

TO: Gainesville Parks and Recreation Board Members

FROM: Susan Daniell, Chairman

DATE: October 6, 2016

CC: Melvin Cooper, Director

SUBJECT: October 10, 2016 Board Meeting

Please be reminded that the regular monthly Board Meeting will be held on **Monday, October 10 at 5:30 p.m.** in the Board Room at Gainesville Civic Center located at 830 Green Street NE, Gainesville, GA.

Enclosed are the minutes from the Regular Board Meeting held September 12, 2016, the proposed agenda for this month's meeting, and two (2) Board Action Items. Board Files are now uploaded on the website at www.gainesville.org/board.

Please keep in mind that it is very important to be in attendance at every meeting in order to keep current on the issues facing the Board. At your earliest convenience, please notify Judy Williams at jwilliams@gainesville.org or 770-297-5447 on whether you will be able to attend so we will know if a quorum will be present.

cc: Michael Graham
Brenda Martin
Eno Slaughter
Julie Butler
Meghan Modisette
Missy Bailey
Sam Couvillon
Bryan Lackey

J. Melvin Cooper, CPRP
Director

BOARD OF DIRECTORS

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GAINESVILLE PARKS AND RECREATION BOARD

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REGULAR BOARD MEETING AGENDA

Gainesville Civic Center Board Room
830 Green Street, Gainesville, GA 30501

October 10, 2016
5:30 p.m.

I. **CALL TO ORDER** – Dr. Susan Daniell, Chairman

II. **SPECIAL RECOGNITION**

a. **Staff Anniversaries**

- i. Michael Waters, Recreation Division, 1 year, October 26
- ii. Judy Williams, Administrative Division, 13 years, November 3

b. **Other Recognitions:**

PUBLIC COMMENTS

Members of the public are welcome to use this time to make comments about Agency matters that do not appear otherwise on the agenda. The Board reserves the right to limit the amount of time and/or the number of speakers making public comments.

VISION 2030 PUBLIC ART PRESENTATION

Frank Norton, Jr.

III. **BOARD ACTION AGENDA**

a. **Minutes**

- i. Consider approval of minutes of Regular Board Meeting held September 12, 2016.

b. **Finance Reports**

- i. Consider approval of Financial Summary Reports as of August 31, 2016 with 83.33% of the budget year remaining.

c. Board Action Items

- i. Consider staff recommendation for award of contract for Civic Center Roofing Project.
- ii. Consider recommendation to City Council for Award of Contract for Architectural Design, Bidding & Construction Administration Services for new Youth Athletic Complex
- iii. Other

IV. MANAGEMENT REPORTS

a. Director, Melvin Cooper

i. Updates

1. Impact Fee Report for September 2016
2. Allen Creek Youth Athletic Complex & SPLOST VII update

ii. Partnership Updates

1. Friends of Gainesville Parks and Greenway's
2. Gainesville-Hall County Boys and Girls Club
3. Hall County Parks and Leisure Services
4. Gainesville City School System
5. Community Service Center
6. Lake Lanier Olympic Park/Gainesville-Hall '96 Board
7. Redbud Chapter of the Georgia Native Plant Society

iii. Other

1. Rock Creek Veteran's Park Archway Signage Update
2. GRPA Conference on Parks and Recreation (Athens, GA)

b. Deputy Director, Michael Graham

i. Operating Capital Update

ii. Capital Projects Update

iii. Administrative Division, Brenda Martin

1. Operations Update
2. Rentals

iv. Frances Meadows Center Division, Meghan Hill Modisette

1. Operational Update
2. Programs Update

v. Marketing and Communications, Julie Butler

1. General Update
2. Sponsor Spotlight
3. Customer Service

vi. Parks Division, Eno Slaughter

1. Operations Update

vii. Recreation Division, Missy Bailey

1. Operations Update
2. Programs Update

- V. **BOARD MEMBERS COMMENTS, REPORTS, ISSUES**
 a. Executive Committee-*Susan Daniell*
 b. Planning & Development Committee-*Chris Romberg*
 c. Community Relations Committee-*Kristin Daniel*
 d. City Council Liaison-*Sam Couvillon*

VI. **OLD BUSINESS**

VII. **NEW BUSINESS**

VIII. **GENERAL INFORMATION OF INTEREST**
 a. News Articles for September 2016

October	10	GPRA Board Meeting @ 5:30pm - Gainesville Civic Center Board Room
	11	Rookie Flag Football Game @ Candler #2 - 5:30pm-6:30pm
	13	Rookie Flag Football Game @ Candler #2 - 5:30pm-6:30pm
	13	City Council Work Session @ Bill Williams Conference Room - 9am
	14	GHS Football vs. Dacula @ City Park
	15	NGYFA 7U Football Gainesville Dempsey vs. North Hall @ North Hall High School - 9:00am
	15	NGYFA 8U Football Gainesville vs. North Hall @ North Hall High School - 10:30am
	15	NGYFA 7th Grade Football Gainesville vs. Dawson County @ Dawson County High School - 4:30pm
	15	NGYFA 6U Football Gainesville vs. Madison County @ Madison County High School - 9:00am
	15	NGYFA 9U Football Gainesville vs. Johnson @ Johnson High School - 10:30am
	15	NGYFA 7U Football Gainesville Robinson vs. Flowery Branch @ C. W. Davis Middle School - 9:00am
	15	NGYFA 11U Football Gainesville Wright vs. Flowery Branch @ C. W. Davis Middle School - 3:00pm
	15	NGYFA 11U Football Gainesville Hutchins vs. Flowery Branch @ C. W. Davis Middle School - 1:30pm
	15	NGYFA 10U Football Gainesville vs. East Hall @ East Hall High School - 12:00pm
	18	Rookie Flag Football Game @ Candler #2 - 5:30pm-6:30pm
	18	City Council Meeting @ Gainesville Justice Center - 5:30pm
	20	Rookie Flag Football Game @ Candler #2 - 5:30pm-6:30pm
	21	GHS Football vs. Winder @ City Park
	25	Rookie Flag Football Playoff Games @ Candler #2 - 5:30pm-6:30pm
	27	Rookie Flag Football Consolation Game @ Candler #2 - 5:30pm
	27	Rookie Flag Football Championship Game @ Candler #2 - 6:30pm
	27	City Council Work Session @ Bill Williams Conference Room - 9am
November	1	City Council Meeting @ Gainesville Justice Center - 5:30pm
	10	City Council Work Session @ Bill Williams Conference Room - 9am
	14	GPRA Board Meeting @ 5:30pm - Gainesville Civic Center Board Room
	15	City Council Meeting @ Gainesville Justice Center - 5:30pm
	17	FOTP Business Mtg. & Election of 2017 Board @ 5:30pm

IX. EXECUTIVE SESSION (If Needed)

X. ADJOURNMENT

THE GAINESVILLE PARKS AND RECREATION AGENCY
BOARD MEETING MINUTES
September 12, 2016

The Gainesville Parks and Recreation Board conducted its regular monthly meeting on Monday, **September 12, 2016** at 5:30 PM in the Board Room of the Gainesville Civic Center located at 830 Green Street, NE, Gainesville, GA with Chairman Susan Daniell presiding:

Members Present:

Jerry Castleberry
Kristin Daniel
Susan Daniell
Sam Richwine, Jr., MD
Chris Romberg
John Simpson
Sam Couvillon, Ex-Officio Member

Staff & Guest Present:

Melvin Cooper, Director
Michael Graham, Deputy Director
Judy Williams, Administrative Coordinator
Eno Slaughter, Parks Division Manager
Brenda Martin, Admin. Division Mgr.
Meghan Modisette, FMACC Division Manager
Winford Gilstrap, Parks Division

Absent:

Cooper Embry
Jeffery Goss
Bruce Miller

CALL TO ORDER

Chairman Susan Daniell called the meeting to order at 5:35 PM and welcomed everyone.

SPECIAL RECOGNITION

Chairman Daniell recognized the following staff members for their years of service to the Agency: Winford Gilstrap – 20 years, September 16; Janice Teems (absent) - 8 years, September 22; and Ken Rovinelli (absent) – 14 years, September 23.

PUBLIC COMMENTS

None

MINUTES

Consider approval of minutes of Regular Board Meeting held August 8, 2016. **Motion made by Chris Romberg and seconded by Jerry Castleberry to approve minutes from August 8, 2016 board meeting. MOTION PASSED UNANIMOUSLY.**

FINANCIAL REPORT

Deputy Graham reviewed for the Board the Financial Report for first month of the fiscal year ending July 31, 2016. The report showed monthly income of \$236,386.19 for a total yearly income of \$236,386.19 or 5.20%. The Agency should have received 8.33% of the yearly income at this time; therefore, income to date is below budget projections by 3.13%.

Expenses for July total \$320,156.40 for total yearly expenses of \$320,156.40 or 6.81%. The Agency should have expended 8.33% of its yearly expenses at this time; therefore, expenses are down 1.52%.

A Revenue Comparison and Income Statement was presented along with a Summary Financial Statement on each of the cost centers for review by the Board. **Motion made by Sam Richwine, Jr. and seconded by Kristin Daniel to accept the July Financial Report as presented by Deputy Graham. MOTION PASSED UNANIMOUSLY.**

BOARD ACTION ITEMS

N/A

MANAGEMENT REPORTS

Updates

Director Cooper reported that Impact Fees collected for the second (2nd) month (August) of fiscal year 2017 totaled \$59,837 as compared to last month of \$40,644; an increase of \$18,064. For the same period last fiscal year (\$133,222) as compared to the same period this fiscal year (\$100,481), collections are down by \$32,741. The impact fee fund balance currently (9/12/16) stands at \$696,550.24.

Director Cooper stated that he met with Lose and Associates to discuss their proposal for architectural design, engineering, bid coordination, and construction administration for the proposed youth athletic complex.

Partnership Updates

Director Cooper reported that Friends of Gainesville Parks and Greenways held their September Meeting at the Gainesville Campus of the Atlanta Botanical Garden with a program by Mildred Fockele. The group will participate in Shore Sweep on September 24 at Longwood Park from 9am-Noon. Friends will also hold their annual Picnic in the Park on October 6 at Wilshire Trails Park.

Director Cooper stated that we will be hosting a meeting with the Corps of Engineers and Gainesville-Hall '96, City and County representatives to begin discussions on the renewal of the Clarks Bridge lease agreement (due to expire on September 30, 2019), Master Plan update, and Environmental Assessment; discussion on submitting an application to the Georgia One Grant for a grant in the amount of \$500,000 for Phase II renovations of the Park (public restrooms on park side; community/corporate pavilion).

Other

Staff is working with the City's sign designer, **Skydesign**, on the Archway Signage for Rock Creek Veteran's Park. Staff is working toward three (3) design options for the veteran's review and approval.

Director Cooper stated that he and Julie are working with Frank Norton, Jr. regarding placing Art in the Park at Midtown Greenway.

Capital Projects Update

Deputy Graham provided a progress update on the FY17 Capital Projects, which is also shown on the Major Capital Expenditures spreadsheet in the board packets:

Civic Center Chiller – FY16 Carryover – Chiller is functioning properly and Johnson Controls is in the final stages of completing the software upgrades.

Park Development – Youth Sports Complex – Phase I, Youth Athletic Complex, for new Regional Park – includes Architectural and Design work only in FY17. Staff is currently trying to decide between three (3) firms to design the project with Lose & Associates, who provided the concept plans, the lead candidate.

Gainesville Civic Center Roofing – Project will include re-roofing to include shingles and flat roofs. The shingle roof replacement will be split from the flat roof work. Twenty-three (23) packets were sent to vendors for Invitation to Bid on Shingle Roof Replacement on September 7, 2016. Thus far, seven (7) out of twenty-three (23) set up appointments to look at the project. A recommendation will be brought to the Board next month on the selected vendor.

Linwood Nature Preserve Education Building – Working again with the Redbud Group in a public-private partnership that includes Phase II renovations of the old pump house into a community ecology center. The re-design of the building is in final stages. Georgia Power has provided a report supporting the concept of adding solar panels to the building renovation project.

Gainesville Civic Center Parking Lot – Staff is verifying lowest bid from Scroggs and Grizzel to perform repair work in the parking lots at \$12,700. With the lowest bid, staff is hoping to have enough funds left to cover re-sealing and striping.

Staff Reports

Deputy Graham asked Division Managers to come forward and give their Division Reports. Divisional Highlights and other operational reports were provided in the Board Digital Packets.

BOARD MEMBER COMMENTS

None

OLD BUSINESS

None

NEW BUSINESS

None

GENERAL INFORMATION OF INTEREST

The Board was provided the following information to review at their leisure via their I-Pads and through the City's web site:

- In the News Articles from August

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business, a **motion was made by Jerry Castleberry and seconded by Chris Romberg to adjourn at 6:13pm. MOTION PASSED UNANIMOUSLY.**

Respectfully Submitted,
Judy Williams
Administrative Coordinator

* All documentation referred to in the above minutes were provided to attendees by electronic means as well as for future reference at www.gainesville.org/board, and the Agency's permanent Board file.

TO: PARKS AND RECREATION BOARD
FROM: MELVIN COOPER
SUBJECT: AUGUST 2016 (FY17) FINANCIAL STATEMENTS
DATE: OCTOBER 10, 2016
CC: FILE

The attached financial statements ending August 31, 2016 are for two months of fiscal year 2017. As you review these statements, remember to use the **% of Year Remaining = 83.33%** as your guide. The **% Remaining** on each individual line item should be close to this target percentage; however, there may be items that do not conform to this generalization. This memo will attempt to explain any large variances.

Revenues

At \$398,377 overall operating revenues indicate 7.92% below the anticipated budget.

Tax collections (61% of overall revenues budgeted) at \$5,859 is below the anticipated budget. Collections are down by \$9,444 when compared to FY16 of the same period.

Budgeted charges for services revenues (36% of overall revenues budgeted) at \$381,530 are above projections by 6%, and \$3,080 more than last year of the same time.

Investment income (<1% of overall revenues budgeted) is below the anticipated budget by 5%.

Miscellaneous income has exceeded the anticipated budget at this time.

Overall, operating revenues are down by \$8,184 from the FY16 numbers of the same period primarily due to tax collections.

Expenses

Operating expenditures show 85.35% of the budgeted amount remaining.

A comparison shows overall expenses above FY16 totals by \$15,512 of the same period. When excluding capital improvements allocation, overall expenses are below FY16 totals by \$12,821.

Currently year-to-date actual operating expenditures (\$689,874) are above revenues (\$398,377) in the amount of \$291,497. Budgeted fund balance was utilized this month to cover a deficiency in operations.

Capital Projects

Following the FY16 Capital Project Audit, the following project has been reallocated to FY17: Civic Center Chiller. FY17 Capital Projects include Civic Center Roofing, Linwood Nature Preserve Education Building, and Civic Center Parking Lot. All are within budget.

Please let me know if you have any further questions, comments or concerns. Thank you.

J. Melvin Cooper, CPRP
Director

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Cooper Embry
Jeffery Goss

Bruce Miller
Jerry Castleberry

Chris Romberg
Kristin Daniel



**GAINESVILLE PARKS & RECREATION AGENCY
PARKS & RECREATION INCOME STATEMENT @ 08/31/16**

INCOME	BUDGETED	THIS MONTH		VARIANCE	Y-T-D		VARIANCE	BALANCE
		THIS MONTH	LAST YEAR		YEAR TO DATE	LAST YEAR		
City Taxes	\$ 2,852,664.00	\$ 2,959.14	\$ 538.78	\$ 2,420.36	\$ 5,858.64	\$ 15,302.76	\$ (9,444.12)	\$ 2,846,805.36
Recreation Services	\$ 197,300.00	\$ 4,955.52	\$ 9,566.55	\$ (4,611.03)	\$ 26,706.70	\$ 37,835.97	\$ (11,129.27)	\$ 170,593.30
Lanier Point Athletic Complex	\$ 127,350.00	\$ 11,947.79	\$ 14,536.64	\$ (2,588.85)	\$ 17,251.72	\$ 18,959.48	\$ (1,707.76)	\$ 110,098.28
Miscellaneous Income	\$ 1,000.00	\$ 163.91	\$ 249.80	\$ (85.89)	\$ 340.47	\$ 407.43	\$ (66.96)	\$ 659.53
Investment Income	\$ 3,500.00	\$ 298.63	\$ 271.34	\$ 27.29	\$ 423.46	\$ 347.02	\$ 76.44	\$ 3,076.54
Park Development Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Youth Sports Booster Club	\$ 111,040.00	\$ 4,174.56	\$ 7,607.47	\$ (3,432.91)	\$ 23,532.81	\$ 27,610.22	\$ (4,077.41)	\$ 87,507.19
Civic Center	\$ 345,900.00	\$ 34,795.95	\$ 21,483.28	\$ 13,312.67	\$ 57,008.30	\$ 49,966.64	\$ 7,041.66	\$ 288,891.70
Frances Meadows Center	\$ 892,900.00	\$ 97,595.67	\$ 84,786.32	\$ 12,809.35	\$ 257,030.26	\$ 244,077.66	\$ 12,952.60	\$ 635,869.74
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contributions	\$ 500.00	\$ 5,100.00	\$ 5,000.00	\$ 100.00	\$ 10,225.00	\$ 12,053.70	\$ (1,828.70)	\$ (9,725.00)
Sponsorships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ACSC	\$ 21,450.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,450.00
Sale of Assets	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00
Transfer from Hotel/Motel Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other financing sources/transfer in	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING FUND TOTALS	\$ 4,554,104.00	\$ 161,991.17	\$ 144,040.18	\$ 17,950.99	\$ 398,377.36	\$ 406,560.88	\$ (8,183.52)	\$ 4,155,726.64
BUDGETED FUND BALANCE	\$ 153,960.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 153,960.00
GRAND TOTAL	\$ 4,708,064.00	\$ 161,991.17	\$ 144,040.18	\$ 17,950.99	\$ 398,377.36	\$ 406,560.88	\$ (8,183.52)	\$ 4,309,686.64
EXPENDITURES								
Administrative Services	\$ 722,885.00	\$ 53,486.86	\$ 52,533.02	\$ 953.84	\$ 107,580.55	\$ 107,779.02	\$ (198.47)	\$ 615,304.45
Recreation Services	\$ 456,784.00	\$ 29,829.85	\$ 28,771.82	\$ 1,058.03	\$ 82,465.26	\$ 80,792.67	\$ 1,672.59	\$ 374,318.74
Park Services	\$ 872,522.23	\$ 59,428.97	\$ 58,551.29	\$ 877.68	\$ 108,058.31	\$ 118,974.46	\$ (10,916.15)	\$ 764,463.92
ACSC	\$ 43,088.00	\$ 205.15	\$ 164.84	\$ 40.31	\$ 402.82	\$ 329.68	\$ 73.14	\$ 42,685.18
Maintenance Shop	\$ 114,840.00	\$ 6,583.93	\$ 7,688.61	\$ (1,104.68)	\$ 12,770.37	\$ 15,046.94	\$ (2,276.57)	\$ 102,069.63
Lanier Point Athletic Complex	\$ 205,783.30	\$ 15,838.59	\$ 21,913.58	\$ (6,074.99)	\$ 28,560.92	\$ 32,136.29	\$ (3,575.37)	\$ 177,222.38
Clarks Bridge Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Youth Sports Booster Club	\$ 110,428.00	\$ 6,605.98	\$ 2,365.37	\$ 4,240.61	\$ 6,605.98	\$ 2,395.31	\$ 4,210.67	\$ 103,822.02
Civic Center	\$ 511,960.15	\$ 34,617.31	\$ 36,395.57	\$ (1,778.26)	\$ 58,858.36	\$ 65,507.18	\$ (6,648.82)	\$ 453,101.79
Development Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Frances Meadows Center	\$ 1,442,523.50	\$ 144,788.08	\$ 124,888.28	\$ 19,899.80	\$ 247,905.21	\$ 243,067.23	\$ 4,837.98	\$ 1,194,618.29
Other Financing Uses/Transfers	\$ 50,000.00	\$ 4,166.67	\$ 4,166.67	\$ -	\$ 8,333.34	\$ 8,333.34	\$ -	\$ 41,666.66
Available for Capital Improvements	\$ 177,250.00	\$ 14,166.67	\$ -	\$ 14,166.67	\$ 28,333.34	\$ -	\$ 28,333.34	\$ 148,916.66
TOTALS	\$ 4,708,064.18	\$ 369,718.06	\$ 337,439.05	\$ 32,279.01	\$ 689,874.46	\$ 674,362.12	\$ 15,512.34	\$ 4,018,189.72
Excess Revenue Over Expenditures (Deficiency)					\$ (291,497.10)	\$ (267,801.24)		\$ 291,496.92

CITY OF GAINESVILLE
PARKS AND RECREATION FUND
SUMMARY FINANCIAL STATEMENT
For the month ended August 31, 2016
% of Year Remaining =83.33%

OPERATIONS -

	Revised Budget	MTD Actual	YTD Actual	Remaining Balance	% Remaining
Revenues					
Taxes	2,852,664	2,959	5,859	2,846,805	99.79%
Intergovernmental	0	0	0	0	0.00%
Charges for services	1,695,940	153,469	381,530	1,314,410	77.50%
Investment income	3,500	299	423	3,077	87.90%
Contributions	500	5,100	10,225	-9,725	0.00%
Sponsorships	0	0	0	0	0.00%
Miscellaneous	1,000	164	340	660	65.95%
Sale of Assests	500	0	0	500	0.00%
Other financing sources/transfers in	0	0	0	0	0.00%
Total Operating Revenues	4,554,104	161,991	398,377	4,155,727	91.25%

Expenditures					
Administrative Services	722,885	53,487	107,581	615,304	85.12%
Recreation Services	456,784	29,830	82,465	374,319	81.95%
Park Services	872,522	59,429	108,058	764,464	87.62%
Allen Creek Soccer Complex	43,088	205	403	42,685	99.07%
Parks Maintenance Shop	114,840	6,584	12,770	102,070	88.88%
Lanier Point Athletic Complex	205,783	15,839	28,561	177,222	86.12%
Clarks Bridge Park	0	0	0	0	0.00%
Youth Sports Booster Club	110,428	6,606	6,606	103,822	94.02%
Gainesville Civic Center	511,960	34,617	58,858	453,102	88.50%
Frances Meadows Center	1,442,524	144,788	247,905	1,194,618	82.81%
Other Financing Uses/Transfers Out	50,000	4,167	8,333	41,667	83.33%
Available for Capital Improvements	177,250	14,167	28,333	148,917	0.00%
Total Operating Expenditures	4,708,064	369,718	689,874	4,018,190	85.35%

Capital Project Expenditures

Available for Capital Outlay

Total Capital Projects Expenditures	0	0	0	0	
Excess (Deficiency) Revenues Over Expenditures	0	(207,727)	(291,497)		
Budgeted Fund Balance 6/30/16	153,960	207,727	291,497		
	<u>153,960</u>	<u>0</u>	<u>0</u>		

CAPITAL PROJECTS FUND

Revenues

Transfer from General Fund	0	0	0	0	0.00%
Transfer from P & R	170,000	14,167	28,333	141,667	83.33%
Transfers from Impact Fees Fund	100,000	8,333	16,667	83,333	83.33%
Total Revenues	270,000	22,500	45,000	225,000	0.00%

Expenditures

Gainesville Civic Center Roofing	120,000	0	0	120,000	100.00%
Linwood Nature Preserve Education Bldg	100,000	0	0	100,000	100.00%
Gainesville Civic Center Parking Lot	50,000	0	0	50,000	100.00%
Other financing uses/transfers out	0	0	0	0	0.00%
Total Capital Projects Expend.	270,000	0	0	\$ 270,000	100.00%

Excess (Deficiency) Revenues over

Expenditures	0	45,000			
Budgeted Fund Balance 6/30/15	0				

GAINESVILLE PARKS & RECREATION
FY2017 REVENUE COMPARISON

	FY2017 Revised Projected	FY2017 Actual	Over (Under) Collected	% of Projected
TAXES				
Taxes (Generated by .75 mills)	\$ 2,852,664.00	\$ 5,858.64	\$ (2,846,805.36)	-99.79%

SOCCER COMPLEX

330.2000	Recreational Fees	\$ 4,800.00	\$ -	\$ (4,800.00)	-100.00%
330.2010	Rental Income	\$ 13,500.00	\$ -	\$ (13,500.00)	-100.00%
330.2020	Event Revenue	\$ 500.00	\$ -	\$ (500.00)	-100.00%
330.2030	Concessions	\$ 2,400.00	\$ -	\$ (2,400.00)	-100.00%
330.2040	Sponsorships	\$ 250.00	\$ -	\$ (250.00)	-100.00%
330.9000	Miscellaneous Revenue	\$ -	\$ -	\$ -	0.00%
330.1000	Contributions	\$ -	\$ -	\$ -	100.00%
	SUB-TOTAL	\$ 21,450.00	\$ -	\$ (21,450.00)	-100.00%

RECREATION SERVICES

315.1000	C.O. Miscellaneous	\$ 400.00	\$ 8.54	\$ (391.46)	-97.87%
315.1100	C.O. Youth Athletics	\$ 13,000.00	\$ 558.48	\$ (12,441.52)	-95.70%
315.2040	Sponsorships	\$ 7,000.00	\$ 900.00	\$ (6,100.00)	0.00%
315.2100	Adult Athletic Registration	\$ -	\$ -	\$ -	0.00%
315.2200	Program Registration	\$ 112,100.00	\$ 21,439.25	\$ (90,660.75)	-80.87%
315.2300	Special Events - Taxable	\$ 13,000.00	\$ 2,604.68	\$ (10,395.32)	-79.96%
315.2301	Special Events - Non-Taxable	\$ 35,600.00	\$ 40.00	\$ (35,560.00)	0.00%
315.2400	Tennis Registration	\$ 11,600.00	\$ 385.75	\$ (11,214.25)	-96.67%
315.4000	Facility Leases	\$ -	\$ -	\$ -	0.00%
315.4300	F.L. Fields & Courts	\$ 2,500.00	\$ 350.00	\$ (2,150.00)	-86.00%
315.4400	F.L. Longwood Fields & Courts	\$ 2,100.00	\$ 420.00	\$ (1,680.00)	-80.00%
315.1000	Contributions	\$ -	\$ -	\$ -	0.00%
	Sub-Total	\$ 197,300.00	\$ 26,706.70	\$ (170,593.30)	-86.46%

FRANCES MEADOWS CENTER

382.34.2040	Sponsorships	\$ 10,000.00	\$ 1,425.00	\$ (8,575.00)	0.00%
382.34.2301	Special Events - Non-Taxable	\$ 3,000.00	\$ 195.00	\$ (2,805.00)	-93.50%
382.34.3001	Competitive Swim Team	\$ 87,400.00	\$ 21,064.73	\$ (66,335.27)	-75.90%
382.34.3100	General Admissions	\$ 300,000.00	\$ 133,322.67	\$ (166,677.33)	-55.56%
382.34.3200	Concessions	\$ 105,000.00	\$ 42,200.11	\$ (62,799.89)	-59.81%
382.34.3400	Instructional Classes	\$ 135,000.00	\$ 13,750.36	\$ (121,249.64)	-89.81%
382.34.3410	Grant Make-a-Splash	\$ -	\$ -	\$ -	0.00%
382.34.3500	Instructional Pool Rentals	\$ 65,000.00	\$ 7,924.00	\$ (57,076.00)	-87.81%
382.34.6000	Room Rentals	\$ 45,000.00	\$ 16,025.00	\$ (28,975.00)	-64.39%
382.34.6900	Service Rentals	\$ -	\$ -	\$ -	0.00%
382.34.7400	Miscellaneous Income	\$ 2,500.00	\$ 1,318.50	\$ (1,181.50)	-47.26%
382.34.7600	Food Service Fees	\$ -	\$ -	\$ -	0.00%
382.34.7900	Fitness Center Fees	\$ 140,000.00	\$ 19,774.89	\$ (120,225.11)	-85.88%
382.34.8000	Equipment Rental	\$ -	\$ -	\$ -	0.00%
382.34.8400	Personnel Reimbursements	\$ -	\$ 30.00	\$ 30.00	#DIV/0!
	Sub-Total	\$ 892,900.00	\$ 257,030.26	\$ (635,869.74)	-71.21%

LANIER POINT

365.5000	Concessions	\$ 56,000.00	\$ 7,527.01	\$ (48,472.99)	-86.56%
365.5100	Gate Receipts	\$ 3,000.00	\$ 967.29	\$ (2,032.71)	-67.76%
365.5200	League Fees	\$ 14,850.00	\$ 1,725.00	\$ (13,125.00)	-88.38%
365.5300	Other (Rentals)	\$ 44,500.00	\$ 4,598.75	\$ (39,901.25)	-89.67%
365.5400	Souvenirs	\$ -	\$ -	\$ -	0.00%
365.5500	Sponsorships	\$ 6,000.00	\$ 683.67	\$ (5,316.33)	-88.61%
365.5600	Tournament Fees	\$ 3,000.00	\$ 1,750.00	\$ (1,250.00)	-41.67%
365.1000	Contributions	\$ -	\$ -	\$ -	0.00%
	Sub-Total	\$ 127,350.00	\$ 17,251.72	\$ (110,098.28)	-86.45%

YSBC

376.34.2040	Sponsorships	\$ 6,000.00	\$ 900.00	\$ (5,100.00)	-85.00%
376.34.9500	Program Income	\$ 90,040.00	\$ 21,551.50	\$ (68,488.50)	-76.06%
376.34.5100	Gate Fees	\$ 15,000.00	\$ 1,081.31	\$ (13,918.69)	0.00%

	Sub-Total	\$ 111,040.00	\$ 23,532.81	\$ (87,507.19)	-78.81%

CIVIC CENTER - DIVISION

380.34.2040	C.C. Sponsorships	\$ 1,000.00	\$ -	\$ (1,000.00)	-100.00%
380.34.4501	Rent - Longwood Pavilion	\$ 6,500.00	\$ 1,140.00	\$ (5,360.00)	-82.46%
380.34.4600	Rent - Other Pavilions	\$ 9,000.00	\$ 2,467.50	\$ (6,532.50)	-72.58%
380.34.4700	Rent - Camp Fire Cabin	\$ 26,000.00	\$ 3,700.00	\$ (22,300.00)	-85.77%
380.34.6000	Rent - Board Room	\$ 4,300.00	\$ 525.00	\$ (3,775.00)	-87.79%
380.34.6100	Rent - Chattahoochee	\$ 25,500.00	\$ 6,371.25	\$ (19,128.75)	-75.01%
380.34.6200	Rent - Chestatee	\$ 18,000.00	\$ 2,585.50	\$ (15,414.50)	-85.64%
380.34.6300	Rent - Gaines	\$ 8,000.00	\$ 925.00	\$ (7,075.00)	-88.44%
380.34.6400	Rent - Grand Ballroom	\$ 90,000.00	\$ 12,535.00	\$ (77,465.00)	-86.07%
380.34.6500	Rent - Kitchen	\$ 500.00	\$ -	\$ (500.00)	-100.00%
380.34.6600	Rent - Longstreet Room	\$ 500.00	\$ 310.00	\$ (190.00)	-38.00%
380.34.6650	Rent-Longstreet/Lyman Hall	\$ 20,000.00	\$ 2,166.00	\$ (17,834.00)	-89.17%
380.34.6800	Rent - Sidney Lanier	\$ 22,500.00	\$ 3,678.50	\$ (18,821.50)	-83.65%
380.34.4500	Total CC Room Rentals	\$ 215,300.00	\$ 32,796.25	\$ (182,503.75)	-84.77%
380.34.6900	Service Rental	\$ 9,500.00	\$ 1,123.00	\$ (8,377.00)	-88.18%
380.34.7110	Rent - FSNC Room A	\$ 7,300.00	\$ 980.00	\$ (6,320.00)	-86.58%
380.34.7120	Rent - FSNC Room B	\$ 1,500.00	\$ 460.00	\$ (1,040.00)	-69.33%
380.34.7130	Rent - FSNC Room AB	\$ 15,500.00	\$ 8,447.25	\$ (7,052.75)	-45.50%
380.34.7140	Rent - FSNC Conf. Room	\$ 1,000.00	\$ 341.00	\$ (659.00)	-65.90%
380.34.7150	Rent - FSNC Kitchen	\$ -	\$ -	\$ -	#DIV/0!
380.34.7200	Total FSNC Room Rental	\$ 25,300.00	\$ 10,228.25	\$ (15,071.75)	-59.57%
380.34.7200	Facility Lease	\$ -	\$ -	\$ -	0.00%
380.34.7400	Misc. Charges	\$ -	\$ -	\$ -	0.00%
380.34.7510	Special Events	\$ 10,000.00	\$ -	\$ (10,000.00)	-100.00%
380.34.7600	Catering Fees	\$ 39,500.00	\$ 5,189.30	\$ (34,310.70)	-86.86%
380.34.8000	Equipment Rental	\$ 28,000.00	\$ 4,064.00	\$ (23,936.00)	-85.49%
380.34.8200	Food Service Fees	\$ 1,800.00	\$ -	\$ (1,800.00)	-100.00%
380.34.8400	Personnel Reimbursements	\$ -	\$ -	\$ -	#DIV/0!
	Sub-Total	\$ 345,900.00	\$ 57,008.30	\$ (288,891.70)	-83.52%

MISCELLANEOUS REVENUE

38.9000	Other Revenue	\$ 1,000.00	\$ 340.47	\$ (659.53)	-65.95%
39.1000	Surplus Sales	\$ 500.00	\$ -	\$ (500.00)	0.00%
39.3001	Transfer from General Fund	\$ -	\$ -	\$ -	0.00%
39.3260	Transfer from Hotel Tax	\$ -	\$ -	\$ -	0.00%
39.3490	Transfer from Capital Projects	\$ -	\$ -	\$ -	
39.9900	Budgeted Fund Balance	\$ 153,960.00	\$ -	\$ (153,960.00)	-100.00%
	Sub-Total	\$ 155,460.00	\$ 340.47	\$ (155,119.53)	-99.78%

INTEREST

36.1000	Interest on Investments	\$ 3,500.00	\$ 365.14	\$ (3,134.86)	-89.57%
376.36.1000	Interest - YSBC	\$ -	\$ 38.03	\$ 38.03	0.00%
378.36.1000	Interest - Development Fund	\$ -	\$ 20.29	\$ 20.29	0.00%
	Sub-Total	\$ 3,500.00	\$ 423.46	\$ (3,076.54)	-87.90%

INTERGOVERNMENTAL

33.1200	Intergov't - Hall Co.	\$ -	\$ -	\$ -	0.00%
33.5006	Grant - AM Dermatology	\$ -	\$ -	\$ -	0.00%
	Sub-Total	\$ -	\$ -	\$ -	0.00%

SPONSORSHIPS

34.2040	Non-Departmental	\$ -	\$ -	\$ -	
	Sub-Total	\$ -	\$ -	\$ -	\$ -

CONTRIBUTIONS

376.1000	YSBC	\$ 500.00	\$ -	\$ (500.00)	0.00%
37.1000	Contributions - P&R	\$ -	\$ 10,225.00	\$ 10,225.00	0.00%
37.1002	Contributions - FOTP	\$ -	\$ -	\$ -	0.00%
	Sub-Total	\$ 500.00	\$ 10,225.00	\$ 9,725.00	0.00%

	TOTAL REVENUE	\$ 4,708,064.00	\$ 398,377.36	\$ (4,309,686.64)	-91.54%
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CITY OF GAINESVILLE
RECREATION DIVISION
SUMMARY FINANCIAL STATEMENT
For the Month Ended August 31, 2016

% of Year Remaining = 83.33%

	REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	%
					REMAINING
REVENUES					
C.O. Miscellaneous	\$ 400	\$ 9	\$ 9	\$ 391	97.87%
C.O. Youth Athletics	\$ 13,000	\$ 558	\$ 558	\$ 12,442	95.70%
Sponsorships	\$ 7,000	\$ 150	\$ 900	\$ 6,100	0.00%
Program Registration	\$ 112,100	\$ 3,303	\$ 21,439	\$ 90,661	80.87%
Special Events-Taxable	\$ 13,000	\$ -	\$ 2,605	\$ 10,395	79.96%
Special Events- Non Taxable	\$ 35,600	\$ 40	\$ 40	\$ 35,560	0.00%
Tennis	\$ 11,600	\$ 386	\$ 386	\$ 11,214	96.67%
Facility Leases - Fields & Courts	\$ 2,500	\$ 225	\$ 350	\$ 2,150	86.00%
Facility Leases - Longwood Courts	\$ 2,100	\$ 285	\$ 420	\$ 1,680	80.00%
Contributions	\$ -	\$ -	\$ -	\$ -	0.00%
Adult Athletics-Facility Leases	\$ -	\$ -	\$ -	\$ -	0.00%
Facility Leases - Longwood Pav.	\$ -	\$ -	\$ -	\$ -	0.00%
Facility Leases - Other Pavilions	\$ -	\$ -	\$ -	\$ -	0.00%
Total Revenues	\$ 197,300	\$ 4,956	\$ 26,707	\$ 170,593	86.46%

EXPENDITURES					
Salaries & Benefits	\$ 317,430	\$ 25,453	\$ 64,457	\$ 252,973	79.69%
Professional Development (Travel)	\$ 4,200	\$ 450	\$ 450	\$ 3,750	89.29%
Advertising	\$ -	\$ -	\$ -	\$ -	0.00%
Liability Insurance	\$ 2,424	\$ 202	\$ 404	\$ 2,020	83.33%
Maintenance Contracts	\$ -	\$ -	\$ -	\$ -	0.00%
Dues	\$ 330	\$ -	\$ -	\$ 330	100.00%
Rent - Facilities & Equipment	\$ 3,000	\$ -	\$ -	\$ 3,000	100.00%
Contractual Services	\$ 63,950	\$ 2,513	\$ 15,712	\$ 48,238	75.43%
Tournament Fees	\$ -	\$ -	\$ -	\$ -	0.00%
Printing	\$ 2,800	\$ -	\$ 60	\$ 2,740	97.86%
Postage & Freight	\$ -	\$ -	\$ -	\$ -	0.00%
Supplies & Tools, Inventory Items	\$ 45,950	\$ 898	\$ 1,068	\$ 44,882	97.68%
Concession Purchases	\$ 10,000	\$ -	\$ -	\$ 10,000	100.00%
Utilities (Telephone)	\$ 4,400	\$ 315	\$ 315	\$ 4,086	92.85%
Other Operational Costs	\$ 2,300	\$ -	\$ -	\$ 2,300	100.00%
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	0.00%
New Equipment (Reserve)	\$ -	\$ -	\$ -	\$ -	0.00%
Total Expenditures	\$ 456,784	\$ 29,830	\$ 82,465	\$ 374,319	81.95%

Excess (Deficiency) Revenues Over Expenditures	\$ (259,484)	\$ (24,874)	\$ (55,759)
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NOTE: These financial statements are UNAUDITED and should be used for management purposes only.

CITY OF GAINESVILLE
ALLEN CREEK SOCCER COMPLEX
SUMMARY FINANCIAL STATEMENT
For the Month Ended August 31, 2016

% of Year Remaining = 83.33%

	REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	%
					REMAINING
REVENUES					
Recreational Fees	\$ 4,800	\$ -	\$ -	\$ 4,800	100.00%
Rentals	\$ 13,500	\$ -	\$ -	\$ 13,500	100.00%
Event Revenue	\$ 500	\$ -	\$ -	\$ 500	100.00%
Concessions	\$ 2,400	\$ -	\$ -	\$ 2,400	100.00%
Sponsorships	\$ 250	\$ -	\$ -	\$ 250	100.00%
Contributions	\$ -	\$ -	\$ -	\$ -	0.00%
Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ -	0.00%
Total Revenues	\$ 21,450	\$ -	\$ -	\$ 21,450	100.00%

EXPENDITURES					
Salaries & Benefits	\$ 14,090	\$ 150	\$ 300	\$ 13,790	97.87%
Travel & Professional Development	\$ 50	\$ -	\$ -	\$ 50	0.00%
Professional Fees - Legal	\$ -	\$ -	\$ -	\$ -	0.00%
Liability Insurance	\$ 2,583	\$ 48	\$ 95	\$ 2,488	96.31%
Dues	\$ -	\$ -	\$ -	\$ -	0.00%
Rent - Equipment	\$ 150	\$ -	\$ -	\$ 150	100.00%
Contractual Services	\$ 600	\$ -	\$ -	\$ 600	100.00%
WC Claims	\$ 250	\$ -	\$ -	\$ 250	0.00%
Printing	\$ -	\$ -	\$ -	\$ -	0.00%
Postage	\$ 5	\$ 0	\$ 0	\$ 5	0.00%
Supplies & Tools & Office Supplies	\$ 2,535	\$ -	\$ -	\$ 2,535	100.00%
Utilities	\$ 14,525	\$ -	\$ -	\$ 14,525	100.00%
Other Operational Costs	\$ 1,000	\$ -	\$ -	\$ 1,000	100.00%
Repairs & Maintenance	\$ 7,300	\$ 7	\$ 7	\$ 7,293	99.90%
New Equipment (Reserve)	\$ -	\$ -	\$ -	\$ -	0.00%
Total Expenditures	\$ 43,088	\$ 206	\$ 403	\$ 42,685	99.06%

Excess (Deficiency) Revenues Over Expenditures	\$ (21,638)	\$ (206)	\$ (403)
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NOTE: These financial statements are UNAUDITED and should be used for management purposes only.

CITY OF GAINESVILLE
LANIER POINT ATHLETIC COMPLEX
SUMMARY FINANCIAL STATEMENT
For the Month Ended August 31, 2016

% of Year Remaining = 83.33%

	REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	%
					REMAINING
REVENUES					
Concessions	\$ 56,000	\$ 4,123	\$ 7,527	\$ 48,473	86.56%
Gate Fees	\$ 3,000	\$ 967	\$ 967	\$ 2,033	67.76%
League Fees	\$ 14,850	\$ 1,725	\$ 1,725	\$ 13,125	88.38%
Other (Rentals)	\$ 44,500	\$ 2,699	\$ 4,599	\$ 39,901	89.67%
Souvenirs	\$ -	\$ -	\$ -	\$ -	0.00%
Sponsorships	\$ 6,000	\$ 684	\$ 684	\$ 5,316	88.61%
Tournament Fees	\$ 3,000	\$ 1,750	\$ 1,750	\$ 1,250	41.67%
Contributions	\$ -	\$ -	\$ -	\$ -	0.00%
Total Revenues	\$ 127,350	\$ 11,948	\$ 17,252	\$ 110,098	86.45%

EXPENDITURES					
Salaries & Benefits	\$ 99,026	\$ 7,194	\$ 15,488	\$ 83,538	84.36%
Travel & Professional Development	\$ 300	\$ -	\$ -	\$ 300	0.00%
Liability Insurance	\$ 1,396	\$ 116	\$ 233	\$ 1,163	83.33%
Maintenance Contracts	\$ 500	\$ -	\$ 43	\$ 457	91.40%
Dues	\$ 70	\$ -	\$ -	\$ 70	100.00%
Tournament Fees	\$ 400	\$ 52	\$ 52	\$ 348	87.06%
Contractual Services	\$ 13,500	\$ 4,146	\$ 6,273	\$ 7,227	53.53%
Printing	\$ 500	\$ -	\$ -	\$ 500	0.00%
Supplies & Tools - Inventory Items	\$ 15,680	\$ 344	\$ 344	\$ 15,336	97.80%
Concessions Purchases	\$ 29,000	\$ 421	\$ 1,943	\$ 27,057	93.30%
Utilities	\$ 43,411	\$ 3,565	\$ 4,185	\$ 39,226	90.36%
Other Operational Costs	\$ 500	\$ -	\$ -	\$ 500	100.00%
Repairs & Maintenance	\$ 1,500	\$ -	\$ -	\$ 1,500	100.00%
New Equipment	\$ -	\$ -	\$ -	\$ -	0.00%
Total Expenditures	\$ 205,783	\$ 15,839	\$ 28,561	\$ 177,222	86.12%

Excess (Deficiency) Revenues Over Expenditures	\$ (78,433)	\$ (3,891)	\$ (11,309)
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NOTE: These financial statements are UNAUDITED and should be used for management purposes only.

CITY OF GAINESVILLE
YOUTH SPORTS BOOSTER CLUB
SUMMARY FINANCIAL STATEMENT
For the Month Ended August 31, 2016

% of Year Remaining = 83.33%

	REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% REMAINING
REVENUES					
Sponsorships	\$ 6,000	\$ 900	\$ 900	\$ 5,100	85.00%
Program Registration	\$ 90,040	\$ 2,193	\$ 21,552	\$ 68,489	76.06%
Gate Fees	\$ 15,000	\$ 1,081	\$ 1,081	\$ 13,919	0.00%
Contributions	\$ 500	\$ -	\$ -	\$ 500	0.00%
Interest Income	\$ -	\$ 27	\$ 38	\$ (38)	0.00%
Total Revenues	\$ 111,540	\$ 4,202	\$ 23,571	\$ 87,969	78.87%

EXPENDITURES					
Advertising	\$ -	\$ -	\$ -	\$ -	0.00%
Liability Insurance	\$ 448	\$ -	\$ -	\$ 448	100.00%
Dues	\$ 4,350	\$ -	\$ -	\$ 4,350	100.00%
Contractual Services	\$ 44,874	\$ 752	\$ 752	\$ 44,122	98.32%
Printing	\$ 500	\$ -	\$ -	\$ 500	100.00%
Supplies & Tools	\$ 60,000	\$ 5,854	\$ 5,854	\$ 54,146	90.24%
League Fees	\$ 256	\$ -	\$ -	\$ 256	0.00%
Total Expenditures	\$ 110,428	\$ 6,606	\$ 6,606	\$ 103,822	94.02%

Excess (Deficiency) Revenues Over Expenditures	\$ 1,112	\$ (2,404)	\$ 16,965
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NOTE: These financial statements are UNAUDITED and should be used for management purposes only.

CITY OF GAINESVILLE
CIVIC CENTER
SUMMARY FINANCIAL STATEMENT
For the Month Ended August 31, 2016

% of Year Remaining = 83.33%

	REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	%
					REMAINING
REVENUES					
Facility Leases - Longwood Pav.	\$ 6,500	\$ 890	\$ 1,140	\$ 5,360	82.46%
Facility Leases - Other Pavilions	\$ 9,000	\$ 1,538	\$ 2,468	\$ 6,533	72.58%
Room Rentals	\$ 240,600	\$ 25,428	\$ 43,025	\$ 197,576	82.12%
Facility Leases	\$ -	\$ -	\$ -	\$ -	0.00%
Service Rentals	\$ 9,500	\$ 542	\$ 1,123	\$ 8,377	88.18%
Miscellaneous Charges	\$ -	\$ -	\$ -	\$ -	0.00%
Special Events	\$ 10,000	\$ -	\$ -	\$ 10,000	100.00%
Catering Fees & Food Services	\$ 41,300	\$ 3,756	\$ 5,189	\$ 36,111	87.44%
Equipment Rental	\$ 28,000	\$ 2,643	\$ 4,064	\$ 23,936	85.49%
Personnel Reimbursements	\$ -	\$ -	\$ -	\$ -	0.00%
Sponsorships	\$ 1,000	\$ -	\$ -	\$ 1,000	0.00%
Contributions	\$ -	\$ -	\$ -	\$ -	0.00%
Total Revenues	\$ 345,900	\$ 34,796	\$ 57,008	\$ 288,892	83.52%

EXPENDITURES					
Salaries & Benefits	\$ 315,117	\$ 22,044	\$ 44,863	\$ 270,254	85.76%
Professional Development (Travel)	\$ -	\$ -	\$ -	\$ -	0.00%
Advertising	\$ -	\$ -	\$ -	\$ -	0.00%
Liability Insurance	\$ 10,490	\$ 874	\$ 1,748	\$ 8,742	83.33%
Maintenance Contracts	\$ 2,924	\$ 70	\$ 140	\$ 2,784	95.21%
Dues	\$ -	\$ -	\$ -	\$ -	0.00%
Rent - Equipment	\$ 300	\$ -	\$ -	\$ 300	100.00%
Contractual Services	\$ 19,114	\$ 630	\$ 756	\$ 18,358	96.04%
Supplies & Tools	\$ 18,503	\$ 1,072	\$ 1,087	\$ 17,416	94.13%
Inventory Items	\$ 2,397	\$ -	\$ -	\$ 2,397	0.00%
Laundry & Linen	\$ 16,000	\$ 632	\$ 632	\$ 15,368	96.05%
Janitorial & Operational Supplies	\$ 7,000	\$ 327	\$ 535	\$ 6,465	92.36%
Concession Purchases	\$ 4,000	\$ 274	\$ 274	\$ 3,726	93.16%
Utilities	\$ 97,865	\$ 7,561	\$ 7,561	\$ 90,304	92.27%
Other Operational Costs	\$ 250	\$ 19	\$ 19	\$ 232	92.60%
Repairs & Maintenance	\$ 9,500	\$ 1,114	\$ 1,243	\$ 8,257	86.92%
New Equipment	\$ 8,500	\$ -	\$ -	\$ 8,500	0.00%
Total Expenditures	\$ 511,960	\$ 34,617	\$ 58,858	\$ 453,102	88.50%

Excess (Deficiency) Revenues Over Expenditures	\$ (166,060)	\$ 179	\$ (1,850)
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NOTE: These financial statements are UNAUDITED and should be used for management purposes only.

**GAINESVILLE PARKS & RECREATION AGENCY
CIVIC CENTER INCOME STATEMENT @ 8/31/16**

INCOME	BUDGETED	THIS MONTH	THIS MONTH		Y-T-D		BALANCE
			LAST YEAR	YEAR TO DATE	LAST YEAR		
Facility Leases-Longwood Pavilion	\$ 6,500	\$ 890	\$ 540	\$ 1,140	\$ 1,125	\$ 5,360	
Facility Leases- Other Pavilions	\$ 9,000	\$ 1,538	\$ 1,265	\$ 2,468	\$ 2,340	\$ 6,533	
Camp Fire Cabin	\$ 26,000	\$ 1,725	\$ 2,325	\$ 3,700	\$ 3,858	\$ 22,300	
Room Rentals	\$ 214,600	\$ 23,703	\$ 12,266	\$ 39,325	\$ 30,210	\$ 175,276	
Facility Leases	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Service Rentals	\$ 9,500	\$ 542	\$ 598	\$ 1,123	\$ 1,802	\$ 8,377	
Miscellaneous Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Special Events	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000	
Catering Fees	\$ 39,500	\$ 3,756	\$ 2,934	\$ 5,189	\$ 5,318	\$ 34,311	
Equipment Rental	\$ 28,000	\$ 2,643	\$ 786	\$ 4,064	\$ 3,319	\$ 23,936	
Food Service Fees	\$ 1,800	\$ -	\$ -	\$ -	\$ -	\$ 1,800	
Personnel Reimbursements	\$ -	\$ -	\$ 770	\$ -	\$ 1,995	\$ -	
C.C. Sponsorships	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000	
TOTALS	\$ 345,900	\$ 34,796	\$ 21,484	\$ 57,008	\$ 49,967	\$ 288,892	

EXPENDITURES							
Salaries & Benefits	\$ 315,117	\$ 22,044	\$ 21,965	\$ 44,863	\$ 45,538	\$ 270,254	
Professional Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Liability Insurance	\$ 10,490	\$ 874	\$ 1,342	\$ 1,748	\$ 2,683	\$ 8,742	
Maintenance Contracts	\$ 2,924	\$ 70	\$ 331	\$ 140	\$ 331	\$ 2,784	
Dues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Rent - Equipment	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ 300	
Contractual Services	\$ 19,114	\$ 630	\$ 1,969	\$ 756	\$ 5,591	\$ 18,358	
Supplies & Tools	\$ 18,503	\$ 1,072	\$ 625	\$ 1,087	\$ 777	\$ 17,416	
Inventory Items	\$ 2,397	\$ -	\$ -	\$ -	\$ -	\$ 2,397	
Laundry & Linen	\$ 16,000	\$ 632	\$ -	\$ 632	\$ -	\$ 15,368	
Janitorial Supplies	\$ 7,000	\$ 327	\$ 325	\$ 535	\$ 717	\$ 6,465	
Concession Purchases	\$ 4,000	\$ 274	\$ 239	\$ 274	\$ 239	\$ 3,726	
Utilities	\$ 97,865	\$ 7,561	\$ 9,185	\$ 7,561	\$ 9,185	\$ 90,304	
Other Operational Costs	\$ 250	\$ 19	\$ -	\$ 19	\$ -	\$ 232	
Repairs & Maintenance	\$ 9,500	\$ 1,114	\$ 415	\$ 1,243	\$ 445	\$ 8,257	
New Equipment (Reserve)	\$ 8,500	\$ -	\$ -	\$ -	\$ -	\$ 8,500	
TOTALS	\$ 511,960	\$ 34,617	\$ 36,396	\$ 58,858	\$ 65,506	\$ 453,102	

GAINESVILLE CIVIC CENTER
FY2017 REVENUE COMPARISON

RENTAL FACILITY RECEIPTS		FY2017 Revised Projected	FY2017 ACTUAL	Over (Under) Collected	% of Projected
34.4501	Rent - Longwood Pavilion	\$ 6,500.00	\$ 1,140.00	-5,360.00	-82.46%
34.4600	Rent - Other Pavilions	\$ 9,000.00	\$ 2,467.50	-6,532.50	-72.58%
34.4700	Rent - Camp Fire Cabin	\$ 26,000.00	3,700.00	-22,300.00	-85.77%
34.6000	Rent - Board Room	\$ 4,300.00	525.00	-3,775.00	-87.79%
34.6100	Rent - Chattahoochee Room	\$ 25,500.00	6,371.25	-19,128.75	-75.01%
34.6200	Rent - Chestatee Room	\$ 18,000.00	2,585.50	-15,414.50	-85.64%
34.6300	Rent - Gaines Room	\$ 8,000.00	925.00	-7,075.00	-88.44%
34.6400	Rent - Grand Ballroom	\$ 90,000.00	12,535.00	-77,465.00	-86.07%
34.6500	Rent - Kitchen	\$ 500.00	0.00	-500.00	-100.00%
34.6600	Rent - Longstreet Room	\$ 500.00	310.00	-190.00	-38.00%
34.6650	Rent - Longstreet/Lyman Hall Combo	\$ 20,000.00	2,166.00	-17,834.00	-89.17%
34.6800	Rent - Sidney Lanier Room	\$ 22,500.00	3,678.50	-18,821.50	-83.65%
34.7110	FSNC - Room A	\$ 7,300.00	980.00	-6,320.00	-86.58%
34.7120	FSNC - Room B	\$ 1,500.00	460.00	-1,040.00	-69.33%
34.7130	FSNC - Room A/B	\$ 15,500.00	8,447.25	-7,052.75	-45.50%
34.7140	FSNC - Conf. Room	\$ 1,000.00	341.00	-659.00	-65.90%
34.7150	FSNC - Kitchen	\$ -	0.00	0.00	0.00%
	TOTAL ROOM RENTAL	\$ 240,600.00	\$ 43,024.50	\$ (197,575.50)	-82.12%
34.7200	Facility Leases-3rd Floor Office Space	\$ -	0.00	0.00	0.00%
	Sub-Total	\$ 256,100.00	\$ 46,632.00	\$ (197,575.50)	-77.15%
34.8000	Equipment Rental	\$ 28,000.00	4,064.00	-23,936.00	-85.49%
	*Tables/Chairs				
	*Exhibit Equipment				
	*Audio/Visual				
	*Piano/Tuning				
	Sub-Total	\$ 28,000.00	4,064.00	-23,936.00	-85.49%
34.6900	Service Rental	\$ 9,500.00	1,123.00	-8,377.00	-88.18%
	*Cable TV Hookup				
	*Phone Hookup				
	*Linen				
	Sub-Total	\$ 9,500.00	1,123.00	-8,377.00	-88.18%
34.7600	Catering Fees	\$ 39,500.00	5,189.30	-34,310.70	-86.86%
34.8200	Food Service Fees	\$ 1,800.00	0.00	-1,800.00	-100.00%
	Sub-Total	\$ 41,300.00	5,189.30	-36,110.70	-87.44%
34.8400	Personnel Reimbursements	\$ -	0.00	0.00	0.00%
	*Security Officers				
	*Set-up Personnel				
	Sub-Total	\$ -	0.00	0.00	0.00%

83.33% of Year Remaining
as of 8/31/16

34.2040	Sponsorships	\$ 1,000.00	0.00	-1,000.00	-100.00%
37.1000	Contributions	\$ -	0.00	0.00	0.00%
34.7400	Other Miscellaneous Revenue	\$ -	0.00	0.00	0.00%
34.7510	Special Events	\$ 10,000.00	0.00	0.00	0.00%
	Sub-Total	\$ 11,000.00	0.00	-1,000.00	-9.09%
	TOTAL REVENUE	\$ 345,900.00	\$ 57,008.30	-288,891.70	-83.52%

CITY OF GAINESVILLE
FRANCES MEADOWS AQUATIC AND COMMUNITY CENTER
SUMMARY FINANCIAL STATEMENT
For the Month Ended August 31, 2016

% of Year Remaining = 83.33%

	REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% REMAINING
REVENUES					
Sponsorships	\$ 10,000	\$ 500	\$ 1,425	\$ 8,575	85.75%
Special Events - Non Taxable	\$ 3,000	\$ 195	\$ 195	\$ 2,805	93.50%
Competitive Swim Team	\$ 87,400	\$ 15,949	\$ 21,065	\$ 66,335	75.90%
General Admissions	\$ 300,000	\$ 39,285	\$ 133,323	\$ 166,677	55.56%
Concessions	\$ 105,000	\$ 11,447	\$ 42,200	\$ 62,800	59.81%
Instructional Classes	\$ 135,000	\$ 6,647	\$ 13,750	\$ 121,250	89.81%
Instructional Pool Rentals	\$ 65,000	\$ 3,747	\$ 7,924	\$ 57,076	87.81%
Room Rentals	\$ 45,000	\$ 6,706	\$ 16,025	\$ 28,975	64.39%
Service Rentals	\$ -	\$ -	\$ -	\$ -	0.00%
Miscellaneous Revenue	\$ 2,500	\$ 427	\$ 1,319	\$ 1,182	47.26%
Food Service Fees	\$ -	\$ -	\$ -	\$ -	0.00%
Fitness Center Fees	\$ 140,000	\$ 12,694	\$ 19,775	\$ 120,225	85.88%
Equipment Rental	\$ -	\$ -	\$ -	\$ -	0.00%
Personnel Reimbursements	\$ -	\$ -	\$ 30	\$ (30)	0.00%
Contributions	\$ -	\$ -	\$ -	\$ -	0.00%
Grant: Make-a-Splash	\$ -	\$ -	\$ -	\$ -	0.00%
Total Revenues	\$ 892,900	\$ 97,596	\$ 257,030	\$ 635,870	71.21%
EXPENDITURES					
Salaries & Benefits	\$ 818,165	\$ 78,800	\$ 164,113	\$ 654,051	79.94%
Travel & Professional Development	\$ 2,815	\$ -	\$ -	\$ 2,815	100.00%
Advertising	\$ -	\$ -	\$ -	\$ -	0.00%
Liability Insurance	\$ 24,880	\$ 2,073	\$ 4,147	\$ 20,733	83.33%
Maintenance Contracts	\$ 7,300	\$ 1,052	\$ 1,451	\$ 5,849	80.13%
Dues	\$ 12,057	\$ -	\$ -	\$ 12,057	100.00%
Rental - Equipment	\$ 4,400	\$ 394	\$ 523	\$ 3,877	88.12%
Contractual Services	\$ 120,710	\$ 7,644	\$ 10,617	\$ 110,093	91.20%
Printing	\$ 625	\$ -	\$ 260	\$ 365	58.40%
Supplies & Tools	\$ 31,975	\$ 3,620	\$ 6,240	\$ 25,735	80.49%
Inventory Items	\$ 16,500	\$ -	\$ -	\$ 16,500	0.00%
Laundry & Linen	\$ -	\$ -	\$ -	\$ -	0.00%
Janitorial & Operational Supplies	\$ 45,000	\$ 13,985	\$ 14,908	\$ 30,092	66.87%
Concession Purchases	\$ 59,500	\$ 9,212	\$ 15,932	\$ 43,568	73.22%
Utilities	\$ 244,220	\$ 18,003	\$ 19,110	\$ 225,110	92.17%
Other Operational Costs	\$ 6,525	\$ 21	\$ 49	\$ 6,477	99.26%
Repairs & Maintenance	\$ 47,852	\$ 9,984	\$ 10,557	\$ 37,295	77.94%
New Equipment	\$ -	\$ -	\$ -	\$ -	0.00%
Total Expenditures	\$ 1,442,524	\$ 144,788	\$ 247,905	\$ 1,194,618	82.81%

Excess (Deficiency) Revenues Over Expenditures	\$ (549,624)	\$ (47,192)	\$ 9,125
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NOTE: These financial statements are UNAUDITED and should be used for management purposes only.

**GAINESVILLE PARKS & RECREATION AGENCY
FRANCES MEADOWS CENTER INCOME STATEMENT @ 8/31/16**

INCOME	BUDGETED	THIS MONTH	THIS MONTH		Y-T-D		BALANCE
			LAST YEAR	YEAR TO DATE	LAST YEAR		
Sponsorships	\$ 10,000	\$ 500	\$ -	\$ 1,425	\$ -	\$ 8,575	
Special Events - Non Taxable	\$ 3,000	\$ 195	\$ 150	\$ 195	\$ 150	\$ 2,805	
Competitive Swim Team	\$ 87,400	\$ 15,949	\$ 6,237	\$ 21,065	\$ 11,781	\$ 66,335	
General Admissions	\$ 300,000	\$ 39,285	\$ 38,699	\$ 133,323	\$ 125,168	\$ 166,677	
Concessions	\$ 105,000	\$ 11,447	\$ 12,485	\$ 42,200	\$ 43,175	\$ 62,800	
Instructional Classes	\$ 135,000	\$ 6,647	\$ 6,081	\$ 13,750	\$ 16,460	\$ 121,250	
Instructional Pool Rentals	\$ 65,000	\$ 3,747	\$ 5,521	\$ 7,924	\$ 11,626	\$ 57,076	
Room Rentals	\$ 45,000	\$ 6,706	\$ 4,847	\$ 16,025	\$ 15,124	\$ 28,975	
Service Rentals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Miscellaneous Charges	\$ 2,500	\$ 427	\$ 316	\$ 1,319	\$ 1,034	\$ 1,182	
Food Service Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fitness Center Fees	\$ 140,000	\$ 12,694	\$ 10,361	\$ 19,775	\$ 19,382	\$ 120,225	
Equipment Rental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Personnel Reimbursements	\$ -	\$ -	\$ 90	\$ 30	\$ 180	\$ (30)	
Grant: Make-a-Splash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTALS	\$ 892,900	\$ 97,596	\$ 84,787	\$ 257,030	\$ 244,080	\$ 635,870	

EXPENDITURES							
Salaries & Benefits	\$ 818,165	\$ 78,800	\$ 78,972	\$ 164,113	\$ 167,841	\$ 654,051	
Travel & Professional Development	\$ 2,815	\$ -	\$ 412	\$ -	\$ 412	\$ 2,815	
Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Liability Insurance	\$ 24,880	\$ 2,073	\$ 1,684	\$ 4,147	\$ 3,367	\$ 20,733	
Maintenance Contracts	\$ 7,300	\$ 1,052	\$ 135	\$ 1,451	\$ 442	\$ 5,849	
Dues	\$ 12,057	\$ -	\$ -	\$ -	\$ -	\$ 12,057	
Rental - Equipment	\$ 4,400	\$ 394	\$ 199	\$ 523	\$ 432	\$ 3,877	
Contractual Services	\$ 120,710	\$ 7,644	\$ 7,881	\$ 10,617	\$ 12,015	\$ 110,093	
Printing	\$ 625	\$ -	\$ -	\$ 260	\$ -	\$ 365	
Supplies & Tools	\$ 31,975	\$ 3,620	\$ 627	\$ 6,240	\$ 1,457	\$ 25,735	
Inventory Items	\$ 16,500	\$ -	\$ -	\$ -	\$ -	\$ 16,500	
Laundry & Linen	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Janitorial & Operational Supplies	\$ 45,000	\$ 13,985	\$ 1,888	\$ 14,908	\$ 11,623	\$ 30,092	
Concession Purchases	\$ 59,500	\$ 9,212	\$ 7,248	\$ 15,932	\$ 18,744	\$ 43,568	
Utilities	\$ 244,220	\$ 18,003	\$ 25,386	\$ 19,110	\$ 25,831	\$ 225,110	
Other Operational Costs	\$ 6,525	\$ 21	\$ 92	\$ 49	\$ 92	\$ 6,477	
Repairs & Maintenance	\$ 47,852	\$ 9,984	\$ 364	\$ 10,557	\$ 811	\$ 37,295	
New Equipment (Reserve)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTALS	\$ 1,442,524	\$ 144,788	\$ 124,888	\$ 247,905	\$ 243,067	\$ 1,194,618	

83.33% of Year Remaining
as of 8/31/16

FRANCES MEADOWS CENTER
FY2017 REVENUE COMPARISON

		FY2017 Revised Projected	FY2017 ACTUAL	Over (Under) Collected	% of Projected
34.2040	Sponsorships	\$ 10,000.00	\$ 1,425.00	-8575.00	-85.75%
34.2301	Special Events - Non Taxable	\$ 3,000.00	\$ 195.00	-2805.00	-93.50%
34.3001	Competitive Swim Team	\$ 87,400.00	\$ 21,064.73	-66335.27	-75.90%
34.3100	General Admission	\$ 300,000.00	\$ 133,322.67	-166677.33	-55.56%
34.3200	Concessions	\$ 105,000.00	\$ 42,200.11	-62799.89	-59.81%
34.3400	Instructional Classes	\$ 135,000.00	\$ 13,750.36	-121249.64	-89.81%
34.3500	Pool Rentals	\$ 65,000.00	\$ 7,924.00	-57076.00	-87.81%
34.6000	Room Rentals	\$ 45,000.00	\$ 16,025.00	-28975.00	-64.39%
34.6900	Service Fees	\$ -	\$ -	0.00	0.00%
34.7400	Miscellaneous Revenue	\$ 2,500.00	\$ 1,318.50	-1181.50	-47.26%
34.7600	Food Service Fees (Catering)	\$ -	\$ -	0.00	0.00%
34.7900	Fitness Center Fees	\$ 140,000.00	\$ 19,774.89	-120225.11	-85.88%
34.8000	Equipment Rental	\$ -	\$ -	0.00	0.00%
34.8400	Personnel Reimbursements	\$ -	\$ 30.00	30.00	#DIV/0!
37.1000	Contributions	\$ -	\$ -	0.00	0.00%
34.3410.67100	Make a Splash Grant	\$ -	\$ -	0.00	0.00%
	TOTAL	\$ 892,900.00	\$ 257,030.26	-635869.74	-71.21%

GAINESVILLE PARKS AND RECREATION AGENCY

BOARD AGENDA ACTION SUMMARY

BOARD INFORMATION ONLY

Date: **October 10, 2016**

BOARD ACTION REQUIRED
(Refer to Board Agenda)

**SUBJECT: Award of Contract
for Replacement of
Civic Center Shingled
Roof**

- Business Action**
- Project Action**
- Budget Action**
- Other**

DESCRIPTION OF ISSUES:

The Board allocated \$120,000 in capital funds through the FY2017 Budget to replace the roof (both shingles and flat roof sections) of the Gainesville Civic Center. On September 7, 2016, requests for bids were solicited for the replacement of the Civic Center shingled roof being advertised as required in both the Gainesville Times and on the City of Gainesville Web Site. Additionally, bid packets were mailed to twenty-two (22) potential contractors. Eleven (11) vendors met the pre-bid requirement. Nine (9) bids were received on September 29, 2016. See bid evaluation form attached. Upon review, Roofing Resources of Georgia (Dahlonega, GA) submitted the lowest, responsive, acceptable bid in the amount of \$63,420.69 with 10 sheets of decking included. Any decking over 10 would be at \$35 per sheet as needed. Once the shingled roof section has been replaced, staff will work toward re-coating the flat roof sections.

AGENCY RECOMMENDATION:

Based on a review of the bids presented, the staff recommends awarding the contract for replacement of the Civic Center Shingled Roof to Roofing Resources of Georgia in the amount of \$63,420.69 and an additional \$579.31 for contingency and other project expenditures that may be necessary to complete the project as referenced in Project Resolution PR-16-04 attached.

SAMPLE MOTION:

I move we accept staff recommendation to award the Civic Center Shingled Roof Replacement Contract to Roofing Resources of Georgia for the amount of \$63,420.69 with a contingency and other project expenditures of up to \$579.31 as necessary not to exceed total project costs of \$64,000.00.

BOARD ACTION:

- Approved**
- Denied**
- Tabled**
- Referred to Committee**
- Other**

Funds Required: Yes X No

Amount: \$64,000.00

Funds Available: Yes X No

Source: Major Capital Budget

Acct. No.:

390.6149.01.522200.002.70047.RMT.5202

GAINESVILLE CIVIC CENTER SHINGLE ROOF REPLACEMENT - BID # 17013 RESULTS

COMPANY	PRICE	Original & 3 copies	Bid Certification	5 References	Product Warranty	Vendor Packet	Certificate of Insurance	Acknowledge Addendum #1	Days to complete job	Roof Decking per sheet
Edge 2 Edge Roofing	\$ 63,100.00	yes	yes	yes	yes	yes	yes	yes	60	\$ 120.00
Roofing Resources of GA	\$ 63,420.69	yes	yes	yes	yes	yes	yes	yes	5	\$ 35.00
JB Roofing	\$ 68,585.00	yes	yes	yes	yes	no yes*	yes	yes	10-15	\$ 65.00
Trademark Contractors	\$ 70,850.00	yes	yes	no	yes	no	yes	no	10-14	\$ 40.00
Christian Brothers Roofing	\$ 71,250.00	yes	yes	yes	yes	yes	yes	no	7	\$ 18.00
OC Roofing	\$ 73,112.37	yes	yes	yes	yes	yes	yes	yes	7	\$ 35.00
Accurate Roofing Solutions	\$ 100,500.00	yes	yes	yes	yes	yes	yes	yes	7-12	
Peach State Roofing	\$ 118,400.00	yes	yes	no	no	no	no	no	30	\$ 96.00
Wade Realty & Contracting	\$ 134,613.13	yes	yes	yes	yes	no	yes	yes	90	\$ 30.00

*Already an active vendor with City of Gainesville

Notes:

1. Eno Slaughter checked references for top two low bidders (Edge 2 Edge and Roofing Resources). Edge 2 Edge only provided 4 references and we were only able to get in touch with one (1). See attached.
2. On October 4, 2016, Melvin Cooper, Eno Slaughter, and Michael Graham met to discuss the bid results with the following comments:
 - a) Both Edge 2 Edge and Roofing Resources are responsible bidders.
 - b) Edge 2 Edge only provided 4 references and has only been in business 1 year vs. 5 years
 - c) Roofing Resources had the better bid package fully providing all required information with no assumptions necessary.
 - d) Roofing Resources provided 10 sheets of decking in their bid price. Anything over 10 would be \$35 per sheet.
 - e) In comparing apples to apples knowing that there will be a need to replace decking, the following was calculated:

	<u>Base Bid</u>	<u>10 Sheets - Decking</u>	<u>New Total</u>
Edge 2 Edge	\$ 63,100.00	\$1,200.00	\$ 64,300.00
Roofing Resources	\$ 63,420.69	\$ -	\$ 63,420.69
 - f) The committee called Matt Hamby, the Purchasing Manager to confirm the bid comparison. He agreed.
3. Recommendation: Committee agreed that Roofing Resources of Georgia was the most responsive, acceptable low bid at \$63,420.69. This recommendation will be made to the Parks and Recreation Board.

Signed:

 10/5/16
 Melvin Cooper, Director

 10/5/16
 Michael Graham, Deputy Director

 10-5-16
 Eno Slaughter, Parks Division Manager

GAINESVILLE PARKS AND RECREATION AGENCY
Gainesville Civic Center Shingle roof replacement – PRE BID Meeting

SIGN-IN SHEET (September 12-20 Gainesville Civic center)

Name	Company & Address	EMAIL	Phone Number	Appt. Time/ Date
Cory Rich	Roofing Services of Ga. 125 E. Hanover Drive Dahlonega GA 30533	Cory@Rhojga.com	678-514-9221	11am/9/12/16
JB's Roofing / Kenna	2311 Ruff PO Box 308 Douglasville GA 30133	kenna.tillman@bellsouth.net	678-283-3973	10:30 ^{9/12/16}
Christian Brothers	260 E. Crosscut Roswell GA	tripp.christianbrothersroofing@gmail		10:00
Marcellus Wade	Wade Realty and Contracting P.O. Box 1207 Buford, GA	mwade@wade realtycontracting.com	(770) 313 3904	3:00 pm
Rich Kravitz	TradeMark Contractors 5096 Brite Industrial Way Buford GA	Rrb@trademark-contr.com	678-598-0379	11:00 am ^{9/14/16}
Edge 2 Edge Roofing Breandan Lipton	897 E. Kennedy Rd Suwanee GA 30024	blipton@edge2edgeroofing.com	678-765-6570	2:30
Jawa Shimley	5403 Palmetto Ct Flowery Branch GA 30542	accuroofsgmail.com	678 687-6413	10:00 am
Jackson Luke	151 National Roofing 108 Mary Alice Park Dr. Cumming	jackson@freeroof south.com	770-895-1221	9:00 am
Anderson Roofing James Davis	ANDERSON Roofing	roofing-james@ windstorm.net	706 964 1714	9:00-10:00 am
CARL SIGMAN	PEACH STATE ROOFING	mark@peachstateest.com	770-962-9885	2:00 9-20
Ronald Ozburn	OC Roofing Systems.	ocroofingsystems@ gmail	706-870-0193.	4:00

678-971-5505

**Civic Center Roofing
Reference Checks**

Date/Time of Phone Call: 10-3-2016 2:30PM

Reference Check for: Roofing Resources (Company)

Contractor Project Manager: CAMY (Person dealing with Customer)

Reference Contact: Pam Forrester (Customer)

Project: Gainesville Academy

Project Costs: INS

Questions

1. Were the Project Leader and Team members pleasant to work with? Did they keep you well informed of the project? yes yes

2. Were all tasks carried out on schedule? If not, were you informed promptly of the change?

project on schedule

3. Are you pleased with the work completed?

Very pleased

4. Were costs of tasks maintained per your agreement or were there hidden add-ons?

Insurance covered part. she did not have other info.

5. Have there been any maintenance issues with the work?

Loose screws/metal Roof Immediate Response to Repair

6. How would you describe the overall performance of the Company?

Excellent

7. Would you use the Company again?

yes

Reference Check completed by ENO Slaughter

Civic Center Roofing
Reference Checks

Date/Time of Phone Call: 3:25 10-3-2016

Reference Check for: Roofing Resources (Company)

Contractor Project Manager: Cray (Person dealing with Customer)

Reference Contact: Randy Powers (Customer)

Project: Mountain Park Town Home Complex

Project Costs: INS

Questions

1. Were the Project Leader and Team members pleasant to work with? Did they keep you well informed of the project? Communication Great

2. Were all tasks carried out on schedule? If not, were you informed promptly of the change? yes, Really Fast work

3. Are you pleased with the work completed? Definitely

4. Were costs of tasks maintained per your agreement or were there hidden add-ons? yes Most was set by Insurance

5. Have there been any maintenance issues with the work? NONE

6. How would you describe the overall performance of the Company? Excellent
Cray Helped with Ins claim

7. Would you use the Company again? yes

Reference Check completed by Evo Slaughter

Civic Center Roofing
Reference Checks

Date/Time of Phone Call: 3:30 10-3-16

Reference Check for: Roofing Resources (Company)

Contractor Project Manager: Carly (Person dealing with Customer)

Reference Contact: Ed Muschell (Customer)

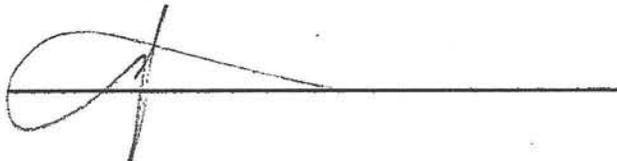
Project: Hidden Cove Condo

Project Costs: INS

Questions

1. Were the Project Leader and Team members pleasant to work with? Did they keep you well informed of the project?
very pleasant Informed us of other issues w/ @chimneys
2. Were all tasks carried out on schedule? If not, were you informed promptly of the change?
Ahead of schedule
3. Are you pleased with the work completed?
yes
4. Were costs of tasks maintained per your agreement or were there hidden add-ons?
yes
5. Have there been any maintenance issues with the work?
NOPE
6. How would you describe the overall performance of the Company?
Excellent Slow About Quoting Additional work Chimney Repair
7. Would you use the Company again?
Most definitely

Reference Check completed by



678-533-6381

**Civic Center Roofing
Reference Checks**

9:30 am she called left message 10/4/16

Date/Time of Phone Call: 3:55 10-3-2016 msg

Reference Check for: Edge to Edge (Company)

Contractor Project Manager: _____ (Person dealing with Customer)

Reference Contact: Ms. Casey Bily (Customer)

Project: Dwitt Health Org.

Project Costs: _____

Questions

1. Were the Project Leader and Team members pleasant to work with? Did they keep you well informed of the project?
2. Were all tasks carried out on schedule? If not, were you informed promptly of the change?
3. Are you pleased with the work completed? Left message very pleased with work
4. Were costs of tasks maintained per your agreement or were there hidden add-ons?
5. Have there been any maintenance issues with the work?
6. How would you describe the overall performance of the Company?
7. Would you use the Company again?

Reference Check completed by _____

678-892-1200

Civic Center Roofing

Reference Checks

10:1AM Left message 10-4-16
msg

Date/Time of Phone Call: 4:00 PM 10-3-2016

Reference Check for: Edge to Edge (Company)

Contractor Project Manager: _____ (Person dealing with Customer)

Reference Contact: John Schnader (Customer)

Project: _____

Project Costs: _____

Questions

1. Were the Project Leader and Team members pleasant to work with? Did they keep you well informed of the project?
2. Were all tasks carried out on schedule? If not, were you informed promptly of the change?
3. Are you pleased with the work completed?
4. Were costs of tasks maintained per your agreement or were there hidden add-ons?
5. Have there been any maintenance issues with the work?
6. How would you describe the overall performance of the Company?
7. Would you use the Company again?

Reference Check completed by _____

Civic Center Roofing
Reference ChecksDate/Time of Phone Call: 11:10 10-4-16 left msgReference Check for: Edge 2 Edge (Company)

Contractor Project Manager: _____ (Person dealing with Customer)

Reference Contact: Billy Ledwell (Customer)

Project: _____

Project Costs: _____

Questions

1. Were the Project Leader and Team members pleasant to work with? Did they keep you well informed of the project?
2. Were all tasks carried out on schedule? If not, were you informed promptly of the change?
3. Are you pleased with the work completed?
4. Were costs of tasks maintained per your agreement or were there hidden add-ons?
5. Have there been any maintenance issues with the work?
6. How would you describe the overall performance of the Company?
7. Would you use the Company again?

Reference Check completed by _____

770 703 2669

Civic Center Roofing

Reference Checks

10:00AM Left msg. 10-4-16

Date/Time of Phone Call:

4:05 10-3-2016 msg

Reference Check for:

Edge to Edge (Company)

Contractor Project Manager:

(Person dealing with Customer)

Reference Contact:

John Kimmons (Customer)

Project:

Christian City Asst. Living

Project Costs:

Questions

1. Were the Project Leader and Team members pleasant to work with? Did they keep you well informed of the project?
2. Were all tasks carried out on schedule? If not, were you informed promptly of the change?
3. Are you pleased with the work completed?
4. Were costs of tasks maintained per your agreement or were there hidden add-ons?
5. Have there been any maintenance issues with the work?
6. How would you describe the overall performance of the Company?
7. Would you use the Company again?

Reference Check completed by _____

**RESOLUTION PR-16-04
GAINESVILLE PARKS AND RECREATION**

CIVIC CENTER SHINGLED ROOF REPLACEMENT - AWARD OF CONTRACT

WHEREAS, the Parks and Recreation Board approved the replacement of the Gainesville Civic Center Roof, shingled and flat sections, allocating \$120,000 in capital funds through the FY2017 Budget (Project # 70047.RMT.5202); and

WHEREAS, requests for bids were solicited for replacement of the shingled roof on September 7, 2016; and

WHEREAS, nine (9) bids were received on September 29, 2016 and reviewed by staff; and

WHEREAS, the responsive, acceptable bid for said work was submitted by Roofing Resources of Georgia in the amount of \$63,420.69.

NOW, THEREFORE, BE IT RESOLVED that the Gainesville Parks and Recreation Board hereby authorizes award of the contract for replacement of the shingled roof of the Gainesville Civic Center to Roofing Resources of Georgia in the amount of \$63,420.69. An additional \$579.31 is also authorized for contingency and other project expenditures that may be necessary to complete the project.

BE IT FURTHER RESOLVED that the total cost for the project shall therefore not exceed \$64,000.00.

AND, BE IT EVEN FURTHER RESOLVED that the Director and/or Deputy Director are authorized to sign such documents that may be necessary to bind this agreement.

Adopted by the Gainesville Parks and Recreation Board of the City of Gainesville, Georgia this 10th day of October 2016.

Susan Daniell, Chair

This is to certify that I am Secretary of the Gainesville Parks and Recreation Board. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

Sam Richwine, Jr. MD, Secretary/Treasurer

GAINESVILLE PARKS AND RECREATION AGENCY
BOARD AGENDA ACTION SUMMARY

- BOARD INFORMATION ONLY**
- BOARD ACTION REQUIRED**
(Refer to Board Agenda)

Date: October 10, 2016

- Business Action**
- Project Action**
- Budget Action**
- Other**

**SUBJECT: Award of Contract for
Architectural Design, Bidding &
Construction Administration
Services for new Youth Athletic
Complex**

DESCRIPTION OF ISSUES:

The Board approved \$450,000 in capital funds from unappropriated impact fees for the FY2017 Budget to contract architectural design, engineering, bidding and construction administration services for the proposed SPLOST funded, \$6,750,000, Youth Athletic Complex (Project # 70046.CON.8304).

Lose & Associates, Inc. designed the original concept plan for the athletic complex and submitted a proposal for the final design and engineering component. In addition to reviewing the proposal from Lose & Associates, staff met with two (2) other firms: Foresite Group, and RKS Green Consulting Group.

After meeting with and upon review of the three proposals, Lose & Associates not only has the most experience with athletic complex design, but also understands our community's needs better since completing the last Gainesville Strategic Parks and Recreation Plan.

Lose & Associates' proposal to complete said services included:

Facility Design and Bidding Services -	\$271,920.00
Survey of Property -	\$ 27,300.00
Construction Administration (12 months) -	<u>\$ 60,000.00</u>
Costs Totaling	\$359,220.00

Other expenditures for this phase of the project but outside the contract with Lose & Associates includes:

Geotechnical Services -	\$10,000.00
Legal Services -	\$ 5,000.00
Construction Services -	\$20,000.00 (Salaries)
Contingency/Other -	<u>\$55,780.00</u>
Costs Totaling	\$90,780.00

Total Phase I Costs \$450,000

AGENCY RECOMMENDATION:

Staff recommends awarding the contract for stated services as proposed to Lose & Associates, Inc. in the amount of \$359,220 with an additional \$90,780 for contingency and other project expenditures that may be necessary to complete the project as referenced in Project Resolution PR-16-03 attached.

SAMPLE MOTION:

I move we accept staff recommendation to award the Architectural Design, Bidding & Construction Administration Services Contract for the new Youth Athletic Complex to Lose & Associates, Inc. in the amount of \$359,220.00 with a contingency and other project expenditures of up to \$90,780.00 as necessary not to exceed total project costs of \$450,000.00.

BOARD ACTION:

- Approved**
- Denied**
- Tabled**
- Referred to Committee**
- Other**

Funds Required: Yes X No
Amount: \$450,000.00

Funds Available: Yes X No
Source: Major Capital Budget

Acct. No.:
320.6200.03.5541000.009.70046.CON.8304

**RESOLUTION PR-16-03
GAINESVILLE PARKS AND RECREATION**

**YOUTH ATHLETIC COMPLEX
ARCHITECTURAL DESIGN, BIDDING & CONSTRUCTION SERVICES
AWARD OF CONTRACT**

WHEREAS, the City of Gainesville, through the Gainesville Parks and Recreation Board, desires to construct a new youth athletic complex on 190+/- acres of City owned property off of Allen Creek Road; and

WHEREAS, the Parks and Recreation Board approved \$450,000.00 in capital funds from unappropriated impact fees for the FY2017 Budget to contract for architectural design, engineering, bidding and construction administration services for the proposed SPLOST funded, \$6,750,000, Youth Athletic Complex (Project #70046.CON.8304); and

WHEREAS, staff has reviewed and recommends a proposal from Lose & Associates, Inc. for said services in the amount of \$359,220.00; and

WHEREAS, an additional \$90,780.00 is necessary for geotechnical, legal, and construction management services, as well as, contingency.

NOW, THEREFORE, BE IT RESOLVED THAT the Gainesville Parks and Recreation Board hereby recommends to the governing body for the City of Gainesville that Lose & Associates, Inc. and staff be able to proceed with design, engineering and production of construction drawings, specifications, and contract documents, and apply for all necessary permits and licenses through appropriate regulatory agencies and to obtain bids from pre-qualified construction contractors, and make recommendation of construction contract award to the governing body.

BE IT FURTHER RESOLVED THAT the Gainesville Parks and Recreation Board supports the authorization for the expenditure of \$359,220.00 for the work proposed, and an additional \$90,780.00 for geotechnical testing, staff salaries, legal services, and other project costs as may be necessary.

BE IT FURTHER RESOLVED THAT said expenditures not to exceed \$450,000.00 shall be from the Gainesville Parks and Recreation Capital Project Funds.

Adopted by the Gainesville Parks and Recreation Board of the City of Gainesville, Georgia this 10th day of October 2016.

Susan Daniell, Chair

This is to certify that I am Secretary of the Gainesville Parks and Recreation Board. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

Sam Richwine, Jr. MD, Secretary/Treasurer

**PUBLIC UTILITIES DEPARTMENT
CAPITAL IMPROVEMENTS PROJECT SUMMARY**

PROJECT: Youth Athletic Complex - Phase 1 Architectural Services		
PROJECT NUMBER: 70046.CON.8304		
RESOLUTION NUMBER: _____		
CHECK ONE: NEW PROJECT <input checked="" type="checkbox"/> ADDITIONAL FUNDING: _____		
ACCOUNT NO.	ACCOUNT REQUEST	
PROJECT DEVELOPMENT & DESIGN		
8101	Project Development	
8102	Facility Design/Bidding Service	\$271,920.00
8103	Geotechnical	\$10,000.00
8104	Laboratory	
8105	Survey	\$27,300.00
8106	Other/Contingency	\$55,780.00
8107	Legal Services	\$5,000.00
	SUBTOTAL	\$370,000.00
LAND/EASEMENT ACQUISITION		
8201	Survey	
8202	Legal Services	
8203	Land Agent Services	
8204	Land Purchase	
8205	Easement Acquisition	
	SUBTOTAL	\$0.00
CONSTRUCTION		
8301	Construction Admin. Services	\$60,000.00
8302	Resident Inspection Services	
8303	Legal Services	
8304	Contracted Construction Cost	
8305	City-Furnished Materials	
8306	Other	
	SUBTOTAL	\$60,000.00
SALARIES		
1100	Salaries	\$20,000.00
	SUBTOTAL	\$20,000.00
	TOTAL	\$450,000.00

NOTE: The breakdown of the total project cost may change at the discretion of the Project Manager.

RESOLUTION PR-2016- [REDACTED]

**YOUTH ATHLETIC COMPLEX
PHASE 1 ARCHITECTURAL DESIGN, BIDDING & CONSTRUCTION SERVICES AWARD**

WHEREAS, the City of Gainesville, through the Gainesville Parks and Recreation Board, desires to construct a new youth athletic complex on 190+/- acres of City owned property off of Allen Creek Road; and

WHEREAS, funding for phase I to include architectural design, bidding, and construction administration for the new youth athletic complex has been authorized through the FY17 Capital Budget in the amount of \$450,000.00 through Parks and Recreation Impact Fees (Project # 70046.CON.8304); and

WHEREAS, staff has reviewed a proposal from Lose & Associates, Inc., for architectural design, engineering, bidding and construction administrative services for the proposed SPLOST funded, \$6,750,000, Youth Athletic Complex at a cost totaling \$359,220.00; and

WHEREAS, on October 10, 2016, the Gainesville Parks and Recreation Board officially (PR-16-03) recommended Lose & Associates, Inc. for the services as stated.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby authorizes Lose & Associates, Inc. and staff to proceed with design, engineering and production of construction drawings, specifications, and contract documents, and apply for all necessary permits and licenses through appropriate regulatory agencies and to obtain bids from pre-qualified construction contractors, and make recommendation of contract award to the governing body.

BE IT FURTHER RESOLVED THAT the governing body for the City of Gainesville authorizes the expenditure of \$359,220.00 for the work proposed, an additional \$90,780.00 for geotechnical testing, staff salaries, legal services, and other project costs as may be necessary.

BE IT FURTHER RESOLVED THAT said expenditures not to exceed \$450,000.00 shall be from the Gainesville Parks and Recreation Capital Project Funds.

BE IT FURTHER RESOLVED THAT the Mayor, City Manager and City Attorney are authorized to sign such documents that may be necessary to complete the project.

Adopted this _____ day of _____, 2016.

C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

DRAFT