



JOB ANNOUNCEMENT



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WTP OPERATOR TRAINEE DEPARTMENT OF WATER RESOURCES

Posting Date:	December 29, 2016	Job Code:	541-8120
Closing Date:	Open Until Filled	Grade:	0014 – Non-Exempt
Pay Range:	Hourly: \$11.94 - \$18.50 Annual: \$24,835 - \$38,480	Work Status:	Full Time

This position is classified as safety-sensitive. Incumbent will be subject to random drug/alcohol testing.

JOB SUMMARY

Receives classroom and on the job training while assisting other WTP Operators on any shift at their assigned plant treating raw water to assure adequate potable water supplies are maintained and the effluent water meets all applicable standards for purity.

MAJOR JOB RESPONSIBILITIES

Performs lab jar tests on samples of influent, effluent, raw, and finished water; checks temperature, pH, alkalinity, chlorine, and fluoride; mixes chemicals necessary to complete the tests.

Weighs and feeds the proper amount of various chemicals into the system including lime, alum, polymer, and fluoride; fills fluoride hopper and alum dry tank.

Monitors charts, meters, and gauges in the lab indicating the overall condition of the plant; changes all charts as needed.

Checks and calibrates all equipment for routine operation such as high service pumps, raw water pumps, feed pumps, sludge collectors, chlorinators, flocculators, and air compressors.

Fills out forms daily to monitor the condition of the plant including flocculator reports, chlorine status, alum and polymer feed rate, and lime and fluoride feed rate.

Provides shift coverage for Operators on approved leave.

Backwashes filters as needed to remove a build up of silt and debris.

Regulates filters for the amount of water needed to insure proper flow is maintained.

Operates Sludge Presses. Flushes sludge valves, blow off valves and bottoms of basins.

Records and reports any problems to WTP Operator and maintenance staff for repairs.

Paints facility and equipment as necessary.

Maintains plant grounds; Cuts grass, runs hedge trimmers, cuts shrubs, lays straw, etc.

Performs other related duties as required.

Employee subject to recall to duty in cases of emergency.

MINIMUM QUALIFICATIONS REQUIRED

Education and Experience:

High School Diploma or G.E.D.

No experience required.

Applicants who pass an initial screening will be required take a pre-employment math/science exam to predict their abilities to obtain the required certifications.

Licenses and Certifications:

Employee must obtain Class III Water Operator License within one year. (Effective 11/04/04)

Valid Class C Driver's License and a satisfactory Motor Vehicle Record (MVR).

Knowledge, Skills, and Abilities:

Knowledge of the principles and practices for the safe operation of plant equipment and related measuring and testing devices.

Knowledge of the safety precautions used in chemical analysis.

Knowledge of records maintenance practices applied to plant operations.

Basic proficiency in mathematics and science.

Ability to read and interpret charts.

Ability to perform routine and emergency equipment maintenance.

Must be able to lift 50 lbs as of 12/04/01.

Must be able to climb up to 70 stairs 05/08.

This job announcement should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be required to perform job-related responsibilities and tasks other than those stated in this specification.

- ❖ **Current incumbent qualifies for a promotion to Operator III position upon Plant Manager recommendation and Director concurrence after attainment of a Class III Water Operator License.**

❖ THIS IS A FULL TIME POSITION AND ELIGIBLE FOR BENEFITS ❖

Due to Georgia State Law, all applications are subject to public disclosure.

Only candidates to be interviewed will be contacted.

As part of our hiring process, all applicants will be required to undergo a thorough background investigation which includes but is not limited to some or all of the following: contacting past employers, work and personal references, education, criminal history, motor vehicle record, and credit check. The City of Gainesville reserves the right to disqualify any applicant based on information discovered during the background investigation. Standard City of Gainesville hiring practices shall apply to all applicants.



The City of Gainesville is committed to providing equal opportunity in all employment practices, including but not limited to selection, hiring, promotion, transfer, and compensation to all qualified applicants and employees without regard to age, race, color, national origin, gender, religion, disability, military service, or any other category protected by federal, state, or local law.
