

COUNCIL PRESENT: Dunagan, Wangemann, Hamrick, Figueras, Bruner  
STAFF PRESENT: Padgett, Sheppard, Palmour, Jordan

Mayor Dunagan called the meeting to order at 9:18 AM.

**ADMINISTRATIVE SERVICES ISSUES:**

**Alcoholic Beverage License Applications**

Senior Finance Technician Tracie Morris presented the following applications indicating both were in order.

- A new application for consumption on the premises of beer, wine and liquor from Buffalo Wild Wings, 1185 Dawsonville Highway.
- An application to change the location on a license for consumption on the premises of beer, wine and liquor from Scott's on the Square, 131 Bradford Street.

Placed on the September 4, 2012 Council Meeting Consent Agenda

**INTRODUCTION:**

**Keep Hall Beautiful Director**

Solid Waste Superintendent Dan Owen introduced Kelly Norman as the Director of Keep Hall Beautiful. Ms. Norman shared some information about her work history noting she worked with the previous director. There was a brief conversation about the upcoming Rivers Alive event.

**Business Resolution: GMA Lease Supplement for Financing Flat Bed Dump Truck**

Financial Analyst Alisha Broom reviewed the proposed resolution to borrow funds to purchase a flatbed dump truck through the Georgia Municipal Association's Lease Program. The truck has been purchased and received. The resolution authorized execution of the necessary documents and reimbursement.

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**PRESENTATION:**

**Gainesville Board of Education Race To The Top Grant**

Dr. Merrienne Dyer, Superintendent of Gainesville City School System, stated the grant will provide personalized learning by allowing the school system to (1) provide professional learning to teachers in regards to dual and blended learning, (2) purchase technology and (3) provide open centers for technology throughout the school system for use by parents. The grant requires the Council to have 10 days to review the grant and provide comments. Dr. Dyer commented on changes at the state level requiring schools to offer part-time or full-time virtual learning. The grant is focused on how to make the classroom better for the student. Information will be submitted to Council in October.

**Business Resolution: Municipal Court Probation Services Contract**

City Manager Padgett stated this contract was reviewed by the City Attorney. The resolution allowed Judge Law to sign the contract.

Chief Financial Services Officer Melody Marlowe stated there were five bidders. The bids were evaluated by a committee. The resolution authorized Municipal Court to enter into an agreement with Sentinel Offender Services, LLC for probation supervision, fine collection services, counseling and other probation services.

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**CITY MANAGER'S ISSUES:**

**Resolution: Lease Agreement between the City of Gainesville and the Georgia Department of Public Safety for Hangar Space at Lee Gilmer Memorial Airport**

Assistant City Manager Angela Sheppard stated a month-to-month lease currently exists until details of the MOU are resolved. She commented on the proposed resolution and the details about the arrangements. There was a request for improvements to the interior of the hangar which are shown in Attachment 3. City staff will oversee the improvements. The Department of Public Safety will reimburse the City. The agreement can be terminated with a thirty day notice. The resolution authorized the City Manager to execute the agreement.

Fire Chief Jon Canada introduced a couple of pilots that will use the space. He commented on the value of the partnership that has been established and the benefits experienced thus far.

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**Resolution: Lee Gilmer Airport – Renovations to Hangar AA-1 Project Award of Contract**

Civil Engineer Barclay Fouts stated the project involved building office and storage space. Four bids were received. Hobgood Construction Group was identified as the low bidder. The proposed resolution authorized the award of a construction contract, not to exceed \$134,130, with funding from the Airport Fund, i.e., Retained Earnings. It also authorized execution of the necessary documents.

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**Pedestrian Bridge Update**

Civil Engineer Barclay Fouts stated final inspection of the bridge was scheduled for next week with the Department of Transportation. The fence will be removed in the following weeks. A press release will be issued when it's open. An opening ceremony was being planned.

**Intergovernmental Agreement for Excise Tax**

City Manager Kip Padgett distributed a copy of the proposed agreement indicating cities will not receive any of the tax if they don't participate in this agreement with Hall County.

There was a question about the timeline. There was also a question as to whether developers would choose another community because of this tax.

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**Housing Authority Ex-Officio Member**

City Manager Padgett reported he and Council Member Figueras met with some of the Housing Authority Members. There was a desire to appoint Housing Program Manager Chris Davis to serve as an Ex-Officio Member to the Authority.

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**Retaining Wall Near Housing Authority**

City Manager Padgett reported Public Works had been painting the retaining wall near the Housing Authority. The Authority has asked to take responsibility of the wall.

**COUNCIL ISSUES:**

**Council Member Figueras**

Commented on a recent meeting with the Georgia Municipal Association.

**Council Member Bruner**

Commented on a group scheduled to visit Gainesville on September 6<sup>th</sup> to discuss Community Development projects.

**Council Member Hamrick**

Reported a request from Rick Boyd regarding the bidding threshold and the inconvenience of some of the paperwork in the vendor packet. It was suggested that the Chief Financial Services Officer contact Mr. Boyd.

**Council Member Wangemann**

Reported a recent community cleanup gathered 160 pounds of trash.

**EXECUTIVE SESSION:**

City Manager Padgett requested an executive session to discuss litigation, personnel and real estate matters.

**Motion to close the meeting to hold an Executive Session to discuss litigation, personnel and real estate matters at 10:08 AM.**

Motion made by Council Member Bruner

Motion seconded by Council Member Figueras

**Votes favoring the motion: Dunagan, Wangemann, Hamrick, Figueras, Bruner**

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**Motion to close the Executive Session and continue the Work Session at 10:42 AM.**

Motion made by Council Member Bruner

Motion seconded by Council Member Wangemann

**Votes favoring the motion: Dunagan, Wangemann, Hamrick, Figueras, Bruner**

**OTHER BUSINESS:**

**Hometown Connection**

City Manager Kip Padgett reported conflicts with scheduling a Hometown Connection. There was consensus for the Mayor and City Manager to meet with the legislators individually when the legislator's schedules allowed.

**Bid for Public Utilities Department Vehicles**

City Manager Padgett reported the Public Utilities Department recently received bids for vehicles. There was the only respondent. City policy requires a rebid when there's only one bid response unless it's a sole source situation or a state contract. Staff was preparing to rebid.

**Workers Compensation Request for Proposals (RFP)**

City Manager Kip Padgett stated a Request for Proposals was issued for Workers Compensation benefits. Four bids received. Two of the bids were so close that staff needed direction from Council.

Human Resources/Risk Manager Cindy Mallet stated the RFP was for two phases. Phase one addressed a feasibility study to determine if the City should change to self-funding. Phase two, if pursued, designated the self-funding broker for FY2013. The intent was to have the same broker for both phases. Four responses were received and analyzed by a committee. Each individually and collectively ranked them in the same order. There was some discussion about the pricing differences between the two after which Mr. Padgett stated the fees were so far apart that the local vendor preference didn't apply.

Council requested clarification of the bid in terms of pricing for a one year period.

**APPOINTMENTS**

**Airport Advisory Committee**

City Clerk Denise Jordan reported pending appointments to address positions currently held by Greg Hake, Rodney Smith and Alvin Kemp, Jr.

Council asked staff to consider Citizens government Academy graduates for any replacements that may need to be addressed.

**ADJOURNMENT:** 11:07 AM

/dj