



JOB ANNOUNCEMENT



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MAINTENANCE OPERATOR DEPARTMENT OF WATER RESOURCES

Posting Date:	October 28, 2016	Job Code:	505-4900
Closing Date:	Open Until Filled	Grade:	0019 – Non-Exempt
Pay Range:	Hourly: \$15.23 - \$23.61 Annual: \$31,678 - \$49,108	Work Status:	Full Time

This position is classified as safety-sensitive. Incumbent will be subject to random drug/alcohol testing.

JOB SUMMARY

Utilizes a team consisting of 1-2 subordinates to facilitate repairs on Water and Wastewater treatment plant equipment, pump stations, water storage tanks and other Department of Water Resources facilities assuring all systems are functioning efficiently and effectively.

MAJOR JOB RESPONSIBILITIES

Leads a team in performing all repair work associated with maintaining mechanical / electrical equipment associated with the Water Treatment Plants, Water Reclamation Facilities, pump stations, water tanks, and other Department of Water Resources facilities.

Performs predictive or preventative maintenance (PM) on all Department of Water Resources fixed mechanical equipment.

Responds to maintenance related issues after hour emergencies.

Completes and records work order information for documentation.

Reports the status of completed work and backlogged work to the Maintenance Superintendent.

Supervises work each day of Maintenance Technicians, laborers and other support employees as necessary.

Assists workers with repairs and preventive maintenance on all equipment used by the department.

Works with the Maintenance & Inventory Specialist to add new or modify PM requirements for new or existing equipment within the Computerized Maintenance Management System.

Coordinates repair and PM work associated with the wastewater pump stations with Pump Station Supervisor.

Assists with inventories for all parts and equipment to assure adequate supplies are available for use when needed.

Rebuilds pumps, gearboxes and other equipment.

Maintains a tool inventory for service truck and other stored tools.

Operates a service truck, backhoe, crane or dump truck as necessary.

Performs other related duties as required.

Employee is on call and subject to recall to duty in cases of emergency.

MINIMUM QUALIFICATIONS REQUIRED

Education and Experience:

High School Diploma or G.E.D.

Technical school diploma in related field desired.

Five years experience in working with Water/Wastewater treatment and conveyance equipment maintenance.

Any equivalent combination of education and experience which provides the minimum level of qualifications stated above.

Licenses and Certifications:

Valid Class C Driver's License and a satisfactory Motor Vehicle Record (MVR).

Level III Water/Wastewater Maintenance Technologist Certificate preferred.

Level II Water/Wastewater Maintenance Technologist Certificate preferred.

Water Distribution System Operator License preferred.

Wastewater Collection System Operator License preferred.

Knowledge, Skills, and Abilities:

Knowledge of the principles, practices, and methods of equipment repair and maintenance.

Knowledge of applicable safety rules for equipment repair and maintenance.

Knowledge of pumping hydraulics and dynamics.

Knowledge of welding, soldering, and brasing.

Knowledge of Water and Wastewater equipment.

Knowledge of purchasing procedures and maintaining inventory for parts.

Knowledge of working with electrical systems.

Ability to diagnose electrical system malfunctions.

Ability to respond to locations, diagnose problems and repair equipment to ensure compliance.

Ability to perform work based on a departmental wide priority system.

Ability to anticipate operational problems and plan prevention measures.

Ability to follow written and oral instructions.

Ability to communicate clearly and effectively, both orally and in writing.

Ability to operate a personal computer.

Ability to operate heavy equipment such as backhoe and crane truck.

This job announcement should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be required to perform job-related responsibilities and tasks other than those stated in this specification.

- ❖ **Position qualifies for a 5% certification incentive based upon attainment of a Level III Water/Wastewater Maintenance Technologist Certificate.**
- ❖ **Position qualifies for a 5% certification incentive based upon attainment of a Level II Water/Wastewater Maintenance Technologist Certificate.**
- ❖ **Position qualifies for a 5% certification incentive based upon attainment of a Water Distribution System Operator License.**
- ❖ **Position qualifies for a 5% certification incentive based upon attainment of a Wastewater Collection System Operator License.**

Allows maximum of 10% above grade 19.

❖ THIS IS A FULL TIME POSITION AND ELIGIBLE FOR BENEFITS ❖

Due to Georgia State Law, all applications are subject to public disclosure.

Only candidates to be interviewed will be contacted.

As part of our hiring process, all applicants will be required to undergo a thorough background investigation which includes but is not limited to some or all of the following: contacting past employers, work and personal references, education, criminal history, motor vehicle record, and credit check. The City of Gainesville reserves the right to disqualify any applicant based on information discovered during the background investigation. Standard City of Gainesville hiring practices shall apply to all applicants.



The City of Gainesville is committed to providing equal opportunity in all employment practices, including but not limited to selection, hiring, promotion, transfer, and compensation to all qualified applicants and employees without regard to age, race, color, national origin, gender, religion, disability, military service, or any other category protected by federal, state, or local law.
