

OFFICE USE ONLY

Application Disapproved _____

Reasons for disapproving application: _____

Signature of Approving Official: _____ Date: _____

Program Name/Activity Code: _____ Program Season: _____

Program fee: _____ % of Assistance: _____ Paid by Fund: _____ Paid by participant: _____

Program Name/Activity Code: _____ Program Season: _____

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Gainesville Parks and Recreation Children At Play Fund Scholarship Policy

DEPENDENTS HOUSEHOLD INCOME	0	1	2	3	4
\$0 - \$9,999	25%	25%	25%	25%	25%
\$10,000 - \$13,999	45%	45%	40%	35%	30%
\$14,000 - \$16,999	50%	50%	45%	40%	35%
\$17,000 - \$19,999	60%	60%	55%	50%	45%
\$20,000 - \$24,999	70%	70%	65%	60%	55%
\$25,000 - \$29,999	90%	90%	80%	70%	60%
\$30,000 - \$34,999	95%	95%	85%	75%	65%
\$35,000 - \$39,999	100%	100%	90%	80%	70%
\$40,000 - \$44,999	100%	100%	100%	90%	80%
\$45,000 and over	100%	100%	100%	100%	90%

Note: Percentage listed indicates amount that applicant would pay.

- I. Assistance is available for Pee Wee and Youth Athletics, Day Camps, Instructional Classes, Summer Community Theatre, Learn to Swim, and Special Events. **Travel and Specialty Camps are excluded. Applications must be received in the Administrative Office at least 7 business days before applicant's first program registration.**
- II. Assistance will not be available for Day Camps where child care services are provided through another government funded agency. This procedure is in place to ensure that all potential funding opportunities have been explored and all funds available are dedicated to assisting as many applicants as possible.
- III. Applicants will be accepted through 12th grade or younger and enrolled in school or home schooled.
- IV. Assistance will be available for programs which cost in excess of \$20
- V. **Residency Verification** - Only City of Gainesville residents are eligible, and applicant must supply proof of residency by presenting one of the following with application:
 - Current letter from the Gainesville Housing Authority
 - City of Gainesville property tax receipt
 - Current utility bill with parent or legal guardian's name
 - Current rental lease that lists names of individuals living in household
 - Current letter from a state or federally funded agency
 - Current Section 8 letter

Income Verification - Applicants must supply verification of income by presenting one of the following with application:

- Current income tax return
- Current W2 forms
- Current pay stub(s) – one month

Do you receive funds from any of agencies below: Yes ___ No

Initials _____

If checked yes, applicants MUST submit additional documentation such as a current statement or letter from a local, state or federally funded agency with amount of funds being received for the following:

- ❑ TANF (Temporary Assistance for Needy Families)
- ❑ Food Stamps
- ❑ Section 8
- ❑ DFCS
- ❑ Social Security
- ❑ INS
- ❑ Unemployment Office

Dependency Verification - Applicants must supply proof of dependents by presenting one of the following with application:

- ❑ Current notarized letter from school
- ❑ Current income tax return
- ❑ Current legal/notarized credentials stating guardianship/custody of child
- ❑ Current letter from the Gainesville Housing Authority
- ❑ Current DFCS letter
- ❑ Current INS testimonial
- ❑ Current rental lease which lists names of individuals in household
- ❑ Current Section 8 letter
- ❑ Current statement/letter with dependant's name(s) from a local , state or federally funded agency

- VI.** No additional discounts, where applicable, are available to recipients.
- VII.** Should there be any discrepancies found in income verification, Gainesville Parks and Recreation reserves the right to change assistance status and applicant may be billed for full services rendered.
- VIII.** Gainesville Parks and Recreation reserves the right to adjust income guidelines or reduce the allotted amount per child as deemed necessary.
- IX.** A committee consisting of one Gainesville Parks and Recreation Board members, the Director, Deputy Director and a staff member will review each application and approve or disapprove assistance at their discretion based on the eligibility information provided and fund availability. **A cap of \$600.00 per participant per year is allowed.**
- X.** Applicants will be notified of approval or denial within 7 business days.
- XI.** Gainesville Parks and Recreation reserves the right to utilize a lottery system for the distribution of funds whereby there are more applicants than funds available.
- XII.** Applicants will be required to pay remaining fee at the time of registration. No child is registered until appropriate fee is paid for the requested programs. Agency's late fees will also be applied when appropriate.
- XIII.** Applicants must submit eligibility documentation one time per calendar year. However it is the applicant's responsibility to notify Gainesville Parks and Recreation should any submitted information change.
- XIV.** Children and grandchildren of current City of Gainesville employees who are not city residents are eligible to apply for financial assistance.