



JOB ANNOUNCEMENT



CIVIL ENGINEER I PUBLIC WORKS ENGINEERING

Posting Date:	August 19, 2016	Job Code:	3100-328
Closing Date:	Open Until Filled	Grade:	1223 – Exempt
Pay Range:	Hourly: \$21.88 - \$32.82 Annual: \$45,510 - \$68,265	Work Status:	Full Time

To apply for this job, please submit a resume and letter of interest.

This position is classified as safety-sensitive. Incumbent will be subject to random drug/alcohol testing.

JOB SUMMARY

Under the direction of the Senior Civil Engineer plans, designs, and directs construction and maintenance of structures and facilities, such as roads, bridges and traffic control systems.

MAJOR JOB RESPONSIBILITIES

Under the direction of the Engineering Project and Asset Manager reviews the design plans of community development projects, such as subdivisions, commercial, and industrial developments for compliance with local, state and federal regulations; confers with engineering, land surveying, and architectural firms to advise and explain various design plan corrections required by Engineering.

Conducts inspections of community development projects to assure minimum construction standards, road construction materials, and infrastructures meet or exceed required minimum specifications.

Assists the Senior Civil Engineer and Engineering Project and Asset Manager in conducting inspections of existing City owned right-of-way, roadways, sidewalks, pavement, and other public works infrastructure.

Assists the Engineering Project and Asset Manager with updating the roadway conditions rating program for the evaluation of roadways to be included in pavement resurfacing projects.

Assists the Senior Civil Engineer to regulate the access or installation of all utilities within the City owned right-of-way, roadways, sidewalks, pavement, and other public works infrastructure.

Provides technical information to contractors and developers relating to building or maintaining highways, bridges, drainage systems, and other engineering and public works projects.

Assists Senior Civil Engineer conduct field surveys and/or other engineering studies and assists in designing public works related projects.

Develops graphical exhibits and PowerPoint presentations for City Council meetings, public meetings and other departmental events.

Assists the Engineering Project and Asset Manager with maintaining the Public Works GIS program.

Performs other related duties as required.

MINIMUM QUALIFICATIONS REQUIRED

Education and Experience:

Bachelor's Degree in Civil, Structural, or Environmental Engineering.

5 years experience within the Civil Engineering field.

Any equivalent combination of education and experience which provides the minimum level of qualifications stated above.

Licenses and Certifications:

Engineering-in-Training License preferred.

Valid Class C Driver's License and a satisfactory Motor Vehicle Record (MVR).

Knowledge, Skills, and Abilities:

Knowledge of the theories, principles and practices of Civil Engineering as applied to major public works projects.

Knowledge of the principles and practices utilized in the inspection and testing of materials used in the construction of roads, bridges and other projects.

Knowledge of the principles and practices of municipal public works construction, budgeting, and purchase order processing.

Knowledge of the principles and practices of federal or state grants or other methods of cost sharing for public works projects.

Knowledge of AutoCAD.

Knowledge of GIS programs.

Skill in use and application of surveying equipment.

Ability to establish and maintain effective working relationships with engineers, developers, contractors, Federal, State and Local officials, government employees and the public.

Ability to communicate clearly and effectively, both orally and in writing.

This job announcement should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be required to perform job-related responsibilities and tasks other than those stated in this specification.

❖ THIS IS A FULL TIME POSITION AND ELIGIBLE FOR BENEFITS ❖

Due to Georgia State Law, all applications are subject to public disclosure.

Only candidates to be interviewed will be contacted.

As part of our hiring process, all applicants will be required to undergo a thorough background investigation which includes but is not limited to some or all of the following: contacting past employers, work and personal references, education, criminal history, motor vehicle record, and credit check. The City of Gainesville reserves the right to disqualify any applicant based on information discovered during the background investigation. Standard City of Gainesville hiring practices shall apply to all applicants.



The City of Gainesville is committed to providing equal opportunity in all employment practices, including but not limited to selection, hiring, promotion, transfer, and compensation to all qualified applicants and employees without regard to age, race, color, national origin, gender, religion, disability, military service, or any other category protected by federal, state, or local law.
