



JOB ANNOUNCEMENT



WTP SHIFT SUPERVISOR DEPARTMENT OF WATER RESOURCES

Posting Date:	August 19, 2016	Job Code:	8133-540
Closing Date:	Open Until Filled	Grade:	0020 – Non-Exempt
Pay Range:	Hourly: \$15.99 - \$24.79 Annual: \$33,259 - \$51,563	Work Status:	Full Time

This position is classified as safety-sensitive. Incumbent will be subject to random drug/alcohol testing.

JOB SUMMARY

Supervises, oversees and directs the operation of a shift at WTP on a daily basis, monitoring all equipment, adding or deleting chemicals, and assuring adequate supplies are available and the finished treated water meets all applicable standards for purity.

MAJOR JOB RESPONSIBILITIES

Serves as lead operator resolving problems that arise during shift. Responsible for requesting additional assistance if needed.

Performs lab jar tests; checks temperature, pH, alkalinity, chlorine, and fluoride; mixes any chemicals necessary to complete tests.

From readings on tests, weighs and feeds the proper amount of chlorine, sodium dioxide, phosphates, and other various chemicals into the system including lime, alum, polymer, and fluoride; fills fluoride hopper and alum day tank.

Record totals of all water treated and chemicals used in 24-hour period; monitor charts, meters and gauges which indicate the overall condition of the system; change charts as needed.

Checks all equipment for routine operation such as high service pumps, raw water pumps, feed pumps, sludge collectors, chlorinators, flocculators, and air compressors.

Fills out daily forms to monitor the condition of the plant including flocculator reports, chlorine status, alum and polymer feed rate, and lime and fluoride feed rate.

Backwashes filters as needed to remove silt and debris build-up; regulates filter for the amount of water needed to insure proper flow is maintained.

Ensures laboratory and all other areas of the WTP are kept clean.

Performs other related duties as required.

Employee subject to recall to duty in cases of emergency.

MINIMUM QUALIFICATIONS REQUIRED

Education and Experience:

High School Diploma or G.E.D.

Three years experience in water treatment.

Any equivalent combination of education and experience which provides the minimum level of qualifications stated above.

Licenses and Certifications:

Class 1 Georgia Water Operator License

Valid Class C Driver's License and a satisfactory Motor Vehicle Record (MVR).

Knowledge, Skills, and Abilities:

Knowledge of the principles and practices for the operation of plant equipment and related measures and testing devices.

Knowledge of the instruments and procedures of water testing.

Knowledge of mathematical formulas and the ability to calculate the amounts of chemicals needed to purify water.

Knowledge of the safety precautions used in chemical analysis.

Knowledge of records maintenance applied to plant operations.

Ability to read and interpret charts.

Ability to perform routine and emergency maintenance.

Ability to communicate clearly and effectively, both orally and in writing.

Ability to establish and maintain effective working relationships with subordinate staff.

Must be able to lift 50 lbs.

Must be able to climb up to seventy (70) stairs 05/08.

This job announcement should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be required to perform job-related responsibilities and tasks other than those stated in this specification.

❖ THIS IS A FULL TIME POSITION AND ELIGIBLE FOR BENEFITS ❖

Due to Georgia State Law, all applications are subject to public disclosure.

Only candidates to be interviewed will be contacted.

As part of our hiring process, all applicants will be required to undergo a thorough background investigation which includes but is not limited to some or all of the following: contacting past employers, work and personal references, education, criminal history, motor vehicle record, and credit check. The City of Gainesville reserves the right to disqualify any applicant based on information discovered during the background investigation. Standard City of Gainesville hiring practices shall apply to all applicants.



The City of Gainesville is committed to providing equal opportunity in all employment practices, including but not limited to selection, hiring, promotion, transfer, and compensation to all qualified applicants and employees without regard to age, race, color, national origin, gender, religion, disability, military service, or any other category protected by federal, state, or local law.
