

## SCHEDULE OF RENTAL FEES & EQUIPMENT CHARGES

**Social Events** (Includes: Birthday Parties, Anniversaries, Wedding, Wedding Receptions, Proms, Banquets, Receptions, Bridal/Baby Showers, fundraising events, school dances, etc.)

Rental Rates listed below are for an **8 Hour Block of Time** from access to event end time.

Room	Base Fee — 8 Hour Block of Time	Over 8 Hours Per Hour Charge
Grand Ballroom	\$800.00	\$50.00
Chattahoochee Room	\$250.00	\$30.00
Sidney Lanier Room	\$175.00	\$30.00
Chestatee Room	\$300.00	\$40.00
Longstreet 2 Room	\$120.00	\$20.00
Gaines Room	\$50.00	\$20.00
Board Room	\$75.00	\$20.00

The following is a list of charges for Day-Before Move-In OR Rehearsal Time.

Note: Day-Before Move-In covers the hours of 4:00 PM to 10:00 PM Move-In & Rehearsal Time is subject to space availability.

Room	Day Before Move In (Maximum of 6 Hrs.)	Rehearsal Time Per Hour w/o Set Up
Grand Ballroom	\$400.00	\$50.00
Chattahoochee Rm.	\$125.00	\$30.00
Sidney Lanier Room	\$87.50	\$30.00
Chestatee Room	\$150.00	\$40.00

**Business Events** (Seminars, training classes, workshops, mini-conferences, business retreats, staff meetings, etc.)

Pays the Base Fee (8 Hour Block) as shown above.

**Commercial Events** – Contact Management for prices (Groups, businesses & individuals hosting events for profit.)

## Other Fees

DAMAGE DEPOSIT FEES		EQUIPMENT (Cont.)	Daily
Ballroom (Meal Only)	\$500.00 (\$250.00)	Microphone (N/C for 1)	\$15.00
Chestatee/Sidney Lanier/Chattahoochee	\$250.00 each	Wireless Handheld Mic	\$25.00
<b>BEVERAGE SERVICE:</b> On Consumption includes cups, ice, etc.		Wireless Lavalier Mic	\$35.00
Coffee, Soft Drinks, Bottled Water	\$.75 / per drink	Flip Chart w/Pad	\$10.00
<b>EQUIPMENT CHARGES:</b>	<b>Daily</b>	Phone Connection	\$10.00
Piano (upright)	\$35.00	Cable Connection	\$25.00
Tuning (if requested)	\$100.00	Banners (Over 5)	\$10/each
Cassette/Disc Player	\$15.00	Exhibit Booths (8'x10")	\$30/each
Slide Projector	\$25.00	Electrical Supply	\$20/each
Overhead Projector	\$15.00	Mackie Audio Mixing Board w/o staff	\$100.00
LCD Projector (In Focus)	\$75.00	<b>EVENT PERSONNEL:</b>	
LCD Projector & Laptop	\$125.00	Staff (Requested)	\$18/hour
TV/VCR (19" Combo)	\$35.00	Security Officers (See Other Information)	\$28/hour /officer
42" Plasma TV	\$50.00	<b>REQUESTS MADE AFTER SET UP: (*)</b>	
DVD/Tape Player	\$25.00	6' Table	\$6 / each
6' Screen	\$15.00	Round Table	\$6 / each
8' Screen	\$25.00	Chairs	\$1 / each
10' Screen	\$50.00	(*) These table/chair charges apply when changes are requested after set- up is complete.	

50% of rental fee is due at time of confirmation. Balance due 30 days before event

Hours of Operation: 8:00 AM–11:30 PM  
Note: All prices are subject to change without notice.