

**The Work Session began immediately after  
the Called Council Meeting scheduled for 3:00 PM.**

COUNCIL PRESENT: Dunagan, Wangemann, Hamrick, Figueras  
COUNCIL ABSENT: Bruner  
STAFF PRESENT: Padgett, Sheppard, Palmour, Jordan

Mayor Dunagan called the meeting to order.

**RETIREMENT PLAN A ISSUES:**

**FY2012 Actuarial Valuation Report**

Rocky Joyner, Segal, stated the Plan was meeting all State requirements. He briefly reviewed a memorandum indicating the Plan had accumulated a \$2.9 million credit balance which can be used to offset investment losses. The funding percentage had increased. The recommended contribution decreased to 28.12% of pay which is based on a 16-year amortization period. It was noted that the maximum amortization period allowed by the State was 30 years. Mr. Joyner also commended staff for providing top notch actuarial data.

Mr. Joyner closed by stating his firm also provides services for Retirement Plan B and felt the Council should be advised that Plan B was also meeting all State requirements.

**ADMINISTRATIVE SERVICES ISSUES:**

**FY2012 Comprehensive Annual Financial Report**

Chris Hollifield, Rushton & Company, reported the City had good financial status. A power point presentation supplemented the discussion. The following information was noted:

- The City had a clean opinion letter.
- Net assets had increased due to an increase in Public Utilities Department revenues.
- The General Fund experienced a decrease in revenues and an increase in expenditures.
- The Revenues by Source Chart indicated Local Option Sales Tax and Property Taxes were the two highest revenue generators (20% for each).
- The Expenditures by Function Chart indicated the Police and Fire Departments had the largest expenditures (32% and 24% respectively).
- The Public Utilities Fund experienced an increase in revenues and expenditures (3.8% and 5.0% respectively).
- GASB 68 was issued and will require the unfunded pension amount for both retirement plans to appear on the balance sheet as a liability beginning FY2015.

Council Member Hamrick commented on the 2.9 month management reserve. He also questioned the decrease in the number of citations issued from 2011 to 2012. Later in the meeting, Police Chief Brian Kelly indicated this was related to better police service and educating the community. He also felt position vacancies attributed to some of the reduction.

**Alcoholic Beverage License Applications**

Senior Finance Technician Tracie Morris presented the following applications indicating all were in order:

- El Rodeo Restaurant, 1736 Atlanta Highway, Ste 500 & 600  
New application for consumption on the premises of beer
- EZ Trip, 1785 Browns Bridge Road  
New application for package sales of beer
- Leggs Package, 1472 Browns Bridge Road  
New application for package sales of beer, wine and liquor
- The Dawg House, 420 Wall Street  
New application for consumption on the premises of beer, wine and liquor
- The Monkey Barrel, 115 Washington Street  
New application for consumption on the premises of beer, wine and liquor

Placed on the December 18, 2012 Council Meeting Consent Agenda

**Business Resolution: Declaration of Surplus Property**

Financial Services Manager Beverly Williams indicated the surplus items were no longer needed or had outlived their useful life. They would be addressed during several sales over the next year. The resolution authorized surplus items to be available for public sale. Unsold items would be disposed of in an appropriate manner with concurrence from the City Manager.

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**GEORGIA MOUNTAINS CENTER ISSUES:**

**Business Resolution: Authorization to Amend the Lease Agreement for the Georgia Mountains Center**

Assistant City Manager Angela Sheppard reviewed proposed amendments noting most were housekeeping and/or clarification items. The amendments had been accepted by Brenau.

Placed on the December 18, 2012 Council Meeting Consent Agenda

**Business Resolution: Authorization to Amend the Alcoholic Beverage Services Agreement**

Assistant City Manager Sheppard stated the agreement with Scotts on the Square must be amended to remove the Georgia Mountains Center from that language. This change was previously discussed and was being brought forward for formal action.

Placed on the December 18, 2012 Council Meeting Consent Agenda

**PUBLIC SAFETY ISSUES:**

**Ordinance: Amendment to Chapter 3-5 Entitled "Offenses - Miscellaneous" as it pertains to Loitering**

Police Chief Brian Kelly stated staff researched this matter and worked with the City Attorney to draft an ordinance to address loitering on public property and in public buildings. The proposed ordinance amended an existing ordinance.

Council Member Figueras felt the ordinance could be subjective. She was concerned about misinterpretation.

Placed on December 18, 2012 Council Meeting Agenda

**Bank Robberies**

Upon inquiry from Council Member Wangemann, Police Chief Brian Kelly stated there was no information to share about the recent bank robberies other than they did not appear to be the same perpetrator.

**Potential Partnership between the Department of Natural Resources (DNR) and Law Enforcement**

Upon inquiry from Mayor Dunagan, Police Chief Brian Kelly stated the DNR was trying to reduce the number of drownings in Lake Lanier. They hoped to partner with law enforcement to have more presence on the lake during peak times.

**Request to Deputize Police Officers**

Council Member Hamrick reported a concern from Harris Blackwood about Highway 365/Howard Road area. He was hoping to have greater police presence in that area. He also hoped to deputize city officers which would give them enforcement powers in this area.

Police Chief Brian Kelly stated he had spoken with Mr. Blackwood. He also stated there were quite a few hurdles to overcome to deputize officers.

**COMMUNITY SERVICE CENTER ISSUES:**

**Mayor's Motorcade**

Community Service Center Director Phillippa Lewis Moss introduced Steve Surrell from AVITA who would be receiving \$774, gift cards and other gifts collected for the Mayor's Motorcade.

**Impact of Fiscal Cliff**

Upon inquiry from City Manager Kip Padgett, Community Service Center Director Phillippa Lewis Moss commented on the impact of the so-called fiscal cliff at the federal level indicating a number of human services would be impacted at the Center. She asked that representatives be contacted to encourage them to reach an agreement.

**RECESS: 4:17 PM**  
**RECONVENE: 4:22 PM**

**CITY CLERK ISSUES:**

**January 8, 2013 Organizational Meeting Discussion**

City Clerk Denise Jordan reviewed information in conjunction with the 2013 Organizational Meeting. The following documents were presented in draft format: January 8, 2013 Council Meeting Agenda, 2013 Council Meeting/Work Session Calendar and Ex-Officio Appointment Listing. There was also discussion about the invocation at Council Meetings during which several suggestions were offered on how this could be handled during the next year.

Council decided to discuss the Ex-Officio Appointments and the invocation at Council Meetings during the next Work Session.

**Ed Rigel, Flag Certificate**

City Clerk Denise Jordan reported Ed Rigel, Sr. serves as the President of the Georgia Society Sons of the American Revolution. One of his duties as the statewide President was to present a Flag Certificate to a specific location for properly displaying the United States Flag. He had visited the Public Safety Complex on several occasions and wanted to present the certificate for that location.

There was consensus among the Council to allow the presentation during the December 18, 2012 Council Meeting.

**Department of Justice Preclearance Letter (Election Process in the New Charter)**

City Clerk Denise Jordan reported receipt of a letter indicating the Department of Justice did not have any objection to the changes.

**COUNCIL ISSUES:**

**Mayor Dunagan**

Requested comments from the Council in regards to adding Veteran's Day as a scheduled holiday for employees.

There was consensus among the Council to not increase the number of employee holidays.

**EXECUTIVE SESSION:**

City Manager Padgett requested an Executive Session for litigation, personnel and real estate matters.

**Motion to close the Work Session to enter an Executive Session to discuss litigation, personnel and real estate matters at 4:32 PM.**

Motion made by Council Member Figueras

Motion seconded by Council Member Wangemann

**Votes favoring the motion: Dunagan, Wangemann, Hamrick, Figueras**

**Absent: Bruner**

COUNCIL PRESENT: Dunagan, Wangemann, Hamrick, Figueras  
COUNCIL ABSENT: Bruner  
STAFF PRESENT: Padgett, Sheppard, Palmour, Jordan

**Motion to close the Executive Session and adjourn the meeting at 5:15 PM.**

Motion made by Council Member Figueras

Motion seconded by Council Member Wangemann

**Votes favoring the motion: Dunagan, Wangemann, Hamrick, Figueras**

**Absent: Bruner**

**ADJOURNMENT: 5:15 PM**

/dj