

GAINESVILLE PARKS AND RECREATION BOARD

Jerry Castleberry
Kristin Daniel
Susan J. Daniell
Cooper Embry
Jeffery Goss
Bruce Miller
Sam W. Richwine, Jr., M.D.
Chris Romberg
John Simpson

REGULAR BOARD MEETING AGENDA

Gainesville Civic Center Board Room
830 Green Street, Gainesville, GA 30501

November 12, 2018
5:30 p.m.

- I. **CALL TO ORDER** – John Simpson, Chairman
- II. **SPECIAL RECOGNITIONS/COMMENTS/PRESENTATIONS**

- a. Staff Anniversaries:
 - i. N/A

PUBLIC COMMENTS

Members of the public are welcome to use this time to make comments about Agency matters that do not appear otherwise on the agenda. The Board reserves the right to limit the amount of time and/or the number of speakers making public comments.

- III. **BOARD ACTION AGENDA**

- a. **Minutes**

- i. Consider approval of minutes of Regular Board Meeting held October 8, 2018

- b. **Finance Reports**

- i. Consider approval of Financial Summary Reports as of **September 30, 2018** 25% of the budget year collected/expended.

- c. **Board Action Items**

- i. Consider Recommendation to Amend Article V, Section 2 of the Gainesville Parks and Recreation By-laws (Board notified by e-mail on October 25, 2018).

IV. MANAGEMENT REPORTS

a. Director, Melvin Cooper

i. Updates

1. Impact Fee Report for October 2018

ii. Partnership Updates

1. Friends of Gainesville Parks and Greenway's
2. Gainesville-Hall County Boys and Girls Club
3. Hall County Parks and Leisure Services
4. Gainesville City School System
5. Community Service Center
6. Lake Lanier Olympic Park/Gainesville-Hall '96 Board
7. Redbud Chapter of the Georgia Native Plant Society
8. Gainesville Convention & Visitors Bureau

iii. Other

b. Deputy Director, Michael Graham

i. Capital Projects Update

ii. Spring & Summer 2018 Activity Evaluation & Report

iii. Administrative Division, Brenda Martin

1. Operations Update
2. Rentals

iv. Frances Meadows Center Division, Zandrea Stephens

1. Operational Update
2. Programs Update

v. Marketing and Communications, Julie Butler

1. General Update
2. Sponsor Spotlight
3. Customer Service

vi. Parks Division, Eno Slaughter

1. Operations Update

vii. Recreation Division, Missy Bailey

1. Operations Update
2. Programs Update

V. BOARD MEMBERS COMMENTS, REPORTS, ISSUES

a. Executive Committee-*John Simpson*

b. Planning & Development Committee-*Chris Romberg*

c. Community Relations Committee-*Kristin Daniel*

d. City Council Liaison-*Sam Couvillon*

VI. OLD BUSINESS

VII. NEW BUSINESS

VIII. GENERAL INFORMATION OF INTEREST

a. News Articles for October 2018

November	17	Fitness in the Park - 11am-12pm @ Riverside Park
	17	NGYFA Championship Games - 10am-7pm @ City Park
	20	City Council Meeting @ 5:30pm @ Gainesville Justice Center
	19-21	Thanksgiving Break Camp - 7:30am - 5:30pm @ Martha Hope Cabin
	19-21	Thanksgiving Break Travel Camp - 8:00am - 5:00pm @ Gainesville Civic Center
	22-23	Holidays - Thanksgiving
December		
	2	Christmas at the Civic Center - 4:15pm - 7:00pm @ Gainesville Civic Center
	4	City Council Meeting @ 5:30pm @ Gainesville Justice Center
	10	GPRA Board Meeting @ 5:30pm - Civic Center Board Room
	11	GPRA Board & Staff Holiday Luncheon - Chattahoochee Room - 12-2pm
	15	Fitness in the Park - 11am-12pm @ City Park Tennis Court
	18	City Council Meeting @ 5:30pm @ Gainesville Justice Center
	24-25	Holidays - Christmas

IX. EXECUTIVE SESSION (If Needed)

X. ADJOURNMENT



THE GAINESVILLE PARKS AND RECREATION AGENCY
BOARD MEETING MINUTES
October 8, 2018

The Gainesville Parks and Recreation Board conducted its regular monthly meeting on Monday, October 8, 2018 at 5:30 PM in the Board Room of the Gainesville Civic Center located at 830 Green Street, NE, Gainesville, GA with Chairman John Simpson presiding:

Members Present

Jerry Castleberry
Kristin Daniel
Susan Daniell
Sam Richwine, Jr., M.D.
Chris Romberg
John Simpson
Sam Couvillon, Ex-Officio Member

Staff & Guest Present

Melvin Cooper, Director
Michael Graham, Deputy Director
Judy Williams, Administrative Coordinator
Brenda Martin, Admin. Division Manager
Missy Bailey, Recreation Division Manager
Eno Slaughter, Parks Division Manager
Crystal Tavares, FMACC Division
Michael Waters, Recreation Division

Members Absent:

Cooper Embry
Jeffery Goss
Bruce Miller

Staff Absent:

Zandrea Stephens, FMACC Div. Manager

CALL TO ORDER

Chairman John Simpson called the meeting to order at 5:30 PM and welcomed everyone.

SPECIAL RECOGNITION

Chairman Simpson recognized the following staff members for their years of service to the Agency: Crystal Tavares – 2 years, October 10, Michael Waters – 3 years, October 26, and Judy Williams – 15 years, November 3.

PUBLIC COMMENTS

None

MINUTES

Consider approval of minutes of Regular Board Meeting held September 10, 2018. **Motion made by Susan Daniell and seconded by Sam Richwine, Jr., to approve minutes from September 10, 2018 board meeting. MOTION PASSED UNANIMOUSLY.**

FINANCIAL REPORT

Deputy Graham reviewed for the Board the Financial Report for the two months of fiscal year 2019. The report showed monthly income of \$344,553.73 for a total yearly income of \$579,715.24 or 11%. The Agency should have received 16.67% of the yearly income at this time; therefore, income to date is below budget projections by 5.67%.

Expenses for August total \$497,368.21 for total yearly expenses of \$913,121.11 or 17.33%. Currently year-to-date expenditures (\$913,121.11) are above revenues (\$579,715.) in the amount of

\$333,406. Therefore, budgeted fund balance is required this month to cover a deficiency in operations.

A Revenue Comparison and Income Statement was presented along with a Summary Financial Statement on each of the cost centers for review by the Board. **Motion made by Chris Romberg and seconded by Jerry Castleberry to accept the August Financial Report as presented by Deputy Graham. MOTION PASSED UNANIMOUSLY.**

BOARD ACTION ITEMS

None

MANAGEMENT REPORTS

Updates

Director Cooper reported that Impact Fees collected for the 3rd month of fiscal year 2019 (September) totals \$360,151 (319 units) as compared to the same period of time last year of \$19,193 (17 units). The current account balance is \$2,066,816.12 and includes FY19 projects totaling \$650,000.

Director Cooper announced that the Boys and Girls Clubs of Lanier would hold their Annual Future for Kids Gala, Tuesday, October 9th, 2018 at the Civic Center and Evander Holyfield would serve as the Keynote Speaker.

Director Cooper reported that the community input meeting was held on Wednesday, October 3 at the GMS Cafeteria. Nationally recognized skatepark specialist Wally Hollyday hosted the meeting for area skaters and will use the input from that meeting and his evaluation of local skater skills to create a conceptual skatepark design. Using our feedback from that community meeting, Mr. Hollyday will create a final skate-park design and upon our approval, Lose Design will take that design into further construction documents.

Capital Projects Update

Deputy Graham updated the Board on the approved FY 2019 Capital Projects, which is also shown on the Operating and Major Capital Expenditures spreadsheet in the Board packets.

FY19 Capital Projects include:

Park Development–Youth Sports Complex was carried over from last fiscal year;

Parks and Recreation’s 10-year Master Plan Consultant Agreement with Foresite Group – held the kickoff meeting on September 20 with Foresite Group et. al.;

Playground Improvements at City Park and City Park Concessions/Restroom Replacement – received quote from Georgia Power to move power supply underground at \$32,000, will be reviewing quotes for concept and construction documents from consultants; and will review design on standard type playground within concept for new restroom and concession building;

FMC Splash Pool Surfacing – replace PebbleFlex surfacing – reviewing potential products to replace PebbleFlex, which no longer warrants their product in submerged areas;

Park Signage Phase II – to be rolled out at City Park, IMG plans to have new signs installed by end of calendar year. Sky Design will work on sign placement proposal for Wessell Park;

FMC Security Camera System – looking to replace/upgrade security camera system from stand alone to City network. IT is meeting with perspective proposers to complete the work;

Skate Park Planning – working on design, engineering, bidding, and construction administration. Board approved agreement with Lose Design for A&E. A Public Design Meeting is planned for October 3;

Vehicles – looking to replace maintenance truck in Parks Division. Truck has been ordered under State Contract and we're currently awaiting delivery; and,

Equipment – replacing Skid-steer – Skid-steer received and project is complete.

FY19 Major Capital Projects have an estimated total cost of \$1,460,000.00.

Staff Reports

Deputy Graham asked Division Managers to come forward and give their Division Reports. Divisional Highlights and other operational reports were provided in the Board Digital Packets.

BOARD MEMBER COMMENTS

None

OLD BUSINESS

NONE

NEW BUSINESS

NONE

GENERAL INFORMATION OF INTEREST

The Board was provided the following information to review at their leisure via their I-Pads and through the City's web site:

- In the News Articles from September

EXECUTIVE SESSION

At 6:05 PM a motion was made by Susan Daniell and seconded by Sam Richwine, Jr., to go into Executive Session to discuss personnel. Motion approved unanimously. At 6:20 PM a motion was made to come out of Executive Session. Chairman Simpson turned the meeting over to Director Cooper who announced that after 47 years, he would be retiring May 31, 2019. Chairman Simpson stated that the Executive Board had made a decision to advertise the position beginning November 1 and do a Nationwide Search through January 31, 2019, start interviewing in February, and name a replacement by March 1, 2019. Chairman Simpson stated that Director Cooper has served the community well during his 47 years and congratulated him on his upcoming retirement. Chairman Simpson opened the floor for comments from attendees.

ADJOURNMENT

There being no further business, a motion to adjourn was made by Kristin Daniel and seconded by Chris Romberg. **Motion approved unanimously.** The Board adjourned at 6:25 PM.

Respectfully Submitted,
Judy Williams
Administrative Coordinator

*All documentation referred to in the above minutes were provided to attendees by electronic means as well as for future reference at www.gainesville.org/board and the Agency's permanent Board File.

TO: PARKS AND RECREATION BOARD
FROM: MELVIN COOPER
SUBJECT: SEPTEMBER 2018 (FY19) FINANCIAL STATEMENTS
DATE: NOVEMBER 12, 2018
CC: FILE

The attached financial statements ending September 30, 2018 are for the first quarter of fiscal year 2019. As you review these statements, remember to use the **% of Year COLLECTED/EXPENDED = 25%** as your guide. The **% COLLECTED/EXPENDED** on each individual line item should be close to this target percentage; however, there may be items that do not conform to this generalization. This memo will attempt to explain any large variances.

Revenues

At \$703,148, overall operating revenues are 11.65% below the anticipated budget at this time.

Tax collections (66% of overall revenues budgeted) at \$22,871 is below the anticipated budget by 24.34% at this time. Collections are up by \$28,466 when compared to FY18 of the same period.

Budgeted charges for services revenues (34% of overall revenues budgeted) at \$469,569 are above projections, but \$16,415 less than last year of the same time.

Interest income (<1% of overall revenues budgeted) is above the anticipated budget by 91.67% and \$5,612 higher than last year.

Overall, operating revenues are up by \$218,165 from the FY18 numbers of the same period due primarily to land sale of 2.09 acres located on Prior Street.

Expenses

Operating expenditures show 24.65% of the budgeted amount expended.

A comparison shows overall expenses below FY18 totals by \$73,406 of the same period due primarily to payroll catching up and less transfers out for capital.

Currently year-to-date actual operating expenditures (\$1,298,940) are above revenues (\$703,148) in the amount of \$595,792. Budgeted fund balance was utilized this month to cover a deficiency in operations.

Capital Projects

Following the FY18 Capital Project Audit, the following projects have been reallocated to FY19: Parks Master Plan and New Youth Athletic Complex. FY19 Capital Projects include Playground Improvements at City Park, Pebbleflex in Splash Pool at FMC, Camera System at FMC, Skidsteer Loader, Parks Vehicles, and Park Signage. All are within budget.

Please let me know if you have any further questions, comments or concerns. Thank you.

J. Melvin Cooper, CPRP
Director

BOARD OF DIRECTORS

John Simpson **Cooper Embry**
Chair Vice Chair

Chris Romberg
Secretary/Treasurer

Susan Daniell
Jeffery Goss

Bruce Miller
Jerry Castleberry

Sam Richwine, Jr. MD
Kristin Daniel



**GAINESVILLE PARKS & RECREATION AGENCY
PARKS & RECREATION INCOME STATEMENT @ 9/30/18**

INCOME	BUDGETED	THIS MONTH		VARIANCE	YEAR TO DATE	Y-T-D		BALANCE
		THIS MONTH	LAST YEAR			LAST YEAR	VARIANCE	
City Taxes	\$ 3,476,933.00	\$ 5,434.51	\$ 3,169.19	\$ 2,265.32	\$ 22,870.67	\$ (5,595.11)	\$ 28,465.78	\$ 3,454,062.33
Interest Income	\$ 7,700.00	\$ 2,676.68	\$ 1,014.79	\$ 1,661.89	\$ 8,983.90	\$ 3,372.18	\$ 5,611.72	\$ (1,283.90)
Park Development Fund - Interest	\$ -	\$ 130.83	\$ 58.41	\$ -	\$ 288.57	\$ 143.41	\$ 145.16	\$ (288.57)
Contributions - Private	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -
Miscellaneous Income	\$ 1,000.00	\$ 74.16	\$ 99.15	\$ (24.99)	\$ 435.22	\$ 460.43	\$ (25.21)	\$ 564.78
Sale of Assets	\$ 500.00	\$ -	\$ 383.00	\$ (383.00)	\$ 200,000.00	\$ 617.00	\$ 199,383.00	\$ (199,500.00)
Recreation Services	\$ 183,550.00	\$ 8,257.44	\$ 13,067.57	\$ (4,810.13)	\$ 32,659.19	\$ 35,177.58	\$ (2,518.39)	\$ 150,890.81
ACSC	\$ 14,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,500.00
Civic Center	\$ 348,600.00	\$ 29,048.90	\$ 23,600.79	\$ 5,448.11	\$ 84,206.86	\$ 71,530.56	\$ 12,676.30	\$ 264,393.14
Frances Meadows Center	\$ 1,010,000.00	\$ 54,870.19	\$ 48,884.81	\$ 5,985.38	\$ 287,489.50	\$ 320,879.45	\$ (33,389.95)	\$ 722,510.50
Youth Sports Booster Club	\$ 96,540.00	\$ 5,334.28	\$ 7,236.73	\$ (1,902.45)	\$ 35,775.64	\$ 37,668.54	\$ (1,892.90)	\$ 60,764.36
Lanier Point Athletic Complex	\$ 128,150.00	\$ 17,605.49	\$ 12,573.60	\$ 5,031.89	\$ 29,438.17	\$ 20,728.58	\$ 8,709.59	\$ 98,711.83
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sponsorships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from Hotel/Motel Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other financing sources/transfer in	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING FUND TOTALS	\$ 5,268,473.00	\$ 123,432.48	\$ 110,088.04	\$ 13,344.44	\$ 703,147.72	\$ 484,982.62	\$ 218,165.10	\$ 4,565,325.28
BUDGETED FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 5,268,473.00	\$ 123,432.48	\$ 110,088.04	\$ 13,344.44	\$ 703,147.72	\$ 484,982.62	\$ 218,165.10	\$ 4,565,325.28
EXPENDITURES								
Other Financing Uses/Transfers	\$ 50,000.00	\$ 4,166.67	\$ 4,166.67	\$ -	\$ 12,500.01	\$ 12,500.01	\$ -	\$ 37,499.99
Payments to Other Agencies-Hall '96	\$ 150,000.00	\$ 37,500.00	\$ -	\$ 37,500.00	\$ 75,000.00	\$ 31,072.00	\$ 43,928.00	\$ 75,000.00
Available for Capital Improvements	\$ 210,000.00	\$ 17,500.00	\$ 35,416.66	\$ (17,916.66)	\$ 52,500.00	\$ 150,249.98	\$ (97,749.98)	\$ 157,500.00
Maintenance Shop	\$ 115,652.00	\$ 7,337.77	\$ 10,775.13	\$ (3,437.36)	\$ 25,709.29	\$ 23,758.01	\$ 1,951.28	\$ 89,942.71
Recreation Services	\$ 393,880.00	\$ 19,964.61	\$ 36,777.67	\$ (16,813.06)	\$ 94,134.58	\$ 122,008.73	\$ (27,874.15)	\$ 299,745.42
ACSC	\$ 49,220.00	\$ 327.67	\$ 1,080.11	\$ (752.44)	\$ 983.01	\$ 3,238.69	\$ (2,255.68)	\$ 48,236.99
Civic Center	\$ 578,418.00	\$ 38,229.03	\$ 42,358.32	\$ (4,129.29)	\$ 111,452.32	\$ 105,200.21	\$ 6,252.11	\$ 466,965.68
Frances Meadows Center	\$ 1,633,022.00	\$ 113,226.26	\$ 149,492.54	\$ (36,266.28)	\$ 443,899.71	\$ 439,736.88	\$ 4,162.83	\$ 1,189,122.29
Youth Sports Booster Club	\$ 158,256.00	\$ 19,270.00	\$ 33,419.69	\$ (14,149.69)	\$ 52,251.91	\$ 39,846.55	\$ 12,405.36	\$ 106,004.09
Park Services	\$ 918,211.00	\$ 59,744.55	\$ 94,884.77	\$ (35,140.22)	\$ 189,630.41	\$ 206,277.40	\$ (16,646.99)	\$ 728,580.59
Lanier Point Athletic Complex	\$ 219,759.00	\$ 11,006.23	\$ 14,179.41	\$ (3,173.18)	\$ 51,935.56	\$ 40,263.89	\$ 11,671.67	\$ 167,823.44
Administrative Services	\$ 792,055.00	\$ 57,545.82	\$ 82,283.21	\$ (24,737.39)	\$ 188,942.92	\$ 198,193.15	\$ (9,250.23)	\$ 603,112.08
Clarks Bridge Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Development Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 5,268,473.00	\$ 385,818.61	\$ 504,834.18	\$ (119,015.57)	\$ 1,298,939.72	\$ 1,372,345.50	\$ (73,405.78)	\$ 3,969,533.28
Excess Revenue Over Expenditures (Deficiency)					\$ (595,792.00)	\$ (887,362.88)		\$ 595,792.00

CITY OF GAINESVILLE
PARKS AND RECREATION FUND
SUMMARY FINANCIAL STATEMENT
For the month ended September 30, 2018
% of Year Collected/Expended = 25%

OPERATIONS -	Revised Budget	MTD Actual	YTD Actual	Remaining Balance	% Collected/ Expended
Revenues					
Non-Departmental					
Taxes	3,476,933	5,435	22,871	3,454,062	0.66%
Interest Revenue	7,700	2,677	8,984	-1,284	116.67%
Parks Development - Interest Revenue	0	131	289	-289	0.00%
Miscellaneous & Private Contributions	2,000	74	1,435	565	71.76%
Other Financing Sources: i.e. Sale of Assets	500	0	200,000	-199,500	40000.00%
Departmental					
Recreation Services	183,550	8,257	32,659	150,891	17.79%
Allen Creek Soccer Complex	14,500	0	0	14,500	0.00%
Civic Center	348,600	29,049	84,207	264,393	24.16%
Frances Meadows	1,010,000	54,870	287,490	722,511	28.46%
Youth Sports Booster Club	96,540	5,334	35,776	60,764	37.06%
Lanier Point Softball Complex	128,150	17,605	29,438	98,712	22.97%
Total Operating Revenues	5,268,473	123,432	703,148	4,565,325	13.35%
Expenditures					
Non-Departmental					
Indirect Cost Allocation	50,000	4,167	12,500	37,500	25.00%
Payments to Other Agencies-Hall '96	150,000	37,500	75,000	75,000	50.00%
Other Financial Uses/Capital Improvements	210,000	17,500	52,500	157,500	25.00%
Departmental					
Parks Maintenance Shop	115,652	7,338	25,709	89,943	22.23%
Recreation Services	393,880	19,965	94,135	299,745	23.90%
Allen Creek Soccer Complex	49,220	328	983	48,237	2.00%
Gainesville Civic Center	578,418	38,229	111,452	466,966	19.27%
Frances Meadows Center	1,633,022	113,226	443,900	1,189,122	27.18%
Youth Sports Booster Club	158,256	19,270	52,252	106,004	33.02%
Park Services	918,211	59,745	189,630	728,581	20.65%
Lanier Point Athletic Complex	219,759	11,006	51,936	167,823	23.63%
Administrative Services	792,055	57,546	188,943	603,112	23.85%
Clarks Bridge Park	0	0	0	0	0.00%
Total Operating Expenditures	5,268,473	385,819	1,298,940	3,969,533	24.65%
Capital Project Expenditures					
Available for Capital Outlay					
Total Capital Projects Expenditures	0	0	0	0	
Excess (Deficiency) Revenues Over					
Expenditures	0	(262,386)	(595,792)		
Budgeted Fund Balance 6/30/18	0	262,386	595,792		
	<u>0</u>	<u>0</u>	<u>0</u>		

CAPITAL PROJECTS FUND

Revenues					
Transfers from Impact Fees Fund	650,000	54,167	162,500	487,500	25.00%
Transfer from Parks and Recreation*	360,000	17,500	52,500	307,500	14.58%
Total Revenues	1,010,000	71,667	215,000	795,000	21.29%
Expenditures					
Playground Improvements (City Park)	150,000	0	0	150,000	0.00%
Pebbleflex in Splash Pool at FMACC	80,000	0	0	80,000	0.00%
Camera System at FMACC	55,000	0	0	55,000	0.00%
Skidsteer Loader	50,000	43,781	43,781	6,219	87.56%
Parks Vehicles	25,000	0	0	25,000	0.00%
Parks Signage	150,000	0	0	150,000	0.00%
Skate Park	100,000	0	0	100,000	0.00%
Concessions/Restroom Building at City Park	250,000	0	0	250,000	0.00%
Master Plan*	150,000	0	0	150,000	0.00%
Other financing uses/transfers out	0	0	0	0	0.00%
Total Capital Projects Expend.	1,010,000	43,781	43,781	966,219	0.00%
Excess (Deficiency) Revenues over					
Expenditures	0		171,219		
Budgeted Fund Balance 6/30/19	<u>0</u>				

* Master Plan carryover from FY18

GAINESVILLE PARKS & RECREATION
FY2019 REVENUE COMPARISON

	FY2019 Revised Projected	FY2019 Actual	Over (Under) Collected	% Collected
TAXES				
Taxes (Generated by .75 mills)	\$ 3,476,933.00	\$ 22,870.67	\$ (3,454,062.33)	0.66%

ALLEN CREEK SOCCER COMPLEX

347300.001	Event Admission	\$ 6,600.00	\$ -	\$ (6,600.00)	0.00%
347500.009	Program Registration Fees	\$ 5,800.00	\$ -	\$ (5,800.00)	0.00%
347900.001	Concessions	\$ 500.00	\$ -	\$ (500.00)	0.00%
381000.022	Rentals	\$ 1,350.00	\$ -	\$ (1,350.00)	0.00%
371000.001	Sponsorships	\$ 250.00	\$ -	\$ (250.00)	0.00%
	Contributions	\$ -	\$ -	\$ -	0.00%
	Miscellaneous Revenue	\$ -	\$ -	\$ -	0.00%
	SUB-TOTAL	\$ 14,500.00	\$ -	\$ (14,500.00)	0.00%

RECREATION SERVICES

347300.001	Special Events - Taxable	\$ 11,000.00	\$ -	\$ (11,000.00)	0.00%
347300.002	Special Events - Non-Taxable	\$ 36,500.00	\$ 210.00	\$ (36,290.00)	0.00%
347500.002	Program Registration Fees	\$ 100,400.00	\$ 17,472.75	\$ (82,927.25)	17.40%
347500.003	Tennis Registration Fees	\$ 9,500.00	\$ 20.00	\$ (9,480.00)	0.21%
347900.001	C.O. Youth Athletics & Misc.	\$ 13,400.00	\$ 2,061.44	\$ (11,338.56)	15.38%
381000.023	F.L. Fields & Courts	\$ 3,650.00	\$ 910.00	\$ (2,740.00)	24.93%
381000.024	F.L. Longwood Fields & Courts	\$ 2,100.00	\$ 485.00	\$ (1,615.00)	23.10%
371000.001	Sponsorships	\$ 7,000.00	\$ 2,500.00	\$ (4,500.00)	35.71%
371000.002	Contributions - Private Sources	\$ -	\$ 9,000.00	\$ 9,000.00	0.00%
	Facility Leases	\$ -	\$ -	\$ -	0.00%
	Contributions	\$ -	\$ -	\$ -	0.00%
	Sub-Total	\$ 183,550.00	\$ 32,659.19	\$ (150,890.81)	17.79%

FRANCES MEADOWS CENTER

347300.002	Special Events - Non-Taxable	\$ 2,500.00	\$ 1,596.00	\$ (904.00)	63.84%
347500.004	Instructional Classes	\$ 140,000.00	\$ 25,613.71	\$ (114,386.29)	18.30%
347500.005	Instructional Pool Rentals	\$ 70,000.00	\$ 6,477.30	\$ (63,522.70)	9.25%
347500.006	Competitive Swim Team	\$ 185,000.00	\$ 43,456.56	\$ (141,543.44)	23.49%
347900.001	Concessions	\$ 100,000.00	\$ 40,466.38	\$ (59,533.62)	40.47%
347900.003	Miscellaneous Charges	\$ 2,500.00	\$ 830.00	\$ (1,670.00)	33.20%
371000.011	Contributions - (LA Swim A Thon)	\$ -	\$ -	\$ -	0.00%
347200.001	General Admissions	\$ 305,000.00	\$ 114,811.37	\$ (190,188.63)	37.64%
347200.002	Fitness Center Fees	\$ 160,000.00	\$ 37,744.86	\$ (122,255.14)	23.59%
381000.020	Room Rentals	\$ 35,000.00	\$ 10,350.00	\$ (24,650.00)	29.57%
371000.001	Sponsorships	\$ 10,000.00	\$ 3,650.00	\$ (6,350.00)	36.50%
389000.006	Personnel Reimbursements	\$ -	\$ 30.00	\$ 30.00	0.00%
389000.010	Misc. Revenue Payroll Deductions	\$ -	\$ 2,463.32	\$ 2,463.32	0.00%
	Food Service Fees	\$ -	\$ -	\$ -	0.00%
	Equipment Rental	\$ -	\$ -	\$ -	0.00%
	Grant Make-a-Splash	\$ -	\$ -	\$ -	0.00%
	Sub-Total	\$ 1,010,000.00	\$ 287,489.50	\$ (722,510.50)	28.46%

LANIER POINT ATHLETIC COMPLEX

347300.001	Event Admissions - Gate Fees	\$ -	\$ -	\$ -	0.00%
347500.007	League Fees	\$ 13,600.00	\$ 12,055.00	\$ (1,545.00)	88.64%
347500.008	Tournament Fees	\$ -	\$ -	\$ -	0.00%
347900.001	Concessions	\$ 64,550.00	\$ 8,248.17	\$ (56,301.83)	12.78%
347900.003	Other (Rentals) - Misc. Charges	\$ 44,000.00	\$ 6,185.00	\$ (37,815.00)	14.06%
371000.001	Sponsorships	\$ 6,000.00	\$ 2,950.00	\$ (3,050.00)	49.17%
	Souvenirs	\$ -	\$ -	\$ -	0.00%
	Contributions	\$ -	\$ -	\$ -	0.00%
	Sub-Total	\$ 128,150.00	\$ 29,438.17	\$ (98,711.83)	22.97%

YSBC

347300.001	Event Admissions - Gate Fees	\$ 13,000.00	\$ 2,284.11	\$ (10,715.89)	17.57%
347500.001	Program Registration Fees	\$ 76,540.00	\$ 29,500.00	\$ (47,040.00)	38.54%
361000.000	Interest Income	\$ 500.00	\$ 991.53	\$ 491.53	0%
371000.001	Sponsorships	\$ 6,000.00	\$ 3,000.00	\$ (3,000.00)	50.00%
371000.002	Contributions	\$ 500.00	\$ -	\$ (500.00)	0.00%
	Sub-Total	\$ 96,540.00	\$ 35,775.64	\$ (60,764.36)	37.06%

CIVIC CENTER - DIVISION

347300.002	Special Events	\$ 10,000.00	\$ -	\$ (10,000.00)	0.00%
347900.002	Catering Fees	\$ 40,000.00	\$ 6,249.36	\$ (33,750.64)	15.62%
347900.003	Misc. Charges	\$ -	\$ -	\$ -	0.00%
347900.004	Food Service Fees	\$ 1,900.00	\$ 100.00	\$ (1,800.00)	5.26%
381000.004	Rent - Board Room	\$ 5,000.00	\$ 2,086.25	\$ (2,913.75)	41.73%
381000.005	Rent - Chattahoochee Room	\$ 29,000.00	\$ 5,410.50	\$ (23,589.50)	18.66%
381000.006	Rent - Chestatee Room	\$ 20,000.00	\$ 7,656.00	\$ (12,344.00)	38.28%
381000.007	Rent - Gaines Room	\$ 7,000.00	\$ 3,795.00	\$ (3,205.00)	54.21%
381000.008	Rent - Grand Ballroom	\$ 89,000.00	\$ 19,494.25	\$ (69,505.75)	21.90%
381000.009	Rent - Kitchen	\$ 400.00	\$ 80.00	\$ (320.00)	20.00%
381000.010	Rent - Longstreet Room	\$ 300.00	\$ 218.60	\$ (81.40)	72.87%
381000.011	Rent-Longstreet/Lyman Hall	\$ 21,000.00	\$ 7,115.00	\$ (13,885.00)	33.88%
381000.012	Rent - Sidney Lanier	\$ 22,500.00	\$ 5,287.40	\$ (17,212.60)	23.50%
381000.021	Rent - Camp Fire Cabin	\$ 25,500.00	\$ 6,746.50	\$ (18,753.50)	26.46%
	Total CC Room Rentals	\$ 219,700.00	\$ 57,889.50	\$ (161,810.50)	26.35%
381000.014	Rent - FSNC Room A	\$ 8,000.00	\$ 2,255.00	\$ (5,745.00)	28.19%
381000.015	Rent - FSNC Room B	\$ 1,500.00	\$ 860.00	\$ (640.00)	57.33%
381000.016	Rent - FSNC Room AB	\$ 18,500.00	\$ 4,917.50	\$ (13,582.50)	26.58%
381000.017	Rent - FSNC Conf. Room	\$ 500.00	\$ -	\$ (500.00)	0.00%
	Rent - FSNC Kitchen	\$ -	\$ -	\$ -	0.00%
	Total FSNC Room Rental	\$ 28,500.00	\$ 8,032.50	\$ (20,467.50)	28.18%
381000.025	Rent - Longwood Pavilion	\$ 7,500.00	\$ 1,550.00	\$ (5,950.00)	20.67%
381000.026	Rent - Other Pavilions	\$ 9,000.00	\$ 3,760.00	\$ (5,240.00)	41.78%
381000.013	Service Rental	\$ 7,000.00	\$ 2,587.50	\$ (4,412.50)	36.96%
381000.019	Equipment Rental	\$ 25,000.00	\$ 4,038.00	\$ (20,962.00)	16.15%
371000.001	Sponsorships	\$ -	\$ -	\$ -	0.00%
	Personnel Reimbursements	\$ -	\$ -	\$ -	0.00%
	Facility Lease	\$ -	\$ -	\$ -	0.00%
	Contributions	\$ -	\$ -	\$ -	0.00%
	Sub-Total	\$ 348,600.00	\$ 84,206.86	\$ (264,393.14)	24.16%

MISCELLANEOUS REVENUE

389000.001	Other Revenue	\$ 1,000.00	\$ 435.22	\$ (564.78)	43.52%
392100.000	Surplus Sales	\$ 500.00	\$ 200,000.00	\$ 199,500.00	40000.00%
399900.000	Budgeted Fund Balance	\$ -	\$ -	\$ -	0.00%
	Transfer from General Fund	\$ -	\$ -	\$ -	0.00%
	Transfer from Hotel Tax	\$ -	\$ -	\$ -	0.00%
	Transfer from Capital Projects	\$ -	\$ -	\$ -	0.00%
	Sub-Total	\$ 1,500.00	\$ 200,435.22	\$ 198,935.22	13362.35%

INTEREST

361000.000	Interest on Investments	\$ 7,700.00	\$ 8,983.90	\$ 1,283.90	116.67%
361000.000	Interest - Development Fund	\$ -	\$ 288.57	\$ 288.57	0.00%
	Interest - YSBC	\$ -	\$ -	\$ -	0.00%
	Sub-Total	\$ 7,700.00	\$ 9,272.47	\$ 1,572.47	120.42%

INTERGOVERNMENTAL

	Intergov't - Hall Co.	\$ -	\$ -	\$ -	0.00%
	Grant - AM Dermatology	\$ -	\$ -	\$ -	0.00%
	Sub-Total	\$ -	\$ -	\$ -	0.00%

SPONSORSHIPS

371000.00	Non-Departmental	\$ 1,000.00	\$ 1,000.00	\$ -	
	Sub-Total	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -

CONTRIBUTIONS

	YSBC	\$ -	\$ -	\$ -	0.00%
	Contributions - P&R	\$ -	\$ -	\$ -	0.00%
	Contributions - FOTP	\$ -	\$ -	\$ -	0.00%
	Sub-Total	\$ -	\$ -	\$ -	0.00%

	TOTAL REVENUE	\$ 5,268,473.00	\$ 703,147.72	\$ (4,565,325.28)	13.35%
--	----------------------	------------------------	----------------------	--------------------------	---------------

CITY OF GAINESVILLE
RECREATION DIVISION
SUMMARY FINANCIAL STATEMENT
For the Month Ended September 30, 2018

% of Year Collected/Expended = 25%

	REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% COLLECTED/ EXPENDED	Y-T-D LAST YEAR
REVENUES						
Special Events-Taxable	\$ 11,000	\$ -	\$ -	\$ 11,000	0.00%	\$ 560
Special Events- Non Taxable	\$ 36,500	\$ 210	\$ 210	\$ 36,290	0.58%	\$ 942
Program Registration Fees	\$ 100,400	\$ 2,086	\$ 17,473	\$ 82,927	17.40%	\$ 12,920
Tennis Registration Fees	\$ 9,500	\$ -	\$ 20	\$ 9,480	0.21%	\$ 4,053
C.O. Youth Athletics & Misc.	\$ 13,400	\$ 2,061	\$ 2,061	\$ 11,339	15.38%	\$ 4,663
Facility Leases - Fields & Courts	\$ 3,650	\$ 350	\$ 910	\$ 2,740	24.93%	\$ 975
Facility Leases - Longwood Courts	\$ 2,100	\$ 50	\$ 485	\$ 1,615	23.10%	\$ 360
Sponsorships	\$ 7,000	\$ 500	\$ 2,500	\$ 4,500	35.71%	\$ 1,150
Contributions-Private Sources	\$ -	\$ 3,000	\$ 9,000	\$ (9,000)	0.00%	\$ 9,555
Adult Athletics-Facility Leases	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Facility Leases - Longwood Pav.	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Facility Leases - Other Pavilions	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Total Revenues	\$ 183,550	\$ 8,257	\$ 32,659	\$ 150,891	17.79%	\$ 35,178

EXPENDITURES						
Salaries & Benefits	\$ 258,725	\$ 15,283	\$ 80,846	\$ 177,879	31.25%	\$ 88,199
Rent -Equipment	\$ 3,000	\$ -	\$ -	\$ 3,000	0.00%	\$ -
Other Purchased (Contractual) Services	\$ 59,450	\$ 2,087	\$ 7,876	\$ 51,574	13.25%	\$ 21,855
Liability Insurance	\$ 3,620	\$ 302	\$ 905	\$ 2,715	25.00%	\$ 624
Utilities (Telephone)	\$ 4,400	\$ 358	\$ 716	\$ 3,684	16.28%	\$ 728
Printing	\$ 2,800	\$ -	\$ 82	\$ 2,718	2.91%	\$ 210
Travel & Education/Training	\$ 7,100	\$ 345	\$ 1,092	\$ 6,008	15.38%	\$ 1,759
Dues	\$ 330	\$ -	\$ -	\$ 330	0.00%	\$ -
Postage & Freight	\$ 500	\$ -	\$ 186	\$ 314	37.26%	\$ 268
Other Supplies/ Concession Purchases	\$ 10,000	\$ 1,128	\$ 1,128	\$ 8,872	11.28%	\$ 2,724
Small Equip. Non-Tagged & Tagged	\$ 42,355	\$ 461	\$ 1,303	\$ 41,052	3.08%	\$ 5,642
Other Purchased Operational Items	\$ 1,600	\$ -	\$ -	\$ 1,600	0.00%	\$ -
Advertising	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Maintenance Contracts	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Tournament Fees	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
New Equipment (Reserve)	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Total Expenditures	\$ 393,880	\$ 19,965	\$ 94,135	\$ 299,745	23.90%	\$ 122,009

Excess (Deficiency) Revenues Over
Expenditures \$ (210,330) \$ (11,707) \$ (61,475)

NOTE: These financial statements are UNAUDITED and should be used for management purposes only.

CITY OF GAINESVILLE
ALLEN CREEK SOCCER COMPLEX
SUMMARY FINANCIAL STATEMENT
For the Month Ended September 30, 2018

% of Year Collected/Expended = 25%

	REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% COLLECTED/ EXPENDED	Y-T-D LAST YEAR
REVENUES						
Event Admissions	\$ 6,600	\$ -	\$ -	\$ 6,600	0.00%	\$ -
Program Registration Fees	\$ 5,800	\$ -	\$ -	\$ 5,800	0.00%	\$ -
Concessions	\$ 500	\$ -	\$ -	\$ 500	0.00%	\$ -
Rentals	\$ 1,350	\$ -	\$ -	\$ 1,350	0.00%	\$ -
Sponsorships	\$ 250	\$ -	\$ -	\$ 250	0.00%	\$ -
Contributions	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Total Revenues	\$ 14,500	\$ -	\$ -	\$ 14,500	0.00%	\$ -

EXPENDITURES						
Salaries & Benefits	\$ 16,985	\$ 271	\$ 812	\$ 16,173	4.78%	\$ 3,099
Repairs & Maintenance - Gasoline	\$ 6,500	\$ -	\$ -	\$ 6,500	0.00%	\$ -
Rent - Equipment	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Other Purchased (Contractual) Services	\$ 300	\$ -	\$ -	\$ 300	0.00%	\$ -
Liability Insurance	\$ 4,100	\$ 57	\$ 171	\$ 3,929	4.16%	\$ 141
Travel & Education /Training	\$ 50	\$ -	\$ -	\$ 50	0.00%	\$ -
Dues	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Utilities	\$ 15,255	\$ -	\$ -	\$ 15,255	0.00%	\$ -
General Office Supplies -Postage	\$ 50	\$ 0	\$ -	\$ 50	0.00%	\$ -
Small Equip. - Non-Tagged & Tagged	\$ 5,000	\$ -	\$ -	\$ 5,000	0.00%	\$ -
Other Purchased Operational Items	\$ 755	\$ -	\$ -	\$ 755	0.00%	\$ (2)
WC Claims	\$ 225	\$ -	\$ -	\$ 225	0.00%	\$ -
Professional Fees - Legal	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Printing	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
New Equipment (Reserve)	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Total Expenditures	\$ 49,220	\$ 328	\$ 983	\$ 48,237	2.00%	\$ 3,239

Excess (Deficiency) Revenues Over Expenditures	\$ (34,720)	\$ (328)	\$ (983)
--	-------------	----------	----------

NOTE: These financial statements are UNAUDITED and should be used for management purposes only.

CITY OF GAINESVILLE
LANIER POINT ATHLETIC COMPLEX
SUMMARY FINANCIAL STATEMENT
For the Month Ended September 30, 2018

% of Year Collected/Expended = 25%

	REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% COLLECTED/ EXPENDED	Y-T-D LAST YEAR
REVENUES						
League Fees	\$ 13,600	\$ 8,800	\$ 12,055	\$ 1,545	88.64%	\$ 6,580
Concessions	\$ 64,550	\$ 4,845	\$ 8,248	\$ 56,302	12.78%	\$ 8,009
Other (Rentals) - Misc. Charges	\$ 44,000	\$ 3,010	\$ 6,185	\$ 37,815	14.06%	\$ 6,140
Sponsorships	\$ 6,000	\$ 950	\$ 2,950	\$ 3,050	49.17%	\$ -
Event Admissions - Gate Fees	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Tournament Fees	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Souvenirs	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Contributions	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Total Revenues	\$ 128,150	\$ 17,605	\$ 29,438	\$ 98,712	22.97%	\$ 20,729

EXPENDITURES						
Salaries & Benefits	\$ 106,547	\$ 6,085	\$ 30,505	\$ 76,042	28.63%	\$ 23,283
Pest Control	\$ 180	\$ -	\$ -	\$ 180	0.00%	\$ 30
Annual Maintenance Contracts	\$ 516	\$ 43	\$ 129	\$ 387	25.00%	\$ 86
Repairs & Maintenance	\$ 1,500	\$ -	\$ 241	\$ 1,259	16.06%	\$ -
Other Purchased (Contractual) Services	\$ 13,500	\$ -	\$ 8,537	\$ 4,963	63.24%	\$ 7,382
Liability Insurance	\$ 746	\$ 62	\$ 187	\$ 559	25.00%	\$ 306
Utilities	\$ 46,000	\$ 2,955	\$ 6,780	\$ 39,220	14.74%	\$ 7,404
Printing	\$ 1,000	\$ 60	\$ 70	\$ 930	7.00%	\$ -
Travel & Education/Training	\$ 900	\$ -	\$ -	\$ 900	0.00%	\$ -
Dues	\$ 70	\$ -	\$ -	\$ 70	0.00%	\$ -
Tournament Fees	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
General/Other Supplies	\$ 600	\$ -	\$ 304	\$ 296	50.67%	\$ 280
Concession Purchases	\$ 35,000	\$ 1,741	\$ 2,958	\$ 32,042	8.45%	\$ 1,208
Small Equipment - Non-Tagged & Tagged	\$ 12,700	\$ 60	\$ 2,225	\$ 10,475	17.52%	\$ 285
Other Purchased Operational Items	\$ 500	\$ -	\$ -	\$ 500	0.00%	\$ -
New Equipment	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Total Expenditures	\$ 219,759	\$ 11,006	\$ 51,936	\$ 167,823	23.63%	\$ 40,264

Excess (Deficiency) Revenues Over Expenditures	\$ (91,609)	\$ 6,599	\$ (22,497)
--	-------------	----------	-------------

NOTE: These financial statements are UNAUDITED and should be used for management purposes only.

CITY OF GAINESVILLE
YOUTH SPORTS BOOSTER CLUB
SUMMARY FINANCIAL STATEMENT
For the Month Ended September 30, 2018

% of Year Collected/Expended = 25%

	REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% COLLECTED/ EXPENDED	Y-T-D LAST YEAR
REVENUES						
Event Admissions - Gate Fees	\$ 13,000	\$ 2,284	\$ 2,284	\$ 10,716	17.57%	\$ 4,230
Program Registration Fees	\$ 76,540	\$ 1,824	\$ 29,500	\$ 47,040	38.54%	\$ 31,265
Interest Income	\$ 500	\$ 326	\$ 992	\$ (492)	198.31%	\$ 373
Sponsorships	\$ 6,000	\$ 900	\$ 3,000	\$ 3,000	50.00%	\$ 1,800
Contributions	\$ 500	\$ -	\$ -	\$ 500	0.00%	\$ -
Total Revenues	\$ 96,540	\$ 5,334	\$ 35,776	\$ 60,764	37.06%	\$ 37,669

EXPENDITURES						
Salaries & Benefits	\$ 49,042	\$ 3,797	\$ 11,391	\$ 37,651	23.23%	\$ -
Other Purchased (Contractual) Services	\$ 42,310	\$ 1,665	\$ 3,845	\$ 38,466	9.09%	\$ 6,670
Liability Insurance	\$ 448	\$ 37	\$ 112	\$ 336	25.00%	\$ -
Printing	\$ 800	\$ 96	\$ 96	\$ 704	12.00%	\$ -
Dues	\$ 4,850	\$ -	\$ 200	\$ 4,650	4.12%	\$ -
League Fees	\$ 256	\$ -	\$ -	\$ 256	0.00%	\$ -
Small Equip. Non-Tagged & Tagged	\$ 60,550	\$ 13,675	\$ 36,609	\$ 23,941	60.46%	\$ 33,177
Advertising	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Total Expenditures	\$ 158,256	\$ 19,270	\$ 52,252	\$ 106,004	33.02%	\$ 39,847

Excess (Deficiency) Revenues Over Expenditures	\$ (61,716)	\$ (13,936)	\$ (16,476)
--	-------------	-------------	-------------

NOTE: These financial statements are UNAUDITED and should be used for management purposes only.

CITY OF GAINESVILLE
CIVIC CENTER
SUMMARY FINANCIAL STATEMENT
For the Month Ended September 30, 2018

% of Year Collected/Expended = 25%

	REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% COLLECTED/ EXPENDED
REVENUES					
Special Events	\$ 10,000	\$ -	\$ -	\$ 10,000	0.00%
Catering Fees & Food Services	\$ 41,900	\$ 3,010	\$ 6,349	\$ 35,551	15.15%
Room Rentals	\$ 248,200	\$ 22,383	\$ 65,922	\$ 182,278	26.56%
Facility Leases - Longwood Pav.	\$ 7,500	\$ 500	\$ 1,550	\$ 5,950	20.67%
Facility Leases - Other Pavilions	\$ 9,000	\$ 1,180	\$ 3,760	\$ 5,240	41.78%
Service Rentals	\$ 7,000	\$ 598	\$ 2,588	\$ 4,413	36.96%
Equipment Rental	\$ 25,000	\$ 1,378	\$ 4,038	\$ 20,962	16.15%
Sponsorships	\$ -	\$ -	\$ -	\$ -	0.00%
Miscellaneous Charges	\$ -	\$ -	\$ -	\$ -	0.00%
Personnel Reimbursements	\$ -	\$ -	\$ -	\$ -	0.00%
Facility Leases	\$ -	\$ -	\$ -	\$ -	0.00%
Contributions	\$ -	\$ -	\$ -	\$ -	0.00%
Total Revenues	\$ 348,600	\$ 29,049	\$ 84,207	\$ 264,393	24.16%

EXPENDITURES					
Salaries & Benefits	\$ 346,696	\$ 23,917	\$ 80,231	\$ 266,465	23.14%
Pest Control	\$ 900	\$ -	\$ -	\$ 900	0.00%
Annual Maintenance Contracts	\$ 3,220	\$ 70	\$ 210	\$ 3,010	6.52%
Repairs & Maintenance	\$ 16,500	\$ 629	\$ 1,682	\$ 14,818	10.20%
Rent - Equipment	\$ 300	\$ -	\$ -	\$ 300	0.00%
Laundry & Linen	\$ 17,200	\$ 1,057	\$ 1,950	\$ 15,250	11.33%
Other Purchased (Contractual) Services	\$ 31,799	\$ 126	\$ 288	\$ 31,511	0.91%
Liability Insurance	\$ 9,700	\$ 808	\$ 2,425	\$ 7,275	25.00%
Utilities	\$ 103,108	\$ 8,782	\$ 18,629	\$ 84,479	18.07%
Janitorial & Operational Supplies	\$ 7,500	\$ 560.10	\$ 1,421.33	\$ 6,079	18.95%
General Supplies	\$ 6,750	\$ 208	\$ 560	\$ 6,190	8.29%
Other Supplies/ Concession Purchases	\$ 3,500	\$ 284	\$ 557	\$ 2,943	15.92%
Small Equipment- Non-Tagged	\$ 11,190	\$ 1,788	\$ 3,499	\$ 7,691	31.27%
Small Equipment- Tagged	\$ 1,510	\$ -	\$ -	\$ 1,510	0.00%
Other Purchased Operational Items	\$ 250	\$ -	\$ -	\$ 250	0.00%
Machinery & Equipment (New)	\$ 18,295	\$ -	\$ -	\$ 18,295	0.00%
Travel & Education/Training	\$ -	\$ -	\$ -	\$ -	0.00%
Advertising	\$ -	\$ -	\$ -	\$ -	0.00%
Dues	\$ -	\$ -	\$ -	\$ -	0.00%
Total Expenditures	\$ 578,418	\$ 38,229	\$ 111,452	\$ 466,966	19.27%

Excess (Deficiency) Revenues Over Expenditures	\$ (229,818)	\$ (9,180)	\$ (27,245)
--	--------------	------------	-------------

NOTE: These financial statements are UNAUDITED and should be used for management purposes only.

**GAINESVILLE PARKS & RECREATION AGENCY
CIVIC CENTER INCOME STATEMENT @ 9/30/18**

INCOME	BUDGETED	THIS MONTH	THIS MONTH		Y-T-D		BALANCE
			LAST YEAR	YEAR TO DATE	LAST YEAR		
Special Events	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Catering Fees	\$ 40,000	\$ 3,010	\$ 2,001	\$ 6,249	\$ 4,647	\$ 33,751	\$ 33,751
Food Service Fees	\$ 1,900	\$ -	\$ -	\$ 100	\$ 200	\$ 1,800	\$ 1,800
Room Rentals	\$ 222,700	\$ 21,103	\$ 17,422	\$ 59,176	\$ 53,346	\$ 163,525	\$ 163,525
Camp Fire Cabin	\$ 25,500	\$ 1,280	\$ 1,060	\$ 6,747	\$ 3,795	\$ 18,754	\$ 18,754
Facility Leases-Longwood Pavilion	\$ 7,500	\$ 500	\$ 680	\$ 1,550	\$ 1,962	\$ 5,950	\$ 5,950
Facility Leases- Other Pavilions	\$ 9,000	\$ 1,180	\$ 1,035	\$ 3,760	\$ 2,509	\$ 5,240	\$ 5,240
Service Rentals	\$ 7,000	\$ 598	\$ 353	\$ 2,588	\$ 1,843	\$ 4,413	\$ 4,413
Equipment Rental	\$ 25,000	\$ 1,378	\$ 1,050	\$ 4,038	\$ 3,230	\$ 20,962	\$ 20,962
Sponsorships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Reimbursements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Facility Leases	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 348,600	\$ 29,049	\$ 23,601	\$ 84,207	\$ 71,531	\$ 264,393	

EXPENDITURES							
Salaries & Benefits	\$ 346,696	\$ 23,917	\$ 30,545	\$ 80,231	\$ 73,733	\$ 266,465	\$ 266,465
Pest Control	\$ 900	\$ -	\$ 60	\$ -	\$ 295	\$ 900	\$ 900
Annual Maintenance Contracts	\$ 3,220	\$ 70	\$ 70	\$ 210	\$ 210	\$ 3,010	\$ 3,010
Repairs & Maintenance	\$ 16,500	\$ 629	\$ 765	\$ 1,682	\$ 3,631	\$ 14,818	\$ 14,818
Rent - Equipment	\$ 300	\$ -	\$ -	\$ -	\$ 43	\$ 300	\$ 300
Laundry & Linen	\$ 17,200	\$ 1,057	\$ 1,068	\$ 1,950	\$ 1,704	\$ 15,250	\$ 15,250
Other Purchased (Contractual) Services	\$ 31,799	\$ 126	\$ 509	\$ 288	\$ 991	\$ 31,511	\$ 31,511
Liability Insurance	\$ 9,700	\$ 808	\$ 831	\$ 2,425	\$ 2,493	\$ 7,275	\$ 7,275
Utilities	\$ 103,108	\$ 8,782	\$ 7,491	\$ 18,629	\$ 17,211	\$ 84,479	\$ 84,479
Janitorial & Operational Supplies	\$ 7,500	\$ 560	\$ 227	\$ 1,421	\$ 1,254	\$ 6,079	\$ 6,079
General Supplies	\$ 6,750	\$ 208	\$ 74	\$ 560	\$ 1,140	\$ 6,190	\$ 6,190
Other Supplies/Concession Purchases	\$ 3,500	\$ 284	\$ 9	\$ 557	\$ 588	\$ 2,943	\$ 2,943
Small Equipment- Non-Tagged	\$ 11,190	\$ 1,788	\$ 710	\$ 3,499	\$ 1,907	\$ 7,691	\$ 7,691
Small Equipment- Tagged	\$ 1,510	\$ -	\$ -	\$ -	\$ -	\$ 1,510	\$ 1,510
Other Purchased Operational Items	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ 250
Machinery & Equipment (New)	\$ 18,295	\$ -	\$ -	\$ -	\$ -	\$ 18,295	\$ 18,295
Travel & Education/Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 578,418	\$ 38,229	\$ 42,359	\$ 111,452	\$ 105,200	\$ 466,966	

GAINESVILLE CIVIC CENTER
FY2019 REVENUE COMPARISON

		FY2019 Revised Projected	FY2019 ACTUAL	Over (Under) Collected	% Collected
RENTAL FACILITY RECEIPTS					
381000.025	Rent - Longwood Pavilion	\$ 7,500.00	1550.00	-5,950.00	20.67%
381000.026	Rent - Other Pavilions	\$ 9,000.00	3760.00	-5,240.00	41.78%
381000.004	Rent - Board Room	\$ 5,000.00	2,086.25	-2,913.75	41.73%
381000.005	Rent - Chattahoochee Room	\$ 29,000.00	5,410.50	-23,589.50	18.66%
381000.006	Rent - Chestatee Room	\$ 20,000.00	7,656.00	-12,344.00	38.28%
381000.007	Rent - Gaines Room	\$ 7,000.00	3,795.00	-3,205.00	54.21%
381000.008	Rent - Grand Ballroom	\$ 89,000.00	19,494.25	-69,505.75	21.90%
381000.009	Rent - Kitchen	\$ 400.00	80.00	-320.00	20.00%
381000.010	Rent - Longstreet Room	\$ 300.00	218.60	-81.40	72.87%
381000.011	Rent - Longstreet/Lyman Hall Combo	\$ 21,000.00	7,115.00	-13,885.00	33.88%
381000.012	Rent - Sidney Lanier Room	\$ 22,500.00	5,287.40	-17,212.60	23.50%
381000.014	FSNC - Room A	\$ 8,000.00	2,255.00	-5,745.00	28.19%
381000.015	FSNC - Room B	\$ 1,500.00	860.00	-640.00	57.33%
381000.016	FSNC - Room A/B	\$ 18,500.00	4,917.50	-13,582.50	26.58%
381000.017	FSNC - Conf. Room	\$ 500.00	0.00	-500.00	0.00%
381000.021	Rent - Camp Fire Cabin	\$ 25,500.00	6,746.50	-18,753.50	26.46%
	FSNC - Kitchen	\$ -	0.00	0.00	0.00%
	TOTAL ROOM RENTAL	\$ 248,200.00	\$ 65,922.00	\$ (182,278.00)	26.56%
	Facility Leases-3rd Floor Office Space	\$ -	0.00	0.00	0.00%
	Sub-Total	\$ 264,700.00	\$ 71,232.00	\$ (193,468.00)	26.91%
347300.002	Special Events	\$ 10,000.00	0.00	-10,000.00	-100.00%
347900.002	Catering Fees	\$ 40,000.00	6,249.36	-33,750.64	15.62%
347900.003	Other Miscellaneous Revenue	\$ -	0.00	0.00	0.00%
347900.004	Food Service Fees	\$ 1,900.00	100.00	-1,800.00	5.26%
	Sub-Total	\$ 41,900.00	6,349.36	-35,550.64	15.15%
381000.013	Service Rental	\$ 7,000.00	2,587.50	-4,412.50	36.96%
	*Cable TV Hookup; *Drinks				
	*Phone Hookup				
	*Linen				
	Sub-Total	\$ 7,000.00	2,587.50	-4,412.50	36.96%
381000.019	Equipment Rental	\$ 25,000.00	4,038.00	-20,962.00	16.15%
	*Tables/Chairs				
	*Exhibit Equipment				
	*Audio/Visual				
	*Piano/Tuning				
	Sub-Total	\$ 25,000.00	4,038.00	-20,962.00	16.15%
371000.001	Sponsorships	\$ -	0.00	0.00	0.00%

25% of Year Collected
as of 9/30/18

	Personnel Reimbursements	\$ -	0.00	0.00	0.00%
	*Security Officers				
	*Set-up Personnel				
	Sub-Total	\$ -	0.00	0.00	0.00%

	Contributions	\$ -	0.00	0.00	0.00%
--	---------------	------	------	------	-------

	Sub-Total	\$ -	0.00	0.00	0.00%
--	-----------	------	------	------	-------

	TOTAL REVENUE	\$ 348,600.00	\$ 84,206.86	-264,393.14	24.16%
--	----------------------	----------------------	---------------------	--------------------	---------------

CITY OF GAINESVILLE
FRANCES MEADOWS AQUATIC AND COMMUNITY CENTER
SUMMARY FINANCIAL STATEMENT

For the Month Ended September 30, 2018

% of Year Collected/Expended = 25%

	REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% COLLECTED/ EXPENDED
REVENUES					
Special Events - Non Taxable	\$ 2,500	\$ 1,561	\$ 1,596	\$ 904	63.84%
Instructional Classes	\$ 140,000	\$ 8,847	\$ 25,614	\$ 114,386	18.30%
Instructional Pool Rentals	\$ 70,000	\$ 2,429	\$ 6,477	\$ 63,523	9.25%
Competitive Swim Team	\$ 185,000	\$ 13,375	\$ 43,457	\$ 141,543	23.49%
Concessions	\$ 100,000	\$ 3,347	\$ 40,466	\$ 59,534	40.47%
Miscellaneous Charges	\$ 2,500	\$ 80	\$ 830	\$ 1,670	33.20%
General Admissions	\$ 305,000	\$ 9,239	\$ 114,811	\$ 190,189	37.64%
Fitness Center Fees	\$ 160,000	\$ 13,217	\$ 37,745	\$ 122,255	23.59%
Room Rentals	\$ 35,000	\$ 612	\$ 10,350	\$ 24,650	29.57%
Sponsorships	\$ 10,000	\$ 1,450	\$ 3,650	\$ 6,350	36.50%
Personnel Reimbursements	\$ -	\$ -	\$ 30	\$ (30)	0.00%
Misc. Revenue Payroll Deductions	\$ -	\$ 714	\$ 2,463	\$ (2,463)	0.00%
Service Rentals	\$ -	\$ -	\$ -	\$ -	0.00%
Food Service Fees	\$ -	\$ -	\$ -	\$ -	0.00%
Equipment Rental	\$ -	\$ -	\$ -	\$ -	0.00%
Contributions - (LA Swim A Thon)	\$ -	\$ -	\$ -	\$ -	0.00%
Grant: Make-a-Splash	\$ -	\$ -	\$ -	\$ -	0.00%
Total Revenues	\$ 1,010,000	\$ 54,870	\$ 287,490	\$ 722,511	28.46%

EXPENDITURES					
Salaries & Benefits	\$ 967,850	\$ 64,864	\$ 296,971	\$ 670,879	30.68%
Pest Control	\$ 500	\$ -	\$ -	\$ 500	0.00%
Annual Maintenance Contracts	\$ 13,000	\$ 319	\$ 1,978	\$ 11,022	15.22%
Repairs & Maintenance	\$ 53,050	\$ 4,100	\$ 16,061	\$ 36,989	30.27%
Rental - Equipment	\$ 5,000	\$ 343	\$ 1,173	\$ 3,827	23.47%
Other Purchased (Contractual) Services	\$ 147,355	\$ 11,458	\$ 29,570	\$ 117,785	20.07%
Liability Insurance	\$ 26,307	\$ 2,192	\$ 6,577	\$ 19,730	25.00%
Utilities	\$ 241,960	\$ 19,926	\$ 41,612	\$ 200,348	17.20%
Printing	\$ 625	\$ 60	\$ 60	\$ 565	9.60%
Travel & Education/Training	\$ 7,875	\$ 1,098	\$ 3,150	\$ 4,726	39.99%
Dues	\$ 11,950	\$ 1,033	\$ 1,185	\$ 10,765	9.92%
Chemicals	\$ 35,000	\$ 1,994	\$ 13,402	\$ 21,598	38.29%
Janitorial & Operational Supplies	\$ 17,000	\$ 817	\$ 3,477	\$ 13,523	20.45%
Other Supplies/ Concession Purchases	\$ 59,500	\$ 4,480	\$ 22,135	\$ 37,365	37.20%
Small Equipment- Non-Tagged	\$ 26,925	\$ 543	\$ 6,549	\$ 20,376	24.32%
Small Equipment- Tagged	\$ 15,000	\$ -	\$ -	\$ 15,000	0.00%
Other Purchased Operational Items	\$ 4,125	\$ -	\$ -	\$ 4,125	0.00%
Machinery Equipment (New)	\$ -	\$ -	\$ -	\$ -	0.00%
Laundry & Linen	\$ -	\$ -	\$ -	\$ -	0.00%
Advertising	\$ -	\$ -	\$ -	\$ -	0.00%
Total Expenditures	\$ 1,633,022	\$ 113,226	\$ 443,900	\$ 1,189,122	27.18%

Excess (Deficiency) Revenues Over Expenditures	\$ (623,022)	\$ (58,356)	\$ (156,410)
--	--------------	-------------	--------------

NOTE: These financial statements are UNAUDITED and should be used for management purposes only.

**GAINESVILLE PARKS & RECREATION AGENCY
FRANCES MEADOWS CENTER INCOME STATEMENT @ 9/30/18**

INCOME	BUDGETED	THIS MONTH	THIS MONTH		Y-T-D		BALANCE
			THIS MONTH	LAST YEAR	YEAR TO DATE	LAST YEAR	
Special Events - Non Taxable	\$ 2,500	\$ 1,561	\$ 955	\$ 1,596	\$ 1,255	\$ 904	
Instructional Classes	\$ 140,000	\$ 8,847	\$ 10,575	\$ 25,614	\$ 24,446	\$ 114,386	
Instructional Pool Rentals	\$ 70,000	\$ 2,429	\$ 2,420	\$ 6,477	\$ 6,185	\$ 63,523	
Competitive Swim Team	\$ 185,000	\$ 13,375	\$ 14,638	\$ 43,457	\$ 41,689	\$ 141,543	
Concessions	\$ 100,000	\$ 3,347	\$ 1,815	\$ 40,466	\$ 48,238	\$ 59,534	
Miscellaneous Charges	\$ 2,500	\$ 80	\$ 22	\$ 830	\$ 1,037	\$ 1,670	
General Admissions	\$ 305,000	\$ 9,239	\$ 6,044	\$ 114,811	\$ 142,045	\$ 190,189	
Fitness Center Fees	\$ 160,000	\$ 13,217	\$ 10,316	\$ 37,745	\$ 35,598	\$ 122,255	
Room Rentals	\$ 35,000	\$ 612	\$ 1,100	\$ 10,350	\$ 16,102	\$ 24,650	
Sponsorships	\$ 10,000	\$ 1,450	\$ 1,000	\$ 3,650	\$ 1,000	\$ 6,350	
Personnel Reimbursements	\$ -	\$ -	\$ -	\$ 30	\$ 30	\$ (30)	
Misc. Revenue Payroll Deductions	\$ -	\$ 714	\$ -	\$ 2,463	\$ -	\$ (2,463)	
Donations - (LA Swim A Thon)	\$ -	\$ -	\$ -	\$ -	\$ 3,255	\$ -	
Service Rentals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Food Service Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Equipment Rental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Grant: Make-a-Splash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTALS	\$ 1,010,000	\$ 54,870	\$ 48,885	\$ 287,490	\$ 320,879	\$ 722,511	
EXPENDITURES							
Salaries & Benefits	\$ 967,850	\$ 64,864	\$ 87,967	\$ 296,971	\$ 286,375	\$ 670,879	
Pest Control	\$ 500	\$ -	\$ 25	\$ -	\$ 50	\$ 500	
Annual Maintenance Contracts	\$ 13,000	\$ 319	\$ 1,197	\$ 1,978	\$ 1,994	\$ 11,022	
Repairs & Maintenance	\$ 53,050	\$ 4,100	\$ 1,674	\$ 16,061	\$ 7,852	\$ 36,989	
Rental - Equipment	\$ 5,000	\$ 343	\$ 336	\$ 1,173	\$ 734	\$ 3,827	
Other Purchased (Contractual) Services	\$ 147,355	\$ 11,458	\$ 10,739	\$ 29,570	\$ 29,752	\$ 117,785	
Liability Insurance	\$ 26,307	\$ 2,192	\$ 1,892	\$ 6,577	\$ 5,676	\$ 19,730	
Utilities	\$ 241,960	\$ 19,926	\$ 33,591	\$ 41,612	\$ 43,463	\$ 200,348	
Printing	\$ 625	\$ 60	\$ 60	\$ 60	\$ 60	\$ 565	
Travel & Education/Training	\$ 7,875	\$ 1,098	\$ 1,181	\$ 3,150	\$ 3,037	\$ 4,726	
Dues	\$ 11,950	\$ 1,033	\$ 1,259	\$ 1,185	\$ 1,259	\$ 10,765	
Chemicals	\$ 35,000	\$ 1,994	\$ 900	\$ 13,402	\$ 11,791	\$ 21,598	
Janitorial & Operational Supplies	\$ 17,000	\$ 817	\$ 1,072	\$ 3,477	\$ 4,982	\$ 13,523	
Other Supplies/ Concession Purchases	\$ 59,500	\$ 4,480	\$ 2,428	\$ 22,135	\$ 22,534	\$ 37,365	
Small Equipment- Non-Tagged	\$ 26,925	\$ 543	\$ 1,207	\$ 6,549	\$ 11,302	\$ 20,376	
Small Equipment- Tagged	\$ 15,000	\$ -	\$ 3,964	\$ -	\$ 8,875	\$ 15,000	
Other Purchased Operational Items	\$ 4,125	\$ -	\$ -	\$ -	\$ -	\$ 4,125	
New Equipment (Reserve)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Laundry & Linen	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTALS	\$ 1,633,022	\$ 113,226	\$ 149,492	\$ 443,900	\$ 439,737	\$ 1,189,122	

25% of Year Collected
as of 9/30/18

FRANCES MEADOWS CENTER
FY2019 REVENUE COMPARISON

		FY2019 Revised Projected	FY2019 ACTUAL	Over (Under) Collected	% Collected
347300.002	Special Events - Non Taxable	\$ 2,500.00	\$ 1,596.00	-904.00	63.84%
347500.004	Instructional Classes	\$ 140,000.00	\$ 25,613.71	-114386.29	18.30%
347500.005	Pool Rentals	\$ 70,000.00	\$ 6,477.30	-63522.70	9.25%
347500.006	Competitive Swim Team	\$ 185,000.00	\$ 43,456.56	-141543.44	23.49%
347900.001	Concessions	\$ 100,000.00	\$ 40,466.38	-59533.62	40.47%
347900.003	Miscellaneous Charges	\$ 2,500.00	\$ 830.00	-1670.00	33.20%
347200.001	General Admissions	\$ 305,000.00	\$ 114,811.37	-190188.63	37.64%
347200.002	Fitness Center Fees	\$ 160,000.00	\$ 37,744.86	-122255.14	23.59%
381000.020	Room Rentals	\$ 35,000.00	\$ 10,350.00	-24650.00	29.57%
371000.001	Sponsorships	\$ 10,000.00	\$ 3,650.00	-6350.00	36.50%
389000.006	Personnel Reimbursements	\$ -	\$ 30.00	30.00	0.00%
389000.010	Misc. Revenue Payroll Deductions	\$ -	\$ 2,463.32	2463.32	0.00%
	Food Service Fees (Catering)	\$ -	\$ -	0.00	0.00%
	Equipment Rental	\$ -	\$ -	0.00	0.00%
371000.011	Contributions - (LA Swim A Thon)	\$ -	\$ -	0.00	0.00%
	Make a Splash Grant	\$ -	\$ -	0.00	0.00%
	TOTAL	\$ 1,010,000.00	\$ 287,489.50	-722510.50	28.46%

TO: PARKS & RECREATION BOARD
FROM: John Simpson, Chairman
SUBJECT: PROPOSED BY-LAW AMENDMENT
DATE: OCTOBER 25, 2018
CC: MELVIN COOPER, DIRECTOR; ABBOTT S. HAYES, JR., CITY ATTORNEY

Article X, Section I of the By-Laws of the Recreation Board of the City of Gainesville, Georgia may amend upon approval by majority vote of the Board at any regular meeting of the Board, provided written notice of the proposed amendment is given to all members of the Board at least seven (7) days prior to the meeting of the Board.

As you were made aware at the October 8, 2018 Board Meeting, Director Melvin Cooper has announced his retirement effective May 31, 2019.

The current Executive Committee along with Human Resources Director Janeann Allison would like your approval to serve as the Search Committee and if so approved, the By-Laws would need to be amended as is outlined in the attached Resolution drafted by the City Attorney in order for the current Executive Committee's term to be extended one (1) additional year.

This is to serve notice that a recommendation to the Board will be made at the November 12, 2018 regularly schedule Board meeting to amend Article V, Section 2 of the Board By-Laws.

If you have questions, please let me know. Thanks for your continued support and cooperation.

J. Melvin Cooper, CPRP

Director

BOARD OF DIRECTORS

John Simpson **Cooper Embry**
Chair *Vice Chair*

Chris Romberg
Secretary/Treasurer

Susan Daniell
Jeffery Goss

Bruce Miller
Jerry Castleberry

Sam Richwine, Jr. MD
Kristin Daniel



RESOLUTION OF THE RECREATION BOARD AMENDING BY-LAWS

WHEREAS, Article X, Section I of the By-Laws of the Recreation Board of the City of Gainesville, Georgia (hereinafter referred to as “the Board”) may be amended upon approval by majority vote of the Board at any regular meeting of the Board, provided written notice of the proposed amendment is given to all members of the Board at least seven (7) days prior to the meeting of the Board; and

WHEREAS, the Board wishes to amend its By-Laws to provide for exceptions to Article V, Section 2 of the By-Laws, relating to the maximum number of terms that officers of the Board may serve; and

WHEREAS, written notice of the proposed amendment to the By-Laws, set forth below, has been given to all members of the Board at least seven (7) days prior to the meeting of the Board at which the proposed amendment to the By-Laws will be considered and voted upon; and

WHEREAS, the City Attorney has reviewed the proposed amendment to the By-Laws and agrees that the proposed amendment is in proper form and appropriate for consideration and action by the Board.

NOW, THEREFORE, BE IT RESOLVED THAT the Board hereby amends Article V, Section 2 of the By-Laws of the Recreation Board of the City of Gainesville, Georgia by striking said Section in its entirety and substituting in its place the following:

Section 2: The officers shall be elected annually, and shall serve for the term of one year, or until their successors are elected and qualified. Any or all officers thus elected may serve consecutive years, if re-elected, but shall serve no more than two (2) consecutive one-year terms in the office for which they are elected. The Board, by majority vote, may allow an officer to serve a third consecutive one-year term, in the event that good cause is shown for the service of an additional term. There shall be at least a one-year lapse for any member vacating the Chairman’s position before they can be eligible to be elected to the Executive Committee. All officers shall be elected by majority vote after proper nomination and second. In case of a tie, the vote will be postponed until the next meeting with a majority vote.

Adopted this _____ day of _____, 2018.

John Simpson, Chairman

This is to certify that I am the Secretary of the Recreation Board of the City of Gainesville, Georgia. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

Chris Romberg, Secretary