

COUNCIL PRESENT: Dunagan, Wangemann, Hamrick, Figueras, Bruner  
STAFF PRESENT: Padgett, Sheppard, Palmour, Marlowe, Felts, Jordan

### **ADMINISTRATIVE SERVICES ISSUES:**

#### **Business Resolution: Contracts for Employee Benefits**

Human Resources & Risk Manager Cindy Mallett stated nineteen proposals were received on one or more components of employee medical, dental, vision and prescription drug coverage. The bids were for the same coverage currently available to employees. A five member committee ranked the proposals. The Committee recommends continuation with Delta Dental for dental coverage and Blue Cross Blue Shield of Georgia for vision coverage.

The Committee interviewed the two finalists for medical coverage and recommends changing to Lifewell Health Plans. Mrs. Mallett distributed and explained a chart entitled *What if Your Insurance Company Could Do This?*

The proposed resolution authorized the City Manager to execute the necessary documents with an effective date of July 1, 2013 and allowed two subsequent renewals.

#### **Business Resolution: City Benefits Renewal Contracts for FY2014**

Human Resources & Risk Manager Cindy Mallett stated the proposed resolution authorized the City Manager to renew contracts for benefits that were not rebid this year. The following providers and services were noted:

- ING Employee Benefits – Basic Life, short Term Disability, Voluntary Supplementary Life, Voluntary Dependent Life, Voluntary Long Term Disability
- Chard Snyder – Flexible Spending/ Child Care

The proposed resolution authorized the City Manager to execute the necessary documents for Fiscal Year 2014, effective July 1, 2013.

Both resolutions were placed on the April 16, 2013 Council Meeting Consent Agenda

### **BUDGET PRESENTATIONS:**

#### **Parks & Recreation**

Director of Parks and Recreation Melvin Cooper introduced the Board Members attending the meeting. He thanked Council for being a partner in efforts by Parks and Recreation in providing quality programs and facilities that positively impact a majority of Gainesville citizens. Mr. Cooper indicated the Parks and Recreation Board approved a budget for FY2014 that is again fiscally conservative and, for the first time in four years, provides for some much needed operating and capital projects funded through impact fees and the Agency's Fund Balance. Excluding the capital items, the Parks and Recreation budget had a modest increase.

Mr. Cooper introduced Deputy Director of Parks and Recreation Michael Graham who presented the budget and used a power point presentation to supplement the discussion. It was noted that the budget information was based upon citizen input. In summary, he reviewed:

1. The challenges, innovative measures and successes of Fiscal Year 2013

2. The Fiscal Year 2014 budget plan.
3. The number of visitors and the programs/rentals at Lanier Point Athletic Complex and Frances Meadows Center.
4. The number of visitors and rentals for the Civic Center, Martha Hope Cabin, Fair Street Neighborhood Center, Park Pavilions and Special Events.
5. The Fiscal Year 2014 Budget including the revenue and expenditure plan as well as the capital recommendation.

Mayor Dunagan asked if there had ever been any thought toward making the facilities self-supporting.

Council Member Figueras commented on the proposed fitness center at the Frances Meadows Center indicating this was not part of the original plan.

Council Member Hamrick thought the Frances Meadows Center was supposed to provide some type of exercise option.

Council Member Wangemann felt there was a greater need for exercise options.

#### **Chattahoochee Golf Course**

Director of Golf Rodger Hogan commented on the Fiscal Year 2013 goals and on the Fiscal Year 2014 goals. He commented on a potential partnership with Golf Now that would allow play times to be scheduled online as well as offer a tracking mechanism that could promote demand based marketing.

#### **Fire Department**

Fire Chief Jerome Yarbrough presented the budget. He reviewed the Fiscal Year 2013 goals and accomplishments. He commented on the efficiency associated with offering technology at the fire scene and during inspections. He also reviewed the Fiscal Year 2014 goals and objectives.

#### **Police Department**

Police Chief Brian Kelly reviewed the goals/accomplishments for Fiscal Year 2013. He also reviewed the Fiscal Year 2014 goals.

#### **PUBLIC SAFETY ISSUES:**

#### **Business Resolution: Memorandum of Understanding Between the University System of Georgia and the City of Gainesville**

Police Chief Brian Kelly reviewed the proposed resolution for mutual aid assistance indicating the paperwork was a requirement of the school system. If the resolution is not approved, the department would fall under the state's mutual aid program. The resolution authorized the execution of the necessary documents.

Placed on the April 16, 2013 Council Meeting Consent Agenda

**Business Resolution: Bureau of Justice Assistance Bulletproof Vest Partnership Grant Program FY14-15**

Police Chief Brian Kelly stated the proposed resolution addressed an opportunity to obtain a grant requiring a 50% match. The department would use the funds to offset the cost of 36 vests that will expire in the next year.

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**ADMINISTRATIVE SERVICES ISSUES:**

**Business Resolution: Write Off of Delinquent Personal Property Tax**

Financial Services Manager Beverly Williams stated the list contained delinquent personal property taxes that are at least seven years old. The proposed resolution authorized the Tax Office to move forward with write off procedures.

Placed on the April 16, 2013 Council Meeting Consent Agenda

**Business Resolution: Write-Off of Uncollectible Water Receivables**

Financial Services Manager Beverly Williams stated the list was provided by Public Utilities Department addressing delinquent water bills. The customers were either bankrupt or deceased. The proposed resolution authorized the Tax Office to move forward with write-off procedures.

Placed on the April 16, 2013 Council Meeting Consent Agenda

**Business Resolution: Write-Off of Uncollectible Airport Hangar Receivables**

Financial Services Manager Beverly Williams stated staff had exhausted all efforts for collecting delinquent airport receivables. The proposed resolution authorized the Tax Office to move forward with write-off procedures.

Placed on the April 16, 2013 Council Meeting Consent Agenda

**Business Resolution: Write-Off of Uncollectible Returned Checks**

Financial Services Manager Beverly Williams stated the list addressed six years of uncollected checks. Municipal Court has implemented a new procedure which is expected to reduce the number of uncollectible returned checks. The proposed resolution authorized the Tax Office to move forward with write-off procedures.

Placed on the April 16, 2013 Council Meeting Consent Agenda

**COMMUNITY DEVELOPMENT ISSUES:**

**Project Resolution: Approval of Local DCA Homeless Assistance Program Applications**

Housing Program Manager Chris Davis stated the proposed resolution allows several non-profit agencies to apply for Emergency Solutions Grant (ESG) funding through the Georgia Department of Community Affairs. Local approval is required to confirm consistency with the local program. Ninth District Opportunity Community Action Agency, The Salvation Army and Avita Community Partners were named in the resolution as authorized agencies to apply for ESG homeless assistance funding.

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Council Member Figueras asked staff to notify the Salvation Army that their policy was affecting other agencies. She felt some coordination among these agencies would be in order.

**RECESS: 10:35 AM**  
**RECONVENE: 10:41 AM**

**PUBLIC UTILITIES ISSUES:**

**Account Service Fee (ASF)**

Finance and Administration Division Manager Tina Wetherford distributed graphed information to supplement the discussion. She stated the ASF revenue has declined since the implementation of the equalization process. The following facts were noted:

- There has been a decrease in the number of field representatives due to the implementation of Flex Net.
- Bank charges increased as more automated service options became available.
- There has been an increase in postage, maintenance fees and fuel cost.
- The current ASF is \$4. The department proposed an increase to \$4.16 at the recent workshop. The true cost is \$6.32.

Mayor Dunagan felt the ASF was hard to explain to customers. He requested the following information: (1) how much the city will spend this year on relocating utility lines for the DOT, (2) the anticipated rate increase for Georgia Power this year, and (3) the number of fire hydrants in the city versus the county. It was suggested that item 3 become an Eye on Gainesville segment to educate the public. The Mayor asked for a follow-up report when the department presents the rate recommendations at a future Work Session.

**EXECUTIVE SESSION:**

City Manager Padgett requested an Executive Session to discuss personnel and litigation matters.

**Motion made to close the Work Session to enter an Executive Session at 11:02 AM to discuss personnel and litigation matters.**

Motion made by Council Member Bruner

Motion seconded by Council Member Wangemann

**Votes favoring the motion: Dunagan, Wangemann, Hamrick, Figueras, Bruner**

**COUNCIL PRESENT:** Dunagan, Wangemann, Hamrick, Figueras, Bruner  
**STAFF PRESENT:** Padgett, Palmour, Marlowe

Note: Angela Sheppard, Kelly Randall and Denise Jordan attended from 11:50 AM to 12:09 PM. City Attorney Palmour was asked to record the minutes during Mrs. Jordan's absence.

**Motion made to close the Executive Session and continue the Work Session at 12:09 PM.**

Motion made by Council Member Wangemann

Motion seconded by Council Member Figueras

**Votes favoring the motion: Dunagan, Wangemann, Hamrick, Figueras, Bruner**

**CITY CLERK ISSUES:**

**Lanier Village Estates**

City Clerk Denise Jordan reported Council was invited to Lanier Village Estates on April 19<sup>th</sup> when First Lady Sandra Deal would be visiting the campus.

**Proclamation Honoring Wyc Orr**

City Clerk Denise Jordan reported Wyc Orr was not available to attend the April 16<sup>th</sup> Council Meeting and would follow-up to advise if he could attend a meeting in May.

**CITY ATTORNEY ISSUES:**

**Public Comments at Council Meetings**

City Attorney Palmour asked Council to consider adopting a public comment process via resolution.

The Mayor asked the City Attorney and City Clerk to prepare a resolution to adopt the change.

Placed on the April 16, 2013 Council Meeting Agenda

**COUNCIL ISSUES:**

**Council Member Figueras**

1. Received a request to install a fence around Dock Harrison Lake.
2. Commented on the Second Saturday Meeting scheduled for Saturday, April 13<sup>th</sup> at the Fair Street Neighborhood Center.

**Council Member Hamrick**

Asked when staff would proceed with island annexations.

**Council Member Wangemann**

Reported the Great American Cleanup would occur on Saturday, April 13<sup>th</sup>.

**Mayor Dunagan**

Stated it was disturbing that the City was not advised of the County's intentions for Hall Area Transit. He was unhappy that there was no effort to discuss this matter with the elected officials.

**ADJOURNMENT:** 12:22 PM

/dj