

COUNCIL PRESENT: Dunagan, Wangemann, Hamrick, Figueras, Bruner
STAFF PRESENT: Padgett, Sheppard, Palmour, Felts, Jordan

BUDGET PRESENTATIONS:

Public Works

Public Works Director David Dockery presented his proposed budget indicating the department was composed of five divisions in the general fund and three divisions with enterprise funds. He reviewed the goals for the upcoming budget year. Notable comments are mentioned below:

- Street maintenance is constructing sidewalks as manpower permits in accordance with the City's Sidewalk Improvement Plan.
- The Cemetery has approximately 1,400 vacant spaces.
- The airport hangars have increased occupancy.
- All Solid Waste employees have received CPR training.
- A fourth mechanic was added to Vehicle Services.

Transportation Focus Group

Traffic Engineer Dee Taylor distributed a list of individuals interested in serving on the Transportation Focus Group if appointed. The criteria for consideration was to be a resident of the city or a business/property owner in the city.

City Manager Kip Padgett requested that Council appoint two individuals from each ward.

Placed on the March 19, 2013 Council Meeting Agenda

ADMINISTRATIVE SERVICES ISSUES:

Alcoholic Beverage License Application

- Carlaken Wholesale, 520 Industrial Dr., Ste B-4
- Freddy's Food Mart, 1296 Dawsonville Hwy
- Lakeshore Texaco Mart, 272 Dawsonville Hwy

Senior Finance Technician Tracie Morris presented the applications referenced above. All were in order.

Placed on the March 19, 2012 Council Meeting Consent Agenda

Business Resolution: Declaration of Surplus Property

Senior Accountant Karen Roper stated the city's Capital Asset Policy dictates the procedures for transferring assets that have outlived their useful life to surplus property. A listing of the involved property was referenced as an attachment to the proposed resolution.

Placed on the March 19, 2012 Council Meeting Consent Agenda

Appropriation Resolution: Regarding Second Quarter Budget Adjustment for Fiscal Year 2013

Budget and Purchasing Manager Matt Hamby presented the budget adjustments made during the second quarter.

Placed on Council Meeting Consent Agenda

PUBLIC SAFETY ISSUES:

Project Resolution: Governor's Office of Highway Safety Small Grant FY14

Captain Chad White presented the resolution which allowed the Police Department to submit a grant application and receive grant funds with no required cash match. The grant award was expected to be \$20,000. The funds would be used for traffic enforcement and safety equipment for the department (\$7,500), traffic enforcement and safety equipment for the Northeast Georgia Traffic Enforcement Network (\$7,500); and training and travel expenses for the Police Department and Georgia State Patrol (\$5,000).

Placed on March 19, 2013 Council Meeting Consent Agenda

Project Resolution: Governor's Office of Highway Safety Intoxilyzer 9000 Grant

Captain Chad White presented the resolution indicating it allowed the Police Department to accept \$8,000 to purchase a new Intoxilyzer. The current intoxilyzer expires next year and a funding source for the replacement had not been identified.

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PUBLIC UTILITIES ISSUES:

Project Resolution: FY2013 Water Main Improvements - Design and Bidding Services

Civil Engineer Marcial Mosqueda presented the resolution indicating several areas of the city's water distribution system have been identified as having 2" galvanized iron water mains. The proposed resolution authorized the Public Utilities staff to proceed with in-house surveying, design work, obtain the necessary permits/licenses, obtain bids from pre-qualified contractors and make a recommendation to secure a contract to replace the mains with new ductile iron pipe and PVC water mains. The expenditure for the proposed resolution would not exceed \$132,000 and would be paid from the Public Utilities Capital Projects Fund and/or other funding sources that may be available.

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COMMUNITY DEVELOPMENT ISSUES:

Business Resolution: Transmittal of the Annual Update to the CIE

Special Projects Manager Jessica Tullar stated the proposed resolution gives the department permission to submit an updated Capital Improvement Element (CIE) to the Georgia Mountains Regional Commission (GMRC). This is required to maintain local government status. A public hearing will be required at the Council Meeting.

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Housing Stock

Council Member Wangemann asked how we change the housing stock to increase the level of owner occupied properties. City Manager Kip Padgett stated more information was forthcoming.

Housing Summit

Special Projects Manager Jessica Tullar provided a brief overview of the recent Housing Summit indicating some partnership opportunities were identified and will be explored.

CITY MANAGER'S ISSUES:

Braselton Intergovernmental Agreement (IGA) to Bill and Collect for Water/Sewer Service

Assistant Public Utilities Director Don Dye commented on efforts to work with the Town of Braselton to enter into an IGA allowing Gainesville to bill and collect, on Braselton's behalf, the sewer charges assessed for sewer services provided by Braselton. Gainesville will remit collections less 3% to Braselton. There are approximately 200 parcels involved. Gainesville will discontinue water service if payment is not received. Braselton's Town Manager had reviewed the agreement and was comfortable with its contents.

City Attorney Palmour stated he had not reviewed the agreement.

CITY CLERK ISSUES:

Appointments: MPO-Citizen's Advisory Committee (MPO-CAC)

City Clerk Denise Jordan presented reappointment information for the MPC-CAC indicating Council requested attendance information. Staff indicated four of the five individuals had perfect attendance for meetings held during 2012. The remaining individual missed one meeting.

Placed on the March 19, 2013 Council Meeting Agenda

House Bill 143 (Disclosure Reports)

Upon inquiry from Council Member Bruner, City Clerk Denise Jordan shared concerns regarding HB143 noting the biggest concern was the new requirement for clerks to assess fees/penalties on their elected officials. She indicated the Clerk's Association was preparing a statement for submission to the Georgia Municipal Association expressing concern.

COUNCIL ISSUES:

Council Member Figueras

1. Thanked Council for supporting Deborah Mack as the Woman of Distinction.
2. Submitted information from the Georgia Municipal Employee Benefit System (GMEBS) Retirement Fund for staff's review/consideration.
3. The Main Street Board was planning a coffee break with downtown businesses. Shortly afterwards, the group would plant a tree honoring Mr. Orenstein.

Council Member Wangemann

1. Reported receiving a call from Brian Hollis who was unhappy about the proposal to place a park where the old Green Street Pool was located. He'd like to see batting cages in this

area. Mayor Dunagan stated this should be reported to the Parks and Recreation Board for consideration.

2. The Great American Cleanup will be held in April.
3. Received calls from Lenox Park Apartments regarding concerns in this area.

Council Member Hamrick

Expressed appreciation for receiving information regarding the handling of vehicles without proper insurance.

Mayor Dunagan

1. Commented on a Mayor's Meeting hosted by the Georgia Municipal Association in May.
2. Asked Council to provide staff with their MPO Citizens Advisory Committee appointments.
3. Received a memorandum regarding the installation of a back entrance to the Public Safety Building. He felt the cost was too expensive and asked that discussion on this matter be discontinued.

RECESS: 10:40 AM
RECONVENE: 10:45 AM

EXECUTIVE SESSION:

City Manager Padgett requested an Executive Session for real estate and litigation matters.

Mayor Dunagan added personnel matters.

Motion to close the Work Session to enter an Executive Session at 10:45 AM to discuss litigation, personnel and real estate matters.

Motion made by Council Member Hamrick

Motion seconded by Council Member Figueras

Votes favoring the motion: Dunagan, Wangemann, Hamrick, Figueras, Bruner

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Motion to close the Executive Session and adjourn the meeting at 11:35 AM.

Motion made by Council Member Bruner

Motion seconded by Council Member Figueras

Votes favoring the motion: Dunagan, Wangemann, Hamrick, Figueras, Bruner

ADJOURNMENT: 11:35 AM

/dj