

COUNCIL PRESENT: Dunagan, Wangemann, Figueras, Bruner  
COUNCIL ABSENT: Hamrick  
STAFF PRESENT: Padgett, Sheppard, Palmour, Jordan

Mayor Dunagan called the meeting to order.

**RETIREMENT PLAN A ISSUE:**

**Business Resolution: Contractual Agreement for Actuarial Services**

Chairman David Frazier asked for consideration of a resolution to extend the Board's relationship with Segal Company. The current contract expires June 30<sup>th</sup>. The proposed contract provides essentially the same services with a cost increase that addresses the additional work associated with two tiers to the Retirement Plan. The Board has been satisfied with them and felt the new proposal was reasonable.

Placed on the April 17, 2012 Council Meeting Consent Agenda

**BUDGET PRESENTATIONS:**

**Police**

Chief Brian Kelly read the mission statement and commented on its importance. He then shared goals and objectives for the upcoming year.

Council Member Wangemann suggested inviting Harris Blackwood to a future meeting to discuss accident statistics.

Council Member Wangemann commented on baggy pants in the community noting several people have asked about this. Chief stated there's a fine line between inappropriate dress attire and indecent exposure.

**Communications and Tourism**

Communication and Tourism Director Catiel Felts shared information about upcoming events, i.e., Mother's Day Sweepstakes, Blue Sky Concerts and First Fridays. She reviewed the goals for the upcoming budget year and commented on a three-year capital project.

**Elachee Nature Science Center**

Andrea Timpone distributed handouts containing various information. She stated the center has served 32,000 students, half from Gainesville/Hall County. There was discussion about a pre-school projected to open in fall of 2013 as well as funding which included a campaign and endowment. Ms. Timpone asked for assistance with developing additional rules/ordinances for the park to address and protect its uniqueness.

**ADMINISTRATIVE SERVICES ISSUES:**

**Budget Presentation**

Chief Financial Services Officer Melody Marlowe commented on the department's mission statement. She also commented on the goals/objectives.

**Ordinance: Amendment to Occupation Tax**

Chief Financial Services Officer Melody Marlowe stated the Immigration Bill has created an administrative nightmare throughout the State. Staff has spent time researching the law, talking with attorneys, establishing policies and collecting the required information. The licensing office and the purchasing office have been impacted the most. Mrs. Marlowe felt they had not seen the full impact of the law yet. She anticipated the full impact would be seen in the next year.

Upon inquiry from Council Member Wangemann, Mrs. Marlowe anticipated needing to hire one person to address all of the requirements. This information is the premise for proposing changes to the occupation tax ordinance.

Council Member Wangemann asked that information be shared with the local legislative delegation about the impact to Gainesville.

Mrs. Marlowe stated an increase in this tax would offset the cost of hiring an additional person. The last increase occurred in 2004. She stated the proposed increase would result in a \$20 increase on average.

Council Member Bruner commented on some unfairness in the area of paying occupation tax by the number of employees on payroll.

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**Business Resolution: Gainesville/Hall Area Transit Drug and Alcohol Policy**

Human Resources and Risk Manager Cindy Mallet stated a drug/alcohol policy is required because of funding aspects of "HAT." There have been some technical changes to the policy. Hall County has already reviewed and accepted the policy.

Upon inquiry from Council Member Figueras, Mrs. Mallet stated the main difference involved transit drivers. Testing is required for all drivers. HAT has an additional set of rules.

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**COMMUNITY DEVELOPMENT ISSUES:**

**Budget Presentation**

Community Development Director Rusty Ligon commented on the accomplishments for FY2012. He also discussed the goals/objectives for FY2013.

**Ordinance: Amendment to Chapter 10 Entitled "Schedule of Fees"**

Community Development Director Rusty Ligon used a PowerPoint presentation to discuss the permitting fee structure.

Upon inquiry from Council Member Wangemann, it was determined that the department is not covering its cost to provide the service. It was also noted that the proposed fees would cover the cost of the service.

The fees were presented as follows:

<b>Permitting Fee Type</b>	<b>Current Fee</b>	<b>Proposed Fee</b>
Temporary Certificate of Occupancy	None	\$100
Certificate of Completion	None	\$50
Certificate of Occupancy	\$5	\$50
Plan Review	\$50 or \$100	10% of permit fee
Re-Inspection	\$10 -- \$25	\$25 -- \$50
New Residential	\$30 up to 200 square feet (\$ .15 over)	\$40 up to 200 square feet (\$ .20 over)
New Commercial	\$30 up to 250 square feet (\$ .12 over)	\$40 up to 250 square feet (\$ .20 over)

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**CITY MANAGER'S ISSUES:**

**Quit Claim Deed**

City Manager Kip Padgett presented a resolution authorizing the Mayor to execute a Quit Claim Deed granting property known as 502 Boone Street to MACM Investments, LLC.

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**CITY CLERK ISSUES:**

**Business Resolution: City of Ethics Recertification**

City Clerk Denise Jordan presented a resolution reaffirming the City's commitment to ethical principles and confirming that the Ethics ordinance adopted on September 4, 2007 remained active and enforceable. The resolution was required to be recertified as a Georgia Municipal Association City of Ethics.

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**Joint Municipal Association (JMA)**

City Clerk Denise Jordan reminded Council that the next JMA Meeting would be held on April 23<sup>rd</sup> at Spouts Springs Library.

**EXECUTIVE SESSION:**

City Manager Kip Padgett requested an Executive Session to discuss litigation, personnel and real estate matters.

**Motion to close the Work Session to enter an Executive Session to discuss litigation, personnel and real estate matters at 10:54 AM.**

Motion made by Council Member Wangemann

Motion seconded by Council Member Bruner

**Council Members voting in favor of the motion Dunagan, Wangemann, Figueras and Bruner. Council Member Hamrick was absent.**

COUNCIL PRESENT: Dunagan, Wangemann, Figueras, Bruner

COUNCIL ABSENT: Hamrick

STAFF PRESENT: Padgett, Sheppard, Palmour, Jordan

**Motion to close the Executive Session and to adjourn the meeting at 12:08 PM.**

Motion made by Council Member Figueras

Motion seconded by Council Member Wangemann

**Council Members voting in favor of the motion Dunagan, Wangemann, Figueras and Bruner. Council Member Hamrick was absent.**

**ADJOURNMENT: 12:08 PM**

/dj