

THE GAINESVILLE PARKS AND RECREATION AGENCY
BOARD MEETING MINUTES
April 10, 2023

The Gainesville Parks and Recreation Board conducted its regular monthly meeting on Monday, April 10, 2023 at 5:30 PM at the Gainesville Civic Center located at 830 Green Street, NE, Gainesville, GA with Chair Alex Murray presiding:

Members Present

Jerry Castleberry
Chris Morgan
Alex Murray
Kingsley Peeples
John Simpson
Robert Washington
Juli Clay (Ex-Officio Member)

Staff & Guest Present

Kate Mattison, Director
Michael Graham, Deputy Director
Judy Williams, Administrative Manager
Julie Butler, Marketing & Comm. Mgr.
Brian Peters, Parks & Facilities Manager
Eason Spivey, FMAFC Division Manager
Zandrea Stephens, Recreation Div. Mgr.
Tommy Howard, Gainesville Rotary Club

Absent

Kristin Daniel
Brent Loggins
Trey McPhaul

CALL TO ORDER

Chair Alex Murray called the meeting to order at 5:35 PM and welcomed everyone.

SPECIAL RECOGNITION

None

PUBLIC COMMENTS

Tommy Howard with Gainesville Rotary attended the meeting to request alcohol approval and use of the Midland Greenway on May 27th for their annual Midland Music Fest. The plans are to have food trucks and alcohol, and music will be provided by Cardboard Willie at 6pm and Rumors at 8pm. The Rotary plans to use John Jarrards Alcohol Permit. **Motion made by Kingsley Peeples with a second by John Simpson to approve request. Motion passed unanimously.**

MINUTES

Consider approval of minutes of Regular Board Meeting held March 13, 2023. **Motion made by Robert Washington and seconded by Kingsley Peeples to approve the minutes from March 13, 2023. MOTION PASSED UNANIMOUSLY.**

FINANCIAL REPORT

Deputy Director Graham reviewed for the Board the Financial Reports ending February 28, 2023 of fiscal year 2023. The February report showed monthly income of \$205,948.54 for a total yearly income of \$7,141,953.74 or 78.28%. The Agency should have received 66.66% of the yearly income at this time; therefore, income to date is above projections by 11.62%.

Expenses for February total \$585,566.13 for total yearly expenses of \$5,498,688.41 or 58.48%. Currently year-to-date expenditures (\$5,498,688) are below revenues (\$7,141,953) in the amount of \$1,643,266. Therefore, no budgeted fund balance was utilized this month to cover a deficiency in operations.

A Revenue Comparison and Income Statement was presented for February along with a Summary Financial Statement on each of the cost centers for review by the Board. **Motion made by Jerry Castleberry and seconded by Robert Washington, to accept the February Financial Report as presented by Deputy Graham. MOTION PASSED UNANIMOUSLY.**

BOARD ACTION ITEMS

N/A

MANAGEMENT REPORTS

Director Mattison reported that Impact Fees collected for the 9th month of fiscal year 2023 (March) were \$8,400. The total amount collected for FY23 through March is \$642,600. The current account balance shows an amount of \$309,775.57. The Agency should be receiving additional Impact Fees in the future as new construction continues.

Direction Mattison reported on the following items:

- a. There have been significant changes to the parking lot addition design at the Martha Hope Cabin. The Agency has already funded the entirety of construction documents; however, there are now concerns about the aesthetics of a parking lot on the new front lawn. Director Mattison is working with the City Manager's Office and Public Works to address the concerns and redesign the project.
- b. Board Member Chris Morgan asked to discuss the Chart of Fees that were approved during the March meeting. He expressed interest in potentially lowering fees for youth athletics if we are able to meet budget numbers. Director Mattison and Deputy Director Graham further explained the costs and recovery rate of such programs and the discussion concluded.
- c. There's been some movement on the new recreation center at Northlake Plaza but nothing solid;
- d. Director Mattison will present the Budget to Council on Thursday, April 13 and Chair Alex Murray will be attending with her;
- e. Midland Greenway will be closed for approximately one year due to construction; and,
- f. Proposal was made to Redbud/Margaret Rasmussen regarding use of the nature preserve but was not received well; a resolution to the lease agreement and proposal has yet to be determined.

Capital Projects Update

Deputy Graham updated the Board on the approved FY23 Capital Projects, which is also shown on the Operating and Major Capital Expenditures spreadsheets in the Board packets. Deputy Graham discussed the FY23 Operating Capital Expenditures and went over the following Major Capital items.

FY23 Major Capital Projects include the following:

Park Development - The Coop – Design and Construction documents are complete. Site and Park development will be bid separately. Simpson Grading won the site development contract to include entry road at \$13,345,406. Site work began in Summer 2022. Park development will not be put out to bid until late Spring 2023 or early Summer 2023.

Skate Park Planning/Construction – Park opened on June 18, 2020. Construction is 99% complete; however, we still need to account for some miscellaneous items (Art, Repairs, etc.).

Midland Greenway Improvements – Phase I – Train Park is open and 98% complete. Phase II – Playground has been installed. Bollard lights along the greenway completed February 2023. Phase III – Stage/Plaza concept in design.

LED Sport Field Lighting – Project is complete.

Playground Improvements System-wide – Playground installed at Longwood Park December 2021. Pavilion upgrades have also been completed. Final touches in progress. Account rolls over for playground at Lanier Point for FY23. Lanier Point playground installation is in progress.

PoolPak Replacement – Installation contract awarded to Conditioned Air Systems. Two of the three PoolPaks are now installed. The final unit will be installed in July 2023. The PO has already been issued for the last unit.

Park Restrooms System-wide – With the fact that we could not place the restroom building where originally proposed and, now a new need for additional parking due to Disc Golf Course, construction documents will be developed with a new cost estimate.

Disc Golf Course at Wessell Park – Disc Golf Course is open. Final touches are being applied. Grand Opening to be held in July 2023.

Park Vehicles – Complete.

Recreation Center Planning – Land acquisition and planning in progress.

Myrtle Street Mini-Pitch – Mini-Pitch is open to the public. Everything is complete except to include the addition of new shade structures and a new pavilion as approved by Board at the September 2022 Board Meeting.

Civic Center Network Security Cameras – Will be working with IT to complete.

Park Signage – Standard park signage order has been placed. New signs in the greenways should be installed by the end of April 2023.

Lanier Point Athletic Complex Improvements –Playground and pavilion in progress; Batting cages have been installed, as well as new signage, and concrete for additional sidewalks.

Rock Creek Greenway Lighting – Design and Construction Documents in development by Foresite Group for \$16,000. Working with Midland Greenway Lighting contractor to continue work through Rock Creek Greenway. Staff found similar but cheaper bollard lights in install in Rock Creek Greenway, which takes 3x the number of lights as Midland Greenway.

New Maintenance Equipment Building – Roofing has been replaced on existing building; New fencing surrounding compound; Holding off on new equipment building until we know more about potential of new property containing a maintenance building.

Martha Hope Cabin Parking – PO issued for CD's, Bidding, and CA contract to Foresite Group. Based on Roundabout designs, may be looking at changing Cabin parking design completely.

Fitness Courts – National Fitness Campaign Fit Court installed. Final touches in progress.

FSNC – Playground and Pavilion – Concept complete; Pavilion to include rockwork and fireplace completed in March 2023. Playground to be installed April/May of 2023.

Facility Fire Alarm System Upgrades – Upgrades approved through Fire Marshall. Working with Electronic Sales, who monitors our systems to make repairs and replace as necessary. Work in progress. Also making repairs to the Frances Meadows Fire Alarm System.

Dog Park at Midland Greenway – Dog Park is 95% complete with mainly amenities still needing to be added. Remaining funds go toward greenway itself.

Roper Park Site Improvement – Planning for Volleyball Court, Pavilion and Parking. PO issued to Foresite for Design Development and Permitting.

FY23 Major Capital Projects have an estimated total cost of \$40,925,536.00; \$24,883,584.00 has been encumbered or expended to date.

Staff Reports

Managers came forward and gave reports on their respective areas. Additional information was provided in the Board Digital Packets.

BOARD MEMBER COMMENTS

None

OLD BUSINESS

None

NEW BUSINESS

None

GENERAL INFORMATION OF INTEREST

The following information was provided to the Board for review at their leisure via their iPads and through the City's website:

- In the News Articles from March
- Notice of events for the next month

EXECUTIVE SESSION

None

ADJOURNMENT

With no further business, Chair Murray entertained a motion to adjourn. Motion made by Jerry Castleberry and seconded by Robert Washington to adjourn. MOTION PASSED UNANIMOUSLY. Meeting adjourned at 6:45 PM.

Respectfully Submitted,
Judy Williams
Administrative Manager

*All documentation referred to in the above minutes were provided to attendees by electronic means as well as for future reference at and the Agency's permanent Board File.