

THE GAINESVILLE PARKS AND RECREATION AGENCY  
BOARD MEETING MINUTES  
October 9, 2023

The Gainesville Parks and Recreation Board conducted its regular monthly meeting on Monday, October 9, 2023 at 5:30 PM at the Gainesville Civic Center located at 830 Green Street, NE, Gainesville, GA with Vice-Chair Robert Washington presiding:

**Members Present**

Jerry Castleberry  
Kristin Daniel  
Brent Loggins  
Chris Morgan  
Trey McPhaul  
John Simpson  
Robert Washington  
Juli Clay (Ex-Officio Member)

**Staff & Guest Present**

Kate Mattison, Director  
Michael Graham, Deputy Director  
Judy Williams, Administrative Manager  
Julie Butler, Marketing/Comm. Mgr.  
Brian Peters, Parks & Facilities Mgr.  
Eason Spivey, Recreation Manager  
Eric Larsen, Special Projects

**Absent**

Alex Murray  
Kingsley Peeples

**CALL TO ORDER**

Vice-Chair Robert Washington called the meeting to order at 5:32 and welcomed everyone.

**PUBLIC COMMENTS**

None

**MINUTES**

Consider approval of minutes of Regular Board Meeting held August 14, 2023. **Motion made by John Simpson and seconded by Kristin Daniel to approve the minutes from August 14, 2023. MOTION PASSED UNANIMOUSLY.**

**FINANCIAL REPORT**

Deputy Director Graham reviewed for the Board the Financial Reports ending August 31, 2023 of fiscal year 2023. The August report showed monthly income of \$195,439.62 for a total yearly income of \$486,439.15 or 5.42%. The Agency should have received 16.67% of the yearly income at this time; therefore, income to date is below projections by 11.25%.

Expenses for August total \$986,962.94 for total yearly expenses of \$1,789,086.89 or 16.06%. Currently year-to-date expenditures (\$1,789,086.89) are above revenues (\$486,439.15) in the amount of \$1,302,648.00. Therefore, budgeted fund balance was utilized this month to cover a deficiency in operations.

A Revenue Comparison and Income Statement was presented for July & August along with a Summary Financial Statement on each of the cost centers for review by the Board. **Motion made by Jerry Castleberry and seconded by Brent Loggins, to accept the Financial Report as presented by Deputy Graham. MOTION PASSED UNANIMOUSLY.**

## **BOARD ACTION ITEMS**

None

## **MANAGEMENT REPORTS**

Director Mattison reported that Impact Fees collected for September of fiscal year 2024 were \$25,200.00. The total amount collected for FY24 through September was \$77,000.00. The current account balance shows an amount of (\$218,186.35) due to encumbered funds toward future capital projects.

Director Mattison reported that Christmas lights are already being installed at Wilshire Wonderland and is being expanded to Rock Creek Veteran's Park this year.

Director Mattison reported that the Agency is in final stages of receiving \$500,000 from the LWCF Grant toward replacement of the Longwood Park pavilion.

Director Mattison reported that the Latino Fest was great and there were no issues.

Director Mattison reported that Mule Camp Market is coming up this weekend.

## **Capital Projects Update**

Deputy Graham gave an update on the FY24 Capital Projects, which is also shown on the Operating and Major Capital Expenditures spreadsheets in the Board packets.

Deputy Graham reported that he had met with David Presnell with Gainesville City School System regarding City Park Stadium and the parks and recreation maintenance facility there. GCSS is currently renovating the stadium and other areas and would like to renovate the City Park Shop as well. GCSS would like to raze the existing shop and build a larger shop that could accommodate both parties. A proposal should come to the Board in November for approval. Parks staff would like to also reseal and restripe the parking lot once the GCSS project is complete. Completion date is projected for Spring 2024.

## **Staff Reports**

Deputy Graham asked staff to come forward and give their divisional reports. Director Mattison announced that the Recreation Division and Frances Meadows have been combined and Eason Spivey is now the manager over both. The Divisional Reports was provided in the Board Digital packets.

## **BOARD MEMBER COMMENTS**

None

## **OLD BUSINESS**

None

## **NEW BUSINESS**

None

## **GENERAL INFORMATION OF INTEREST**

The following information was provided to the Board for review at their leisure via their iPads and through the City's website:

- In the News Articles from August and September
- Notice of events for the next month

## **EXECUTIVE SESSION**

None

## **ADJOURNMENT**

**With no further business, Jerry Castleberry made a motion to adjourn with a second by John Simpson. MOTION PASSED UNANIMOUSLY. Meeting adjourned at 6:15 PM.**

Respectfully Submitted,  
Judy Williams  
Administrative Manager

\*All documentation referred to in the above minutes were provided to attendees by electronic means as well as for future reference at and the Agency's permanent Board File.