



JOB ANNOUNCEMENT

MAINTENANCE WORKER

DEPARTMENT:	Public Utilities	POSTING DATE:	February 9, 2012
PAY GRADE:	12 Non-Exempt	JOB CODE:	8630-552
PAY RANGE:	Hourly: \$10.21 - \$15.32 Annual: \$21,237 - \$31,866	WORK STATUS:	Full Time
		APPLY BY:	Open Until Filled

JOB SUMMARY:

Performs routine repair and maintenance functions on equipment and on the grounds of Public Utilities, assisting operators and other workers to keep the functions of the department operating at the highest possible levels.

MAJOR JOB RESPONSIBILITIES:

- Completes preventative maintenance on augers, pumps, and other equipment at the various utilities facilities.
- Performs routine maintenance on equipment assuring grease and oil are added when necessary.
- Cleans, paints, washes, and repairs all facility buildings inside and outside; cuts grass; weeds lawns and flower beds.
- Clears sewer line and right-of-ways as needed.
- Shovels sludge; washes clarifying units; grinds rust off units; washes oil wells and contact chambers.
- Keeps stock room maintained; informs supervisor of any problems or short supplies.
- Helps drain all units twice a year.
- May use a backhoe to replace lines; may assist with electrical repairs.
- Performs other related duties as required.
- Employee subject to recall to duty in cases of emergency.

MINIMUM QUALIFICATIONS REQUIRED:

Education and Experience:

- High School Diploma or G.E.D.
- One year of related experience required.

Licenses and Certifications:

- Valid Class C Driver's License and a satisfactory Motor Vehicle Record (MVR).
- Class IV Water and Wastewater Technologist License, Water Distribution Operators License, Wastewater Collection Systems Operator, or Class III Water of Wastewater Treatment Operators License Preferred.

Knowledge, Skills, and Abilities:

- Knowledge of mechanical repairs.
- Knowledge of preventative maintenance techniques and practices.
- Skill in operating machinery and using assorted hand tools.
- Ability to understand and follow oral and written instructions.

This job description should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this job description.

Position qualifies for the following:

- 5% certification incentive based upon attainment of a Class IV Water & Wastewater Technologist License.
- 5% certification incentive based upon attainment of a Wastewater Collection Systems Operators License.
- 5% certification incentive based upon attainment of a Water Distribution Operators License.
- 5% certification incentive based upon attainment of a Class III Water or Wastewater Treatment Operators License.
- Allows maximum of 10% above grade 12.

❖ THIS IS A FULL TIME POSITION AND ELIGIBLE FOR BENEFITS ❖

Due to Georgia State Law, all applications are subject to public disclosure.

Only candidates to be interviewed will be contacted.

As part of our hiring process, all applicants will be required to undergo a thorough background investigation which includes but is not limited to some or all of the following: contacting past employers, work and personal references, education, criminal history, motor vehicle record, and credit check. The City of Gainesville reserves the right to disqualify any applicant based on information discovered during the background investigation. Standard City of Gainesville hiring practices shall apply to all applicants.



The City of Gainesville is committed to providing equal opportunity in all employment practices, including but not limited to selection, hiring, promotion, transfer, and compensation to all qualified applicants and employees without regard to age, race, color, national origin, gender, religion, disability, military service, or any other category protected by federal, state, or local law.
