



JOB ANNOUNCEMENT



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WRF SHIFT SUPERVISOR DEPARTMENT OF WATER RESOURCES

Posting Date:	November 11, 2016	Job Code:	523-4339
Closing Date:	Open Until Filled	Grade:	0020 – Non-Exempt
Pay Range:	Hourly: \$15.99 - \$24.79 Annual: \$33,259 - \$51,563	Work Status:	Full Time

This position is classified as safety-sensitive. Incumbent will be subject to random drug/alcohol testing.

JOB SUMMARY

Supervises, oversees and directs the operations of WRF on an assigned shift by planning and directing the work of subordinate employees who operate equipment designed to filter and purify raw sewage and return it to local streams, creeks, and lakes.

MAJOR JOB RESPONSIBILITIES

Serves as lead operator resolving problems that arise during shift. Responsible for requesting additional assistance if needed.

Inspects plant equipment and process units; monitors the operations of presses, lifters, dissolved oxygen tanks, aeration tanks and incinerators to assure all are functioning properly.

Determines the cause and location of deficiencies, malfunctions, or maladjustments; isolates the problem and sees it is resolved.

Assigns the operators to their work assignments on the presses, DAF units, or secondary/teritary processes; prepares work schedules; trains new operators; approves vacation and sick leave for shift workers.

Monitors the collection of samples and diagnoses test results on plant effluent; analyzes and interprets meter and gauge readings; applies information in the amount of alum, polymer, chlorine and other chemicals added to clean the water.

Delegates the operations of valves, pumps, and generators to control the flow of wastewater through the plant.

Maintains a comprehensive record and daily operations log on the amount of chemicals used and the gallons of wastewater treated.

Ensures plant laboratory and all other areas of the WRF are kept clean.

Performs other related duties as required.

Employee subject to recall to duty in cases of emergency.

MINIMUM QUALIFICATIONS REQUIRED

Education and Experience:

High School Diploma or G.E.D.

Three years experience in wastewater treatment.

Any equivalent combination of education and experience which provides the minimum level of qualifications stated above.

Licenses and Certifications:

Class I Georgia Wastewater Treatment Operator License

Valid Class C Driver's License and a satisfactory Motor Vehicle Record (MVR).

Knowledge, Skills, and Abilities:

Knowledge of all phases of operations at a wastewater treatment facility.

Knowledge of mechanics and repair techniques for water pumps, presses, and incinerators.

Knowledge of hydraulics, electricity, and chemicals used in wastewater treatment.

Knowledge of chemistry and biology.

Ability to perform calculations regarding amounts of chemicals found in wastewater and to decide on the amount of chemicals to add in treatment.

Ability to communicate clearly and effectively, both orally and in writing.

Ability to establish and maintain effective working relationships with subordinate staff.

Occasional lifting of up to fifty pounds.

Ability to climb up to seventy stairs.

This class specification should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be required to perform job-related responsibilities and tasks other than those stated in this specification.

❖ THIS IS A FULL TIME POSITION AND ELIGIBLE FOR BENEFITS ❖

Due to Georgia State Law, all applications are subject to public disclosure.

Only candidates to be interviewed will be contacted.

As part of our hiring process, all applicants will be required to undergo a thorough background investigation which includes but is not limited to some or all of the following: contacting past employers, work and personal references, education, criminal history, motor vehicle record, and credit check. The City of Gainesville reserves the right to disqualify any applicant based on information discovered during the background investigation. Standard City of Gainesville hiring practices shall apply to all applicants.



The City of Gainesville is committed to providing equal opportunity in all employment practices, including but not limited to selection, hiring, promotion, transfer, and compensation to all qualified applicants and employees without regard to age, race, color, national origin, gender, religion, disability, military service, or any other category protected by federal, state, or local law.
