light Industrial (L-I) with a special use. The Planning Division staff along with the Planning and Appeals Board recommended approval with one condition.

Council Member Hamrick asked if the applicant would consider changing the name of the business.

Tax Allocation District (TAD)

Upon inquiry from Mayor Dunagan, Community Development Director Rusty Ligon shared the status of the TAD projects.

PlanFirst Designation

Community Development Director Rusty Ligon commented on a statewide press release naming the communities receiving the PlanFirst Designation. Gainesville was on the list.

State Historical Society Grant

Council Member Hamrick commented on grant information from the State Historical Society and submitted the paperwork to Community Development Director Rusty Ligon.

MAYOR/COUNCIL ISSUES

Ex-Officio Reports

1. Council Member Bruner provided a brief Hall '96 report.
2. Council Member Figueras commented on the Georgia Municipal Employee Benefit System Fall Retreat and provided the City Manager with a variety of information for staff's consideration.
3. Council Member Figueras provided brief reports about the Main Street Board and Housing Authority meetings.
4. Council Member Wangemann provided a brief report about the Georgia Mountains Regional Commission and the Keep Hall Beautiful meetings.

5. Mayor Dunagan provided a brief report about the Housing Authority meeting noting Beth Brown was appointed to serve as the director. He also commented on attendance at the Georgia Municipal Association Legislative Policy Committee meeting.

Appointments: Gainesville Non-Profit Development Foundation, Inc.

Mayor Dunagan nominated Camille Viera, Dick Young, Audrey Simmons, Broughton Cochran, Carlyle Cox, Leroy Summerour and Emory Turner to be reappointed to the Gainesville Non-Profit Development Foundation with staggered terms as suggested by the Housing Manager.

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Announcement

Council Member Figueras stated the October 11 Second Saturday meeting would allow candidates to introduce themselves.

CITY CLERK ISSUES

Gainesville High School Homecoming Parade

City Clerk Denise Jordan provided logistical information about the Council's participation in the parade.

Georgia Association of Public Pension Trustees (GAPPT)

City Clerk Denise Jordan reported several Retirement Plan A Board Members attended the recent GAPPT Conference. Two areas of discussion included GASB reporting and IRS determination letters. She advised of discussion about mandatory training for individuals with fiduciary responsibilities for retirement plans which could include the governing body along with the Board Members.

ADJOURNMENT: 12:50 PM

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