

GAINESVILLE PARKS AND RECREATION BOARD

Jerry Castleberry
Kristin Daniel
Susan J. Daniell
Cooper Embry
Bruce Miller
Sam W. Richwine, Jr., M.D.
Chris Romberg
John Simpson
Rev. Robert Washington

REGULAR BOARD MEETING AGENDA

Gainesville Civic Center Board Room
830 Green Street, Gainesville, GA 30501

June 10, 2019
5:30 p.m.

- I. **CALL TO ORDER** – John Simpson, Chairman
- II. **SPECIAL RECOGNITION**

Welcome: Parks and Recreation Director Kate Mattison

a. **Staff Anniversaries:**

- i. Brenda Martin, Administrative Division; 29 years, June 25
- ii. Steve Woods, Recreation Division; 1 year, July 2

PUBLIC COMMENTS

Members of the public are welcome to use this time to make comments about Agency matters that do not appear otherwise on the agenda. The Board reserves the right to limit the amount of time and/or the number of speakers making public comments.

- III. **BOARD ACTION AGENDA**

a. **Minutes**

- i. Consider approval of minutes of Regular Board Meeting held May 13, 2019.

b. **Finance Reports**

- i. Consider approval of Financial Summary Reports as of April 30, 2019 with 83.33% of the budget year collected/expended.

c. **Board Action Items**

- i. Consider Landscape Maintenance Contract for Parks.
- ii. Consider recommendation adopting the FY2020 Fund Balance Commitment Reporting Resolution.
- iii. Consider staff recommendation to award contract for the Skate Park construction.
- iv. Consider staff recommendation to award contract for the City Park renovations.

IV. MANAGEMENT REPORTS

a. Director, Kate Mattison

i. Updates

1. Impact Fee Report for May 2019
2. Youth Athletic Complex update

ii. Partnership Updates

1. Friends of Gainesville Parks and Greenway's
2. Gainesville-Hall County Boys and Girls Club
3. Hall County Parks and Leisure Services
4. Gainesville City School System
5. Community Service Center
6. Lake Lanier Olympic Center/Gainesville-Hall '96 Board
7. Redbud Chapter of the Georgia Native Plant Society

iii. Other

b. Deputy Director, Michael Graham

- i. Operating Capital Update
- ii. Capital Projects Update

iii. Administrative Division, Brenda Martin

1. Operations Update
2. Rentals

iv. Frances Meadows Center Division, Zandrea Stephens

1. Operational Update
2. Programs Update

v. Marketing and Communications, Julie Butler

1. General Update
2. Sponsor Spotlight
3. Customer Service

vi. Parks Division, Eno Slaughter

1. Operations Update

vii. Recreation Division, Missy Bailey

1. Operations Update
2. Programs Update

V. BOARD MEMBERS COMMENTS, REPORTS, ISSUES

a. Executive Committee-*John Simpson*

b. Planning & Development Committee-*Chris Romberg*

c. Community Relations Committee-*Kristin Daniel*

d. City Council Liaison-*Sam Couvillon*

VI. OLD BUSINESS

VII. NEW BUSINESS

VIII. GENERAL INFORMATION OF INTEREST

a. News Articles for May 2019

June	10	GPRA Board Meeting @ 5:30pm - Civic Center Board Room
	10-13	Tennis Camp - 10:00am - 12:00pm @ City Park Tennis Courts
	10-14	Discovery Day Camp - 7:30am - 5:30pm @ Gainesville Middle School
	10-14	Air and Space Camp - 8:00am - 2:30pm @ Gainesville Civic Center
	10-14	Pastry Decorating Camp - 9:30am - 12:00pm @ Gainesville Civic Center
	10-14	Engineering for Kids Junior - Space Pioneers - 9:00am - 12:00pm @ Gainesville Civic Center
	10-14	Engineering for Kids Junior - Camp Kelvin - 1:00pm - 4:00pm @ Gainesville Civic Center
	10-14	Engineering for Kids Apprentice - Engineering for Medieval Times - 9:00am - 12:00pm @ Gainesville Civic Center
	10-14	Engineering for Kids Apprentice - Medieval Machination Redstone - 1:00pm - 4:00pm @ Gainesville Civic Center
	10-14	Extreme Sports Camp - 8:30am - 12:00pm @ Gainesville Civic Center
	11-29	LLRC - Learn to Row
	12-13	Junie B Jones Jr. Children Production - 10:00am & 7:00pm @ Gainesville Warehouse - Gainesville High School
	14	LLOP - Food Truck Friday (April Rooks Band)
	15	LLOC - Southern Invitational
	15	LCKC - Lake Lanier Olympic Park Paddle Fest
	15	Fitness in the Park - 9:00am - 10:00am @ Longwood Park
	17-21	Vet Camp - 8:00am - 12:00pm @ Gainesville Civic Center
	17-21	Chef Camp - 12:30pm - 4:30pm @ Gainesville Civic Center
	17-21	LCKC - Day Camp
	17-21	Discovery Day Camp - 7:30am - 5:30pm @ Gainesville Middle School
	17-21	Princess Ballet Camp - 10:00am - 12:00pm @ Gainesville Civic Center
	17-21	Soccer Camp - 10:00am - 12:00pm @ Cabbell Field
	17-19	Spirit Starter Cheer Camp - 3:00pm - 5:00pm @ GHS Gym
	18	City Council Meeting @ 5:30pm @ Gainesville Justice Center
	18-3	Summer Fun in the City Tennis Tournament @ Longwood Tennis Courts
	20-22	A Night on Broadway Summer Community Theatre - 7:30pm @ Gainesville Warehouse - Gainesville High School
	24-28	LCKC - Day Camp
	24-28	Discovery Day Camp - 7:30am - 5:30pm @ Gainesville Middle School
	24-28	Air and Space Camp - 8:00am - 2:30pm @ Gainesville Civic Center
	24-28	Pee Wee All Sports Camp - 9:00am - 11:00am @ City Park Fields
	26	LLOP - Last Wednesday Wine Down
July	1-5	Discovery Day Camp - 7:30am - 5:30pm @ Gainesville Middle School
	4	Holiday - Independence Day
	8	GPRA Board Meeting @ 5:30pm - Civic Center Board Room

IX. EXECUTIVE SESSION

X. ADJOURNMENT



THE GAINESVILLE PARKS AND RECREATION AGENCY
BOARD MEETING MINUTES
May 13, 2019

The Gainesville Parks and Recreation Board conducted its regular monthly meeting on Monday, May 13, 2019, at 5:30 PM in the Board Room of the Gainesville Civic Center located at 830 Green Street, NE, Gainesville, GA with Chairman John Simpson presiding:

Members Present

Jerry Castleberry
Kristin Daniel
Susan Daniell
Cooper Embry
Sam Richwine, Jr., MD
Chris Romberg
John Simpson
Sam Couvillon, Ex-Officio Member

Staff & Guest Present

Melvin Cooper, Director
Michael Graham, Deputy Director
Judy Williams, Administrative Coordinator
Brenda Martin, Admin. Division Manager
Julie Butler, Marketing/Communications Mgr.
Eno Slaughter, Parks Division Manager
Zandrea Stephens, FMACC Division Manager
Michael Williams, Facility Services
Kristin Redmon, Main Street Gainesville

Absent

Bruce Miller
Robert Washington

CALL TO ORDER

Chairman John Simpson called the meeting to order at 5:30 PM and welcomed everyone.

SPECIAL RECOGNITION

Chairman Simpson recognized the following staff members for their years of service to the Agency: Blake Gravett (absent) – 1 year, June 4; and, Michael Williams – 3 years, June 6.

PUBLIC COMMENTS

Kristin Redmon, Main Street Gainesville Manager, attended the meeting to request permission from the Board to serve alcohol at the “Skate the City” event to be held on June 22, 2019 at the Midtown Greenway. **Motion made by Cooper Embry and seconded by Chris Romberg to approve request from Kristin Redmon, to serve alcohol, as is currently outlined in Ordinance 1-7 Section 1-7-1(5), during the “Skate the City” event to be held on June 22, 2019 at Midtown Greenway. MOTION APPROVED UNANIMOUSLY.**

MINUTES

Consider approval of minutes of Regular Board Meeting held April 8, 2019. **Motion made by Sam Richwine, Jr. and seconded by Jerry Castleberry to approve minutes from April 8, 2019 board meeting. MOTION PASSED UNANIMOUSLY.**

FINANCIAL REPORT

Deputy Graham reviewed for the Board the Financial Report for the first nine months of fiscal year 2019. The report showed monthly income of \$175,772.77 for a total yearly income of

\$5,029,061.62 or 91.43%. The Agency should have received 75% of the yearly income at this time; therefore, income to date is above budget projections by 16.43%.

Expenses for March total \$511,421.76 for total yearly expenses of \$3,657,411.19 or 68.60%. Currently year-to-date expenditures (\$3,657,411.19) are below revenues (\$5,029,061.00) in the amount of \$1,371,650.00. Therefore, no budgeted fund balance was utilized this month to cover a deficiency in operations.

A Revenue Comparison and Income Statement was presented along with a Summary Financial Statement on each of the cost centers for review by the Board. **Motion made by Cooper Embry and seconded by Kristin Daniel, to accept the March Financial Report as presented by Deputy Graham. MOTION PASSED UNANIMOUSLY.**

BOARD ACTION ITEMS

- i. **Consider recommendation to renew contract for Photography Services.** The Recreation Photography Contract with Sportography, approved by the Board on June 11, 2018 allows for renewals annually up to three years. We have been very pleased with the work of Sportography. Therefore, staff recommends renewing the contract for the second year with no change in the scope of work. Based on excellent service provided by Sportography, the staff recommends renewing the Recreation Photography contract with Sportography for FY2020 as presented. **Motion made by Chris Romberg and a second by Susan Daniell to accept staff recommendation to renew the Recreation Photography Contract with Sportography for FY2020 as presented. Motion passed unanimously.**

MANAGEMENT REPORTS

Director Cooper reported that Impact Fees collected for the 10th month of fiscal year 2019 (April) totals \$25,967.00 (23 units) as compared to the same period last year of \$58,708.00 (52 units). The current account balance is \$2,260,046.12. Director Cooper reminded the Board that the FY2020 budget had been approved using \$1,550,000 in impact fees for the new skate park and an additional \$600,000 in impact fees for the City Park project.

Director Cooper reported that the Tax Digest projections had come in lower than had been anticipated for the FY2020 budget putting our Board approved budget approximately \$99,603 short. It is anticipated that this shortfall will be covered by the General Fund.

Director Cooper made the Board aware that staff is working with the Assistant City Manager in bringing the way we currently allow customers at rental facilities and parks to serve alcohol in line with the City's Catered events ordinance. By doing so would provide our customers more options for service and would also address alcohol at the Lake Lanier Olympic Park that is scheduled to come under the operational control of the Gainesville Parks and Recreation Board as of July 1, 2019. There was consensus to move forward.

Director Cooper reported that property is still being evaluated for the J. Melvin Cooper Youth Sports Complex.

Director Cooper reminded everyone of the Friends of Gainesville Parks and Greenway's, Inc., 23rd annual Sunday in the Parks Butterfly Release will be held on Sunday, May 19.

Other updates were provided to the Board via i-Pads and through the City's web site.

Capital Projects Update

Deputy Graham updated the Board on the approved FY19 Capital Projects, which is also shown on the Operating and Major Capital Expenditures spreadsheet in the Board packets.

FY19 Capital Projects include:

Park Development—Youth Sports Complex was carried over from last fiscal year; new sites are being reviewed due to underlying rock on the original site at Allen Creek;

Parks and Recreation's 10-year Master Plan Consultant Agreement with Foresite Group – held the kickoff meeting on September 20 with Foresite Group et. al.; Board and Stakeholder meetings were held December 10 and 12; A Public Input Meeting was held January 17, 6:30 p.m. at the Civic Center with approximately 40 people in attendance. Community Survey is completed and currently working on final drafts;

Playground Improvements at City Park and City Park Concessions/Restroom Replacement – with Foresite Group approved by the Board for the concept design and construction documents, the Kickoff meeting was held October 29, 2018; the concept plan was approved on December 19. Cost estimate revised requiring additional funding from FY20 CIP. As approved, construction will start July 1, 2019;

FMC Splash Pool Surfacing – replace PebbleFlex surfacing – project is complete;

Park Signage Phase II – IMG rolled out new signs at City Park in March 2019. Sky Design has completed sign placement proposal for Wessell Park. IMG will construct and install the Wessell Park signs for \$32,629. Wessell Park signage is 75% complete. Two signs still need to be changed out and masonry work will need to be completed.

FMC Security Camera System – Installation is complete;

Skate Park Planning – Board approved agreement with Lose Design for A&E. A Public Design Meeting was held on October 3. The Concept design was approved December 17 and construction documents are 95% complete. Construction Pre-qualification is in progress and documents are out for bid. Construction will start in July 2019;

Vehicles – complete; and

Equipment – complete.

FY19 Major Capital Projects have an estimated total cost of \$1,466,133.00; \$971,303.00 has been encumbered or expended to date.

Deputy Graham asked Division Managers to come forward and give their Division Reports. Divisional Highlights and other operational reports were provided in the Board Digital Packets.

BOARD MEMBER COMMENTS

Chairman Simpson commented that this would be Director Cooper's last official Board meeting and thanked him for his years of service to the Agency. Board member Cooper Embry announced that Melvin would be receiving an honorary diploma from Gainesville High School at graduation on May 24, 2019.

OLD BUSINESS

NONE

NEW BUSINESS

NONE

GENERAL INFORMATION OF INTEREST

The Board was provided the following information to review at their leisure via their I-Pads and through the City's web site:

- In the News Articles from April

EXECUTIVE SESSION

None

ADJOURNMENT

At 6:15 PM, a motion to adjourn was made by Cooper Embry and seconded by Jerry Castleberry. Motion approved unanimously.

Respectfully Submitted,
Judy Williams
Administrative Coordinator

*All documentation referred to in the above minutes were provided to attendees by electronic means as well as for future reference at www.gainesville.org/board and the Agency's permanent Board File.

TO: PARKS AND RECREATION BOARD
FROM: KATE MATTISON
SUBJECT: APRIL 2019 (FY19) FINANCIAL STATEMENTS
DATE: JUNE 10, 2019
CC: FILE

The attached financial statements ending April 30, 2019 are for the first ten months of fiscal year 2019. As you review these statements, remember to use the **% of Year COLLECTED/EXPENDED = 83.33%** as your guide. The **% COLLECTED/EXPENDED** on each individual line item should be close to this target percentage; however, there may be items that do not conform to this generalization. This memo will attempt to explain any large variances.

Revenues

At \$5,190,732, overall operating revenues are 11.03% above the anticipated budget at this time.

Tax collections (66% of overall revenues budgeted) at \$3,588,962 is above the anticipated budget by 19.89% at this time. Collections are up by \$374,929 when compared to FY18 of the same period.

Budgeted charges for services revenues (34% of overall revenues budgeted) at \$1,306,491 are below projections, but \$19,529 above last year of the same time.

Interest income (<1% of overall revenues budgeted) is above the anticipated budget by 692.97% and \$39,355 higher than last year.

Contribution income includes a contribution of \$10,000 from Friends of the Parks to support the Wilshire Trails project.

Overall, operating revenues are up by \$594,659 from the FY18 numbers of the same period due primarily to tax collections and the land sale of 2.09 acres located on Prior Street.

Expenses

Operating expenditures show 76.30% of the budgeted amount expended.

A comparison shows overall expenses below FY18 totals by \$191,960 of the same period due primarily to less transfers out for capital.

Currently year-to-date actual operating expenditures (\$4,068,071) are below revenues (\$5,190,732) in the amount of \$1,122,661. Therefore, no budgeted fund balance was utilized this month to cover a deficiency in operations.

Capital Projects

Following the FY18 Capital Project Audit, the following projects have been reallocated to FY19: Parks Master Plan and New Youth Athletic Complex. FY19 Capital Projects include Playground Improvements and Concession/Restroom Building Replacement at City Park, Pebbleflex in Splash Pool at FMC, Camera System at FMC, Skidsteer Loader, Parks Vehicles, and Park Signage. All are within budget.

Please let me know if you have any further questions, comments or concerns. Thank you.

Kate Mattison, CPRP
Director

BOARD OF DIRECTORS

John Simpson **Cooper Embry**
Chair Vice Chair

Chris Romberg
Secretary/Treasurer

Susan Daniell
Jerry Castleberry

Bruce Miller
Kristin Daniel

Sam Richwine, Jr. MD
Robert Washington



**GAINESVILLE PARKS & RECREATION AGENCY
PARKS & RECREATION INCOME STATEMENT @ 4/30/19**

INCOME	BUDGETED	THIS MONTH		VARIANCE	YEAR TO DATE	Y-T-D		BALANCE
		THIS MONTH	LAST YEAR			LAST YEAR	VARIANCE	
City Taxes	\$ 3,476,933.00	\$ 9,750.73	\$ 47,331.46	\$ (37,580.73)	\$ 3,588,961.94	\$ 3,214,033.25	\$ 374,928.69	\$ (112,028.94)
Interest Income	\$ 7,700.00	\$ 7,577.40	\$ 3,299.79	\$ 4,277.61	\$ 59,775.21	\$ 20,420.37	\$ 39,354.84	\$ (52,075.21)
Park Development Fund - Interest	\$ -	\$ 104.73	\$ 61.86	\$ -	\$ 1,407.28	\$ 507.98	\$ 899.30	\$ (1,407.28)
Contributions - Private	\$ 11,000.00	\$ -	\$ 5,000.00	\$ (5,000.00)	\$ 11,000.00	\$ 21,000.00	\$ (10,000.00)	\$ -
Miscellaneous Income	\$ 1,000.00	\$ 37.35	\$ 47.84	\$ (10.49)	\$ 802.21	\$ 716.25	\$ 85.96	\$ 197.79
Sale of Assets	\$ 217,736.00	\$ -	\$ -	\$ -	\$ 222,294.26	\$ 52,432.70	\$ 169,861.56	\$ (4,558.26)
Recreation Services	\$ 183,550.00	\$ 15,097.59	\$ 12,109.02	\$ 2,988.57	\$ 102,995.16	\$ 105,401.29	\$ (2,406.13)	\$ 80,554.84
ACSC	\$ 14,500.00	\$ 5,159.70	\$ -	\$ 5,159.70	\$ 7,962.96	\$ 14,338.06	\$ (6,375.10)	\$ 6,537.04
Civic Center	\$ 353,600.00	\$ 39,126.95	\$ 36,635.33	\$ 2,491.62	\$ 323,498.01	\$ 311,324.58	\$ 12,173.43	\$ 30,101.99
Frances Meadows Center	\$ 1,010,000.00	\$ 57,484.85	\$ 53,421.38	\$ 4,063.47	\$ 687,119.85	\$ 690,597.74	\$ (3,477.89)	\$ 322,880.15
Youth Sports Booster Club	\$ 96,540.00	\$ 4,796.76	\$ 3,788.85	\$ 1,007.91	\$ 95,839.23	\$ 88,724.15	\$ 7,115.08	\$ 700.77
Lanier Point Athletic Complex	\$ 128,150.00	\$ 17,948.44	\$ 15,566.77	\$ 2,381.67	\$ 89,075.54	\$ 76,576.30	\$ 12,499.24	\$ 39,074.46
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sponsorships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from Hotel/Motel Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other financing sources/transfer in	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING FUND TOTALS	\$ 5,500,709.00	\$ 157,084.50	\$ 177,262.30	\$ (20,177.80)	\$ 5,190,731.65	\$ 4,596,072.67	\$ 594,658.98	\$ 309,977.35
			*					
BUDGETED FUND BALANCE	\$ (169,236.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (169,236.00)
GRAND TOTAL	\$ 5,331,473.00	\$ 157,084.50	\$ 177,262.30	\$ (20,177.80)	\$ 5,190,731.65	\$ 4,596,072.67	\$ 594,658.98	\$ 140,741.35
EXPENDITURES								
Other Financing Uses/Transfers	\$ 50,000.00	\$ 4,166.67	\$ 4,166.67	\$ -	\$ 41,666.70	\$ 41,666.70	\$ -	\$ 8,333.30
Payments to Other Agencies-Hall '96	\$ 150,000.00	\$ -	\$ 37,500.00	\$ (37,500.00)	\$ 150,000.00	\$ 143,572.00	\$ 6,428.00	\$ -
Available for Capital Improvements	\$ 235,000.00	\$ 17,500.00	\$ 35,416.66	\$ (17,916.66)	\$ 200,000.00	\$ 530,766.60	\$ (330,766.60)	\$ 35,000.00
Maintenance Shop	\$ 115,652.00	\$ 8,334.83	\$ 8,003.99	\$ 330.84	\$ 75,215.93	\$ 76,211.32	\$ (995.39)	\$ 40,436.07
Recreation Services	\$ 393,880.00	\$ 34,835.19	\$ 26,252.64	\$ 8,582.55	\$ 271,392.36	\$ 299,548.20	\$ (28,155.84)	\$ 122,487.64
ACSC	\$ 49,220.00	\$ 2,795.71	\$ 248.32	\$ 2,547.39	\$ 24,777.59	\$ 30,503.38	\$ (5,725.79)	\$ 24,442.41
Civic Center	\$ 606,418.00	\$ 38,678.43	\$ 41,259.60	\$ (2,581.17)	\$ 455,554.21	\$ 401,567.36	\$ 53,986.85	\$ 150,863.79
Frances Meadows Center	\$ 1,633,022.00	\$ 119,613.13	\$ 98,680.43	\$ 20,932.70	\$ 1,241,343.37	\$ 1,190,094.27	\$ 51,249.10	\$ 391,678.63
Youth Sports Booster Club	\$ 158,256.00	\$ 10,914.48	\$ 5,964.15	\$ 4,950.33	\$ 125,018.43	\$ 78,884.19	\$ 46,134.24	\$ 33,237.57
Park Services	\$ 928,211.00	\$ 95,431.37	\$ 55,237.65	\$ 40,193.72	\$ 706,037.50	\$ 686,217.30	\$ 19,820.20	\$ 222,173.50
Lanier Point Athletic Complex	\$ 219,759.00	\$ 17,531.07	\$ 15,447.92	\$ 2,083.15	\$ 151,468.24	\$ 143,162.18	\$ 8,306.06	\$ 68,290.76
Administrative Services	\$ 792,055.00	\$ 60,858.47	\$ 59,861.29	\$ 997.18	\$ 625,596.23	\$ 637,837.35	\$ (12,241.12)	\$ 166,458.77
Clarks Bridge Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Development Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 5,331,473.00	\$ 410,659.35	\$ 388,039.32	\$ 22,620.03	\$ 4,068,070.56	\$ 4,260,030.85	\$ (191,960.29)	\$ 1,263,402.44
Excess Revenue Over Expenditures (Deficiency)					\$ 1,122,661.09	\$ 336,041.82		\$ (1,122,661.09)

CITY OF GAINESVILLE
PARKS AND RECREATION FUND
SUMMARY FINANCIAL STATEMENT
For the month ended April 30, 2019
% of Year Collected/Expended = 83.33%

OPERATIONS -	Revised Budget	MTD Actual	YTD Actual	Remaining Balance	% Collected/Expended
Revenues					
Non-Departmental					
Taxes	3,476,933	9,751	3,588,962	-112,029	103.22%
Interest Revenue	7,700	7,577	59,775	-52,075	776.30%
Parks Development - Interest Revenue	0	105	1,407	-1,407	0.00%
Miscellaneous & Private Contributions	12,000	37	11,802	198	98.35%
Other Financing Sources: i.e. Sale of Assets	217,736	0	222,294	-4,558	102.09%
Departmental					
Recreation Services	183,550	15,098	102,995	80,555	56.11%
Allen Creek Soccer Complex	14,500	5,160	7,963	6,537	54.92%
Civic Center	353,600	39,127	323,498	30,102	91.49%
Frances Meadows	1,010,000	57,485	687,120	322,880	68.03%
Youth Sports Booster Club	96,540	4,797	95,839	701	99.27%
Lanier Point Softball Complex	128,150	17,948	89,076	39,074	69.51%
Total Operating Revenues	5,500,709	157,085	5,190,732	309,977	94.36%
Expenditures					
Non-Departmental					
Indirect Cost Allocation	50,000	4,167	41,667	8,333	83.33%
Payments to Other Agencies-Hall '96	150,000	0	150,000	0	100.00%
Other Financial Uses/Capital Improvements	235,000	17,500	200,000	35,000	85.11%
Departmental					
Parks Maintenance Shop	115,652	8,335	75,216	40,436	65.04%
Recreation Services	393,880	34,835	271,392	122,488	68.90%
Allen Creek Soccer Complex	49,220	2,796	24,778	24,442	50.34%
Gainesville Civic Center	606,418	38,678	455,554	150,864	75.12%
Frances Meadows Center	1,633,022	119,613	1,241,343	391,679	76.02%
Youth Sports Booster Club	158,256	10,914	125,018	33,238	79.00%
Park Services	928,211	95,431	706,038	222,174	76.06%
Lanier Point Athletic Complex	219,759	17,531	151,468	68,291	68.92%
Administrative Services	792,055	60,858	625,596	166,459	78.98%
Clarks Bridge Park	0	0	0	0	0.00%
Total Operating Expenditures	5,331,473	410,659	4,068,071	1,263,402	76.30%
Capital Project Expenditures Available for Capital Outlay					
Total Capital Projects Expenditures	0	0	0	0	
Excess (Deficiency) Revenues Over Expenditures					
Expenditures	169,236	(253,575)	1,122,661		
Budgeted Fund Balance 6/30/19	0	253,575	(1,122,661)		
	<u>169,236</u>	<u>0</u>	<u>0</u>		

CAPITAL PROJECTS FUND

Revenues					
Transfers from Impact Fees Fund	650,000	54,167	541,667	108,333	83.33%
Transfer from Parks and Recreation*	210,000	17,500	175,000	35,000	83.33%
Total Revenues	860,000	71,667	716,667	143,333	83.33%
Expenditures					
Playground Improvements (City Park)	156,133	0	0	156,133	0.00%
Pebbleflex in Splash Pool at FMACC	80,000	0	0	80,000	0.00%
Camera System at FMACC	55,000	0	54,830	170	99.69%
Skidsteer Loader	50,000	0	43,781	6,219	87.56%
Parks Vehicles	25,000	0	21,671	3,329	86.68%
Parks Signage	150,000	0	144,756	5,244	96.50%
Skate Park	100,000	6,618	56,528	43,472	56.53%
Concessions/Restroom Building at City Park	250,000	7,210	38,640	211,360	15.46%
Master Plan*	150,000	16,617	59,407	90,593	39.60%
Other financing uses/transfers out	41,116	0	41,116	0	0.00%
Total Capital Projects Expend.	1,057,249	30,444	460,729	596,520	43.58%
Excess (Deficiency) Revenues over Expenditures					
Expenditures	-197,249		255,938		
Budgeted Fund Balance 6/30/19					
	<u>-197,249</u>				

* Master Plan carryover from FY18

GAINESVILLE PARKS & RECREATION
FY2019 REVENUE COMPARISON

	FY2019 Revised Projected	FY2019 Actual	Over (Under) Collected	% Collected
TAXES				
Taxes (Generated by .75 mills)	\$ 3,476,933.00	\$ 3,588,961.94	\$ 112,028.94	103.22%

ALLEN CREEK SOCCER COMPLEX

347300.001	Event Admission	\$ 6,600.00	\$ 1,080.00	\$ (5,520.00)	16.36%
347500.009	Program Registration Fees	\$ 5,800.00	\$ 5,157.00	\$ (643.00)	88.91%
347900.001	Concessions	\$ 500.00	\$ 273.24	\$ (226.76)	54.65%
381000.022	Rentals	\$ 1,350.00	\$ 1,452.72	\$ 102.72	107.61%
371000.001	Sponsorships	\$ 250.00	\$ -	\$ (250.00)	0.00%
	Contributions	\$ -	\$ -	\$ -	0.00%
	Miscellaneous Revenue	\$ -	\$ -	\$ -	0.00%
	SUB-TOTAL	\$ 14,500.00	\$ 7,962.96	\$ (6,537.04)	54.92%

RECREATION SERVICES

347300.001	Special Events - Taxable	\$ 11,000.00	\$ -	\$ (11,000.00)	0.00%
347300.002	Special Events - Non-Taxable	\$ 36,500.00	\$ 31,631.80	\$ (4,868.20)	0.00%
347500.002	Program Registration Fees	\$ 100,400.00	\$ 48,674.15	\$ (51,725.85)	48.48%
347500.003	Tennis Registration Fees	\$ 9,500.00	\$ 3,070.00	\$ (6,430.00)	32.32%
347900.001	C.O. Youth Athletics & Misc.	\$ 13,400.00	\$ 10,714.21	\$ (2,685.79)	79.96%
381000.023	F.L. Fields & Courts	\$ 3,650.00	\$ 3,335.00	\$ (315.00)	91.37%
381000.024	F.L. Longwood Fields & Courts	\$ 2,100.00	\$ 1,420.00	\$ (680.00)	67.62%
371000.001	Sponsorships	\$ 7,000.00	\$ 4,150.00	\$ (2,850.00)	59.29%
371000.002	Contributions - Private Sources	\$ -	\$ -	\$ -	0.00%
	Facility Leases	\$ -	\$ -	\$ -	0.00%
	Contributions	\$ -	\$ -	\$ -	0.00%
	Sub-Total	\$ 183,550.00	\$ 102,995.16	\$ (80,554.84)	56.11%

FRANCES MEADOWS CENTER

347300.002	Special Events - Non-Taxable	\$ 2,500.00	\$ 1,797.00	\$ (703.00)	71.88%
347500.004	Instructional Classes	\$ 140,000.00	\$ 108,878.56	\$ (31,121.44)	77.77%
347500.005	Instructional Pool Rentals	\$ 70,000.00	\$ 58,750.50	\$ (11,249.50)	83.93%
347500.006	Competitive Swim Team	\$ 185,000.00	\$ 152,621.29	\$ (32,378.71)	82.50%
347900.001	Concessions	\$ 100,000.00	\$ 49,775.96	\$ (50,224.04)	49.78%
347900.003	Miscellaneous Charges	\$ 2,500.00	\$ 918.00	\$ (1,582.00)	36.72%
371000.011	Contributions - (LA Swim A Thon)	\$ -	\$ -	\$ -	0.00%
347200.001	General Admissions	\$ 305,000.00	\$ 144,513.24	\$ (160,486.76)	47.38%
347200.002	Fitness Center Fees	\$ 160,000.00	\$ 146,771.13	\$ (13,228.87)	91.73%
381000.020	Room Rentals	\$ 35,000.00	\$ 15,129.25	\$ (19,870.75)	43.23%
371000.001	Sponsorships	\$ 10,000.00	\$ 3,800.00	\$ (6,200.00)	38.00%
389000.006	Personnel Reimbursements	\$ -	\$ 60.00	\$ 60.00	0.00%
389000.010	Misc. Revenue Payroll Deductions	\$ -	\$ 4,104.92	\$ 4,104.92	0.00%
	Food Service Fees	\$ -	\$ -	\$ -	0.00%
	Equipment Rental	\$ -	\$ -	\$ -	0.00%
	Grant Make-a-Splash	\$ -	\$ -	\$ -	0.00%
	Sub-Total	\$ 1,010,000.00	\$ 687,119.85	\$ (322,880.15)	68.03%

LANIER POINT ATHLETIC COMPLEX

347300.001	Event Admissions - Gate Fees	\$ -	\$ -	\$ -	0.00%
347500.007	League Fees	\$ 13,600.00	\$ 17,580.00	\$ 3,980.00	129.26%
347500.008	Tournament Fees	\$ -	\$ 225.00	\$ -	0.00%
347900.001	Concessions	\$ 64,550.00	\$ 40,164.91	\$ (24,385.09)	62.22%
347900.003	Other (Rentals) - Misc. Charges	\$ 44,000.00	\$ 26,180.00	\$ (17,820.00)	59.50%
371000.001	Sponsorships	\$ 6,000.00	\$ 4,925.63	\$ (1,074.37)	82.09%
	Souvenirs	\$ -	\$ -	\$ -	0.00%
	Contributions	\$ -	\$ -	\$ -	0.00%
	Sub-Total	\$ 128,150.00	\$ 89,075.54	\$ (39,074.46)	69.51%

YSBC

347300.001	Event Admissions - Gate Fees	\$ 13,000.00	\$ 14,149.49	\$ 1,149.49	108.84%
347500.001	Program Registration Fees	\$ 76,540.00	\$ 69,386.71	\$ (7,153.29)	90.65%
361000.000	Interest Income	\$ 500.00	\$ 4,403.03	\$ 3,903.03	0%
371000.001	Sponsorships	\$ 6,000.00	\$ 7,900.00	\$ 1,900.00	131.67%
371000.002	Contributions	\$ 500.00	\$ -	\$ (500.00)	0.00%
	Sub-Total	\$ 96,540.00	\$ 95,839.23	\$ (700.77)	99.27%

CIVIC CENTER - DIVISION

347300.002	Special Events	\$ 10,000.00	\$ 8,554.00	\$ (1,446.00)	85.54%
347900.002	Catering Fees	\$ 40,000.00	\$ 25,914.27	\$ (14,085.73)	64.79%
347900.003	Misc. Charges	\$ -	\$ -	\$ -	0.00%
347900.004	Food Service Fees	\$ 1,900.00	\$ 1,400.00	\$ (500.00)	73.68%
381000.004	Rent - Board Room	\$ 5,000.00	\$ 5,313.75	\$ 313.75	106.28%
381000.005	Rent - Chattahoochee Room	\$ 29,000.00	\$ 27,338.60	\$ (1,661.40)	94.27%
381000.006	Rent - Chestatee Room	\$ 20,000.00	\$ 21,338.00	\$ 1,338.00	106.69%
381000.007	Rent - Gaines Room	\$ 9,000.00	\$ 10,082.50	\$ 1,082.50	112.03%
381000.008	Rent - Grand Ballroom	\$ 89,000.00	\$ 81,706.14	\$ (7,293.86)	91.80%
381000.009	Rent - Kitchen	\$ 400.00	\$ 400.00	\$ -	100.00%
381000.010	Rent - Longstreet Room	\$ 300.00	\$ 1,373.60	\$ 1,073.60	457.87%
381000.011	Rent-Longstreet/Lyman Hall	\$ 21,000.00	\$ 19,039.85	\$ (1,960.15)	90.67%
381000.012	Rent - Sidney Lanier	\$ 22,500.00	\$ 18,827.80	\$ (3,672.20)	83.68%
381000.021	Rent - Camp Fire Cabin	\$ 26,500.00	\$ 24,866.50	\$ (1,633.50)	93.84%
	Total CC Room Rentals	\$ 222,700.00	\$ 210,286.74	\$ (12,413.26)	94.43%
381000.014	Rent - FSNC Room A	\$ 8,000.00	\$ 7,455.00	\$ (545.00)	93.19%
381000.015	Rent - FSNC Room B	\$ 3,500.00	\$ 3,672.00	\$ 172.00	104.91%
381000.016	Rent - FSNC Room AB	\$ 18,500.00	\$ 20,931.50	\$ 2,431.50	113.14%
381000.017	Rent - FSNC Conf. Room	\$ 500.00	\$ 80.00	\$ (420.00)	16.00%
	Rent - FSNC Kitchen	\$ -	\$ -	\$ -	0.00%
	Total FSNC Room Rental	\$ 30,500.00	\$ 32,138.50	\$ 1,638.50	105.37%
381000.025	Rent - Longwood Pavilion	\$ 7,500.00	\$ 5,040.00	\$ (2,460.00)	67.20%
381000.026	Rent - Other Pavilions	\$ 9,000.00	\$ 9,036.00	\$ 36.00	100.40%
381000.013	Service Rental	\$ 7,000.00	\$ 8,005.00	\$ 1,005.00	114.36%
381000.019	Equipment Rental	\$ 25,000.00	\$ 23,043.50	\$ (1,956.50)	92.17%
371000.001	Sponsorships	\$ -	\$ -	\$ -	0.00%
	Personnel Reimbursements	\$ -	\$ 80.00	\$ 80.00	0.00%
	Facility Lease	\$ -	\$ -	\$ -	0.00%
	Contributions	\$ -	\$ -	\$ -	0.00%
	Sub-Total	\$ 353,600.00	\$ 323,498.01	\$ (30,101.99)	91.49%

MISCELLANEOUS REVENUE

389000.001	Other Revenue	\$ 1,000.00	\$ 802.21	\$ (197.79)	80.22%
392100.000	Surplus Sales	\$ 200,500.00	\$ 205,058.26	\$ 4,558.26	102.27%
399900.000	Budgeted Fund Balance	\$ (169,236.00)	\$ -	\$ 169,236.00	0.00%
	Transfer from General Fund	\$ -	\$ -	\$ -	0.00%
	Transfer from Hotel Tax	\$ -	\$ -	\$ -	0.00%
	Transfer from Capital Projects	\$ 17,236.00	\$ 17,236.00	\$ -	0.00%
	Sub-Total	\$ 49,500.00	\$ 223,096.47	\$ 173,596.47	450.70%

INTEREST

361000.000	Interest on Investments	\$ 7,700.00	\$ 59,775.21	\$ 52,075.21	776.30%
361000.000	Interest - Development Fund	\$ -	\$ 1,407.28	\$ 1,407.28	0.00%
	Interest - YSBC	\$ -	\$ -	\$ -	0.00%
	Sub-Total	\$ 7,700.00	\$ 61,182.49	\$ 53,482.49	794.58%

INTERGOVERNMENTAL

	Intergov't - Hall Co.	\$ -	\$ -	\$ -	0.00%
	Grant - AM Dermatology	\$ -	\$ -	\$ -	0.00%
	Sub-Total	\$ -	\$ -	\$ -	0.00%

SPONSORSHIPS

371000.00	Non-Departmental	\$ 1,000.00	\$ 1,000.00	\$ -	
	Sub-Total	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -

CONTRIBUTIONS

	YSBC	\$ -	\$ -	\$ -	0.00%
	Contributions - P&R	\$ -	\$ -	\$ -	0.00%
	Contributions - FOTP	\$ 10,000.00	\$ 10,000.00	\$ -	0.00%
	Sub-Total	\$ 10,000.00	\$ 10,000.00	\$ -	0.00%

	TOTAL REVENUE	\$ 5,331,473.00	\$ 5,190,731.65	\$ (140,741.35)	97.36%
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CITY OF GAINESVILLE
RECREATION DIVISION
SUMMARY FINANCIAL STATEMENT
For the Month Ended April 30, 2019

% of Year Collected/Expended = 83.33%

	REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% COLLECTED/ EXPENDED	Y-T-D LAST YEAR
REVENUES						
Special Events-Taxable	\$ 11,000	\$ -	\$ -	\$ 11,000	0.00%	\$ 560
Special Events- Non Taxable	\$ 36,500	\$ 871	\$ 31,632	\$ 4,868	86.66%	\$ 36,002
Program Registration Fees	\$ 100,400	\$ 11,860	\$ 48,674	\$ 51,726	48.48%	\$ 39,231
Tennis Registration Fees	\$ 9,500	\$ 1,413	\$ 3,070	\$ 6,430	32.32%	\$ 7,310
C.O. Youth Athletics & Misc.	\$ 13,400	\$ 454	\$ 10,714	\$ 2,686	79.96%	\$ 14,103
Facility Leases - Fields & Courts	\$ 3,650	\$ 500	\$ 3,335	\$ 315	91.37%	\$ 3,000
Facility Leases - Longwood Courts	\$ 2,100	\$ -	\$ 1,420	\$ 680	67.62%	\$ 1,295
Sponsorships	\$ 7,000	\$ -	\$ 4,150	\$ 2,850	59.29%	\$ 3,900
Contributions-Private Sources	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Adult Athletics-Facility Leases	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Facility Leases - Longwood Pav.	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Facility Leases - Other Pavilions	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Total Revenues	\$ 183,550	\$ 15,098	\$ 102,995	\$ 80,555	56.11%	\$ 105,401

EXPENDITURES						
Salaries & Benefits	\$ 258,725	\$ 19,090	\$ 198,900	\$ 59,825	76.88%	\$ 217,438
Rent -Equipment	\$ 3,000	\$ -	\$ -	\$ 3,000	0.00%	\$ -
Other Purchased (Contractual) Services	\$ 59,450	\$ 3,730	\$ 18,973	\$ 40,477	31.91%	\$ 28,177
Liability Insurance	\$ 3,620	\$ 302	\$ 3,017	\$ 603	83.33%	\$ 2,080
Utilities (Telephone)	\$ 4,400	\$ 360	\$ 3,230	\$ 1,170	73.41%	\$ 3,236
Printing	\$ 2,800	\$ 165	\$ 1,006	\$ 1,794	35.91%	\$ 496
Travel & Education/Training	\$ 7,100	\$ 94	\$ 5,567	\$ 1,533	78.41%	\$ 5,058
Dues	\$ 330	\$ -	\$ 220	\$ 110	66.67%	\$ 240
Postage & Freight	\$ 500	\$ -	\$ 365	\$ 135	72.96%	\$ 667
Other Supplies/ Concession Purchases	\$ 10,000	\$ 1,042	\$ 9,559	\$ 441	95.59%	\$ 11,706
Small Equip. Non-Tagged & Tagged	\$ 42,355	\$ 10,052	\$ 30,555	\$ 11,800	72.14%	\$ 30,452
Other Purchased Operational Items	\$ 1,600	\$ -	\$ -	\$ 1,600	0.00%	\$ -
Advertising	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Maintenance Contracts	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Tournament Fees	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
New Equipment (Reserve)	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Total Expenditures	\$ 393,880	\$ 34,835	\$ 271,392	\$ 122,488	68.90%	\$ 299,548

Excess (Deficiency) Revenues Over
Expenditures \$ (210,330) \$ (19,738) \$ (168,397)

NOTE: These financial statements are UNAUDITED and should be used for management purposes only.

CITY OF GAINESVILLE
ALLEN CREEK SOCCER COMPLEX
SUMMARY FINANCIAL STATEMENT
For the Month Ended April 30, 2019

% of Year Collected/Expended = 83.33%

	REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% COLLECTED/ EXPENDED	Y-T-D LAST YEAR
REVENUES						
Event Admissions	\$ 6,600	\$ -	\$ 1,080	\$ 5,520	16.36%	\$ 1,117
Program Registration Fees	\$ 5,800	\$ 5,157	\$ 5,157	\$ 643	88.91%	\$ -
Concessions	\$ 500	\$ 3	\$ 273	\$ 227	54.65%	\$ 285
Rentals	\$ 1,350	\$ -	\$ 1,453	\$ (103)	107.61%	\$ 12,936
Sponsorships	\$ 250	\$ -	\$ -	\$ 250	0.00%	\$ -
Contributions	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Total Revenues	\$ 14,500	\$ 5,160	\$ 7,963	\$ 6,537	54.92%	\$ 14,338

EXPENDITURES						
Salaries & Benefits	\$ 16,985	\$ 1,225	\$ 9,753	\$ 7,232	57.42%	\$ 12,224
Repairs & Maintenance - Gasoline	\$ 6,500	\$ (147)	\$ 4,516	\$ 1,984	69.47%	\$ 2,075
Rent - Equipment	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Other Purchased (Contractual) Services	\$ 300	\$ -	\$ -	\$ 300	0.00%	\$ -
Liability Insurance	\$ 4,100	\$ 365	\$ 2,419	\$ 1,681	59.01%	\$ 3,240
Travel & Education /Training	\$ 50	\$ 8	\$ 53	\$ (3)	106.30%	\$ -
Dues	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Utilities	\$ 15,255	\$ 1,265	\$ 6,904	\$ 8,351	45.25%	\$ 10,747
General Office Supplies -Postage	\$ 50	\$ 1	\$ 5	\$ 45	9.38%	\$ 1
Small Equip. - Non-Tagged & Tagged	\$ 5,000	\$ 30	\$ 878	\$ 4,122	17.55%	\$ 1,878
Other Purchased Operational Items	\$ 755	\$ 28	\$ 125	\$ 630	16.55%	\$ 170
WC Claims	\$ 225	\$ 21	\$ 126	\$ 99	56.00%	\$ 169
Professional Fees - Legal	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Printing	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
New Equipment (Reserve)	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Total Expenditures	\$ 49,220	\$ 2,796	\$ 24,778	\$ 24,442	50.34%	\$ 30,503

Excess (Deficiency) Revenues Over Expenditures	\$ (34,720)	\$ 2,364	\$ (16,815)
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NOTE: These financial statements are UNAUDITED and should be used for management purposes only.

CITY OF GAINESVILLE
LANIER POINT ATHLETIC COMPLEX
SUMMARY FINANCIAL STATEMENT
For the Month Ended April 30, 2019

% of Year Collected/Expended = 83.33%

	REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% COLLECTED/ EXPENDED	Y-T-D LAST YEAR
REVENUES						
League Fees	\$ 13,600	\$ 5,050	\$ 17,580	\$ (3,980)	129.26%	\$ 7,030
Concessions	\$ 64,550	\$ 7,998	\$ 40,165	\$ 24,385	62.22%	\$ 41,161
Other (Rentals) - Misc. Charges	\$ 44,000	\$ 4,100	\$ 26,180	\$ 17,820	59.50%	\$ 27,585
Sponsorships	\$ 6,000	\$ 800	\$ 4,926	\$ 1,074	82.09%	\$ 800
Event Admissions - Gate Fees	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Tournament Fees	\$ -	\$ -	\$ 225	\$ (225)	0.00%	\$ -
Souvenirs	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Contributions	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Total Revenues	\$ 128,150	\$ 17,948	\$ 89,076	\$ 39,074	69.51%	\$ 76,576

EXPENDITURES						
Salaries & Benefits	\$ 106,547	\$ 7,365	\$ 77,980	\$ 28,567	73.19%	\$ 76,418
Pest Control	\$ 180	\$ 18	\$ 18	\$ 162	10.00%	\$ 60
Annual Maintenance Contracts	\$ 516	\$ 43	\$ 430	\$ 86	83.33%	\$ 430
Repairs & Maintenance	\$ 1,500	\$ -	\$ 598	\$ 902	39.85%	\$ -
Other Purchased (Contractual) Services	\$ 16,100	\$ 750	\$ 16,822	\$ (722)	104.48%	\$ 12,038
Liability Insurance	\$ 746	\$ 62	\$ 622	\$ 124	83.34%	\$ 1,020
Utilities	\$ 46,000	\$ 3,582	\$ 26,513	\$ 19,487	57.64%	\$ 30,327
Printing	\$ 1,000	\$ -	\$ 798	\$ 202	79.82%	\$ 224
Travel & Education/Training	\$ 150	\$ -	\$ 28	\$ 122	0.00%	\$ -
Dues	\$ 70	\$ -	\$ 55	\$ 15	78.57%	\$ 65
Tournament Fees	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
General/Other Supplies	\$ 900	\$ 36	\$ 676	\$ 224	75.07%	\$ 1,846
Concession Purchases	\$ 35,000	\$ 5,401	\$ 17,763	\$ 17,237	50.75%	\$ 16,862
Small Equipment - Non-Tagged & Tagged	\$ 10,550	\$ 274	\$ 9,106	\$ 1,444	86.31%	\$ 3,811
Other Purchased Operational Items	\$ 500	\$ -	\$ 60	\$ 440	12.09%	\$ 61
New Equipment	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Total Expenditures	\$ 219,759	\$ 17,531	\$ 151,468	\$ 68,291	68.92%	\$ 143,162

Excess (Deficiency) Revenues Over Expenditures	\$ (91,609)	\$ 417	\$ (62,393)
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NOTE: These financial statements are UNAUDITED and should be used for management purposes only.

CITY OF GAINESVILLE
YOUTH SPORTS BOOSTER CLUB
SUMMARY FINANCIAL STATEMENT
For the Month Ended April 30, 2019

% of Year Collected/Expended = 83.33%

	REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% COLLECTED/ EXPENDED	Y-T-D LAST YEAR
REVENUES						
Event Admissions - Gate Fees	\$ 13,000	\$ -	\$ 14,149	\$ (1,149)	108.84%	\$ 14,302
Program Registration Fees	\$ 76,540	\$ 2,348	\$ 69,387	\$ 7,153	90.65%	\$ 68,078
Interest Income	\$ 500	\$ 499	\$ 4,403	\$ (3,903)	880.61%	\$ 1,694
Sponsorships	\$ 6,000	\$ 1,950	\$ 7,900	\$ (1,900)	131.67%	\$ 4,650
Contributions	\$ 500	\$ -	\$ -	\$ 500	0.00%	\$ -
Total Revenues	\$ 96,540	\$ 4,797	\$ 95,839	\$ 701	99.27%	\$ 88,724

EXPENDITURES						
Salaries & Benefits	\$ 49,042	\$ 876	\$ 38,006	\$ 11,036	77.50%	\$ -
Other Purchased (Contractual) Services	\$ 42,310	\$ 3,831	\$ 24,544	\$ 17,766	58.01%	\$ 22,969
Liability Insurance	\$ 448	\$ -	\$ 280	\$ 168	62.50%	\$ 280
Printing	\$ 800	\$ 120	\$ 3,077	\$ (2,277)	384.67%	\$ 541
Dues	\$ 4,850	\$ 162	\$ 3,822	\$ 1,028	78.80%	\$ 4,525
League Fees	\$ 256	\$ -	\$ 58	\$ 198	0.00%	\$ -
Small Equip. Non-Tagged & Tagged	\$ 60,550	\$ 5,925	\$ 55,231	\$ 5,319	91.22%	\$ 50,570
Advertising	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Total Expenditures	\$ 158,256	\$ 10,914	\$ 125,018	\$ 33,238	79.00%	\$ 78,884

Excess (Deficiency) Revenues Over Expenditures	\$ (61,716)	\$ (6,118)	\$ (29,179)
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NOTE: These financial statements are UNAUDITED and should be used for management purposes only.

CITY OF GAINESVILLE
CIVIC CENTER
SUMMARY FINANCIAL STATEMENT
For the Month Ended April 30, 2019

% of Year Collected/Expended = 83.33%

	REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% COLLECTED/ EXPENDED
REVENUES					
Special Events	\$ 10,000	\$ -	\$ 8,554	\$ 1,446	85.54%
Catering Fees & Food Services	\$ 41,900	\$ 2,842	\$ 27,314	\$ 14,586	65.19%
Room Rentals	\$ 253,200	\$ 28,360	\$ 242,425	\$ 10,775	95.74%
Facility Leases - Longwood Pav.	\$ 7,500	\$ 850	\$ 5,040	\$ 2,460	67.20%
Facility Leases - Other Pavilions	\$ 9,000	\$ 1,718	\$ 9,036	\$ (36)	100.40%
Service Rentals	\$ 7,000	\$ 1,203	\$ 8,005	\$ (1,005)	114.36%
Equipment Rental	\$ 25,000	\$ 4,154	\$ 23,044	\$ 1,957	92.17%
Sponsorships	\$ -	\$ -	\$ -	\$ -	0.00%
Miscellaneous Charges	\$ -	\$ -	\$ -	\$ -	0.00%
Personnel Reimbursements	\$ -	\$ -	\$ 80	\$ (80)	0.00%
Facility Leases	\$ -	\$ -	\$ -	\$ -	0.00%
Contributions	\$ -	\$ -	\$ -	\$ -	0.00%
Total Revenues	\$ 353,600	\$ 39,127	\$ 323,498	\$ 30,102	91.49%

EXPENDITURES					
Salaries & Benefits	\$ 346,696	\$ 23,496	\$ 256,549	\$ 90,147	74.00%
Pest Control	\$ 900	\$ 72	\$ 72	\$ 828	8.00%
Annual Maintenance Contracts	\$ 3,220	\$ 70	\$ 1,245	\$ 1,975	38.66%
Repairs & Maintenance	\$ 39,500	\$ 794	\$ 37,125	\$ 2,375	93.99%
Rent - Equipment	\$ 300	\$ -	\$ 292	\$ 8	97.29%
Laundry & Linen	\$ 13,200	\$ 933	\$ 9,585	\$ 3,615	72.62%
Other Purchased (Contractual) Services	\$ 31,799	\$ 18	\$ 20,119	\$ 11,681	63.27%
Liability Insurance	\$ 9,700	\$ 808	\$ 8,083	\$ 1,617	83.33%
Utilities	\$ 113,808	\$ 10,070	\$ 87,449	\$ 26,359	76.84%
Janitorial & Operational Supplies	\$ 7,500	\$ 745	\$ 6,097	\$ 1,403	81.29%
General Supplies	\$ 5,050	\$ 1,135	\$ 3,524	\$ 1,526	69.79%
Other Supplies/ Concession Purchases	\$ 3,500	\$ 289	\$ 1,906	\$ 1,594	54.46%
Small Equipment- Non-Tagged	\$ 11,190	\$ 246	\$ 7,563	\$ 3,627	67.59%
Small Equipment- Tagged	\$ 1,510	\$ -	\$ 1,509	\$ 1	0.00%
Other Purchased Operational Items	\$ 250	\$ -	\$ -	\$ 250	0.00%
Machinery & Equipment (New)	\$ 18,295	\$ -	\$ 14,435	\$ 3,860	0.00%
Travel & Education/Training	\$ -	\$ -	\$ -	\$ -	0.00%
Advertising	\$ -	\$ -	\$ -	\$ -	0.00%
Dues	\$ -	\$ -	\$ -	\$ -	0.00%
Total Expenditures	\$ 606,418	\$ 38,678	\$ 455,554	\$ 150,864	75.12%

Excess (Deficiency) Revenues Over Expenditures	\$ (252,818)	\$ 449	\$ (132,056)
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NOTE: These financial statements are UNAUDITED and should be used for management purposes only.

**GAINESVILLE PARKS & RECREATION AGENCY
CIVIC CENTER INCOME STATEMENT @ 4/30/19**

INCOME	BUDGETED	THIS MONTH	THIS MONTH		YEAR TO DATE	Y-T-D		BALANCE
			LAST YEAR	YEAR TO DATE		LAST YEAR	BALANCE	
Special Events	\$ 10,000	\$ -	\$ -	\$ -	\$ 8,554	\$ 10,903	\$ 1,446	
Catering Fees	\$ 40,000	\$ 2,842	\$ 3,225	\$ 25,914	\$ 29,552	\$ 14,086		
Food Service Fees	\$ 1,900	\$ -	\$ -	\$ 1,400	\$ 1,906	\$ 500		
Room Rentals	\$ 226,700	\$ 25,043	\$ 23,630	\$ 217,559	\$ 208,864	\$ 9,141		
Camp Fire Cabin	\$ 26,500	\$ 3,318	\$ 2,562	\$ 24,867	\$ 20,363	\$ 1,634		
Facility Leases-Longwood Pavilion	\$ 7,500	\$ 850	\$ 690	\$ 5,040	\$ 6,677	\$ 2,460		
Facility Leases- Other Pavilions	\$ 9,000	\$ 1,718	\$ 1,692	\$ 9,036	\$ 7,311	\$ (36)		
Service Rentals	\$ 7,000	\$ 1,203	\$ 1,195	\$ 8,005	\$ 6,919	\$ (1,005)		
Equipment Rental	\$ 25,000	\$ 4,154	\$ 3,641	\$ 23,044	\$ 18,749	\$ 1,957		
Sponsorships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Miscellaneous Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Personnel Reimbursements	\$ -	\$ -	\$ -	\$ 80	\$ 80	\$ (80)		
Facility Leases	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
TOTALS	\$ 353,600	\$ 39,127	\$ 36,635	\$ 323,498	\$ 311,324	\$ 30,102		

EXPENDITURES								
Salaries & Benefits	\$ 346,696	\$ 23,496	\$ 22,016	\$ 256,549	\$ 236,475	\$ 90,147		
Pest Control	\$ 900	\$ 72	\$ -	\$ 72	\$ 610	\$ 828		
Annual Maintenance Contracts	\$ 3,220	\$ 70	\$ 70	\$ 1,245	\$ 1,985	\$ 1,975		
Repairs & Maintenance	\$ 39,500	\$ 794	\$ 6,371	\$ 37,125	\$ 19,877	\$ 2,375		
Rent - Equipment	\$ 300	\$ -	\$ -	\$ 292	\$ 365	\$ 8		
Laundry & Linen	\$ 13,200	\$ 933	\$ 1,186	\$ 9,585	\$ 9,549	\$ 3,615		
Other Purchased (Contractual) Services	\$ 31,799	\$ 18	\$ 178	\$ 20,119	\$ 9,428	\$ 11,681		
Liability Insurance	\$ 9,700	\$ 808	\$ 831	\$ 8,083	\$ 8,310	\$ 1,617		
Utilities	\$ 113,808	\$ 10,070	\$ 9,259	\$ 87,449	\$ 82,679	\$ 26,359		
Janitorial & Operational Supplies	\$ 7,500	\$ 745	\$ 438	\$ 6,097	\$ 4,848	\$ 1,403		
General Supplies	\$ 5,050	\$ 1,135	\$ 146	\$ 3,524	\$ 2,328	\$ 1,526		
Other Supplies/Concession Purchases	\$ 3,500	\$ 289	\$ 242	\$ 1,906	\$ 1,693	\$ 1,594		
Small Equipment- Non-Tagged	\$ 11,190	\$ 246	\$ 521	\$ 7,563	\$ 19,938	\$ 3,627		
Small Equipment- Tagged	\$ 1,510	\$ -	\$ -	\$ 1,509	\$ 3,481	\$ 1		
Other Purchased Operational Items	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ 250		
Machinery & Equipment (New)	\$ 18,295	\$ -	\$ -	\$ 14,435	\$ -	\$ 3,860		
Travel & Education/Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Dues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
TOTALS	\$ 606,418	\$ 38,678	\$ 41,258	\$ 455,554	\$ 401,567	\$ 150,864		

GAINESVILLE CIVIC CENTER
FY2019 REVENUE COMPARISON

		FY2019 Revised Projected	FY2019 ACTUAL	Over (Under) Collected	% Collected
RENTAL FACILITY RECEIPTS					
381000.025	Rent - Longwood Pavilion	\$ 7,500.00	5040.00	-2,460.00	67.20%
381000.026	Rent - Other Pavilions	\$ 9,000.00	9036.00	36.00	100.40%
381000.004	Rent - Board Room	\$ 5,000.00	5,313.75	313.75	106.28%
381000.005	Rent - Chattahoochee Room	\$ 29,000.00	27,338.60	-1,661.40	94.27%
381000.006	Rent - Chestatee Room	\$ 20,000.00	21,338.00	1,338.00	106.69%
381000.007	Rent - Gaines Room	\$ 9,000.00	10,082.50	1,082.50	112.03%
381000.008	Rent - Grand Ballroom	\$ 89,000.00	81,706.14	-7,293.86	91.80%
381000.009	Rent - Kitchen	\$ 400.00	400.00	0.00	100.00%
381000.010	Rent - Longstreet Room	\$ 300.00	1,373.60	1,073.60	457.87%
381000.011	Rent - Longstreet/Lyman Hall Combo	\$ 21,000.00	19,039.85	-1,960.15	90.67%
381000.012	Rent - Sidney Lanier Room	\$ 22,500.00	18,827.80	-3,672.20	83.68%
381000.014	FSNC - Room A	\$ 8,000.00	7,455.00	-545.00	93.19%
381000.015	FSNC - Room B	\$ 3,500.00	3,672.00	172.00	104.91%
381000.016	FSNC - Room A/B	\$ 18,500.00	20,931.50	2,431.50	113.14%
381000.017	FSNC - Conf. Room	\$ 500.00	80.00	-420.00	16.00%
381000.021	Rent - Camp Fire Cabin	\$ 26,500.00	24,866.50	-1,633.50	93.84%
	FSNC - Kitchen	\$ -	0.00	0.00	0.00%
	TOTAL ROOM RENTAL	\$ 253,200.00	\$ 242,425.24	\$ (10,774.76)	95.74%
	Facility Leases-3rd Floor Office Space	\$ -	0.00	0.00	0.00%
	Sub-Total	\$ 269,700.00	\$ 256,501.24	\$ (13,198.76)	95.11%
347300.002	Special Events	\$ 10,000.00	8,554.00	-1,446.00	-14.46%
347900.002	Catering Fees	\$ 40,000.00	25,914.27	-14,085.73	64.79%
347900.003	Other Miscellaneous Revenue	\$ -	0.00	0.00	0.00%
347900.004	Food Service Fees	\$ 1,900.00	1,400.00	-500.00	73.68%
	Sub-Total	\$ 41,900.00	27,314.27	-14,585.73	65.19%
381000.013	Service Rental	\$ 7,000.00	8,005.00	1,005.00	114.36%
	*Cable TV Hookup; *Drinks				
	*Phone Hookup				
	*Linen				
	Sub-Total	\$ 7,000.00	8,005.00	1,005.00	114.36%
381000.019	Equipment Rental	\$ 25,000.00	23,043.50	-1,956.50	92.17%
	*Tables/Chairs				
	*Exhibit Equipment				
	*Audio/Visual				
	*Piano/Tuning				
	Sub-Total	\$ 25,000.00	23,043.50	-1,956.50	92.17%
371000.001	Sponsorships	\$ -	0.00	0.00	0.00%

83.33% of Year Collected
as of 4/30/19

	Personnel Reimbursements	\$ -	80.00	80.00	0.00%
	*Security Officers				
	*Set-up Personnel				
	Sub-Total	\$ -	80.00	80.00	0.00%

	Contributions	\$ -	0.00	0.00	0.00%
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	Sub-Total	\$ -	0.00	0.00	0.00%
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	TOTAL REVENUE	\$ 353,600.00	\$ 323,498.01	-30,101.99	91.49%
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CITY OF GAINESVILLE
FRANCES MEADOWS AQUATIC AND COMMUNITY CENTER
SUMMARY FINANCIAL STATEMENT
For the Month Ended April 30, 2019

% of Year Collected/Expended = 83.33%

	REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% COLLECTED/ EXPENDED
REVENUES					
Special Events - Non Taxable	\$ 2,500	\$ -	\$ 1,797	\$ 703	71.88%
Instructional Classes	\$ 140,000	\$ 14,622	\$ 108,879	\$ 31,121	77.77%
Instructional Pool Rentals	\$ 70,000	\$ 2,450	\$ 58,751	\$ 11,250	83.93%
Competitive Swim Team	\$ 185,000	\$ 14,171	\$ 152,621	\$ 32,379	82.50%
Concessions	\$ 100,000	\$ 2,246	\$ 49,776	\$ 50,224	49.78%
Miscellaneous Charges	\$ 2,500	\$ 64	\$ 918	\$ 1,582	36.72%
General Admissions	\$ 305,000	\$ 7,107	\$ 144,513	\$ 160,487	47.38%
Fitness Center Fees	\$ 160,000	\$ 15,317	\$ 146,771	\$ 13,229	91.73%
Room Rentals	\$ 35,000	\$ 552	\$ 15,129	\$ 19,871	43.23%
Sponsorships	\$ 10,000	\$ -	\$ 3,800	\$ 6,200	38.00%
Personnel Reimbursements	\$ -	\$ -	\$ 60	\$ (60)	0.00%
Misc. Revenue Payroll Deductions	\$ -	\$ 957	\$ 4,105	\$ (4,105)	0.00%
Service Rentals	\$ -	\$ -	\$ -	\$ -	0.00%
Food Service Fees	\$ -	\$ -	\$ -	\$ -	0.00%
Equipment Rental	\$ -	\$ -	\$ -	\$ -	0.00%
Contributions - (LA Swim A Thon)	\$ -	\$ -	\$ -	\$ -	0.00%
Grant: Make-a-Splash	\$ -	\$ -	\$ -	\$ -	0.00%
Total Revenues	\$ 1,010,000	\$ 57,485	\$ 687,120	\$ 322,880	68.03%

EXPENDITURES					
Salaries & Benefits	\$ 967,850	\$ 60,118	\$ 743,441	\$ 224,409	76.81%
Pest Control	\$ 500	\$ 30	\$ 30	\$ 470	6.00%
Annual Maintenance Contracts	\$ 13,000	\$ 324	\$ 6,090	\$ 6,910	46.84%
Repairs & Maintenance	\$ 53,050	\$ 4,702	\$ 50,536	\$ 2,514	95.26%
Rental - Equipment	\$ 5,000	\$ 615	\$ 3,797	\$ 1,203	75.93%
Other Purchased (Contractual) Services	\$ 147,355	\$ 13,521	\$ 135,182	\$ 12,173	91.74%
Liability Insurance	\$ 26,307	\$ 2,192	\$ 21,923	\$ 4,385	83.33%
Utilities	\$ 241,960	\$ 16,003	\$ 155,553	\$ 86,407	64.29%
Printing	\$ 625	\$ -	\$ 292	\$ 333	46.79%
Travel & Education/Training	\$ 7,875	\$ -	\$ 4,525	\$ 3,350	57.46%
Dues	\$ 11,950	\$ 540	\$ 9,719	\$ 2,231	81.33%
Chemicals	\$ 35,000	\$ 1,673	\$ 31,185	\$ 3,815	89.10%
Janitorial & Operational Supplies	\$ 17,000	\$ 1,719	\$ 11,049	\$ 5,951	64.99%
Other Supplies/ Concession Purchases	\$ 59,500	\$ 324	\$ 28,733	\$ 30,767	48.29%
Small Equipment- Non-Tagged	\$ 26,349	\$ 2,276	\$ 22,427	\$ 3,922	85.11%
Small Equipment- Tagged	\$ 5,055	\$ 5,055	\$ 6,305	\$ (1,250)	124.73%
Other Purchased Operational Items	\$ 4,125	\$ -	\$ 38	\$ 4,087	0.92%
Machinery Equipment (New)	\$ 10,521	\$ 10,521	\$ 10,521	\$ 0	0.00%
Laundry & Linen	\$ -	\$ -	\$ -	\$ -	0.00%
Advertising	\$ -	\$ -	\$ -	\$ -	0.00%
Total Expenditures	\$ 1,633,022	\$ 119,613	\$ 1,241,343	\$ 391,679	76.02%

Excess (Deficiency) Revenues Over Expenditures	\$ (623,022)	\$ (62,128)	\$ (554,224)
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NOTE: These financial statements are UNAUDITED and should be used for management purposes only.

**GAINESVILLE PARKS & RECREATION AGENCY
FRANCES MEADOWS CENTER INCOME STATEMENT @ 4/30/19**

INCOME	BUDGETED	THIS MONTH			Y-T-D		BALANCE
		THIS MONTH	LAST YEAR	YEAR TO DATE	LAST YEAR		
Special Events - Non Taxable	\$ 2,500	\$ -	\$ -	\$ 1,797	\$ 2,285	\$ 703	
Instructional Classes	\$ 140,000	\$ 14,622	\$ 12,393	\$ 108,879	\$ 93,919	\$ 31,121	
Instructional Pool Rentals	\$ 70,000	\$ 2,450	\$ 565	\$ 58,751	\$ 64,012	\$ 11,250	
Competitive Swim Team	\$ 185,000	\$ 14,171	\$ 17,677	\$ 152,621	\$ 158,242	\$ 32,379	
Concessions	\$ 100,000	\$ 2,246	\$ 705	\$ 49,776	\$ 56,993	\$ 50,224	
Miscellaneous Charges	\$ 2,500	\$ 64	\$ 18	\$ 918	\$ 1,109	\$ 1,582	
General Admissions	\$ 305,000	\$ 7,107	\$ 7,226	\$ 144,513	\$ 165,776	\$ 160,487	
Fitness Center Fees	\$ 160,000	\$ 15,317	\$ 12,580	\$ 146,771	\$ 122,719	\$ 13,229	
Room Rentals	\$ 35,000	\$ 552	\$ 1,625	\$ 15,129	\$ 21,743	\$ 19,871	
Sponsorships	\$ 10,000	\$ -	\$ -	\$ 3,800	\$ 1,250	\$ 6,200	
Personnel Reimbursements	\$ -	\$ -	\$ -	\$ 60	\$ 30	\$ (60)	
Misc. Revenue Payroll Deductions	\$ -	\$ 957	\$ 633	\$ 4,105	\$ 2,519	\$ (4,105)	
Donations - (LA Swim A Thon)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Service Rentals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Food Service Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Equipment Rental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Grant: Make-a-Splash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTALS	\$ 1,010,000	\$ 57,485	\$ 53,422	\$ 687,120	\$ 690,598	\$ 322,880	
EXPENDITURES							
Salaries & Benefits	\$ 967,850	\$ 60,118	\$ 56,397	\$ 743,441	\$ 697,609	\$ 224,409	
Pest Control	\$ 500	\$ 30	\$ -	\$ 30	\$ 125	\$ 470	
Annual Maintenance Contracts	\$ 13,000	\$ 324	\$ 318	\$ 6,090	\$ 7,102	\$ 6,910	
Repairs & Maintenance	\$ 53,050	\$ 4,702	\$ 5,546	\$ 50,536	\$ 50,348	\$ 2,514	
Rental - Equipment	\$ 5,000	\$ 615	\$ 487	\$ 3,797	\$ 3,703	\$ 1,203	
Other Purchased (Contractual) Services	\$ 147,355	\$ 13,521	\$ 10,847	\$ 135,182	\$ 125,533	\$ 12,173	
Liability Insurance	\$ 26,307	\$ 2,192	\$ 1,892	\$ 21,923	\$ 18,920	\$ 4,385	
Utilities	\$ 241,960	\$ 16,003	\$ 17,340	\$ 155,553	\$ 161,664	\$ 86,407	
Printing	\$ 625	\$ -	\$ -	\$ 292	\$ 408	\$ 333	
Travel & Education/Training	\$ 7,875	\$ -	\$ 451	\$ 4,525	\$ 6,365	\$ 3,350	
Dues	\$ 11,950	\$ 540	\$ 35	\$ 9,719	\$ 10,032	\$ 2,231	
Chemicals	\$ 35,000	\$ 1,673	\$ 1,984	\$ 31,185	\$ 25,292	\$ 3,815	
Janitorial & Operational Supplies	\$ 17,000	\$ 1,719	\$ 567	\$ 11,049	\$ 12,936	\$ 5,951	
Other Supplies/ Concession Purchases	\$ 59,500	\$ 324	\$ 708	\$ 28,733	\$ 29,288	\$ 30,767	
Small Equipment- Non-Tagged	\$ 26,349	\$ 2,276	\$ 2,110	\$ 22,427	\$ 29,958	\$ 3,922	
Small Equipment- Tagged	\$ 5,055	\$ 5,055	\$ -	\$ 6,305	\$ 10,811	\$ (1,250)	
Other Purchased Operational Items	\$ 4,125	\$ -	\$ -	\$ 38	\$ -	\$ 4,087	
New Equipment (Reserve)	\$ 10,521	\$ 10,521	\$ -	\$ 10,521	\$ -	\$ 0	
Laundry & Linen	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTALS	\$ 1,633,022	\$ 119,613	\$ 98,682	\$ 1,241,343	\$ 1,190,094	\$ 391,679	

83.33% of Year Collected
as of 4/30/19

FRANCES MEADOWS CENTER
FY2019 REVENUE COMPARISON

		FY2019 Revised Projected	FY2019 ACTUAL	Over (Under) Collected	% Collected
347300.002	Special Events - Non Taxable	\$ 2,500.00	\$ 1,797.00	-703.00	71.88%
347500.004	Instructional Classes	\$ 140,000.00	\$ 108,878.56	-31121.44	77.77%
347500.005	Pool Rentals	\$ 70,000.00	\$ 58,750.50	-11249.50	83.93%
347500.006	Competitive Swim Team	\$ 185,000.00	\$ 152,621.29	-32378.71	82.50%
347900.001	Concessions	\$ 100,000.00	\$ 49,775.96	-50224.04	49.78%
347900.003	Miscellaneous Charges	\$ 2,500.00	\$ 918.00	-1582.00	36.72%
347200.001	General Admissions	\$ 305,000.00	\$ 144,513.24	-160486.76	47.38%
347200.002	Fitness Center Fees	\$ 160,000.00	\$ 146,771.13	-13228.87	91.73%
381000.020	Room Rentals	\$ 35,000.00	\$ 15,129.25	-19870.75	43.23%
371000.001	Sponsorships	\$ 10,000.00	\$ 3,800.00	-6200.00	38.00%
389000.006	Personnel Reimbursements	\$ -	\$ 60.00	60.00	0.00%
389000.010	Misc. Revenue Payroll Deductions	\$ -	\$ 4,104.92	4104.92	0.00%
	Food Service Fees (Catering)	\$ -	\$ -	0.00	0.00%
	Equipment Rental	\$ -	\$ -	0.00	0.00%
371000.011	Contributions - (LA Swim A Thon)	\$ -	\$ -	0.00	0.00%
	Make a Splash Grant	\$ -	\$ -	0.00	0.00%
	TOTAL	\$ 1,010,000.00	\$ 687,119.85	-322880.15	68.03%

GAINESVILLE PARKS AND RECREATION AGENCY

BOARD AGENDA ACTION SUMMARY

BOARD INFORMATION ONLY

Date: June 10, 2019

BOARD ACTION REQUIRED
(Refer to Board Agenda)

SUBJECT: FY19 Fund Balance
Commitments

Business Action

Project Action

Budget Action

Other

DESCRIPTION OF ISSUES: Based on the Fund Balance Reporting Policy adopted by the Board in June 2011, any fund balance in which constraints have been placed by the Board should be approved through the adoption of a resolution that the "Committed Fund Balance" is for the purpose as stated. Resolutions committing fund balance must be adopted annually prior to the end of the fiscal year. The below committed fund accounts are normally maintained year after year for that specific purpose, but can be funded at different amounts or none at all based on the fund balance available and the Board's desire to fund the accounts.

The Board generally has four (4) "Committed Fund Balance" accounts.

1. Park Development Fund is used by the Board, at their discretion, for park maintenance and/or projects. This account has normally been set at \$100,000 each year and then drawn off during that year if the Board so chooses. However, this year the executive committee is recommending that this fund be set at \$200,000. The fund currently has a balance of \$52,000.
2. Civic Center Reserve Fund was set up as an emergency fund for the Civic Center and can be used as approved by the Board for that purpose. In the past, the Board has committed \$10,000 annually to this fund. The fund is currently at \$60,000.
3. Booster Club Fund was set up for Youth Athletics and like the above listed accounts can be used as approved by the Board for youth athletics at their discretion. The fund currently has a balance of \$254,484. This account balance fluctuates based on whether revenue comes in over expenses or vice versa until the audit is completed.
4. Children At Play Fund was established by the Board to accept donations through the North Georgia Community Foundation to scholarship less fortunate children into the parks and recreation programs based on an established policy. The Board can supplement this fund through fund balance and has generally committed \$10,000 each year. The CAPF is currently at \$75,870.

The attached resolution accounts for the Board's commitment of these fund balance accounts. Please note that commitments may only be changed or rescinded through the adoption of a subsequent resolution.

AGENCY RECOMMENDATION: The staff recommends adopting the resolution (BR-19-04) attached to commit FY19 fund balance monies as stated.

SAMPLE MOTION: Move that the Board adopt the FY19 Fund Balance Reporting Resolution in order to commit fund balance monies as presented.

BOARD ACTION:

Approved

Denied

Tabled

Referred to Committee

Other

Funds Required: X Yes No

Amount: As presented.

Funds Available: X Yes No

Source: Fund Balance

Acct. No. Varies

**RESOLUTION BR-19-04
GAINESVILLE PARKS AND RECREATION**

FY19 FUND BALANCE REPORTING

WHEREAS, the primary goal of this organization is to provide the community and its citizens with efficient, effective service and ensure prudent use of public funds, and

WHEREAS, the Gainesville Parks and Recreation Board adopted the Fund Balance Reporting Policy (BR-11-01, June 13, 2011) to ensure compliance with GASB Statement No. 54; and,

WHEREAS, it is the responsibility of the Gainesville Parks and Recreation Board to set, maintain, and publish such policy.

NOW THEREFORE, BE IT RESOLVED that the Gainesville Parks and Recreation Board approves the following Fiscal Year 2019 fund balance amounts committed for the purposes as stated below.

<u>Committed To:</u>	<u>For the Purpose Of:</u>	<u>In the Amount Of:</u>
Park Develop Fund	Park Maintenance and Projects	\$ 200,000.00
Civic Center Reserve	Emergency Maintenance Issues	\$ 70,000.00
Booster Club	Youth Athletics	TBD by 10/31/19*
*(Which will equal to the remaining year-end balance in account 290.111100.903, due from Pooled Cash-YS Booster Club.)		
Children At Play Fund	Scholarships for Children through the North Georgia Community Foundation	\$ 10,000.00

AND BE IT FURTHER RESOLVED that in recognition of the committed use of these funds, the Gainesville Parks and Recreation Board shall authorize use only by approval of the Parks and Recreation Board as evidenced in the official minutes.

Adopted this 10th day of June 2019.

John Simpson, Chair

This is to certify that I am Secretary of the Gainesville Parks and Recreation Board. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

Chris Romberg, Secretary/Treasurer

GAINESVILLE PARKS AND RECREATION AGENCY

BOARD AGENDA ACTION SUMMARY

BOARD INFORMATION ONLY

Date: June 10, 2019

BOARD ACTION REQUIRED
(Refer to Board Agenda)

- Business Action
- Project Action
- Budget Action
- Other

**SUBJECT: Annual Renewal of
Landscape Maintenance
Contracts: Landscape
Care Program for Parks**

DESCRIPTION OF ISSUES:

The Landscape Maintenance Contracts with both Landscape Management Company and Tri Scapes, Inc. approved June 12, 2017 allows for renewals annually up to five (5) years. FY20 would represent the third (3) year of the contract. Landscape Management Company agreed to the renewal of the contract with a 4% increase in price; and, Tri Scapes, Inc. stated that they could not agree to renewal of the original contract without an "opportunity to renegotiate a new rate or re-bid the contract" altogether (see attached letter dated May 8, 2019). Tri Scapes states that with the loss of other accounts in the Gainesville area along with the dramatic increase in labor costs they simply cannot continue the services at the current rate. Tri Scapes added that they want to keep our business and has provided new maintenance rates for the parks they oversee.

During the budget process, staff confirms pricing for annual contracts. We are told there was a miscommunication from the Tri Scapes representative who in January of this year told us that they wanted to continue the service at the same rate. Upon reviewing the matter, it is too late to re-bid the services to take over as of July 1; therefore, we are looking to maintain in order to get us through FY20. The total new costs now exceeds the amount budgeted, however, staff will attempt to absorb the increase. For FY21, we can look at re-bidding the overall Landscape Maintenance Care Program for Parks.

AGENCY RECOMMENDATION:

Based on the circumstances stated above, staff recommends that the Board renew the annual Landscape Maintenance Contract with both Landscape Management Company and Tri Scapes with the additions as shown below.

<u>Landscape Management Co – Price¹</u>		<u>Tri Scapes – Price²</u>	
Frances Meadows	\$ 5,881	City Park	\$13,860
Midtown Greenway	\$17,836	Civic Center	\$29,400
Desota Park	\$ 3,142	Fair Street	\$ 5,748
Kenwood Park	\$ 3,921	Wilshire Trails	\$ 8,112
Myrtle Street Park	\$ 2,990	Roper Park	\$ 5,748
Rock Creek Amphitheater	\$ 4,354	Wessell Park	\$ 5,460
Rock Creek Veterans Park	\$ 3,408 ³	Total	<u>\$68,328⁵</u>
Longwood Park Median	\$ 9,930 ⁴		
Total	<u>\$51,462⁵</u>		

Grand Total \$119,790

¹Landscape Management Co. had a 4% increase in price with existing parks.

²Tri Scapes had a 30% increase in price with existing parks. Adopts Holly Park.

³This park was adopted last year, but now is a split adoption with Landscape Management Company.

⁴Added to contract with Landscape Management Co.

⁵These amounts are for the annual landscape maintenance contract and do not include any additional service requests.

SAMPLE MOTION:

I move that the Board renew the Landscape Maintenance Contract with Landscape Management Co. and Tri Scapes Inc. for the annual landscape maintenance services as specified and identified above and in Resolution AR-19-03 as presented.

BOARD ACTION:

- Approved**
- Denied**
- Tabled**
- Referred to Committee**
- Other**

Funds Required: Yes X No
Amount: \$ 119,790.00
Funds Available: Yes X No
Source: Park Services FY2020
Acct. No. 6200.03.522200.001

**ADDENDUM #6
TO
LANDSCAPE MAINTENANCE CONTRACT AGREEMENT
BETWEEN
GAINESVILLE PARKS AND RECREATION BOARD
AND
LANDSCAPE MANAGEMENT COMPANY**

This Addendum made this 11th day of June 2019, shall serve to make the following modification to the referenced Contract Agreement, dated June 14, 2017 for:

Landscape Maintenance Program for “FY2020”

Contract Agreement:

ARTICLE 3 – The Work

All work as stated in the original contract and subsequent addendums remain unchanged. Additional services completed through Addendums #1, #3, #4, and #5 is not part of the annual landscape maintenance agreement for FY20. This addendum (#6) does include the addition of Rock Creek Veterans Park (Partial Adoption) and the Longwood Park Median that should be serviced per the original contract specifications.

ARTICLE 4 – Contract’s Length of Time

The contract shall be extended for a twelve (12) month period beginning July 1, 2019 and ending on June 30, 2020. The contract for GPRA Landscape Maintenance Program will be re-bid for FY21.

ARTICLE 5 – Contract Price

The overall contract price for FY20 Landscape Maintenance Program includes a 4% increase over the original contract without any additional services as requested and billed separately. It also includes annual cost as specified below for the additional parks to be maintained.

Original Contract Price:	\$36,658	
4% Increase (existing parks)	\$ 1,466	
Rock Creek Veteran’s Park	\$ 3,408	
Longwood Park Median	<u>\$ 9,930</u>	
Total	<u>\$ 51,462</u>	(To be invoiced in monthly payments of \$4,288.50)

Owner:
Gainesville Parks and Recreation
By:

Contractor:
Landscape Management Company
By:

J. Melvin Cooper
Director

Signature

ATTEST:

ATTEST:

Signature

Signature

Print Full Name

Print Full Name



May 8, 2019

Gainesville Parks & Recreation
830 Green Street NE
Gainesville, Georgia 30501

Attention: Melvin Cooper

Reference: FY 2018 Landscape Maintenance Program Contract

Mr. Cooper,

Tri Scapes appreciates the opportunities and the past work that City of Gainesville has entrusted to us. Building long-term relationships with the City has been a great experience.

You may not be aware, but the FY 2018 Landscape Maintenance Contract is up for renewal June 30, 2019. Unfortunately, Tri Scapes will not be able to renew at the current price. Our cost has risen substantially since the original execution of the contract. Therefore, we would appreciate the opportunity to renegotiate a new rate or bid this project again through the procurement process.

Should you need us to continue a month to month contract for a couple of months, we are willing to assist you to fill that gap. We wish to continue working with you and the City in any way possible, but not at the current price. If I can answer any questions or if you would like to set up a meeting, please do not hesitate to call.

Thanking you in advance!

Sincerely,

A handwritten signature in blue ink that reads "Rebecca Martin". The signature is fluid and cursive.

Rebecca Martin
President/CFO
Tri Scapes, Inc.

**ADDENDUM #4
TO
LANDSCAPE MAINTENANCE CONTRACT AGREEMENT
BETWEEN
GAINESVILLE PARKS AND RECREATION BOARD
AND
TRI SCAPES, INC.**

This Addendum made this 11th day of June 2019, shall serve to make the following modification to the referenced Contract Agreement, dated June 14, 2017 for:

Landscape Maintenance Program for “FY2020”

Contract Agreement:

ARTICLE 3 – The Work

All work as stated in the original contract and subsequent addendums remain unchanged. Additional work requested through Addendums #1 and #3 is not part of the annual landscape maintenance work for FY20.

ARTICLE 4 – Contract’s Length of Time

The contract shall be extended for a twelve (12) month period beginning July 1, 2019 and ending on June 30, 2020. The contract for GPRA Landscape Maintenance Program will be re-bid for FY21.

ARTICLE 5 – Contract Price

The overall contract price for FY20 Landscape Maintenance Program includes a 30% increase over the original contract without any additional services as requested and billed separately.

Original Contract Price:	\$48,800
Increase (existing parks)	<u>\$19,528</u>
Total	<u>\$68,328</u> (To be invoiced in monthly payments of \$5,694.)

Owner:
Gainesville Parks and Recreation
By:

Contractor:
Tri Scapes, Inc.
By:

J. Melvin Cooper
Director

Rebecca Martin
President/CFO

ATTEST:

ATTEST:

Signature

Signature

Print Full Name

Print Full Name

**RESOLUTION AR-19-03
GAINESVILLE PARKS AND RECREATION**

PARK LANDSCAPE MAINTENANCE – ANNUAL CONTRACT EXTENSION - FY2020

WHEREAS, Parks and Recreation contracts for general landscape maintenance in the parks in order to save on taxpayer funds; and

WHEREAS, the Parks and Recreation Board approved award of landscape maintenance contracts with both Landscape Management Company and Tri Scapes, Inc. on June 12, 2017; and

WHEREAS, the approved contract allows for renewals annually up to a maximum of five (5) year; and

WHEREAS, the FY20 Budget includes funding for landscape maintenance contracts; and

WHEREAS, the Parks and Recreation staff have been pleased with the services provided by both contractors over the contract period to date; and,

WHEREAS, both companies have indicated that they are willing to continue to maintain the landscape maintenance of designated parks with specified increases for this third year of the original contract.

NOW THEREFORE, BE IT RESOLVED that the Gainesville Parks and Recreation Board hereby authorizes the extension of the contracts for landscape maintenance for FY2020 totaling \$119,790 per the original contracts with additions as follows.

<u>Landscape Management Co – Price¹</u>		<u>Tri Scapes – Price²</u>	
Frances Meadows	\$ 5,881	City Park	\$13,860
Midtown Greenway	\$17,836	Civic Center	\$29,400
Desota Park	\$ 3,142	Fair Street	\$ 5,748
Kenwood Park	\$ 3,921	Wilshire Trails	\$ 8,112
Myrtle Street Park	\$ 2,990	Roper Park	\$ 5,748
Rock Creek Amphitheater	\$ 4,354	Wessell Park	\$ 5,460
Rock Creek Veterans Park	\$ 3,408 ³	Total	<u>\$68,328⁵</u>
Longwood Park Median	\$ 9,930 ⁴		
Total	<u>\$51,462⁵</u>		
		<u>Grand Total \$119.790</u>	

¹Landscape Management Co. had a 4% increase in price with existing parks.

²Tri Scapes had a 30% increase in price with existing parks. Adopts Holly Park.

³This park was adopted last year, but now is a split adoption with Landscape Management Company.

⁴Added to contract with Landscape Management Co.

⁵These amounts are for the annual landscape maintenance contract and do not include any additional service requests.

BE IT EVEN FURTHER RESOLVED that the Director and/or Deputy Director are authorized to sign such documents that may be necessary to bind this extension.

Adopted this 10th day of June 2019.

John Simpson, Chair

This is to certify that I am Secretary of the Gainesville Parks and Recreation Board. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

Chris Romberg, Secretary/Treasurer

GAINESVILLE PARKS AND RECREATION AGENCY

BOARD AGENDA ACTION SUMMARY

BOARD INFORMATION ONLY

Date: June 10, 2019

BOARD ACTION REQUIRED
(Refer to Board Agenda)

**SUBJECT: Award of Contract
for Construction
of Skate Park**

- Business Action**
- Project Action**
- Budget Action**
- Other**

DESCRIPTION OF ISSUES:

The Board allocated \$1,550,000 in capital funds through the FY2020 Budget to construct a Skate Park based on an opinion of probable costs by Lose Design, architect and engineer. On March 17, 2019, requests for pre-qualification of bidders was solicited for the construction of a Skate Park being advertised as required in both the Gainesville Times and on the City of Gainesville Web Site. On April 29, 2019, bid packets were released to three (3) pre-qualified contractors. Following a pre-bid conference on May 2, 2019, two (2) bids were received on May 23, 2019 (See Bid Tabulation Form attached). Upon review, Tri Scapes, Inc. (Cumming, GA) submitted the lowest, responsive, acceptable bid in the amount of \$1,766,356.97 as base bid. With a contingency of \$171,143 and other potential associated costs for legal, construction administration, etc. at \$12,500, the total project cost totals \$1,950,000 (See Capital Improvements Project Summary Request attached).

Therefore, to complete the project as planned, an additional \$400,000 must be approved. After working with the City's CFO, the Board does have the option of increasing the Impact Fee allocation to cover the difference based on FY20 projected collections for impact fees.

AGENCY RECOMMENDATION:

Based on a review of the bids presented, the staff recommends awarding the contract for construction of the Skate Park to Tri Scapes, Inc. in the amount of \$1,766,357 with an additional \$183,643 for contingency and other project expenditures that may be necessary to complete the project as approved. Furthermore, it is recommended that the Board allocate an additional \$400,000 to the project from FY20 projected collections from Impact Fees in order to meet the new budget of \$1,950,000 as stated in Project Resolution PR-19-02 attached.

SAMPLE MOTION:

I move we accept staff recommendation to award construction of the Skate Park to Tri Scapes, Inc. in the amount of \$1,766,357 with a contingency and other project expenditures of up to \$183,643 as necessary not to exceed total project costs of \$1,950,000.00 which includes an additional allocation of \$400,000 from FY20 Impact Fees in order to cover the new project budget all as stated in Project Resolution (PR)-19-02.

BOARD ACTION:

- Approved**
- Denied**
- Tabled**
- Referred to Committee**
- Other**

Funds Required: Yes X No

Amount: \$1,950,000

Funds Available: Yes X No

Source: Major Capital Budget

Acct. No.:

390.6200.03.541000.009.70060.CON.8304

BID PRICING SCHEDULE				Tri Scapes, Inc.		Scroggs & Grizzel Contracting, Inc.		Newline Skate Parks	
				Bid Price	Bid Item Total	Bid Price	Bid Item Total	Bid Price	Bid Item Total
			Notes:	1,2,3		1,2,3, **		5	
ITEM 1 - Furnishing All Products, Materials, Labor, and Equipment									
	Quantity	Unit	Description						
	1	LS	Gainesville Skate Park Construction	\$ 1,721,719.47	\$1,721,719.47	\$2,181,938.00	\$2,181,938.00		\$0.00
Subtotal Item 1					\$1,721,719.47		\$2,181,938.00		\$0.00
ITEM 2 - Excavation of Unsatisfactory Materials and Replacement With:									
	Quantity	Unit	Description						
a	750	CY	Suitable Soil Fill	\$ 25.00	\$ 18,750.00	\$80.00	\$ 60,000.00		\$ -
b	100	CY	No. 57 Crushed Stone	\$ 35.00	\$ 3,500.00	\$95.00	\$ 9,500.00		\$ -
c	50	CY	Surge Stone	\$ 60.00	\$ 3,000.00	\$95.00	\$ 4,750.00		\$ -
Subtotal Item 2					\$25,250.00		\$74,250.00		\$0.00
ITEM 3 - Silt Fence Type "C"									
	Quantity	Unit	Description						
	250	LF	Silt Fence Type C	\$ 3.00	\$ 750.00	\$ 5.00	\$ 1,250.00		0.00
Subtotal Item 3					\$750.00		\$1,250.00		\$0.00
ITEM 4 - Common Bermuda Sod									
	Quantity	Unit	Description						
	750	SF	Common Bermuda Sod	\$ 0.75	\$ 562.50	\$ 0.80	\$ 600.00		0.00
Subtotal Item 4					\$562.50		\$600.00		\$0.00
ITEM 5 - Temporary Construction Barricade									
	Quantity	Unit	Description						
	900	LF	6' High Chain Link Fence on Pedestals	\$ 6.75	\$ 6,075.00	\$ 5.00	\$ 4,500.00		0.00
Subtotal Item 5					\$6,075.00		\$4,500.00		\$0.00
ITEM 6 - Cash Allowances									
	Quantity	Unit	Description						
a	1	LS	Soils and Concrete Testing	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00		0.00
b	1	LS	Construction Surveying	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00		0.00
c	1	LS	NPDES Monitoring	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00		0.00
Subtotal Item 6					\$12,000.00		\$12,000.00		\$0.00
Add Alternate No. 1									
a	1	LS	Fabricated Concrete Masonry Unit Restroom Building	\$ 87,220.00	\$87,220.00	\$66,833.00	\$66,833.00		\$0.00
Subtotal Add Alternate No. 1					\$87,220.00		\$66,833.00		\$0.00
BID SUMMARY									
SUBTOTAL ITEM 1					\$1,721,719.47		\$2,181,938.00		\$0.00
SUBTOTAL ITEM 2					\$25,250.00		\$74,250.00		\$0.00
SUBTOTAL ITEM 3					\$750.00		\$1,250.00		\$0.00
SUBTOTAL ITEM 4					\$562.50		\$600.00		
SUBTOTAL ITEM 5					\$6,075.00		\$4,500.00		
SUBTOTAL ITEM 6					\$12,000.00		\$12,000.00		
SUBTOTAL ADD ALT. 1 - Alternative Restroom Building					\$87,220.00		\$66,833.00		\$0.00
TOTAL BID AMOUNT				Total	\$1,766,356.97	Total	\$2,274,538.00	Total	\$0.00
TOTAL BID AMOUNT WITH ALTERNATE NO. 1				Total	\$1,853,576.97	Total	\$2,341,371.00	Total	\$0.00
Notes: (1) Bidder submitted bid bond for 5% of Amount Bid									
(2) Bidder acknowledged receipt of addenda No. 1									
(3) Bidder acknowledged receipt of addenda No. 2									
(4) Bidder acknowledged receipt of addenda No. 3 (N/A)									
(5) No Bid Submitted									
** Indicates the amount shown has been corrected due to a mathematical error.									

GENERAL GOVERNMENT

CAPITAL IMPROVEMENTS PROJECT SUMMARY REQUEST

PROJECT NAME:	<i>Gainesville Skate Park</i>
PROJECT NUMBER:	<i>70060.CON.8304</i>
RESOLUTION NUMBER:	<i>PR-2019-02</i>
PROJECT MANAGER:	<i>Chris McGauley</i>
PROJECT DEPT & LOCATION (XX.XXXX)	<i>390.6200.03</i>

SWB - CITY PROVIDED PROJECT MANAGEMENT

CODE	DESCRIPTION	ACCOUNT NUMBER	AMOUNT REQUEST
1100	Salaries & Wages	511100.XXX to 511150.XXX	\$ 10,000.00
1101	Overtime Earnings	511300.XXX to 511350.XXX	
1110	Health & Life Insurance Premiums	512100.000	
1140	Social Security & Medicare Expenses	512200.000	
1171	Retirement Contribution- Plan A	512400.001	
SUBTOTAL			\$ 10,000.00

PDD - PROJECT DEVELOPMENT & DESIGN

CODE	DESCRIPTION	ACCOUNT NUMBER	AMOUNT REQUEST
8101	Project Development	541000.001	
8102	Facility Design/Bidding Service	541000.002	
8103	Geotechnical	541000.003	
8104	Laboratory	541000.004	
8105	Survey	541000.005	
8106	Other	541000.011	
8107	Legal Services	541000.006	
SUBTOTAL			\$ -

LAND - LAND/EASEMENT ACQUISITION

CODE	DESCRIPTION	ACCOUNT NUMBER	AMOUNT REQUEST
8201	Survey	541100.003	
8202	Legal Services	541100.004	
8203	Land Agent Services	541100.005	
8204	Land Purchase	541100.001	
8205	Easement Acquisition	541100.002	
SUBTOTAL			\$ -

CON - CONSTRUCTION

CODE	DESCRIPTION	ACCOUNT NUMBER	AMOUNT REQUEST
8301	Construction Admin Services	541000.007	\$ -
8302	Resident Inspection Services	541000.008	
8303	Legal Services	541000.006	\$ 2,500.00
8304	Contracted Construction Cost	541000.009	\$ 1,766,357.00
8305	City – Furnished Materials	541000.010	
8306	Other	541000.011	\$ 171,143.00
8308	Furnishings & Equipment (Taggable Assets)	531600.002	
SUBTOTAL			\$ 1,940,000.00

MEQ- MACHINERY & EQUIPMENT

CODE	DESCRIPTION	ACCOUNT NUMBER	AMOUNT REQUEST
2000	Equipment	542000.000	
2200	Vehicles	542200.000	
SUBTOTAL			\$ -

INT - INTANGIBLES

CODE	DESCRIPTION	ACCOUNT NUMBER	AMOUNT REQUEST
5431	Master Plans & Studies	543000.001	
5432	Software	543000.002	
5433	Other	543000.003	
SUBTOTAL			\$ -

RMT - REPAIRS & MAINTENANCE

CODE	DESCRIPTION	ACCOUNT NUMBER	AMOUNT REQUEST
5201	Annual Maintenance Contracts	522200.001	
5202	General Repairs & Maintenance	522200.002	
5203	Equipment Repairs	522200.003	
5204	Vehicles	522200.004	
5205	Tires	522200.005	
5206	Streets	522200.006	
5207	Sidewalks	522200.007	
5208	Bridges	522200.008	
5209	Stormwater	522200.009	
SUBTOTAL			\$ -

TOTAL			\$ 1,950,000.00
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**RESOLUTION PR-19-02
GAINESVILLE PARKS AND RECREATION**

**GAINESVILLE SKATE PARK
AWARD OF CONTRACT – FY20**

WHEREAS, the Parks and Recreation Board approved the development and construction of a skate park authorizing funding for said project through the FY20 Capital Budget in the amount of \$1,550,000 (Project #70060); and

WHEREAS, requests for pre-qualification of bidders was solicited for construction of the skate park on March 17, 2019 and bid packets were released on April 29, 2019 to three (3) qualified general contractors; and

WHEREAS, two (2) bids were received on May 23, 2019 then reviewed and tabulated; and

WHEREAS, both bids presented were over the above referenced budgeted amount; and

WHEREAS, the lowest, responsive, and acceptable bid for the project was submitted by Tri Scapes, Inc. in the amount of \$1,766,357; and

WHEREAS, an additional \$183,643 for contingency, legal fees, and other expenditures are necessary to complete the project; and

WHEREAS, the Parks and Recreation Board can use FY20 Impact Fees to cover the difference in the original project budget and revised budget.

NOW THEREFORE, BE IT RESOLVED THAT the Gainesville Parks and Recreation Board hereby authorizes award of the construction contract to Tri Scapes, Inc. in the above stated amount.

BE IT FURTHER RESOLVED THAT an additional \$183,643 is also authorized for contingency and other miscellaneous project expenditures that may be necessary to complete the project. The total authorized costs for the project, excluding design and engineering, shall therefore not exceed \$1,950,000.

BE IT EVEN FURTHER RESOLVED THAT the Gainesville Parks and Recreation Board hereby authorizes an additional \$400,000 be allocated from FY20 Impact Fees to the project budget.

AND, BE IT EVEN FURTHER RESOLVED THAT the Director is authorized to sign such documents that may be necessary to complete the project.

Adopted by the Gainesville Parks and Recreation Board of the City of Gainesville, Georgia this 10th day of June 2019.

John Simpson, Chair

I HEREBY CERTIFY that the foregoing Project Resolution was adopted by the Gainesville Parks and Recreation Board of the City of Gainesville in their regularly scheduled meeting on this 10th day of June 2019 and will be recorded in the official minutes.

ATTEST:

Chris Romberg, Secretary/Treasurer

GAINESVILLE PARKS AND RECREATION AGENCY

BOARD AGENDA ACTION SUMMARY

BOARD INFORMATION ONLY

Date: June 10, 2019

BOARD ACTION REQUIRED
(Refer to Board Agenda)

**SUBJECT: Award of Contract
for City Park Renovations**

- Business Action**
- Project Action**
- Budget Action**
- Other**

DESCRIPTION OF ISSUES:

The Board has allocated a total of \$850,000 in capital funds through the FY19-20 Capital Budgets to replace the concessions/restroom building along with improving the overall area to include a new pavilion, playground and fitness equipment area, paving and handicapped access. Foresite Group, Inc. has been the architect and engineer for the project covering everything from project concept through construction documents, permitting, bidding, and construction administration for \$70,800. On April 28, 2019, requests for proposals was solicited for the project being advertised as required in both the Gainesville Times and on the City of Gainesville Web Site. Following a pre-proposal conference on May 9, 2019 in which eight (8) general contractors attended, two (2) proposals were received on May 30, 2019 (See RFP Evaluation Form attached). Upon review, Diversified Construction of Georgia, Inc. (Tucker, GA) submitted the most responsive, acceptable proposal in the amount of \$652,900 as base bid with \$46,000 for cash allowances in geotechnical testing, rock excavation, and unsuitable soils. Other projects costs include Georgia Power, Water/Sewer Tap Fees, legal, and contingency at \$80,300 for a total project cost totaling \$779,200 (See Capital Improvements Project Summary Request attached).

AGENCY RECOMMENDATION:

Based on an evaluation of the proposals presented, staff recommends awarding the contract for construction of the City Park Renovations to Diversified Construction of Georgia, Inc. in the amount of \$698,900 with an additional \$80,300 for contingency and other project expenditures that may be necessary to complete the project as stated in Project Resolution PR-19-03 attached.

SAMPLE MOTION:

I move we accept staff recommendation to award construction of the City Park Renovations Project to Diversified Construction of Georgia, Inc. in the amount of \$698,900 with a contingency and other project expenditures of up to \$80,300 as necessary not to exceed total project costs of \$779,200 as stated in Project Resolution (PR)-19-03.

BOARD ACTION:

- Approved**
- Denied**
- Tabled**
- Referred to Committee**
- Other**

Funds Required: Yes X No

Amount: \$778,400

Funds Available: Yes X No

Source: Major Capital Budget

Acct. No.:

390.6200.03.541000.009.70061.CON.8304

GAINESVILLE CITY PARK - BID OPENING CHECKLIST

	Contractor	Item 1	Bid Total	Vendor Application Title Page	Addendum Received	Proposal Response Form	Proposal Bond	Drug Free Workplace Certificate	Statement of Proposers Qualifications	Non-Collusion Affidavit of Prime Bidder	Non-Collusion Affidavit of Sub-Contractor	Contractors License Certification	Corporate Certificate
1	Triscapes	\$ 806,850.10	\$ 826,850.10	X	X	X	X	X	X	X	DNR	X	X
2	Diversified Construction of Georgia	\$ 652,900.00	\$ 698,920.00	X	X	X	X	X	X	X	X	X	X

X - Denotes item was included in original bid package

X - Denotes item was provided after being contacted by Foresite Group

DNR -Item not received by Foresite Group

Memorandum

To: Michael Graham Deputy Director Gainesville Parks and Recreation
cc: Kate Mattison Director Gainesville Parks and Recreation
From: Joe Lavallee Foresite Group Project Manager
Date: June 04, 2019
Re: Gainesville City Park Bid Recommendation

Two bids were received on May 30th, 2019 for Gainesville City Park project.

Item 1 in the Proposal Response Form – Furnishing all products, materials and equipment and performing all labor necessary to complete and put into operation Gainesville City Park, including all work shown on the Drawings and/or specified and not including items 2 through 4, for \$652,900.00.

Items 2-4 including soils and concrete testing, rock excavation and removal of unsuitable soils and replacement in the amount of \$46,000.00.

Attached is a tabulation of bids received.

We recommend the award of the contract for the base bid scope of work to the lowest responsive bidder, **Diversified Construction of Georgia, Inc.** for a base proposal total amount (items 1-4) of **\$698,900.00**. Please note that upon speaking with Mr. Lubin, the owner, regarding the total summary listed in the bid form, he acknowledged the total was erroneously increased by \$20.00. Contacted references were pleased and complimentary of the company with their completed projects.

Let me know if you have any questions.

Recommended:



Attachments:

- Contractor Bids
- Bid Opening Document
- References

GENERAL GOVERNMENT

CAPITAL IMPROVEMENTS PROJECT SUMMARY REQUEST

PROJECT NAME:	<i>City Park Renovations</i>
PROJECT NUMBER:	<i>70061.CON.8304</i>
RESOLUTION NUMBER:	<i>PR-2019-03</i>
PROJECT MANAGER:	<i>Michael Graham</i>
PROJECT DEPT & LOCATION (XX.XXXX)	<i>390.6200.03</i>

SWB - CITY PROVIDED PROJECT MANAGEMENT

CODE	DESCRIPTION	ACCOUNT NUMBER	AMOUNT REQUEST
1100	Salaries & Wages	511100.XXX to 511150.XXX	
1101	Overtime Earnings	511300.XXX to 511350.XXX	
1110	Health & Life Insurance Premiums	512100.000	
1140	Social Security & Medicare Expenses	512200.000	
1171	Retirement Contribution- Plan A	512400.001	
	SUBTOTAL		\$ -

PDD - PROJECT DEVELOPMENT & DESIGN

CODE	DESCRIPTION	ACCOUNT NUMBER	AMOUNT REQUEST
8101	Project Development	541000.001	\$ 41,600.00
8102	Facility Design/Bidding Service	541000.002	
8103	Geotechnical	541000.003	
8104	Laboratory	541000.004	
8105	Survey	541000.005	
8106	Other	541000.011	
8107	Legal Services	541000.006	
	SUBTOTAL		\$ 41,600.00

LAND - LAND/EASEMENT ACQUISITION

CODE	DESCRIPTION	ACCOUNT NUMBER	AMOUNT REQUEST
8201	Survey	541100.003	
8202	Legal Services	541100.004	
8203	Land Agent Services	541100.005	
8204	Land Purchase	541100.001	
8205	Easement Acquisition	541100.002	
	SUBTOTAL		\$ -

CON - CONSTRUCTION

CODE	DESCRIPTION	ACCOUNT NUMBER	AMOUNT REQUEST
8301	Construction Admin Services	541000.007	\$ 29,200.00
8302	Resident Inspection Services	541000.008	
8303	Legal Services	541000.006	\$ 1,000.00
8304	Contracted Construction Cost	541000.009	\$ 698,900.00
8305	City - Furnished Materials	541000.010	
8306	Other	541000.011	\$ 79,300.00
8308	Furnishings & Equipment (Taggable Assets)	531600.002	
	SUBTOTAL		\$ 808,400.00

MEQ- MACHINERY & EQUIPMENT

CODE	DESCRIPTION	ACCOUNT NUMBER	AMOUNT REQUEST
2000	Equipment	542000.000	
2200	Vehicles	542200.000	
	SUBTOTAL		\$ -

INT - INTANGIBLES

CODE	DESCRIPTION	ACCOUNT NUMBER	AMOUNT REQUEST
5431	Master Plans & Studies	543000.001	
5432	Software	543000.002	
5433	Other	543000.003	
	SUBTOTAL		\$ -

RMT - REPAIRS & MAINTENANCE

CODE	DESCRIPTION	ACCOUNT NUMBER	AMOUNT REQUEST
5201	Annual Maintenance Contracts	522200.001	
5202	General Repairs & Maintenance	522200.002	
5203	Equipment Repairs	522200.003	
5204	Vehicles	522200.004	
5205	Tires	522200.005	
5206	Streets	522200.006	
5207	Sidewalks	522200.007	
5208	Bridges	522200.008	
5209	Stormwater	522200.009	
	SUBTOTAL		\$ -

TOTAL			\$ 850,000.00
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**RESOLUTION PR-19-03
GAINESVILLE PARKS AND RECREATION
GAINESVILLE CITY PARK RENOVATIONS
AWARD OF CONTRACT – FY20**

WHEREAS, the Parks and Recreation Board approved the design, development and construction of City Park Renovations authorizing funding for said project through the FY19-20 Capital Budgets in the amount totaling \$850,000 (Project #70061); and

WHEREAS, Foresite Group, Inc. was contracted as the architect and engineer for the project providing services including concept design, construction documents, permitting, bidding, and construction administration for a total of \$70,800; and

WHEREAS, requests for proposals was solicited for construction of the City Park Renovations project on April 28, 2019; and

WHEREAS, following a required pre-proposal conference held on May 9, 2019 in which eight (8) general contractors were in attendance only two (2) bids were received on May 30, 2019 which were then evaluated per the specifications of the request for proposals; and

WHEREAS, the lowest, responsive, and acceptable proposal for the project was submitted by Diversified Construction of Georgia, Inc. in the amount of \$698,900; and

WHEREAS, an additional \$80,300 for contingency, legal fees, and other expenditures are necessary to complete the project.

NOW THEREFORE, BE IT RESOLVED THAT the Gainesville Parks and Recreation Board hereby authorizes award of the construction contract to Diversified Construction of Georgia, Inc. in the above stated amount.

BE IT FURTHER RESOLVED THAT an additional \$80,300 is also authorized for contingency and other miscellaneous project expenditures that may be necessary to complete the project. The total authorized costs for the project, excluding design and engineering, shall therefore not exceed \$779,200.

BE IT EVEN FURTHER RESOLVED THAT the Director is authorized to sign such documents that may be necessary to complete the project.

Adopted by the Gainesville Parks and Recreation Board of the City of Gainesville, Georgia this 10th day of June 2019.

John Simpson, Chair

I HEREBY CERTIFY that the foregoing Project Resolution was adopted by the Gainesville Parks and Recreation Board of the City of Gainesville in their regularly scheduled meeting on this 10th day of June 2019 and will be recorded in the official minutes.

ATTEST:

Chris Romberg, Secretary/Treasurer