

COUNCIL PRESENT: Dunagan, Wangemann, Hamrick, Figueras, Bruner
STAFF PRESENT: Padgett, Sheppard, Palmour, Jordan

Mayor Dunagan called the meeting to order.

RETIREMENT PLAN A ISSUE:

FY2011 Actuarial Report

Rocky Joyner, The Segal Company, stated the Plan was meeting Georgia funding requirements and exceeding all standards of Government Accounting Standards Board. The following statements were noted:

- The recommended contribution was slightly higher than the current contribution; however, the credit balance can be used to offset the difference.
- The Board has taken a conservative approach.
- The Plan has a 17 year amortization period which is relatively short considering the fact that the State allows 30 years.
- The Plan has a \$3.2 million credit balance which can be used to lessen the impact of unusual circumstances.
- A smoothing process is used to offset the negative impact of a down market.
- This was the first valuation that included the assumption changes implemented from the recent experience study.

Upon inquiry from Administrative Services Director Melody Marlowe, Mr. Joyner recommended reviewing the benefit structure when an experience study is completed. He felt that review should occur about every five years or so.

ADMINISTRATIVE SERVICES ISSUES:

Appropriation Resolution: Regarding Second Quarter Budget Adjustment for Fiscal Year 2012

Budget and Purchasing Manager Matt Hamby stated the majority of the adjustments were related to the employee appreciation check. He reviewed all of the adjustments that had not already been presented to the Council.

Placed on the February 21, 2012 Council Meeting Consent Agenda

Ordinance: Local Vendor Preference Policy Amendment

Budget and Purchasing Manager Matt Hamby provided a brief history about the local vendor preference policy indicating information from a recent conference prompted the proposed changes. It was determined that some granting agencies will not allow a local vendor preference. As such, there was a need to amend Section 2-4-29(d)(4) entitled Exemptions.

Placed on the February 21, 2012 Council Meeting

PUBLIC UTILITIES ISSUES:

Project Resolution: FY2012 Water Service Connections

Engineer Kevin Purcell stated this resolution authorized the purchase of new meter installation materials to replenish the inventory. The purchase was expected to carry this project through the end of the fiscal year.

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PUBLIC WORKS ISSUES:

Project Resolution: Georgia Department of Transportation (DOT) 2012 Local Maintenance and Improvement Grant (LMIG)

Senior Civil Engineer Stan Aiken requested permission to submit the following streets to the DOT for LMIG funding: North Enota Avenue, Burns Drive, Mulberry Lane, Beverly Road, Prior Street, High Street, Comer Street, Melody Lane, Rosewood Drive and Westhaven Drive.

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Project Resolution: Lee Gilmer Memorial Airport Terminal Area Improvements Engineering Design Services Authorization

Assistant Public Works Director Chris Rotalsky stated this resolution allowed participation in a Department of Transportation (DOT) grant for improvements to engineering design services. The DOT had a preference in how the project was broken.

Council Member Hamrick requested a report on the FAA reauthorization.

Upon inquiry from Council Member Bruner, Mr. Rotalsky stated the department was interviewing for an Airport Manager.

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COMMUNITY DEVELOPMENT ISSUES:

Business Resolution: Transmittal of the Annual Update to the Capital Improvements Element of the City of Gainesville's Comprehensive Plan

Special Projects Manager Jessica Tullar stated this is the time of year to report information about the Impact Fee Program to the state. The process required a public hearing before adopting the resolution that allows the update to be transmitted to the Georgia Mountains Regional Commission for review.

Placed on the February 21, 2012 Council Meeting

Staff and Responsibilities

Upon inquiry from Mayor Dunagan, Community Development Director Rusty Ligon commented on an article in the newspaper thus sharing information in regards to the current number of positions and the responsibilities of the Inspections Division.

CITY MANAGER'S ISSUES:

Tax on Rental Car

Administrative Services Director Melody Marlowe reported state law allows tax on rental cars. An ordinance must be implemented to designate how the funds will be used. She surveyed several cities. Most of the ordinances were broad. If implemented for Gainesville, there are two local rental car companies (Hertz and Enterprise) that would be affected. She estimated a \$38,000 collection. There was some discussion as to whether it was administratively feasible to pursue this further.

Council did not wish to proceed at this time.

COUNCIL ISSUES:

Council Member Figueras

1. Shared information regarding upcoming appointments in her itinerary.
2. Offered a suggestion for the GMA District 2 Board Member.
3. Sought clarification about the Council's ability to make reports at Council Meetings.

Council Member Bruner

1. Provided a report on the Parks and Recreation Board meeting.
2. Provided a brief update about GMA Conference Calls.

Council Member Wangemann

Expressed a desire for more people to be interested in voting and the opportunity this privilege presents. He felt people were not educating themselves on the issues.

Council Member Hamrick

1. Provided a brief report on a recent Airport Advisory Committee Meeting.
2. Asked if the city was doing anything to collect a franchise fee with AT&T cable service.
3. Commented on the number of exempt properties in the tax digest. He expressed a desire for GMA to complete a study and provide a recommendation on the allowance of some type of collection considering the fact that services still need to be provided to these areas.

Mayor Dunagan

Provided a brief report about the Chicopee Woods Area Park Commission Meeting.

CITY ATTORNEY ISSUES:

Resolution: Authorization to Lease and Transfer Title to the Georgia Mountains Center to Gainesville Redevelopment Authority

City Attorney Palmour stated he was working with Emily Bagwell to reach an agreement between the authority and the city. The information has been reviewed by several parties.

Council Member Hamrick asked (1) is the legal description limited to the building and the loading docks, (2) would the tenant pay rent and (3) will Brenau spend money to improve the building.

It was noted that the tenant would begin paying rent at the end of five years. During the interim it was anticipated that Brenau would spend money to improve the building.

City Manager Kip Padgett stated the resolution authorized the transfer of title. To move forward, Council must adopt the resolution and sign an intergovernmental agreement with the Redevelopment Authority. The Redevelopment Authority will sign the lease with Brenau. Brenau would have until December 31st to occupy the space. Mr. Padgett stated there would be an exhibit added to the lease identifying all event bookings.

RECESS: 10:36 AM
RECONVENE: 10:41 AM

EXECUTIVE SESSION:

City Manager Kip Padgett requested an Executive Session to discuss litigation, personnel and real estate matters.

Motion to close the Work Session to enter an Executive Session to discuss litigation, personnel and real estate matters at 10:42 AM.

Motion made by Council Member Bruner

Motion seconded by Council Member Hamrick

Votes in favor of the motion: Dunagan, Wangemann, Hamrick, Figueras, Bruner

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STAFF PRESENT: Padgett, Sheppard, Palmour, Marlowe, Jordan

Motion to close the Executive Session and continue the Work Session at 11:25 AM.

Motion made by Council Member Wangemann

Motion seconded by Council Member Hamrick

Votes in favor of the motion: Dunagan, Wangemann, Hamrick, Figueras, Bruner

OTHER BUSINESS:

There was a brief discussion about the recent Planning and Appeals Board Meeting.

ADJOURNMENT: 11:38 AM

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