

**GAINESVILLE HISTORIC PRESERVATION COMMISSION  
MINUTES OF MEETING  
NOVEMBER 1, 2010**

**Members present:** Chairman Kathy Amos, Vice Chairman Dick Bachman and Commissioner Kevin Meyer

**Members absent:** Commissioners Jim Walters and Linda Hutchens

**Staff present:** Community Development Director Rusty Ligon, Special Projects Manager Jessica Tullar and Recording Secretary Judy Foster

**Others present:** Council Member Myrtle Figueras (Ex-Officio Member)

**CALL TO ORDER**

The meeting was held in the Green Street Station Conference Room and was called to order by Chairman Amos at 5:37 PM.

**MINUTES OF AUGUST 9, 2010 MEETING**

**Motion to approve the Minutes as presented.**

Motion made by Vice Chairman Bachman  
Motion seconded by Commissioner Meyer  
**Vote – 3 favor, 2 absent (Walters, Hutchens)**

*The following Minutes are not a verbatim transcript of the November 1, 2010, meeting of the Gainesville Historic Preservation Commission. An audio tape of the meeting is available in the office of the City of Gainesville Community Development Department, Planning Division and may be reviewed by the public upon appointment or a duplicate copy of the tape will be provided in accordance with Government in the Sunshine recommendations and regulations, including fees charged for services rendered.*

**NEW BUSINESS**

**A. Appointment of Chair and Vice Chair**

**Motion to re-appoint Kathy Amos as Chairman.**

Motion made by Vice Chairman Bachman  
Motion seconded by Commissioner Meyer  
**Vote – 3 favor, 2 absent (Walters, Hutchens)**

**Motion to re-appoint Dick Bachman as Vice Chairman.**

Motion made by Chairman Amos  
Motion seconded by Commissioner Meyer  
**Vote – 3 favor, 2 absent (Walters, Hutchens)**

## **OLD BUSINESS**

Upon inquiry by Chairman Amos, Special Projects Manager Jessica Tullar stated the Hall County School Board gave permission for the Lanier Career Charter Academy to relocate the Moon-Apperson house onto its property and to begin fundraising for the renovations. Chairman Amos stated she recently saw a time lapse photography presentation regarding a historical house that was relocated from Stone Mountain to Athens. She suggested the school system may be interested in doing the same since it was funded by a grant through the Watson Brown Foundation. She spoke with the presenter about the Moon-Apperson house and he said it sounded like an ideal project for the grant because a lot of the renovations that are normally excluded in such projects are included with this grant. Mrs. Tullar stated she would relay the information to Pat Ellis at the Academy.

## **OPEN DISCUSSION**

### **A. Education and Training Opportunities**

Community Development Director Rusty Ligon stated that during a recent meeting he had with Chairman Amos and Special Projects Manager Jessica Tullar, discussion was held regarding the Historic Preservation Commission (HPC) being disjointed. The suggestion was made to meet regularly, not just when a COA or Designation application was received, and use the time to benefit the Commission through education and training.

Chairman Amos stated that since only two veteran members of the HPC are left on the Commission, more education and training is needed to keep everyone up to date.

Special Projects Manager Jessica Tullar stated that new members appointed to the HPC are required to have training within the first year. She stated that the statewide fall training session was cancelled because of low registration due to budget constraints. The statewide spring training session will most likely be held in Carrollton next year. She stated we could bring in someone from the State office, the Regional Commission or from UGA to conduct the training which could be held during normally scheduled meeting dates for an hour so it does not disrupt the Commissioners schedules.

Mrs. Tullar stated that the HPC could meet every other month instead of every month to do the education and training if they like, with 30 minutes allotted to education and 30 minutes allotted to training. There was a general consensus among the members present to pursue the education and training idea and to meet monthly since it is already scheduled.

Suggested topics for the classes included:

- Review each survey by phase.
- Outdoor walking tour per surveys.
- Location and history of existing and proposed historic districts.
- Notifying residents that they live within a historic district, i.e. via water bill or pamphlet.
- Review historic preservation ordinance.
- Enforcement of historic districts.
- How historic preservation helps “the big picture” for the City.
- Make a formal recommendation to City Council of how irreversible changes affect the City and the significance of altering the integrity of historic properties.

Commissioner Meyer noted the apparent difficulty for all the HPC members to be in attendance at the meetings. Mrs. Tullar stated that the key element was for all Commissioners to participate in education and training in order for it to work effectively.

There was a general consensus to begin the education and training at the first of the year, noting that if there is a COA or Designation application received, the education and training would be postponed until the next month.

Community Development Director Rusty Ligon stated that this process would be positive during future meetings with the City Council by being better organized and more specific in how the City Council can help the HPC in the future.

Discussion was held regarding training requirements for Commissioner Meyer. Mrs. Tullar will let him know when the spring training session is scheduled.

## **STAFF ISSUES**

### **Preliminary 2011 Meeting Schedule**

Special Projects Manager Jessica Tullar stated the proposed 2011 HPC Meeting Schedule included two meetings (July 11 and September 12) which changed to the second Monday of the month.

## **ADJOURNMENT**

### **Motion to adjourn the meeting at 6:22 PM.**

Motion made by Commissioner Meyer  
Motion seconded by Vice Chairman Bachman  
**Vote – 3 favor, 2 absent (Walters, Hutchens)**

Respectfully submitted,

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Kathy Amos, Chairman

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Judy Foster  
Recording Secretary