

GAINESVILLE POLICE DEPARTMENT

Annual Report 2015





MISSION STATEMENT

It is the mission of the Gainesville Police Department to work in partnership with the community to improve the quality of life in the City of Gainesville. We will demonstrate compassion for all people and render services with respect, dignity, and courtesy. The men and women of the Gainesville Police Department will strive to protect and to support individual rights, while at all times providing for the security of all persons and all property in our community.



An Internationally Accredited and State Certified Police Agency



A Message From Your Chief

Carol Martin, Chief of Police



On behalf of the men and women of the Gainesville Police Department I am proud to present to you the department's 2015 Annual Report. The purpose of this report is to provide a summary of information and statistics of the Police Department. Multi-year statistics are provided in many categories to show where we've been and where we are now.

The Gainesville Police Department has a commitment to provide a high level of quality service to visitors and citizens of the community. In 2015 officers responded to approximately 10,000 more calls for service than in 2014. In addition to their regular duties of answering calls, many officers were called upon to train recruits. Being a Field Training Officer is not an easy task but it is a crucial position, for they are molding the recruits to become a police officer that will have the high work ethic and standards that is required of a Gainesville Police Officer.

In order to strengthen our ties within the community, the Community Relations Unit was restructured to have a Sergeant serving as the Public Information Officer and supervising (2) Community Relation Corporals, the School Resource Program (SRO) and a Criminal Analyst. With this in place, the department is able to meet more of the community at events such as the Junior Police Academy, meet and greets, Community Cookouts, community gun awareness classes, and Neighborhood Watch programs. The SRO program was expanded to four officers which now allows for a SRO to float between the elementary schools within the city. The implementation of a Criminal Analyst position was the first step in becoming a Data Driven Approach to Crime and Traffic Safety (DDACTS) department. DDACTS utilizes crime and traffic crash data to determine the most effective methods for deployment of officers and other resources. The goal of DDACTS is to reduce crime, crashes, and traffic violations across the country.

In 2015 as law enforcement officers across the nation were coming under more scrutiny, all GPD uniform officers were outfitted with Body Cameras. These cameras have assisted officers with court cases, complaints and in addition provides to the community the officers' perspective when dealing with incidents.

In March of this year, we will appear before the Commission of Accreditation for Law Enforcement Agencies to receive the results of our on-site visit that was conducted in November. The Gainesville Police Department has been Nationally Accredited since 1993 and the successful completion will be the agency's 7th award.

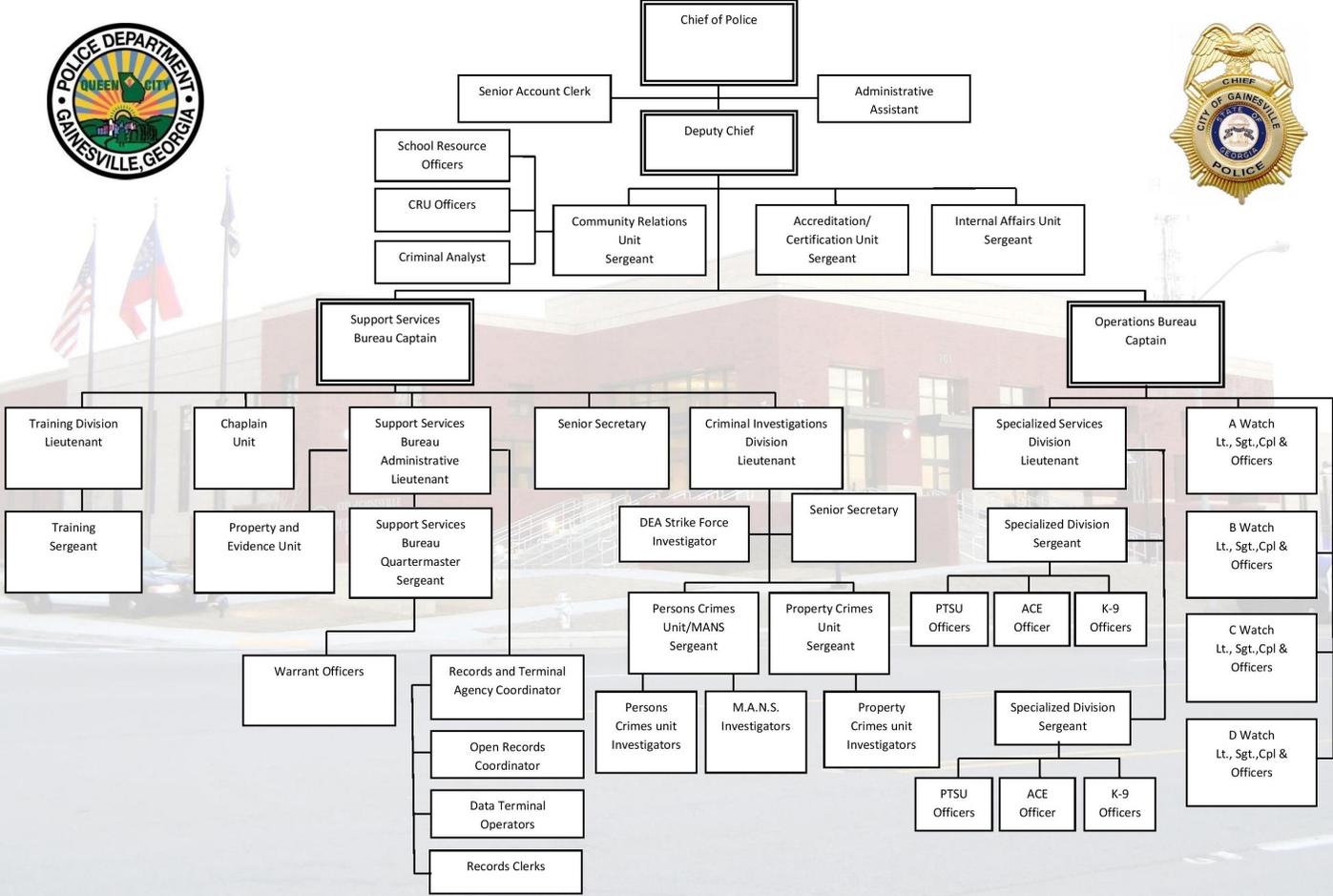
Thank you for allowing us to work with you to make this community a stronger and safer place to work, visit and live.

Sincerely,

Chief Carol Martin

Organizational Chart

GAINESVILLE POLICE DEPARTMENT



Office of the Deputy Chief



Deputy Chief Jay Parrish

The Office of the Deputy Chief is responsible for assisting the Chief of Police in planning and directing day to day operations of the Police Department.

Additionally, the Office of the Deputy Chief is responsible for making promotional recommendations to the Chief of Police and ensure that the chain of command between the Chief of Police and department members is maintained. The Office of the Deputy Chief oversees overall responsibility for ensuring that all reports are submitted on time to the Chief of Police and are reviewed for accuracy and content. The Deputy Chief is largely responsible for assisting the Chief of Police with budget preparation and providing information regarding any issues concerning the department. Finally, the Deputy Chief is expected to advise and assist officers and investigators in any non-routine investigations and address other police related issues. The Operations and Support Services Bureau Captains also report directly to the Deputy Chief.

The Office of the Deputy Chief oversees the Community Relations Unit (CRU), which is comprised of a Community Relations Sergeant, Community Relations Corporals, School Resource Officers, and Criminal Analyst. The Community Relations Unit is responsible for ensuring programs, projects, and activities are developed and implemented to increase the visibility of the department in the community. The Community Relations Unit also ensures that the news media is kept informed of police and public safety incidents and crime prevention topics of particular public interest. The crime analysis component of CRU ensures that crime data and crime patterns are documented and distributed to appropriate personnel within the department.

The Office of the Deputy Chief is also responsible for overseeing Internal Affairs and the management of the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) program and the Georgia State Law Enforcement Certification program.

Accreditation and State Certification



The Accreditation and Certification unit is comprised of one sergeant who is responsible for managing, coordinating, and supervising the efforts of the Gainesville Police Department to maintain its accredited/certified status and achieving re-accreditation/re-certification. The Accreditation/Certification Manager interprets standards that have been established by the Commission on Accreditation for Law Enforcement Agencies/State Certification program and develops, coordinates, and initiates programs to bring the Gainesville Police Department into compliance with the standards. This position also researches and develops new departmental policies and procedures, reviews them with the Chief of Police and initiates them after approval.

Accreditation and Certification is a voluntary internal process by which organizations seek to achieve, objectively verify and maintain high quality in their operations through periodic evaluations conducted by an independent, non-governmental body that has established standards.

The goals of Accreditation and Certification are to:

- Strengthen crime prevention and control capabilities
- Formalize essential management procedures
- Establish fair and nondiscriminatory personnel practices
- Improve service delivery
- Solidify interagency cooperation and
- Increase community and staff confidence in the agency

CALEA stands for the “Commission on Accreditation for Law Enforcement”

The Law Enforcement Accreditation Program was the first credentialing program established by CALEA after its founding. It was originally developed to address what was seen as a need to enhance law enforcement as a profession.

CALEA gives guidance to departments by way of standards. There are 489 standards that cover everything from the department’s organization and administration to operations and property and evidence.

CALEA standards state what must be accomplished by the agency. The agency determines how to achieve compliance.

In 1993 Gainesville Police Department was the 250th agency in the nation to be Nationally Accredited and 11th in Georgia.

In 2015 Gainesville Police Department completed its eighth assessment with CALEA for reaccreditation and is waiting to be awarded in March 2016.

The Georgia State Law Enforcement Certification Program began in 1996 and is through the Georgia Association of Chiefs of Police. The Gainesville Police Department was one of the 9 original departments to be certified.

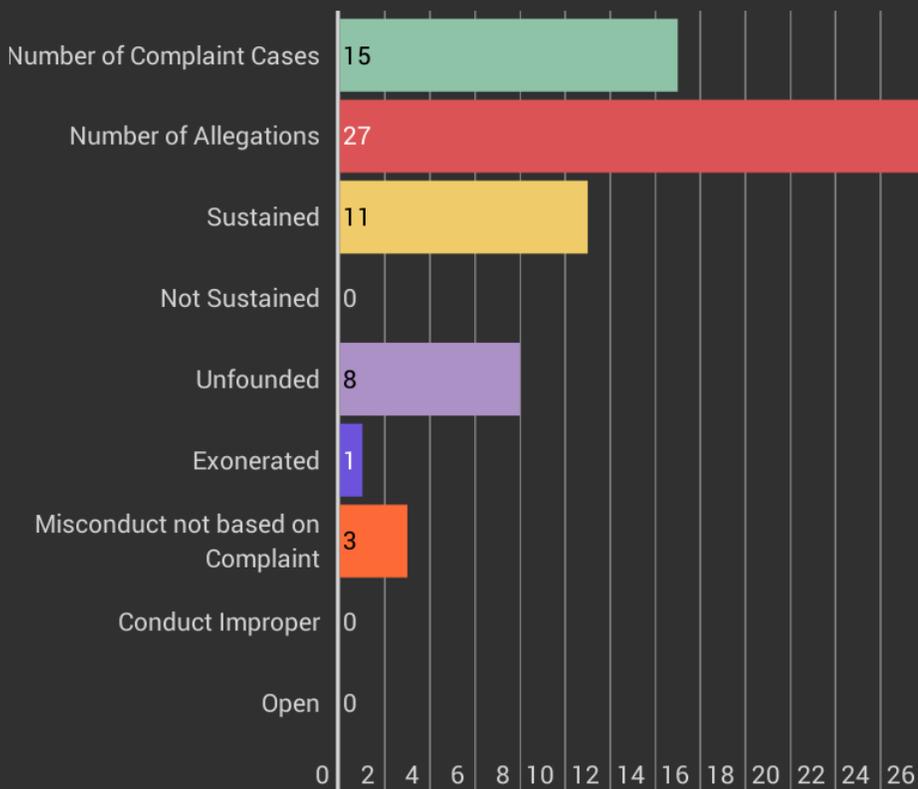
The State Certification program has 129 standards that require compliance. Certification acknowledges the implementation of policies and procedures that are conceptually sound and operationally effective.

The Gainesville Police Department is due for an on-site assessment for recertification in July 2016.

Internal Affairs

The Internal Affairs Unit is comprised of one sergeant who is responsible for the investigation of complaints against Gainesville Police Department employees as well as complaints filed against other city departments' employees. In addition, the sergeant assigned to Internal Affairs conducts background investigations on potential employees and participates in the hiring process from beginning to end. Part of the responsibilities of the sergeant also includes participation in recruitment activities. In 2015, the Gainesville Police Department investigated a total of 15 complaints against its personnel.

Internal Investigations



These investigations include complaints investigated at the line level as well as investigated by Internal Affairs.

*A complaint case may contain more than one allegation.

Employment Background Investigations

In 2015, the Internal Affairs Unit completed 31 employment background investigations. Employment background investigations consist of interviews with selected applicants, interviews with their associates, neighbors, references, and current and former employers, as well as reviewing Criminal and Drivers History reports and if applicable, scheduling medical and psychological examinations.

Community Relations



Sergeant Kevin Holbrook

The Community Relations Unit (CRU) of the Gainesville Police Department is a component of the Office of the Deputy Chief and is staffed by a Sergeant, 2 Corporals, a Criminal Analyst, and 4 School Resource Officers. The purpose of this division is to work diligently to provide security for persons and property; the preservation of public tranquility; educating and training the community and businesses; and remaining active in public organizations and community functions. This unit is also responsible for agency recruiting and routinely attends recruitment fairs and functions to actively recruit viable candidates to serve along with the best of the best at the Gainesville Police Department.

Community Relations Unit



Crime Prevention takes a proactive approach to preventing criminal activity. The belief that preventing a crime from occurring being far less costly than investigating and prosecuting the criminal remains the standard in the industry of crime prevention; therefore, the Community Relations Unit also provides Crime Analysis and serves as Public Information Officer (PIO).

The purpose of Crime Analysis is to analyze crimes within geographical areas through incident reports provided by our Criminal Investigations Division. Reports are then mapped in 3 categories: business/residential burglaries and entering autos. Through these reports our patrol division is able to target harden areas with the most criminal activity.

The purpose of the Public Information Officer is to be the liaison between the police department and the media. It is the intent of the Gainesville Police Department to maintain the highest level of cooperation between its members and those of the news media while disseminating only that information which, by its nature, is considered "Public Information".

Through funds and grants from the community the department was able to host the 12th annual Shop with a Gainesville Cop program during Christmas for families in need. With generous support from the community we were able to raise \$5,000 to support over 25 families.

The Community Relations Unit regularly attends meetings and public functions throughout the year. In 2015 the unit conducted well over 200 programs, presentations, training sessions, and community meetings.

A valuable and viable asset to the police department is the Neighborhood Watch Program. The department manages an impressive number of Neighborhood Watch Programs throughout the city. Officers offer security assessments to both residential and commercial areas. These programs act as the eyes and ears of the police department.

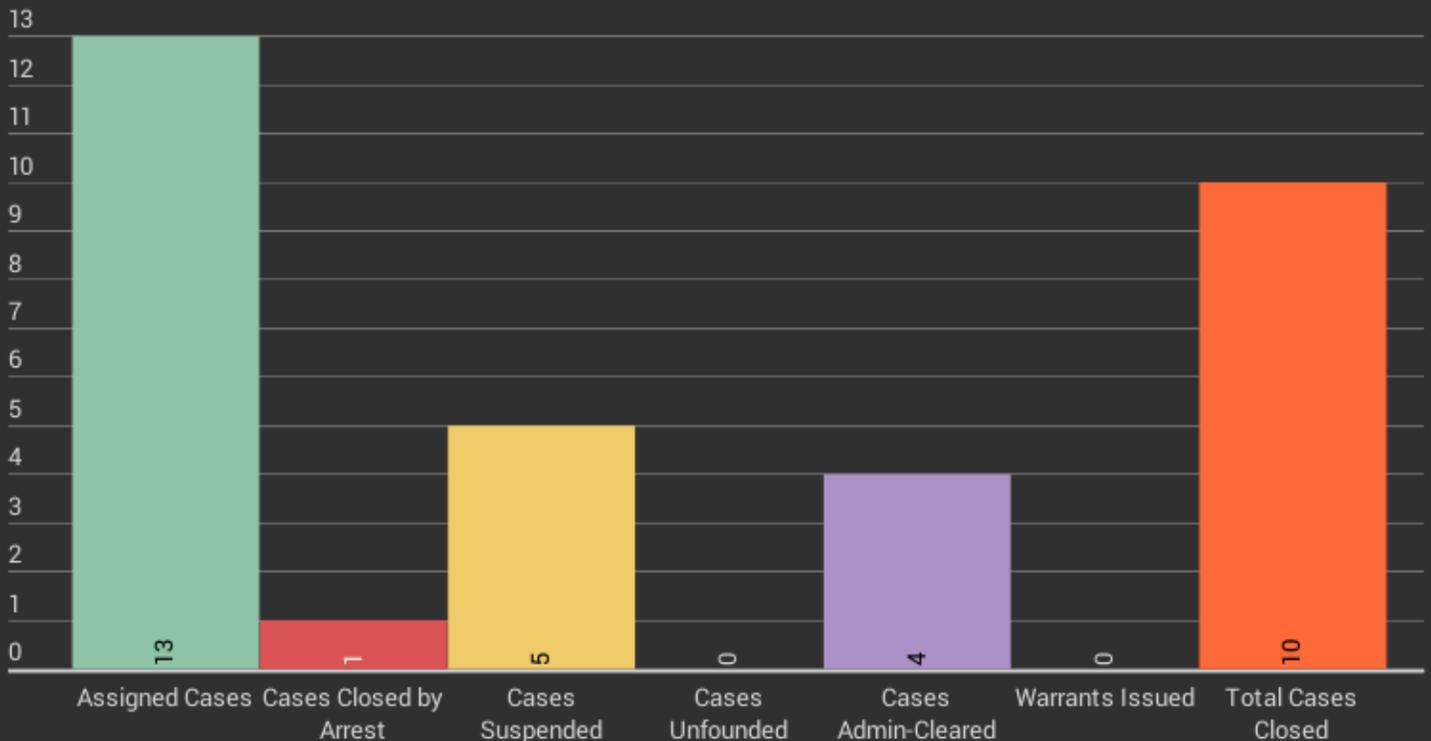
Community Relations Unit



School Resource Officers

In 2015, the Community Relations Unit restructured to include School Resource Officers under its division. The School Resource Officers expanded to 4 units to allow for more officer presence within the schools, especially the Gainesville Elementary School System.

2015 School Resource Officers Statistics



Operations Bureau



Captain John Robertson

Captain John Robertson, a 21-year veteran of the Gainesville Police Department, oversees the Operations Bureau.

Sixty-Four officers are assigned to different division within this bureau.

1. Patrol Division
2. Honor Guard
3. Specialized Services Division

Two teams consisting of: a) Police Traffic Services Units (PTSU)

b) K-9 Units

c) Aggressive Criminal Enforcement (ACE)

Patrol Division



Patrol, the agency's first responders, is made up of four watches. Each watch is commanded by a lieutenant and supervised by a sergeant that oversees the line level officers. Each watch has officers designated as early units in order to ensure continuity of service during watch changes.

Officers within the patrol division are divided into districts in order to cover the 37 square miles of the city. The current manpower allocated to Patrol is 41 members.

In order to effectively respond to a wide variety of calls, each watch has a designated Domestic Violence Officer, Crime Scene Officer, Crisis Intervention Team Officer, and a Motor Vehicle Crash Investigator.

In 2015, the patrol division responded to and/or completed the following:

	66,511 Calls for Service
	4,619 Incident Reports
	2,316 Crash Reports
	1,968 Arrests
	8,785 Citations
	3,665 Warnings
	130 Field Interviews

Specialized Services Division



Lieutenant Tommy McElroy

The Specialized Services Division was restructured in 2015 to include two teams. Each team is comprised of K-9 Units, Police Traffic Services Units, and Aggressive Criminal Enforcement Units. They are commanded by a Lieutenant with supervising Sergeant for each team. The teams work in tandem to contribute to the overall goal of improving the quality of life for the citizens of Gainesville and Hall County.

Officers of the Specialized Services Division continued to offer a high level of customer service throughout 2015. Because of their efforts, they continually receive support and recognition from the citizens and communities they serve.

The supervisors and Officers of the Specialized Services Division are committed to improving the services we offer to our citizens. It is their goal to implement programs that will help reduce crime, save lives on our roadways, and improve the quality of life for citizens of all ages and backgrounds.

Specialized Services Division



K-9 Units and Aggressive Criminal Enforcement Units

The K-9 and ACE units are responsible for:

- Deterring criminal activities within the city limits of Gainesville as well as concentrating their presence and law enforcement actions within the city in an effort to reduce pattern crimes.
- Interacting with the citizens and business community, as well as attending Neighborhood Watch meetings when possible.
- Conducting educational meetings with Gainesville citizens aimed at reducing crime in their assigned precinct and the City.
- Conducting cover operations.
- Conducting bike patrol as directed by their supervisor.
- Responsible for conducting follow-up investigations on self-initiated cases.
- K-9 Units are trained for drug searches, articles searches, and tracking of persons.

In 2015, the K-9 and ACE units accomplished the following:



775

Calls for Service



161

Incident Reports



98

Crash Reports



189

Arrests



542

Citations



101

Warnings



49

Field Interviews

Specialized Services Division

2015 Canine Team Accomplishments



4

Apprehensions



10

Total Tracks



15

Buildings Searched



27

Vehicles Searched



5,000

Drug Seizure Value

City of Gainesville
Public Safety Complex

Specialized Services Division



Police Traffic Services Unit

The Police Traffic Services Unit (PTSU) is a key contributor to the success of the Specialized Services Division. The PTSU remains the coordinating agency for the Northeast Traffic Enforcement Network (NETEN) and is responsible for coordinating monthly network meetings. While the PTSU continues to enforce traffic laws in the city and investigate traffic crashes, they also educate the public about driving under the influence and about the proper use of child restraint systems.

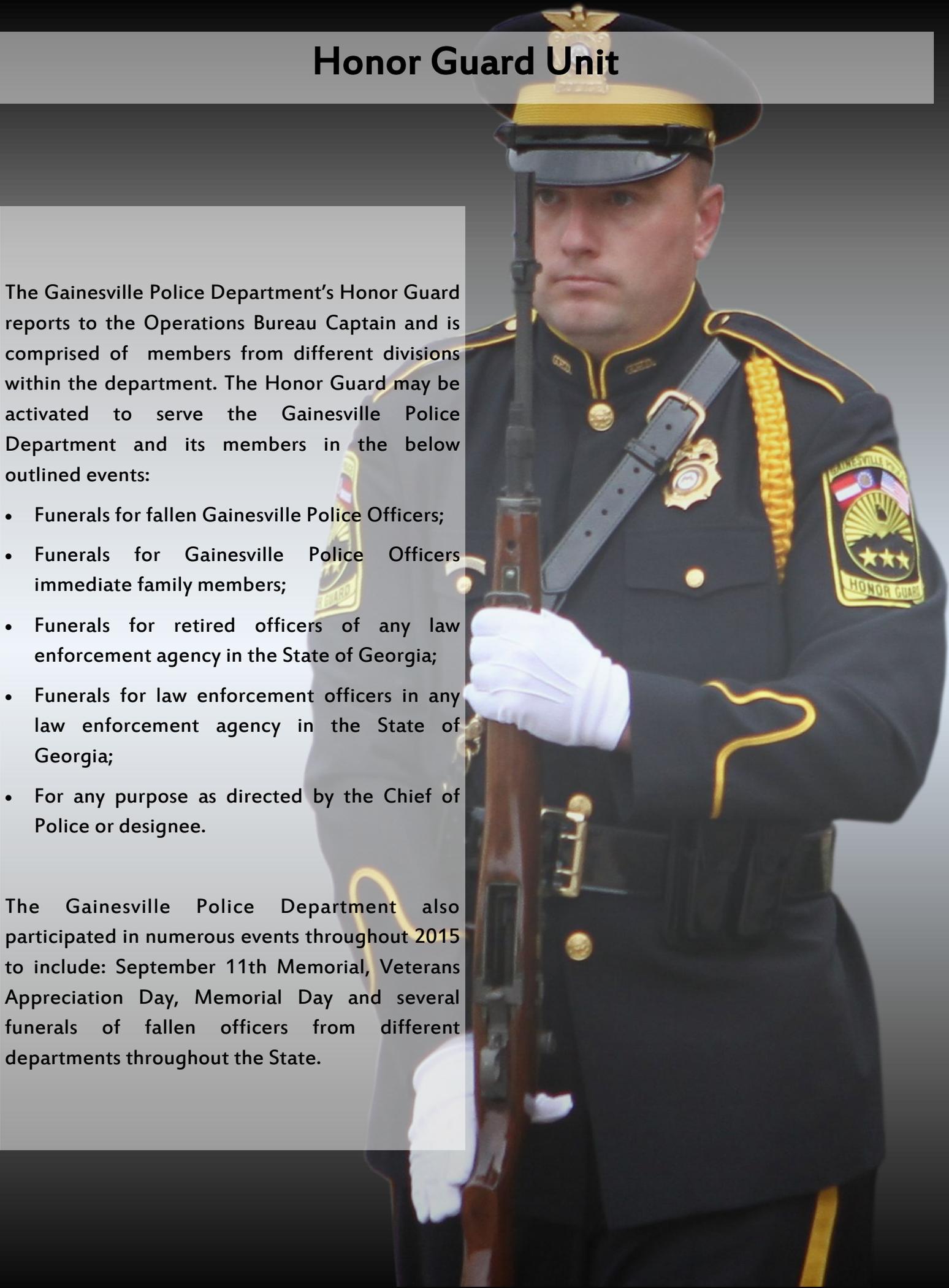
The PTSU officers are specially trained to respond to and investigate serious traffic crashes and fatality rashes. PTSU officers also concentrate their enforcement and patrol efforts in areas that have been designated by crash data as top crash locations to include the top five crash areas and stretches of roadway. Officers log this activity on traffic complaint logs to include hours spent in the areas and citations/warnings issued in these areas. Improper lane change, following too close, disregard of stop/traffic signals, and failure to yield are among the leading factors for crashes in the City of Gainesville.

Honor Guard Unit

The Gainesville Police Department's Honor Guard reports to the Operations Bureau Captain and is comprised of members from different divisions within the department. The Honor Guard may be activated to serve the Gainesville Police Department and its members in the below outlined events:

- Funerals for fallen Gainesville Police Officers;
- Funerals for Gainesville Police Officers immediate family members;
- Funerals for retired officers of any law enforcement agency in the State of Georgia;
- Funerals for law enforcement officers in any law enforcement agency in the State of Georgia;
- For any purpose as directed by the Chief of Police or designee.

The Gainesville Police Department also participated in numerous events throughout 2015 to include: September 11th Memorial, Veterans Appreciation Day, Memorial Day and several funerals of fallen officers from different departments throughout the State.



Support Services Bureau



Captain Michael Martin

Captain Michael Martin, a 16-year veteran of the Gainesville Police Department, oversees the Support Services Bureau.

Twenty-four officers and eleven civilians are assigned to different divisions within this bureau.

1. Criminal Investigations Division

- a) General Investigations
- b) Juvenile Investigations
- c) Special Investigations
- d) Crime Scene Investigations

2. Training Division

- a) Field Training Program

3. Support Services Division

- a) Quartermaster
- b) Warrant Services
- c) GCIC Operations
- d) Records Section
- e) Chaplain Unit
- f) Property and Evidence

Criminal Investigations Division



Lieutenant Kevin Gaddis

The Criminal Investigations Division (CID) is commanded by a lieutenant and two sergeants. One sergeant is assigned to Persons Crimes/Special Investigations and the other to Property Crimes.

The Persons Crimes/Special Investigations Division is comprised of three persons crime unit investigators and three Multi-Agency Narcotics Squad (MANS) investigators. The Property Crimes Division is comprised of six property crimes investigators.

The Criminal Investigations Division maintains a twenty-four hour availability status by rotating an on-call schedule for investigations and crime scene processing. Investigators conduct follow-up investigations on incidents reported to the department. Types of investigations may range from misdemeanor thefts to homicide, and all crimes in between.

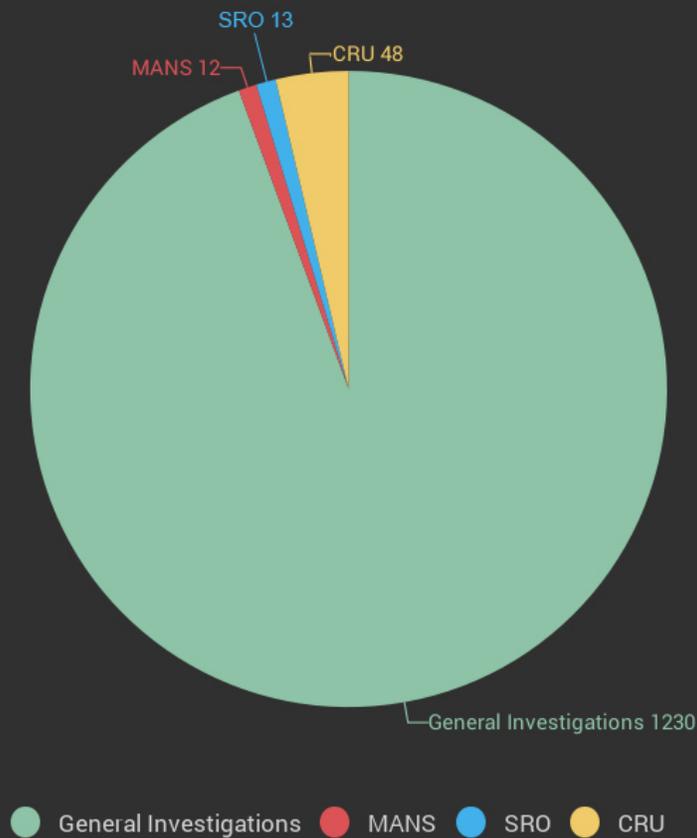


Criminal Investigations Division

The skills many of the investigators and civilians have brought to or acquired during their time in CID allow for most aspects of all investigations to be completed in-house. These include conducting voice stress analysis on subjects involved in crimes, translation services by bi-lingual investigators, processing crime scenes and producing composite drawings of suspects and items used during the commission of crimes.

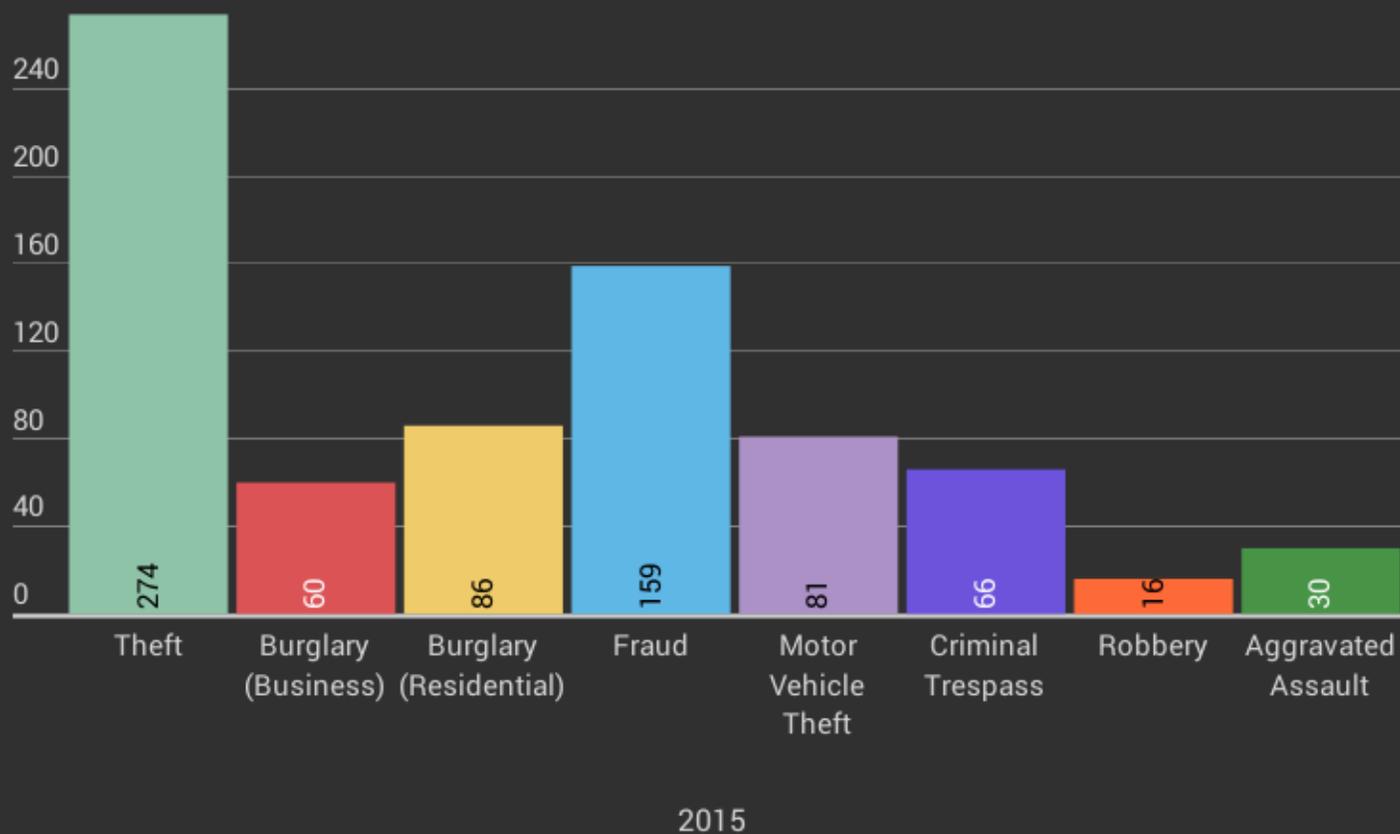
Investigators have the responsibility of conducting criminal investigations consisting of: interviewing witnesses and victims; identifying, locating and arresting suspects; presenting cases to the prosecutor; assisting in the prosecution of the defendant;; and locating, identifying, and preserving physical evidence at crime scenes.

2015 CID Cases Assigned by Unit



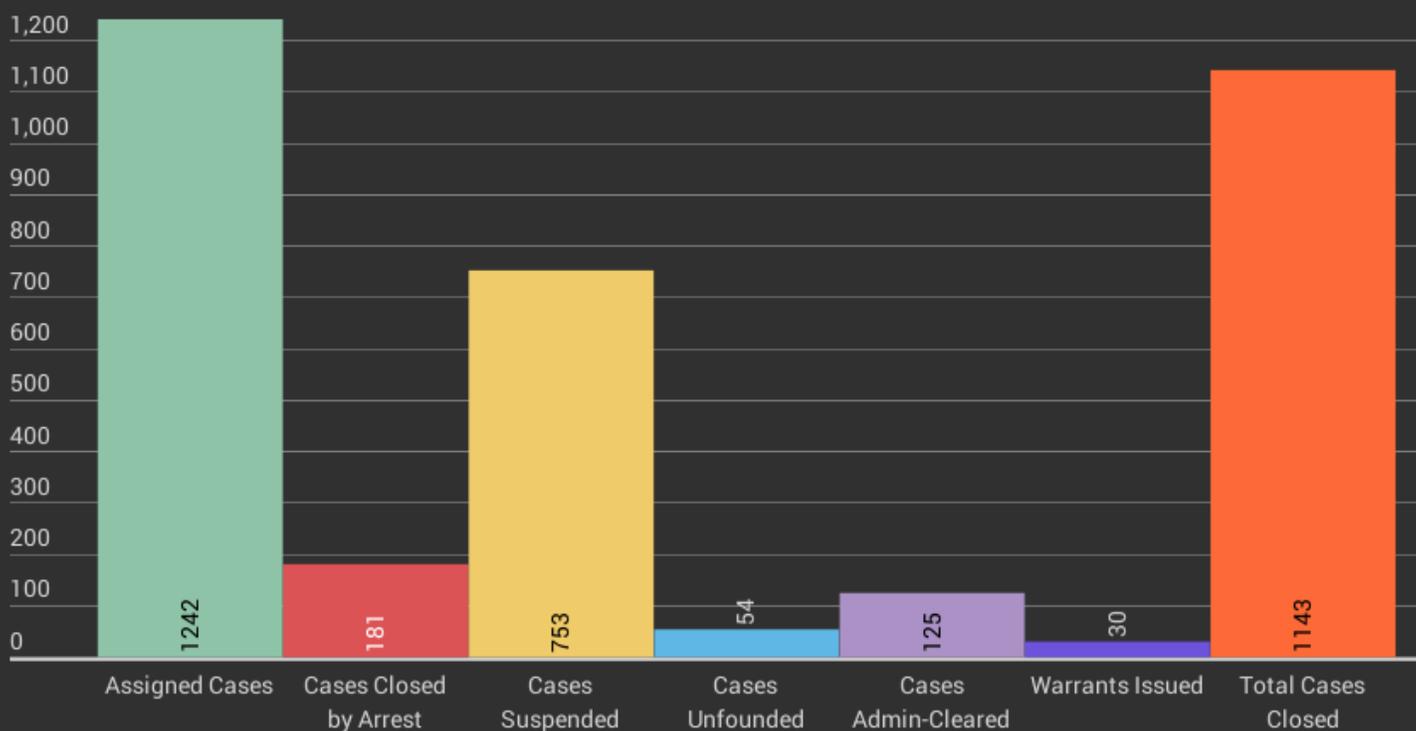
Criminal Investigations Division

Most Commonly Assigned Cases



Criminal Investigations Division

2015 CID Statistics

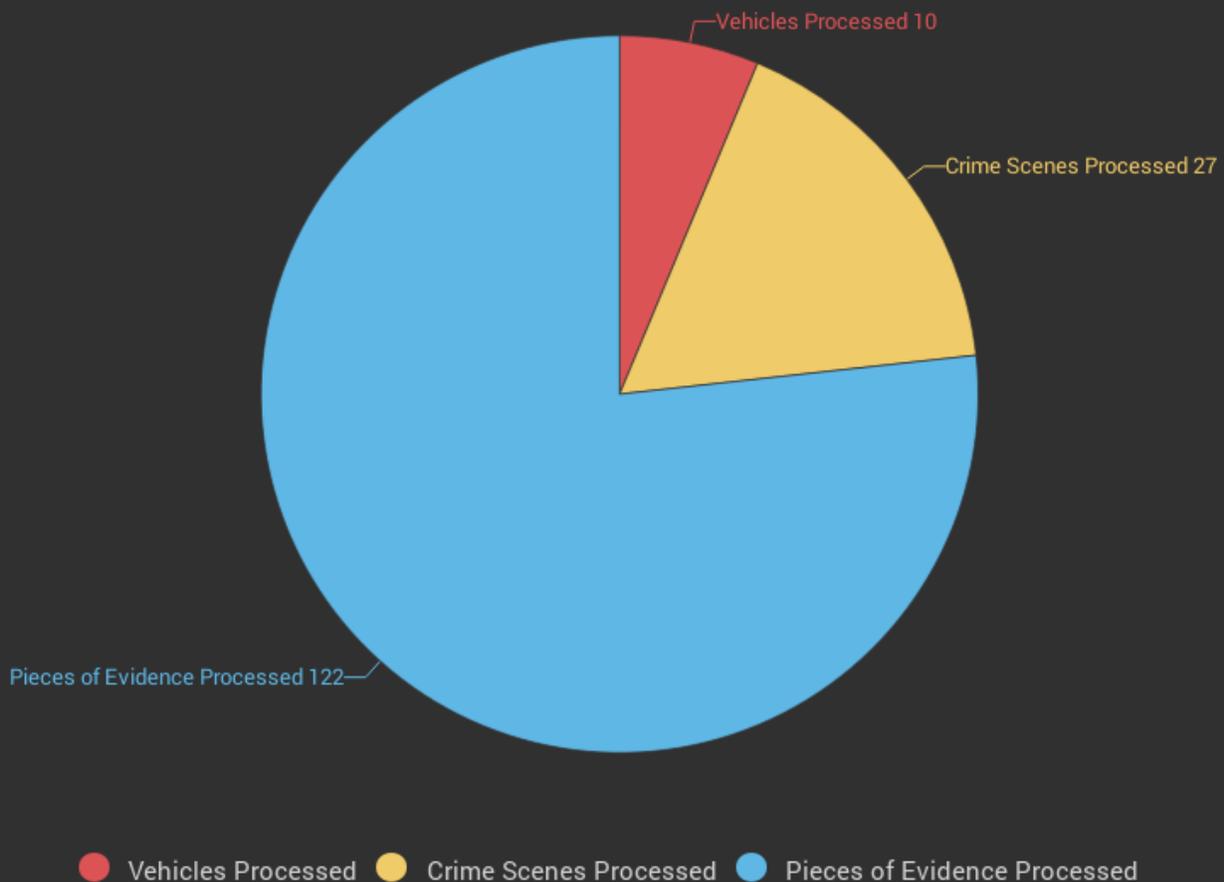


Criminal Investigations Division

Crime Scene and Evidence Processing

The department has investigators that are designated as crime scene processors. These investigators have received specialized training in the recovery and preservation of evidence. This includes, but is not limited to, photographing and videotaping crime scenes; measuring and sketching crime scenes; and recovering latent prints and DNA.

2015 Crime Scene Statistics



Training Division

The Training Division is comprised of a Lieutenant and Sergeant. All are Georgia POST Instructors. The sergeant also serves as the Department's Range Master and Chief Firearms Instructor.

In addition to coordinating and instructing training classes, this division also oversees the department's Armory, Firearms Maintenance and Field Training Programs.

Training responsibilities include coordination of police officer basic training, field training of new police officers, firearms and less-lethal force training, in-service training in which each sworn officer is state mandated to receive 20 hours of specialized training annually to maintain their certification and powers of arrest and civilian training, to include telecommunication and community service personnel.

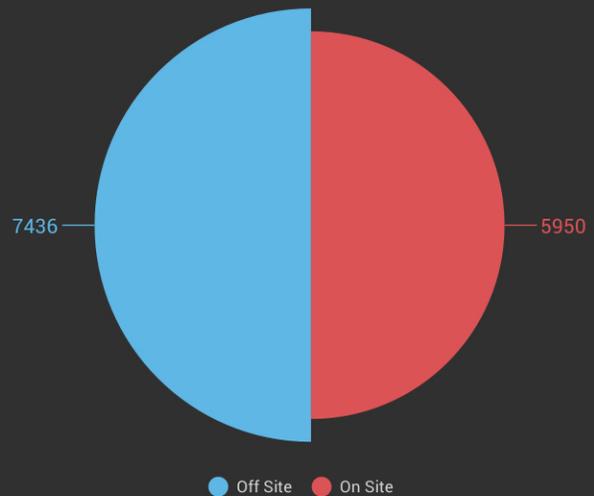


Lieutenant Nina Harkins



Training Division

2015 Training Hours for Sworn Personnel



2015 Training Hours for Civilian Personnel

 **32 hours**
On site training

Field Training & Evaluation Program

The purpose of the Field Training & Evaluation Program is to screen and train newly hired police officers so that each is prepared to function as a "solo" officer at the conclusion of the training cycle. The Field Training & Evaluation Program teaches the new officer to transform the knowledge learned in the classroom (academy) to skills in the field. This training is 17 weeks of intensive on-the-job training conducted by a corporal of the Uniform Patrol Division. Each corporal has the dual responsibility of providing police services to the citizens, as well as conducting the training and evaluations for the new officers. During the Field Training & Evaluation Program, the new officer is evaluated and required to meet standards in thirty performance categories that cover areas of critical performance task, frequent performance task, knowledge, attitude and relations, and appearance.

The Sergeant assigned to the Training Division is responsible for the general administration and evaluation of the Field Training & Evaluation Program. The Training Sergeant monitors the overall development of the new officers during the training period for the purposes of ascertaining any deficiencies and resolving them through training and retraining.

During 2015, nineteen new officers successfully completed the Field Training & Evaluation Program and now provide police services to the citizens and visitors of the City of Gainesville.

Support Services



The Support Services Lieutenant is assigned to serve as the supervisor to the Support Services Sergeant/Quartermaster and Records and Terminal Agency Coordinator. The Property and Evidence personnel also work directly under the Support Services Lieutenant.

The Support Services Sergeant serves as the department's Quartermaster and is responsible for maintaining control over the inventory of departmental property. He also maintains the fleet of department vehicles and furnishes them with emergency equipment. This sergeant additionally supervises and oversees security of the Municipal Court and the departmental Warrant Officers.



Lieutenant Keith Lingerfelt

Warrant Officers

2015 Warrant Officers Activity

181

Bench Warrants Issued

162

Probation Warrants Issued

274

Closed Bench Warrants

276

Closed Probation Warrants

228

Warrants on File

298

Total # of Inmates Transported to Court from Hall County Jail

40

Out of County Transports

146

Other County Warrants Served

323

Hall County Warrants Served

7

Other State Warrants Served

1

Federal Warrants Served

124

Immigration Holds

Warrant Officers

The Gainesville Police Department has two police officers assigned to the service of warrants. A majority of these warrants are bench and probation warrants that originate in the Municipal Court. However, these officers also serve warrants that originate from other agencies and jurisdictions. Additionally, these officers coordinate prisoner transportation for persons arrested on City of Gainesville warrants by outside agencies.

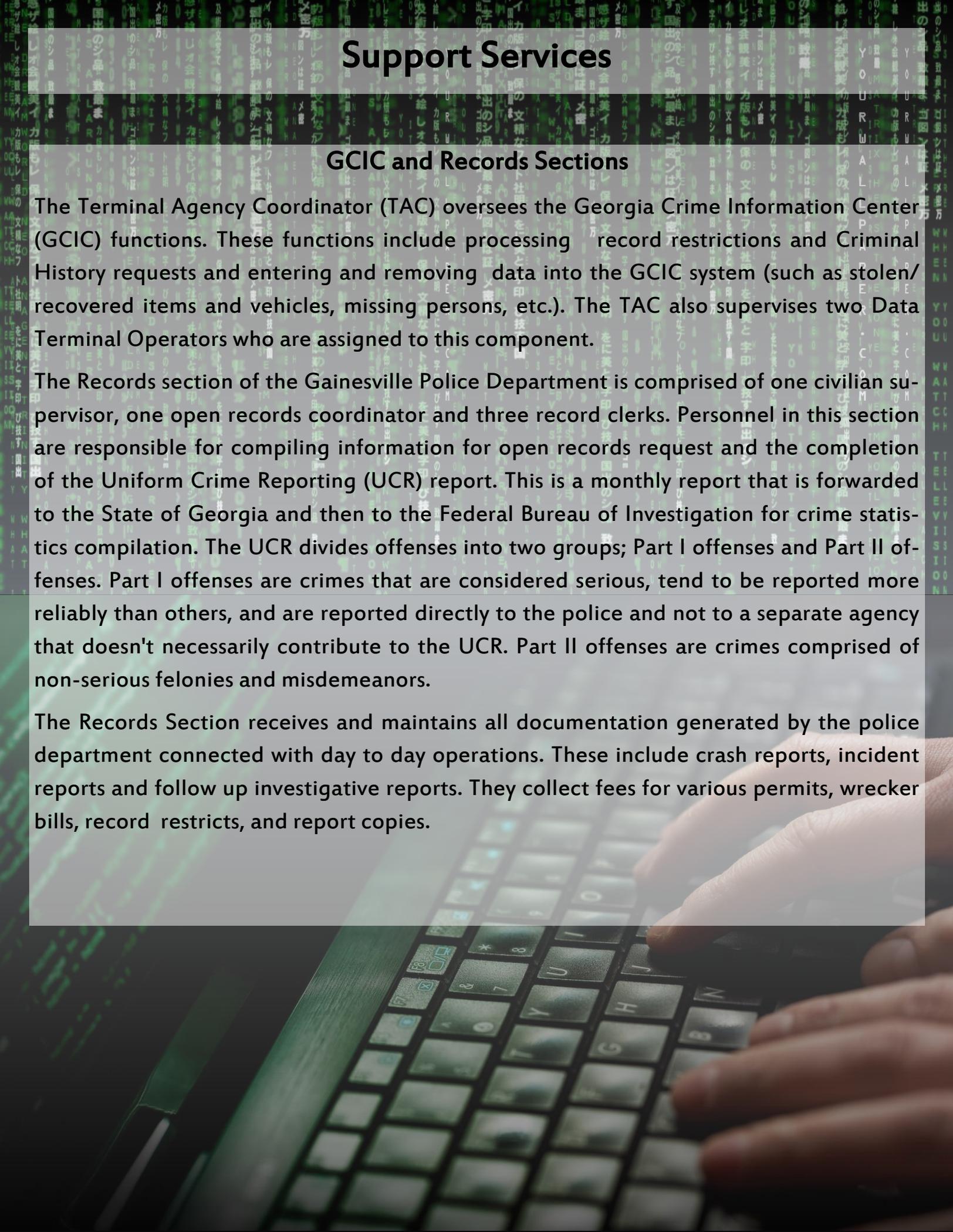
Support Services

GCIC and Records Sections

The Terminal Agency Coordinator (TAC) oversees the Georgia Crime Information Center (GCIC) functions. These functions include processing record restrictions and Criminal History requests and entering and removing data into the GCIC system (such as stolen/recovered items and vehicles, missing persons, etc.). The TAC also supervises two Data Terminal Operators who are assigned to this component.

The Records section of the Gainesville Police Department is comprised of one civilian supervisor, one open records coordinator and three record clerks. Personnel in this section are responsible for compiling information for open records request and the completion of the Uniform Crime Reporting (UCR) report. This is a monthly report that is forwarded to the State of Georgia and then to the Federal Bureau of Investigation for crime statistics compilation. The UCR divides offenses into two groups; Part I offenses and Part II offenses. Part I offenses are crimes that are considered serious, tend to be reported more reliably than others, and are reported directly to the police and not to a separate agency that doesn't necessarily contribute to the UCR. Part II offenses are crimes comprised of non-serious felonies and misdemeanors.

The Records Section receives and maintains all documentation generated by the police department connected with day to day operations. These include crash reports, incident reports and follow up investigative reports. They collect fees for various permits, wrecker bills, record restricts, and report copies.

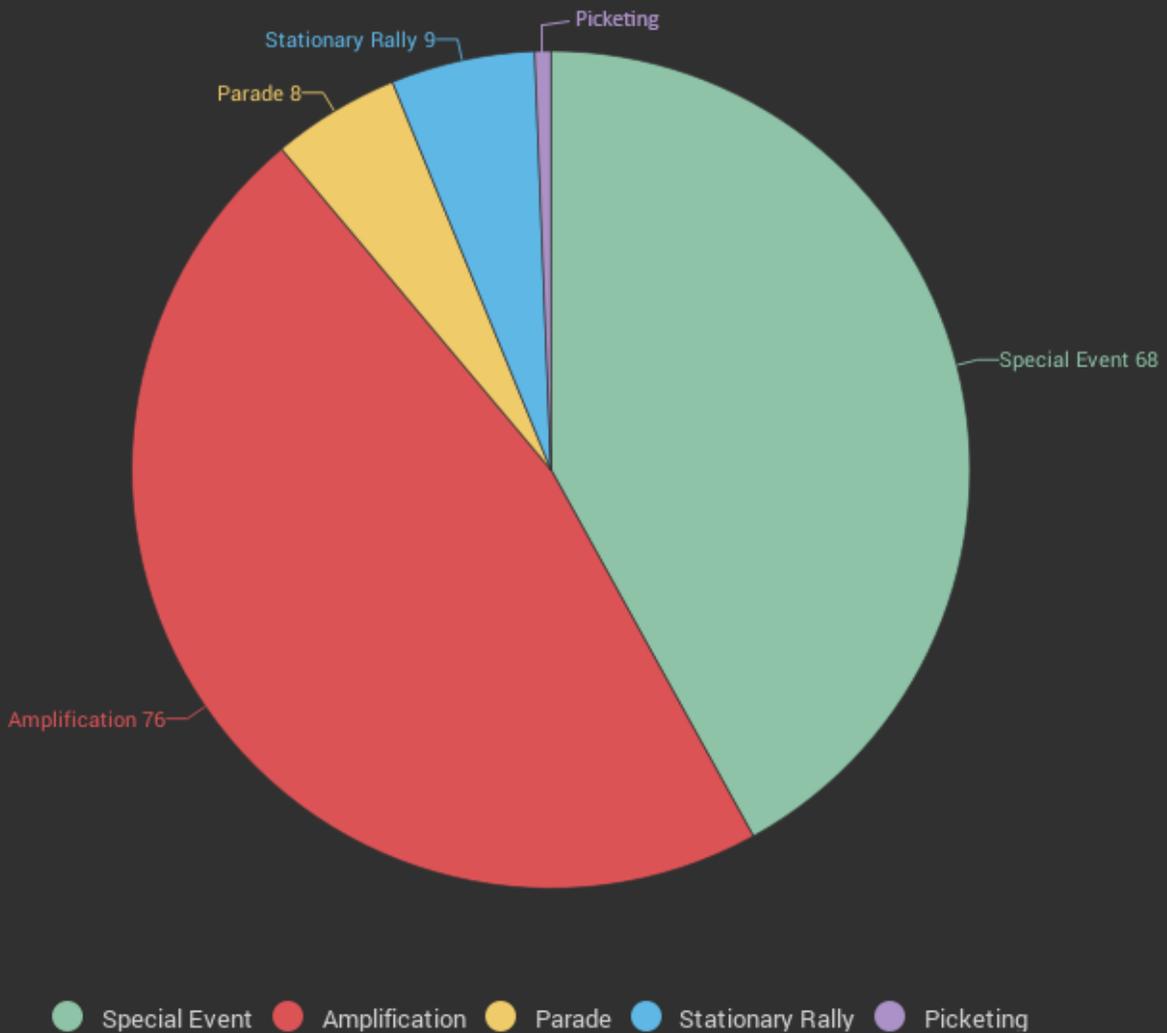


Support Services

Permits

The Support Services Bureau is also responsible for the processing and coordination of special events held through the city and their associated permits.

2015 Permits



Support Services



Darryl Dale



Harvey Gainer

Chaplain Unit

The Police Chaplain Unit reports to the Support Services Bureau Captain and is comprised of ordained or appointed clergy members who volunteer their services to the department. The Police Chaplains provide emotional and spiritual support to employees, their families, retirees and citizens during times of crisis, sorrow, conflict and joy, both individually and collectively.

The Chaplains frequently ride with the officers on patrol and are there to assist in those cases where his/her counsel and advice may be helpful. The Chaplains, upon request, respond to incidents of a serious nature to assist those involved by acting as a liaison between victims, their families, and the Gainesville Police Department. They also assist the department in making family notifications of serious injury or death. The Chaplains serve in ceremonial functions consistent with the position such as funerals, memorial services and religious ceremonies.

Gainesville Police Chaplains are available 24 hours a day, 7 days a week.

Awards and Recognitions



Meritorious Service Recipients:

Chase Trammell (2)

Caleb Couch



Departmental Citation Recipients:

Kristen Miller

Jason Hogan

Adam Davis

Chris Campbell

Officer of the Year



Officer Larry Sanford

Employee of the Quarter Recipients:



Mike Huckaby



Roscoe Cronic



Ben Green

Police Unity Tour

The Gainesville Police Department was represented in the Police Unity Tour for its fifth consecutive year. Master Police Officers Griggs Wall and Mike Huckaby, along with Sergeant Kevin Holbrook participated in the 250 plus mile bicycle ride from Virginia to Washington D.C. to raise awareness of law enforcement officers who have died in the line of duty.



Gainesville POLICE

COURAGEOUS
OUTSTANDING
PROFESSIONAL



Law Enforcement Oath of Honor

*On my honor, I will never
betray my badge, my integrity,
my character or the public trust*

*I will always have the courage to hold
myself and others accountable for our actions.*

*I will always uphold the constitution,
my community and the agency I serve.*

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