



**CITY OF GAINESVILLE**  
COMMUNITY DEVELOPMENT DEPARTMENT  
311 Henry Ward Way  
Gainesville, Georgia 30503

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## General Information Sheet

Type of Permit: \_\_\_\_\_

Property Address: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Contact Name & Phone: \_\_\_\_\_

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### This Section for Occupancy Permits Only

Name of new business: \_\_\_\_\_

Type of business you will have: \_\_\_\_\_

Name of the previous business at this location? \_\_\_\_\_

What type of business did they have? \_\_\_\_\_

What is the square footage of space being occupied? \_\_\_\_\_

Is there a sprinkler system? \_\_\_\_\_ Occupancy Load \_\_\_\_\_

IF DIFFERENT TYPE OF BUSINESS FROM THE ONE YOU WANT TO PUT IN, THEN DRAW A FAIR REPRESENTATION OF THE FLOOR PLAN OF THE BUILDING. LABEL THE ROOMS ACCORDING TO THEIR PRESENT USE, SUCH AS BATHROOMS, OFFICE, AND STORAGE. ALSO, DRAW A SITE PLAN OF THE PROPERTY SHOWING THE BUILDING, DRIVEWAY AND PARKING SPACES FOR THIS BUILDING.

**YOU MAY USE THE BACK OF THIS FORM FOR YOUR DRAWINGS**