JOB ANNOUNCEMENT

To apply for this job, please visit our website at www.gainesville.org

LABORER
PUBLIC WORKS DEPARTMENT – CEMETERY

Posting Date:	November 17, 2016	**Job Code:**	326-4950
Closing Date:	Open Until Filled	**Grade:**	0011 – Non-Exempt
Pay Range:	Hourly: $10.31 - $15.99 Annual: $21,444 - $33,259	**Work Status:**	Full Time

This position is classified as safety-sensitive. Incumbent will be subject to random drug/alcohol testing.

JOB SUMMARY

Performs routine, semi-skilled manual labor in the construction and/or maintenance of streets, roadways, drainage, buildings, grounds and other public facilities. Performs a variety of indoor/outdoor tasks, using some small hand-operated power tools and mechanical equipment. May operate trucks and other equipment to transport personnel and tools to and from work sites, and to load, unload, and move materials.

MAJOR JOB RESPONSIBILITIES

Cuts grass by operating a power push mower; trims grass around obstacles such as shrubs, markers, walls, walks, etc. using a weed eater; digs holes manually using a shovel/spade.

Cleans streets by cutting back brush, removing debris from drains, and removing bulky trash; cleans out catch basins by removing drain and clearing out obstructions using a shovel and/or pitch fork; may be required to backfill between new catch basin and dirt wall.

May perform or assist with any of the following: trims hedges; rakes leaves; plants grass; cuts down dead trees; clears storm drains; edges sidewalks; plants shrubs; and collects trash and litter.

Uses sling blade and bush axe for clearing sewer line or utility right-of-ways; empties drying beds as instructed; paints equipment/machinery as needed; may assist in cleaning facilities.

Operates a variety of hand and power tools to clear and maintain utility easements and right-of-ways. Tools include shovel, axe, sling blade, bush axe, power tools, chain saw, weed eater, etc.

May put out road signs; may flag traffic during construction.

Performs routine maintenance and minor repairs of equipment.

Shovels asphalt from asphalt pile or from dump truck, levels hole with a loop, and packs asphalt with a hand tamp or gas-powered tamp.

Assists with construction of sidewalks, curbs and gutters; levels construction area; builds forms; mixes cement; pours cement; levels cement using a bull float, hand float and/or trowel.

Performs duties assigned to residential trash collection crews; collects refuse at residences and empties trash into truck; collects loose trash around trash area; operates blade to compact trash into truck. This includes household garbage, curbside rubbish and debris and recycling.

Employee subject to work scheduled weekend, holiday, or after hour's standby.

Performs other related duties as required.

Employee subject to recall to duty in cases of emergency.

MINIMUM QUALIFICATIONS REQUIRED

Education and Experience:

High School Diploma or GED desirable.

Licenses and Certifications:

Valid Class C Driver's License and a satisfactory Motor Vehicle Record (MVR).

Knowledge, Skills, and Abilities:

Knowledge of department operations and procedures.

Skill in operating hand and power tools and small equipment used by department.

Ability to lift objects up to 50 pounds.

Ability to take and follow directions from supervisor.

This job announcement should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be required to perform job-related responsibilities and tasks other than those stated in this specification.

❖ THIS IS A FULL TIME POSITION AND ELIGIBLE FOR BENEFITS ❖

Due to Georgia State Law, all applications are subject to public disclosure.

Only candidates to be interviewed will be contacted.

As part of our hiring process, all applicants will be required to undergo a thorough background investigation which includes but is not limited to some or all of the following: contacting past employers, work and personal references, education, criminal history, motor vehicle record, and credit check. The City of Gainesville reserves the right to disqualify any applicant based on information discovered during the background investigation. Standard City of Gainesville hiring practices shall apply to all applicants.

The City of Gainesville is committed to providing equal opportunity in all employment practices, including but not limited to selection, hiring, promotion, transfer, and compensation to all qualified applicants and employees without regard to age, race, color, national origin, gender, religion, disability, military service, or any other category protected by federal, state, or local law.